### PART I - EMPLOYER

**WorkplaceNL Firm Number** 940001  
**Site Number** 31

#### EMPLOYER (head office information)
- **Company name:** MEMORIAL UNIVERSITY OF NFLD & LABRADOR  
- **Mailing address:** PO BOX 4200 (FACULTY OF ENGINEERING)  
- **Employer site number/location:**  
- **Total number of employees on site:** 148  
- **Telephone number:** 709 864 8812  
- **Fax number:** 709 864 4042

#### EMPLOYER REPRESENTATIVES
- **Co-chair:** LISA COOK  
  - **Certification Training #:** LIS8348155  
  - **Co-chair Status:** Assigned  
- **Members:**  
  - DENNIS PETERS  
    - **Certification Training #:** DEN6670168

#### WORKER REPRESENTATIVES
- **Co-chair:** KEN SNELGROVE  
  - **Certification Training #:** KEN6855503  
  - **Co-chair Status:** Assigned  
- **Members:**  
  - SALIM AHMED  
  - **Certification Training #:** SAL7420011

#### Guests:
- Darrell Gosse, Dennis Cramm  
- Nita Rogers

### PART II - OH&S ACTIVITY

#### Since last meeting indicate the following:
- **No. of workplace inspections conducted:** 3  
- **No. of workplace complaints/concerns received:** 0  
- **No. of incident reports reviewed:** 0  
- **No. of right to refuse work situations:** 0

#### From this meeting indicate the following:
- **No. of safety hazards identified:** 0  
- **No. of health hazards identified:** 0  
- **No. of outstanding items from last meeting:** 1
# PART III - SUMMARY OF MEETING

**Items for Follow-up Should be Carried Forward at Each Meeting Until Such Time as the Items Are Complete.**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DATE</th>
<th>ITEM(S)</th>
<th>RECOMMENDATION(S)</th>
<th>ACTION</th>
<th>DATE FORWARDED TO EMPLOYER</th>
<th>RECOMMENDATIONS IMPLEMENTED</th>
<th>RESOLVED</th>
<th>Y/N (date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Mar, 05/20</td>
<td>CONCRETE LAB: FAILURE OF RESEARCHERS TO MAINTAIN SAFE WORKING SPACE WHILE WORKING OR TO RETURN SPACE TO SAFE, CLEAN CONDITION.</td>
<td>CAPITAL PROJECT REQUEST HAS BEEN SUBMITTED. FEAS TO RECEIVE INFORMATION FROM FM REGARDING A CONSULTANT PROPOSAL FOR THE RESOLUTION AND DETERMINE THE BEST PLAN FORWARD. CAPITAL PROJECT ONGOING.</td>
<td>LISA COOK</td>
<td>Mar, 05/20</td>
<td>Sep, 23/22</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>