

University Radiation Control Committee meeting

December 15, 2010

208 Elizabeth Avenue

1:00 p.m. – 3:00 p.m.

Present:

Dr. Donald McKay, Chair of Committee, Faculty of Medicine

Dr. Janet Brunton, Dept. of Biochemistry

Dr. Jules Dore, Faculty of Medicine

Mr. Darryl Pike, Faculty of Engineering and Applied Sciences

Ms. Louise Green, Dept. of Health & Safety, Recording Secretary

Dr. Bing Chen, Faculty of Engineering and Applied Science

Ms. Barbara Battcock, Dept. of Health & Safety

Apologies: Ms. Sheila Miller, Mr. Donald Wood and Dr. Driedzic

Dr. McKay welcomed everyone to this special meeting to discuss the draft Radiation Safety Manual. Around the table introductions were done.

Ms. Battcock explained her background in Laboratory and Radiation Safety and described her approach in assembling the draft manual.

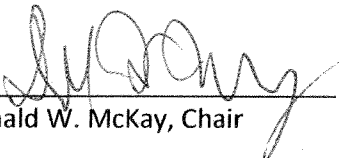
The Committee discussed audit reports that were sent from CNSC, and it was agreed that elements identified by CNSC needed to be covered by the manual. In addition, it was agreed that the new structures and reporting relationships at MUN needed to be included in the manual.

After some discussion, it was agreed that the manual was a higher level document that should reference procedures and forms.

Dr. McKay noted that the vision that was agreed upon was ultimately- we would have sections of this document that would apply to certain people/sections. There would be sections that would be specific to various permits holders, radioisotope users' and housekeeping.

A review of the manual was completed on structure, grammar and vocabulary. The changes were documented and Ms. Battcock was to implement these changes. Committee members were welcome to forward any other specific additional comments to Ms. Battcock.

Meeting Adjourned.


Donald W. McKay, Chair


Louise Green, Recording Secretary

