

Date of Meeting (y/m/d) 2023 03 30

PART I - EMPLOYER

WorkplaceNL Firm Number 940001

Site Number 31

EMPLOYER (head office information)	EMPLOYER REPRESENTATIVES
Company name: <u>MEMORIAL UNIVERSITY OF NFLD & LABRADOR</u>	Co-chair: SARAH LEWIS Certification Training #: <u>SAR8636315</u>
Mailing address: <u>PO BOX 4200 (FACULTY OF ENGINEERING)</u>	Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting
ST. JOHNS NL A1C 5S7	Members:
CITY PROVINCE POSTAL CODE	Certification Training #
Employer site number/location: _____	DENNIS PETERS <u>DEN6670168</u>
Total number of employees on site: <u>148</u>	WORKER REPRESENTATIVES
Telephone number: <u>709 864 8812</u> Fax number: <u>709 864 4042</u>	Co-chair: KEN SNELGROVE Certification Training #: <u>KEN6385503</u>
Date of next meeting: <u>2023 06 15</u>	Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting
YEAR MONTH DAY	Members:
Seasonal shut down start date: _____	Certification Training #
YEAR MONTH DAY	NITA ROGERS <u>0</u>
Seasonal shut down end date: _____	CRAIG MITCHELL <u>CRA7297659</u>
YEAR MONTH DAY	GLENN RICE <u>0</u>
	SHAWN ORGAN <u>0</u>
	RUSHI PATEL <u>0</u>
	Guests: <u>Darrel Gosse</u>
	<u>Debbie Whelan</u>

PART II - OH&S ACTIVITY

Since last meeting indicate the following:	From this meeting indicate the following
No. of workplace inspections conducted: <u>2</u>	No. of safety hazards identified: <u>0</u>
No. of workplace complaints/concerns received: <u>0</u>	No. of health hazards identified: <u>2</u>
No. of incident reports reviewed: <u>0</u>	No. of outstanding items from last meeting: <u>2</u>
No. of right to refuse work situations: <u>0</u>	

PART III - SUMMARY OF MEETING

ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

ITEM DATE	ITEM(S)	RECOMMENDATION(S)	ACTION	DATE FORWARDED TO EMPLOYER	RECOMMENDATIONS IMPLEMENTED Y/N (date)	RESOLVED	
						Yes	No
1. Mar, 06/20	CONCRETE LAB: FAILURE OF RESEARCHERS TO MAINTAIN SAFE WORKING SPACE WHILE WORKING OR TO RETURN SPACE TO SAFE, CLEAN CONDITIONS.	A SWEEP HAS BEEN INSTALLED ON THE DOOR AS WELL AS A SEAL. THEY ARE ALSO PLANNING ON EXTENDING THE WALL AND INSTALLING A WALK OFF MAT. WORKPLACE NL SAFETY SUPERVISOR TRAINING FOR PIS IN THAT AREA. MGMT STRUCTURE AROUND SAFETY IN THE LABS-DEPT HEADS AND THE DEAN TO BE INVOLVED. POLICE THE LABS WITH SAFETY LAB COMMITTEE.	SARAH LEWIS	Mar, 06/20	Sep, 29/22		✓
2. Mar, 06/23	COMPLAINTS OF ODORS FROM OCCUPANTS OF SUNCOR CENTRE WHEN THE WIND IS BLOWING IN A CERTAIN DIRECTION.	CONSULTING WORK IS DONE. NEEDS TO BE ASSIGNED TO A PROJECT MANAGER. SUGGESTED TO INSTALL A CLOSE INTAKE WHEN THE UNIT IS ON. MAYBE A SENSOR FOR WIND DIRECTION WHICH GENERATES ALIGHT WHEN NOT IN USE. MAYBE TRYING A SCRUBBER.	SARAH LEWIS & CRAIG MITCHELL	Mar, 06/23	Mar, 30/23		✓
3. Mar, 20/23	OIL DRUM-TWO CORRODED AND SUFACE IS CORRODED. NO CAPS ON THEM. RAIN IS GETTING IN.	CONTACT CROSBIE TO HAVE THE OIL DRUMS REMOVED. NEW LOCKS PURCHASED FOR THE YARD THAT HOLDS ALL FUELS AND GASES AND THIS SHOULD BE KEPT LOCKED.	SARAH LEWIS/CRAIG MITCHELL	Mar, 20/23	Mar, 30/23		✓