



**Memorial University of Newfoundland  
Financial and Administrative Services  
Banner Finance  
Ship To Code Request Form**

Please indicate if the Ship To Code is to be Departmental or individual code:

Individual

Departmental

Address:

Building:

Floor:

City:

State or Province:

Zip or Postal Code:

Nation:

Effective Date:

Termination Date if applicable:

Contact Name:

Contact Phone Number:

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**Financial Services User Only**

Ship To Code Assigned:

Assigned By:

Date: