**Expression of Interest – Harlow Campus**

If you are interested in holding a program at Harlow Campus, an expression of interest form is required to be submitted to your Department Head and/or Dean’s Office who shall then forward onto the Harlow Campus General Manager ; a minimum of 13 months before the program date is recommended.

**Suggested deadlines for each semester are:**

**Winter semester – November 30 (or next business day)**

**Spring/Intersession/Summer semesters – March 31 (or next business day)**

**Fall semester – July 31 (or next business day)**

**Name of University/Institution:**

**Name of Faculty/Department:**

**Name of Professor proposing program:**

**Proposed Title of Program:**

**Number of proposed courses:**

**Preferred Dates:**

**Estimated program numbers (students):**

**Estimated program numbers (faculty/staff):**

**Classroom space required:**