

GREEN TEAM EMPLOYMENT APPLICATION FORM



PLEASE COMPLETE AND ATTACH A RESUME,
COVER LETTER AND 3 REFERENCES

Return to:

Email: applications@ccnl.ca or Fax: 729-7270
Suite 100, 10 Austin Street, St. John's NL, A1B 4C2



What position(s) are you applying for? Check all that apply. Team Leader Team Member

Green Team Job Ad Number(s) (ex. CBEA24):

Location(s):

Green Team Job Ad Number(s) and Location(s) can be found on our Job Postings located at www.ccnl.ca. Please include the Green Team Job Ad Number for all positions/projects for which you are applying on one application. Only one application form is required per applicant.

Note: This section is only to be completed if the job posting indicates the use of a personal vehicle for work related activities and if you would be willing to use your vehicle for these purposes. Reimbursement for vehicle mileage is in accordance with CCNL Policy.

I have access to a vehicle that fulfills the requirements for the posted project/position: Yes No

PERSONAL INFORMATION

Name: _____
First Middle Last

Current Address _____
Street or P.O. Box Number Community Postal Code

Home Number: _____ Cell Number: _____ Email: _____

REFERENCES (Please provide three)

Reference's Name	Reference's Title	Organization/Group	Phone Number(s)

RECRUITMENT INFORMATION

Please let us know how you heard about the Green Team Program:

Friend, Family: _____ CCNL Webpage: _____ Employment Centre(Location): _____
 Career Counselor : _____ Job Posting (Location): _____ Immigration, Population Growth & Skills: _____
 Social Media (specify): _____ Other (specify): _____

Terms and Conditions: By submitting this application, you certify that the statements made by you in this application and attached resume are true and complete to the best of your knowledge. Misinformation may result in the rejection of your application or dismissal.

I accept the above Terms and Conditions:

Signature: _____ Date: _____

PLEASE ATTACH A RESUME AND COVER LETTER



EMPLOYMENT OPPORTUNITIES

In partnership with

Grenfell Campus, Memorial University

(Location: Corner Brook)

Position Title: Educational Outreach Leaders

Green Team Job Ad Number: **GCI24**

Project Title: **Indigenization & Internationalization Educational Outreach**



PROJECT DESCRIPTION

This Green Team will be responsible for a combination of tasks and activities that combine Indigenization, internationalization, and environmental education. The primary responsibility will be engaging in environmental educational outreach from Indigenous and international lenses and collaborating with community organizations to deliver workshops that integrate environmental stewardship with institutional Indigenization/internationalization efforts. These initiatives will be promoted through community engagement, education sessions, and activities. The Team will also assist international students, guided by Grenfell's international student programming coordinator, in planning orientation, responding to inquiries, and aiding in their transition to life in the province through digital engagement. The Team will also work alongside Grenfell's English as a Second Language classes to provide valuable language support and to share their outreach program with ESL students. The Team will also be responsible for other duties as required. All Teams will conduct a minimum of five Environmental Awareness Events and successful applicants will be required to participate in several training sessions, including Occupational Health and Safety (OH&S). Employees will be required to follow all OH&S regulations and policies of CCNL and Grenfell Campus.

POSITION DETAILS

TEAM LEADER (1 Position): The Team Leader is the day to day supervisor for the Green Team. This person is responsible for the conduct of Team Members and the work they undertake. The Team Leader ensures that the work required is properly assigned and carried out, and that the project proceeds smoothly. This involves planning, maintaining discipline and safety, daily acquisition of project materials, effective communication with the Community Partner and CCNL staff, administrative duties etc. A Team Leader should demonstrate the ability to plan and organize, and must have leadership and supervisory skills. **This position is for 8 weeks, at \$18.65/hr for 35 hours per week, from June 24th to August 16th, 2024. This project requires work from Monday to Friday from 8:30am to 4:30pm.**

TEAM MEMBER (3 Positions): The Team Member is an integral part of the Green Team program. The Team Member follows the direction given by the Team Leader, has the ability to work well in a team environment and feels that they can make a positive contribution to the projects undertaken. **This position is for 8 weeks, at \$17.65/hr for 35 hours per week, from June 24th to August 16th, 2024. This project requires work from Monday to Friday from 8:30am to 4:30pm.**

QUALIFICATIONS

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| <ul style="list-style-type: none"> Capable of working with diverse groups and possessing strong leadership skills for social engagement initiatives Knowledge and/or interest in community development and engagement Ability to deliver educational content to a large group | <ul style="list-style-type: none"> Willingness to participate in public engagement and community outreach initiatives Willingness to adhere to administration requirements Interest in environmental sustainability Comfortable working with computers and digital platforms |
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ADDITIONAL CONSIDERATIONS

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| <ul style="list-style-type: none"> Occasional weekend and evening work may be required Team members will be required to obtain criminal records and/or vulnerable sector clearances Priority in hiring will be given to Indigenous and international students, aligning with the project's dual focus on internationalization and Indigenization. | <ul style="list-style-type: none"> One person on the team may be required to have a valid driver's license and full time access to a vehicle with adequate insurance Reimbursement for vehicle mileage in accordance with CCNL policy Transportation to/from worksite is the responsibility of employees |
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APPLICATION INFORMATION

Submit completed **Green Team Employment Application Form, Resume, and Cover Letter** to one of the following:

- Email: applications@ccnl.ca
- Fax: 709-729-7270

Please indicate the **Job Ad Number(s)** and **Project Title(s)** on your Green Team Project Application Form for *all projects to which you wish to apply*
DEADLINE FOR APPLICATION IS:
Sunday, May 5th, 2024

For more information please go to www.ccnl.ca or contact Shelby Beals at sbeals@ccnl.ca