

## DECOMMISSIONING PROCEDURE AND REPORT RADIOISOTOPE FACILITY

RUP Holder:	Room Number:
Radioisotopes Used:	Date used: From _____ to _____

Radioisotopes may be used temporarily in certain shared facilities which are not full-time radioisotope laboratories. Such locations must be shown on the user’s radioisotope user permit and will function as radioisotope laboratories while radioisotopes are used and until the room has been decommissioned. A copy of the permit, worker list and radiation warning signs must be posted as well as the appropriate Basic Level or Exemption Quantity Laboratory poster. All procedures normally associated with a radioisotope laboratory must be followed. When use of radioisotopes is completed, the room must be decommissioned before it can be used by anyone else. The following steps are to be taken:

- Remove all known radioactive material from the facility.
- Conduct a thorough wipe testing survey of the facility paying particular attention to floors, bench tops, door handles, equipment dials and knobs, and all other surfaces likely to have become contaminated. Whenever contamination in excess of 0.5 Bq/cm<sup>2</sup> is found, the surface(s) must be decontaminated and wipe testing of the surfaces repeated.
- When no removable contamination in excess of 0.5 Bq/cm<sup>2</sup> is found, sign and date this form and notify the Radiation Safety Officer that the facility is ready to be decommissioned.

**I certify that all radioisotopes have been removed from the facility and that no removable contamination in excess of 0.5 Bq/cm<sup>2</sup> remains in the facility.**

Signature of Radioisotope User Permit Holder:	Date:
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The Radiation Safety Officer will visit the facility and complete the decommissioning:

- Review the wipe testing records to verify that there is no residual contamination in excess of 0.5 Bq/cm<sup>2</sup>. Keep originals of the wipe testing records.
- Remove all permits, worker lists, radiation signs and posters from the facility.

**I confirm that I have visited the facility, reviewed the wipe testing results, and removed all permits, worker lists, radiation signs and posters. The facility may now be used by other persons.**

	Date:
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