

Date of Meeting (y/m/d) 2024 05 16

PART I - EMPLOYER

WorkplaceNL Firm Number 940001

Site Number 31

EMPLOYER (head office information)	EMPLOYER REPRESENTATIVES
Company name: <u>MEMORIAL UNIVERSITY OF NFLD & LABRADOR</u>	Co-chair: SARAH LEWIS Certification Training #: <u>SAR8636315</u>
Mailing address: <u>PO BOX 4200 (FACULTY OF ENGINEERING)</u>	Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting
ST. JOHNS <u>NL</u> <u>A1C 5S7</u>	Members: Certification Training #
CITY <u>PROVINCE</u> <u>POSTAL CODE</u>	<u>JASON STEVENS</u> <u>jas8801456</u>
Employer site number/location: _____	<u>NITA ROGERS</u> <u>NIT6760854</u>
Total number of employees on site: <u>148</u>	WORKER REPRESENTATIVES
Telephone number: <u>709 864 8812</u> Fax number: <u>709 864 4042</u>	Co-chair: DOUG SMITH Certification Training #: <u>Dou8634367</u>
Date of next meeting: <u>2024 08 13</u>	Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting
YEAR MONTH DAY	Members: Certification Training #
Seasonal shut down start date: _____	<u>SALIM AHMED</u> <u>sal7342011</u>
YEAR MONTH DAY	<u>CRAIG MITCHELL</u> <u>CRA7297659</u>
Seasonal shut down end date: _____	<u>GLENN RICE</u> <u>GLE8892504</u>
YEAR MONTH DAY	<u>SHAWN ORGAN</u> <u>SHA7732548</u>
	<u>ALLISON KENNY</u> <u>ALI8637407</u>
	<u>RUSHI PATEL</u> <u>RUS8973382</u>
	Guests: <u>Wanda Wilcox</u>

PART II - OH&S ACTIVITY

Since last meeting indicate the following:	From this meeting indicate the following
No. of workplace inspections conducted: <u>0</u>	No. of safety hazards identified: <u>0</u>
No. of workplace complaints/concerns received: <u>1</u>	No. of health hazards identified: <u>1</u>
No. of incident reports reviewed: <u>0</u>	No. of outstanding items from last meeting: <u>2</u>
No. of right to refuse work situations: <u>0</u>	

PART III - SUMMARY OF MEETING

ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

ITEM DATE	ITEM(S)	RECOMMENDATION(S)	ACTION	DATE FORWARDED TO EMPLOYER	RECOMMENDATIONS IMPLEMENTED Y/N (date)	RESOLVED	
						Yes	No
1. Mar, 09/20	CONCRETE LAB: FAILURE OF RESEARCHERS TO MAINTAIN SAFE WORKING SPACE WHILE WORKING OR TO RETURN SPACE TO SAFE, CLEAN CONDITIONS.	VESTIBULE COMPLETED. EXHAUST FAN REMOVED FROM ROOF. ELECTRICAL SHOP ENGAGED TO RUN WIRING FOR INDOOR AIR QUALITY MONITORS. IF DUST IS MOVING IN THE SPACE PAST A SET POINT, FRESH AIR WILL BE BROUGHT INTO THE ROOM. A MOBILE PIECE OF EQUIPMENT EXTRACTION SOLUTION WILL BE USED.	SARAH LEWIS	Mar, 09/20	Sep, 23/22		✓
2. May, 01/24	FUMES FROM PAINTING FILLING SUNCOR.	REQUEST INTO FACILITIES TO UPDATE LAB EXHAUST EQUIPMENT. TECHS TO LET SUNCOR KNOW WHEN THERE IS PAINTING GOING ON SO WE CAN MAKE ACCOMMODATIONS FOR STAFF THAT MAY NEED IT.		May, 01/24			✓