



Biosafety Training Log

Biosafety certificate holder/certificate #: _____

Authorized worker name: _____

Authorized worker job title: _____

Instructions: All authorized personnel (faculty, staff and students) in laboratories where biohazardous materials are handled (CL 1-3) must have both "core" (i.e. D2L biosafety – **required every 5 years**) and "laboratory-specific" biosafety training. **All biosafety training must be documented on this form and stored in the primary laboratory.** Laboratory-specific training refers to the training given by the biosafety certificate holder (or their designate) to laboratory personnel that is specific to the work that they will do in the laboratory and must include, at a minimum, the following:

- A. Identification of the hazards associated with operational features of the work undertaken (i.e. laboratory protocols). This should include symptoms of disease/illness caused by the infectious materials, the necessary precautions to prevent exposure/illness (e.g. immunizations, etc.) and precautions to prevent biosecurity incidents.
- B. The relevant physical design and operation of the containment zone (i.e. laboratory clean and dirty areas) containment systems (e.g. biosafety cabinets, incubators, etc.) and laboratory equipment used.
- C. Emergency response procedures – this must be provided **annually** and cover seldom-used procedures such as: location/use of spill kits, location/use of eyewash/showers, location of first aid kit(s), location of fire extinguisher(s), incident reporting procedure (MIMS, MUNSafe), biohazard exposure response, etc.

Mandatory training:

Training course/topic	Trainer (signature)	Student (signature)	Date completed
D2L biosafety			
Lab-specific training A			
Lab-specific training B			
Emergency response C			

Additional laboratory-specific training (this can include the annual emergency response refresher):

Date	Trainer (signature)	Student (signature)	Procedure/protocol/equipment

Add pages as necessary