

Master of Gender Studies: The Written Proposal

Before beginning their Master of Gender Studies thesis, project, or internship, all students must submit a proposal to the Graduate Studies Advisory Committee (GSAC). Normally, students will submit this proposal no later than the end of their third semester in the program.

Written proposal guidelines vary for the different completion streams. These guidelines are detailed below. All proposals should be double-spaced in 12-point font, with one-inch margins.

Thesis Proposal Guidelines

Length: 10-20 pages (excluding references cited, bibliography, and, if applicable, relevant research documents)

The proposal must include the following components:

1. Title
2. Research questions and/or goals, with rationale
3. Review of literature(s) relevant to the thesis topic(s), and specifically in relation to gender studies scholarship
4. Theoretical approach and significance
5. Methodology, methods and research design
6. Timeline (work completed – including coursework, work in progress, work to be done)
7. References cited and preliminary bibliography
8. Relevant research documents (e.g., interview questions, ICEHR application, etc.)

Project Proposal Guidelines

Length: 10-20 pages (excluding references cited, bibliography, and, if applicable, relevant documents)

The project proposal must include the following components:

1. Title
2. Goals and objectives of the project and its relevance to gender studies.
3. Description and Rationale: Detailed description of the product or material artifact (i.e., film, novel, workbook, craftwork, etc.), and a rationale that explains the relevance of that particular product or material artifact to the goals and objectives of the project.
4. Literature Review: A detailed and thorough literature review that addresses the particular topic(s) that will be the focus of the project. This can include a combination of theoretical underpinnings and empirical research.
5. Theoretical framework that outlines not only the conceptual landscape on which this project is based, but also indicates how the student plans to integrate this conceptual landscape into their

product or material artifact, including discussion of their previous preparation (experience, knowledge) for undertaking the project

6. Timeline (work completed, work in progress, work to be done)
7. References cited and preliminary bibliography
8. Relevant documents (i.e., interview questions, etc.)

Internship Proposal Guidelines

Length: 10-20 pages (excluding references cited, bibliography, and, if applicable, relevant documents such as agreements made with field supervisor/organization)

The internship proposal must include the following components:

1. Title
2. Description: Detailed description of the organization and relevance of the organization/ organizational mandate to Gender Studies. This description will also include a rationale for choosing this organization and a discussion about the genesis of the proposed internship project (i.e., outlining who initiated the specific internship project, whether the student, the organization, or both).
3. Goals and Objectives: A clear outline of the goals of the internship. This will include a discussion of both the organization's goals for the internship (and a clear indication of the organization's awareness and support of these goals) and a reflexive consideration of the student's personal goals, and how these intersect with those of the organization.
4. Parameters: A detailed description of the parameters of the project the student is planning to undertake during their internship, including a description of the specific tasks involved. Please note that we expect students will maintain an internship journal throughout their internship. This journal will include reflections, observations, and learning during their internship, and will be one of the tasks that students must describe in their internship proposals.
5. Literature Review: A detailed and thorough literature review that addresses the particular topic(s) of the internship. This literature review can include a combination of theoretical underpinnings and empirical research.
6. Timeline (work completed, work in progress, work to be done)
7. References cited and preliminary bibliography
8. Relevant documents (i.e., internship agreement)

Approved by the department on 14 November 2019