

# *Application for Counselling Internship*

## **APPLICANTS PLEASE NOTE:**

**All course work must be completed before beginning an internship.**

**Internships may not occur in settings where the student is/has been employed; this includes part-time and substitute employment.**

**The faculty internship coordinator or university supervisor will make initial contact with the setting and field supervisor.**

**Internships may be completed during Fall and Winter semesters.**

**Establishing an internship is a time-consuming and complex process, changing or replacing an arranged and approved placement for the same time period is typically not possible.**

**Please ensure a criminal record check and vulnerable sector check is provided with this application; students will not be assigned a placement without it. If you are a permanent employee of NLESD and completing your internship within the board but at a different school you are NOT required to submit one. The checks are valid for one year.**

**Deadlines: September 15<sup>th</sup> for Winter; April 1<sup>st</sup> for Fall**

Date: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Semester for Internship: \_\_\_\_\_

Possible University Supervisor(s): \_\_\_\_\_

Preferred Community/District for Internship: \_\_\_\_\_  
\_\_\_\_\_

Preferences in Type(s) of Settings: \_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

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