



Faculty of Education

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**REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, MAY 4, 2021, 2021 AT 12:30 P.M., VIA WEBEX CONFERENCING**

AGENDA

1. **Approval of the Agenda**
2. **Approval of Minutes of Previous Meeting**
 - 2.1 Approval of Minutes of April 6th, 2021 [attached]
3. **Business Arising**
4. **New Business**
 - 4.1 Fall Semester 2021 planning [attached]
5. **Correspondence**
6. **Reports of Committees**
 - 6.1 Nominating Committee
 - 6.1.1 Ratification of names for Various Committee memberships, Faculty of Education (attached)
 - 6.2 Committee on Undergraduate Studies
 - 6.3 Admissions Committee
 - 6.4 Research & Development Committee
 - 6.5 Graduate Studies Committee
 - 6.5 Doctoral Studies Program Committee

7. **Acting Dean's Report**
8. **Associate Dean's Report – Undergraduate**
9. **Associate Dean's Report – Graduate**
10. **Reports from Representatives from other Councils**
11. **Other Business**

Secretary
Faculty Council, Faculty of Education

Attachments (3)

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, APRIL 6, 2021 AT 12:30 PM VIA WEBEX CONFERENCING

Chairperson: Dr. Edith Furey

Attendees: C. Arnold, S. Azam, C. Badenhorst, D. Buley, J. Buley, A. Burke, J. Crane, A. Doyle, R. Elliott, G. Galway, M. Gardner, D. Gill, J. Godfrey – Anderson, N. Hurley, R. Joy, R. Kelly, D. Kirby, M. Kondratieva, S. Lewis, K. Maich, H. McLeod, S. Penney, S. Pickett, L. Redmond, M. Stordy, K. Szego, E. Wade, G. Young.

Regrets: K. Anderson, B. Maddigan, A. Moghaddam, D. Reynolds

1. **APPROVAL OF AGENDA**

It was **moved** by Dr. Gabrielle Young, and **seconded** by Dr. Jan Buley that the Agenda be accepted as circulated.

CARRIED.

2. **APPROVAL OF PREVIOUS MINUTES**

It was **moved** by Dr. Heather McLeod, and **seconded** by Dr. Ross Elliott, that the previous Minutes be approved as distributed.

CARRIED.

3. **BUSINESS ARISING**

There was no business arising presented.

4. **NEW BUSINESS**

There was no new business presented.

5. **CORRESPONDENCE**

There was no correspondence circulated.

6. **REPORTS OF COMMITTEES**

6.1 **Nominating Committee**

Dr. Jan Buley reviewed the 2021-22 committee vacancies as circulated and indicated that the most pressing vacancy is on the Nominating committee. She highlighted graduate student vacancies as well as other faculty council representatives that are required.

6.2 Committee on Undergraduate Studies

There was no report presented for the Committee on Undergraduate Studies.

6.3 Admissions Committee

Dr. Noel Hurley indicated that the Admissions committee has reviewed the undergraduate applications and sent out offers.

6.4 Research & Development Committee

There was no report presented for the Research & Development Committee.

6.5 Graduate Studies Committee

There was no report presented for the Graduate Studies Committee.

6.6 Doctoral Studies Program Committee

Dr. Gabrielle Young indicated that the committee presented at the past Faculty Forum and indicated there was rich discussion on ED701 and the PhD handbook. If there are topics that you wish to see the committee address, please forward them to her as the chair or to a committee member.

7. **ACTING DEAN'S REPORT**

The Acting Dean's report was presented by Dr. Edith Furey as attached.

8. **ASSOCIATE DEAN'S REPORT- UNDERGRADUATE**

The Associate Dean – Undergraduate report was presented by Dr. Edith Furey as attached.

9. **ASSOCIATE DEAN'S REPORT- GRADUATE**

The Associate Dean – Graduate report was presented by Dr. Rhonda Joy as attached.

10. **REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS**

There were no reports from representatives from other councils presented.

11. **OTHER BUSINESS**

There was no other business presented.

Adjournment

Council adjourned at 1:48 p.m.

ASSOCIATE DEAN'S REPORT: UNDERGRADUATE STUDIES: APRIL 6, 2021

Update re Staffing: Diana is leaving and her position as Secretary, Academic Programs Office, is being filled by Natasha Taylor, who is being replaced by Brenda Kenny until March 31, 2022. Rose Cross has retired as of April 1, 2021.

Darlene is back with us full time.

Many thanks to our staff who work behind the scenes enabling Academic Programs Office to function effectively.

Winter Semester: Cohort level meetings have been held with instructors. Issues and challenges specific to cohorts were discussed and collaborative solutions proposed. Lessons learned and success stories were shared.

Spring Semester: Faculty and staff have been advised to remain working from home for spring semester and to only go on campus when it is essential. On campus access requires adherence to safety regulations and procedures, particularly completion of the Memorial University Activity Form.

I have been informed that all spring courses will be offered remotely except for courses that require campus access. Spring semester planning is well underway. Courses that require sessional instructors are being advertised and hiring will follow. With the exception of Technology Education courses and ED3600 (which are being offered in a blended format of on-campus and remote delivery), all courses will be offered remotely. Scheduling for on-campus courses has been complicated due to having to split classes to meet density requirements. Thank you, Dr. Gill for your assistance with scheduling of technology education on-campus courses.

Planning for Academic Year 2021 – 2022. Senior administration have advised that the hope is to return to campus for fall 2021 semester. The density requirement for on-campus classes has not yet been determined as this decision will depend on the vaccination rate. Discussions are ongoing with the Department of Health regarding plans for vaccinations of students, including international students arriving in St. John's. Density requirements will affect the number of courses that can be offered on campus.

Enrollments. As mentioned previously, undergraduate enrollments have increased significantly from previous years; Bachelor of Education Primary/Elementary 2nd Degree: increased eligible applicants from 33 (2020 – 2021) to 63 (2021 – 2022), Bachelor of Education Primary/Elementary 1st Degree: increased eligible applicants from 30 (2020-2021) to 66 – 80 (2021 – 2022). Bachelor of Education Intermediate/Secondary, including Technology Education: increased eligible applicants from 85 (2020 – 2021) to 137 (2021- 2022).

Inclusive Education/Reading ASM Position: The advertisement for this position is being posted locally and nationally.

Indigenous Education Position: Applications have gone through Elders Council and are being reviewed by the Joint Equity Committee. Applicants' CVs will be referred to the Academic unit to which they applied. Additional information will be forwarded to faculty as it is received.

Google Domain: Dr. Gill and I met with CITL administration, Information Technology Services (ITS) and a representative from the Office of the Chief Information Officer (OCIO) to revisit providing our teacher candidates and faculty with access to Google Domain. While the university cannot support this request, Dr. Gill and I are exploring other ways to access Google Domain.

French Funding: The Faculty of Education has received \$440,000 to support an application for professional development for the province's preservice and practicing French Second Language teachers. Many thanks to Jacqui Rideout, French Coordinator, for your leadership in this initiative.

Faculty of Education Graduation Celebration: Our graduation celebration is planned for June 4th @ 4:00. The celebration is being expanded this year to include graduate students. This celebration is in addition to the Hats Off Celebration being planned for June 3rd.

Faculty of Education Ethics Application: Our Faculty's Ethics Review Application, Guidelines for Departmental Ethics Review and Departmental Ethics Review Committee Course Report Form were circulated to Faculty on March 10. If you have not already done so, it would be greatly appreciated by our Ethics Committee if you could forward any feedback to Tina Hunt, (tinah@mun.ca)

Many thanks Faculty for your ongoing support.

Edith Furey

Associate Dean of Graduate Programs and Research Faculty Council Report

April 6, 2021

1. **Hiring students or examiners:** All hires must be residing in CANADA in order to receive payment.



RE_non-residents
and remote hiring.p

2. **Course waivers:** COVID seems to have brought a wave of requests of students seeking to be placed in a course. Please continue to refer students to the office with such requests.
3. **Calendar changes:** Faculty of Education calendar changes were approved at Senate this term. I have attached an updated version of our Regulations. Just to note the following changes were approved:

- E6203 is now a **core** course for the EDLS program

- The following three new PSS courses (closed electives):

1. 6808 Supporting International and Immigrant Students
 2. 6809 Internationalization of Higher Education
 3. 6810 Assessment and Evaluation in Student Service
- 6100 pre-requisite for 6803 (PSS) has gone to Senate and waiting on approval?

Student ADVISORS: it is especially critical that you reach out to the students to whom you have been assigned as advisor and welcome them to the faculty. If you have not received a list of students or would like a template of a sample email to students please let Andy know.

Misplaced Applications: We encourage faculty to send any applicants to other program groups or areas if the application seems a better fit elsewhere.

Extra Applications: Thank you to faculty for taking the time to review all applications especially the late applications!

4. **Job ads....** Some program groups have already reviewed their job ads that are available in the office and offered updates for them. **Thank you!!** We will be attempting to continue with this review in the coming months as time allows but would also like to

encourage program groups to reach out to the office and request the ads we have available and review and offer suggested updates.

5. **Remote/online teaching:** Please check in with your students on a regular basis. Students are being impacted in many ways by COVID and we need to be sensitive to their health and well being.

Students in distress link:

https://www.mun.ca/studentwellness/guide/Guide_Students_In_Distress.pdf

6. **Instructor/ graduate/PhD check in sessions** were held again this term. I think all seemed to appreciate the opportunity to chat about the term, issues and to be reminded of available resources. We hope to continue these meetings into the Fall term.

7. PHD students:

Examinations:

Julia Halfyard successfully completed comprehensive examination this term. A special thanks to her supervisory (Dr. McLeod, Dr. D. Buley, Dr. Arnold) and examination committee (Dr. McLeod, Dr. D Buley, Dr. J Buley, Dr. Hoben) members for their work and support!

Taylor Stocks successfully completed their comprehensive examination in December. A special thanks to their supervisory (Dr. Galway, Dr. Rodway, Dr. Arnold) and examination committee (Dr. Galway, Dr. Rodway, Dr. Kelly, Dr. Hurley) members for their work and support!

Chinwe successfully completed her oral defense in December 7. A special thanks to her supervisory committee (Dr. Burke, Dr. Stordy, Dr. Young) for their work and support of Chinwe!

Congratulations to Keith Power on passing his oral defense this term!
Congratulations as well to his supervisory committee, Dr. Seifert, Dr. Redmond and Dr. Card.

Doctoral Seminars: The PhD students have been presenting in the Doctoral Seminar over this past month and will continue to present over the next month or so. This presentation is a critical and required component of our students PhD experience and I would encourage as many faculty as possible to attend these sessions.

Support: The GFO will be offering support to PhD students who are writing grant proposals. In order to avail of this service we ask that you encourage your students to submit their proposal to Lisa as early as possible to ensure she has time to review.

ED 702: Offering of 702 in Fall 2021 is being explored. This will be a special offering for the group of students who were required to take a LOA due to COVID in Fall 2020.

8. ONLINE Graduation Ceremony for UG and GRAd Education students coming up in May 2021!
9. **CITL student remote experience survey:** worth reviewing as it provides data for UG and GRAD Education students.... Some concerns worth noting... workload, access to bookstore resources, lack of knowledge re: campus resources... counseling, career, leadership etc

<https://citl.mun.ca/studentsurveyresults.php>

10. **The Thesis Journey session for Graduate students on thesis route....** Our PHD students together with Dr. Fitzpatrick offered a session this term to the university community in which they discussed the journey of writing a thesis from start to finish. The session was attended by graduate students from our faculty and across the campus. *We hope to offer other sessions in the coming months and encourage you or your students to contact the office or myself with any suggested topics.*

10. **RDI programs:** The new Diploma in Reading Development and Instruction has been offered to two cohorts of students. A wonderful start to this NEW diploma program! Plans are in place to offer the NEW MASTERS in RDI I January 2022.

We are working with our communications person, Angela Hunt, and MARCOMM to plan an official launch of both of these programs in the coming months.

Thanks again to those involved with making this happen!!

11. **CP program....** The group presented an overview of the program at a Faculty Forum this term. They are still working on the program and hope to bring the proposal to Faculty council in the future with a start date now pushed back until Fall 2022.

12. Grants Facilitator

Research Week:

From the feedback we have received our session for Research WEEK was a HUGE success. We co-hosted again with other Faculties: HSS, Nursing, Medicine, Engineering, Business etc. **Radical Distal Multidisciplinary** was our topic and we had over 25 submissions from 8 faculties across campus. We also had 3 guest presenters, one from SIRI research office and two international presenters (Dr. Strang and Dr. Spinks). Dr. Strang has kindly offered to return to MUN for future discussions. I would like to extend a BIG thank you to Lisa Charlong and the other GFOs across campus who worked tirelessly to make this important event happen!

Lisa will also be adding some information to the website re: EDI as it relates to research.

Upcoming Grants: Please check the website and emails re: deadlines and extensions. Also please keep in mind our internal deadline for application review.

Lisa is recovering from eye surgery so if something is time sensitive or requires a conversation it is best to call her.

14. **Reminder:** As per the CA, please submit Undergraduate and graduate syllabi to office as soon as possible.
15. **Campus for All initiative** is moving along with a committee formed and RA hired for May 2021.
16. **Books orders** should be send to the office as soon as possible. I will ensure an email is sent advising re: contact person for the office.
17. **Grade submission** for end of term... an email will be coming out soon re: deadline for grade submissions to the office.

Resuming on-campus instruction, Fall 2021

Last updated: April 15, 2021

Summary of recommendations

The working group provides three possible planning scenarios for the fall:

1. 0% classroom¹ density, with a continuation of remote learning;
2. Resumption of on-campus learning, with a classroom density of up to 50%; and
3. Resumption of on-campus learning, with a classroom density of up to 100%.

To offer the appropriate amount of time to prepare for the most likely scenario, the working group recommends reporting a decision about the scenario adopted for Fall and reporting this on, or around, June 1, 2021.

Given current vaccination rates, we believe the most likely scenario for instruction for Fall 2021 will be on-campus instruction, with up to 50% classroom density. Until June, academic units should prioritize this scenario for planning.

In both scenarios that see a resumption of on-campus learning, some important considerations apply:

1. We expect that public health guidelines will still limit the maximum number of individuals gathering in a space to be no more than 100;
2. As a key way to manage on-campus densities, lecture components of courses with enrollment greater than 100 students should only be offered through online or remote means;
3. It will be important to expand the scheduling of on-campus courses (including before 10am, after 2pm, M-F and weekends) to spread out the density of learners on-campus at one time;
4. Academic units are encouraged to take lessons learned and approaches adopted over the last year and incorporate them into their Fall 2021 planning; though classroom density could be up to 100%, there is no directive here that says each class, or course component must be fully facilitated on-campus; and
5. These recommendations were made with the best information at the date of their creation; while a scenario will be selected in June, the conditions of the current pandemic may require further alterations to the plans for Fall instruction. For example, while hopefully unlikely, instructors and academic units should consider how to prepare for a rapid transition to online & remote learning if given this guidance from Public Health.

¹ "Classroom" is used in the document as a catch-all term to describe indoor, physical spaces used for in-person learning on the St. John's campus. This would include, but is not limited to spaces like wet labs, recital halls, gymnasiums that might not be typically considered as "classrooms."

The spirit of these recommendations, in the name of ensuring the safety of the University community during the continued COVID-19 pandemic, is to allow academic units to welcome students back to engaging on-campus learning experiences while also continuing online and remote course offerings to help manage densities on the St. John's campus.

Working group members

Thank-you to the members of the working group:

Dr. Isabelle Dostaler, Dean, Faculty of Business Administration

Mr. Greg McDougall, Chief Risk Officer

Dr. Dennis Peters, Dean (Acting), Faculty of Engineering and Applied Science

Dr. Linda Rohr, Dean, School of Human Kinetics and Recreation

Mr. Tom Nault, Registrar

Dr. Gavan Watson, Associate Vice President, Teaching and Learning, and Director, CITL (Chair)

Dr. Michele Piercey-Normore, Dean, School of Science and Environment (Observer, Grenfell Campus)

Guiding principles

The working group determined the following as foundational to actions related to resuming on-campus instruction in Fall, 2021.

1. There will be on-campus instruction for Fall 2021.
2. Students enrolled in courses with on-campus instruction will be available locally to St. John's campus.
3. Remote and online courses will be used to meet density guidelines; this would mean, for example, that large enrollment classes will be offered remote.
4. By incorporating successes from the 20-21 academic year, and to help achieve density guidelines, on-campus instruction can be complimented with remote or online components, and vice versa.
5. The structure of online, remote and on-campus courses are guided by the descriptions for these delivery methods as [articulated by the Office of the Registrar on its website](#).
6. Academic units will develop specific plans based on their own instructional needs, while respecting public health guidelines.
7. Administrative Heads will make final decisions regarding instruction plans and determination of course offerings, as detailed in Article 3 of the MUNFA collective agreement.
8. Course registration is scheduled to begin on July 13.
9. Course schedules will be made public in late June.
10. Units will need to be flexible in the assignment of course space.

Planning assumptions

The following are the facts we feel can be taken for granted, given the principles accepted above.

1. The percentage of vaccinated people will increase over the Spring and Fall semester.
2. Current vaccines will prove effective against emerging variants of concern (VOC).
3. 1 dose of a 2-dose vaccine will confer initial immunity.
4. A 70% vaccination rate is an appropriate threshold for achieving "herd immunity."
5. On-campus classroom density will either be up to 100% or 50% of regular density.
6. There will be no more than 100 students in an on-campus classroom.
7. On-campus classroom density can be lower than the maximum density.
8. The Office of the Registrar can note course delivery mode on the timetable, if supplied the information and will continue to update as information is received.
9. Academic units do not have capacity to offer additional course sections.
10. Large-scale hyflex / simultaneous on-campus/online instruction will not be supported across the institution but could be facilitated in academic units with the capacity to do so.
11. Institutional access to Brightspace, Screencast-o-matic and Webex will continue.
12. Intensive cleaning between classes, labs is not needed, though hand sanitizer should readily be available.
13. Student services & support, residences and food services on-campus will be operational.
14. Instructors will remain prepared to rapidly transition to remote instruction in case of such direction from public health.

Planning for Fall 21 instruction recommendation matrix

	0% classroom density	Up to 50% classroom density	Up to 100% classroom density	Responsible unit(s)
NL vaccination rate June 1 to trigger recommendation to plan for this density	Less than 20% of the NL population with at least one dose.	20-35% of the NL population with at least one dose.	More than 35% of the NL population with at least one dose.	n/a
Maximum number of individuals in a classroom (gathering size)	n/a	A gathering size of no more than 100 individuals (excluding instructional staff and TAs). Maximum number dictated by public health guidelines.		Communicating maximum gathering size: OCRO Planning density: Academic units
Courses with enrollment greater than 100 students	Fully remote / online course delivery.	Lecture components not offered on-campus, rather facilitated through fully remote / online modes of delivery. Academic units are encouraged to offer smaller on-campus learning experiences (e.g., labs, seminars, or tutorials), where density is up to 50%. If labs, seminars, or tutorials are not able to occur on-campus, they would be facilitated through fully online or remote modes.	Lecture components not offered on-campus, rather facilitated through fully remote / online modes of delivery. Academic units are encouraged to offer smaller on-campus learning experiences (e.g., labs, seminars, or tutorials), where density is up to 100%. If labs, seminars, or tutorials are not able to occur on-campus, they would be facilitated through fully online or remote modes.	Planning: Academic units

Classes with enrollment 100 students and less	Fully remote / online	<p>On-campus learning experiences can occur, with up to 50% density.</p> <p>Fully remote / online learning a feasible option.</p> <p>Academic units to consider the added instructional and technical complexity of undertaking mixed modality instruction (online/on-campus at the same time) as a solution to manage density; additional technology will not be added to support this mode of instruction in general use classrooms.</p>	<p>On-campus learning experiences can occur, with up to 100% density.</p> <p>Fully remote / online learning a feasible option.</p> <p>Academic units to consider the added instructional and technical complexity of undertaking mixed modality instruction (online/on-campus at the same time) as a solution to manage density; additional technology will not be added to support this mode of instruction in general use classrooms.</p>	Planning: Academic units
Classroom seating	n/a	Students seated in every other seat.	Students seated in every seat.	n/a
Lecture capture (LC) classrooms	LC classrooms will not be booked for on-campus learning and would be available to instructors for use.	<p>LC classrooms will be booked for on-campus learning; on-campus courses scheduled into classrooms with this technology can schedule its use.</p> <p>Instructors wanting to make use of LC for remote or online courses will be scheduled at times when classrooms are not booked for in-class learning.</p> <p>n.b.: the lecture capture system was not designed as a replacement for attending a class on-campus; if used, there is an assumed risk with data loss, which could be up to the loss of a day's worth of recordings.</p> <p>Further detail on Lecture Capture.</p>		<p>LC classroom booking: Office of the Registrar</p> <p>Building access: Academic unit</p> <p>LC technology, coordination: CITL</p> <p>Scheduling LC recordings: Instructor</p>
Classroom Studio	<p>A classroom studio will be available to provide instructors with on-campus video production in support of remote instruction. Instructors would be responsible for preparing presentation material and operating the classroom technology.</p> <p>CITL staff will be responsible for recording the video, editing (if needed) and delivering the finished product to the instructor. Video recordings will be uploaded and made available to embed it into a Brightspace course site.</p>			To book classroom studio: CITL support centre

Labs, seminars, tutorials, studios, ensembles	n/a	Can be offered in person, up to maximum classroom density and respecting relevant public health guidelines. Can be offered online or remote if approach allows.		Scheduling: Academic units Communicating public health guidelines: OCRO
On-campus “remote and online learning” classrooms	n/a	A small proportion of classrooms will be designated as remote learning rooms. Room furniture would be configured to allow up to 50% density.	A small proportion of classrooms designated as remote learning rooms. No additional furniture configuration required.	Classroom designation: Office of the Registrar Room configuration: FM
Public commons (unscheduled public space used by students to socialize and study)	n/a	Area furniture would be configured to allow up to 50% density.	No additional furniture configuration required.	Space configuration: FM, with guidance of OCRO
Wearing masks, on-campus instruction	n/a	Students will always wear masks in classrooms, as advised by the OCRO. Instructors could choose to remove their masks during class, assuming they can respect distancing rules.		Communicating mask guidelines, requirements: OCRO Instructors
Student requests for informal accommodation due to COVID-related absence	n/a	With appropriate supporting documentation, students required to self-isolate due to illness would receive informal accommodations from instructors up to a length of remaining self-isolation.		Instructors
Student requests for informal accommodation due to immediate family members’ self-isolation.	n/a	Public health guides that if a household member is self-isolating and can stay in a separate area away from others in the home, then members of the household do not need to self-isolate. Instructors would consider informal accommodations on a case-by-case basis.		Instructors

Cleaning between classes, lecture halls; high-touch labs.	n/a	<p>No extra cleaning needed, but hand sanitizing stations will be required.</p> <p>Everyone will be expected to sanitize hands when entering a classroom.</p>		FM, with guidance of OCRO
Hallway density	n/a	<p>Those accessing St. John's campus would be expected to follow public health guidelines.</p> <p>Following these guidelines will manage densities outside classrooms.</p>		Communicating public health guidelines: OCRO
Class changeover	n/a	<p>Where possible, classroom doorways would be designated as dedicated entry- and exit- doorways.</p>		Door designation: FM, with guidance from OCRO
Class scheduling	n/a	<p>To spread out on-campus course density, schedule courses across all available time slots, including typically under-utilized time slots (before 10am, after 2pm, including Friday afternoons and weekends).</p> <p>After class schedule audits (CSAR) are received by the Office of the Registrar, scheduling challenges will be resolved with academic units.</p>	<p>To spread out on-campus course density, schedule courses across all available time slots, including into under-utilized time slots (before 10am, after 2pm, M-F).</p> <p>After class schedule audits (CSAR) are received by the Office of the Registrar, scheduling challenges will be resolved with academic units.</p>	Academic units Office of the Registrar
On-campus exams	No on-campus exams.	<p>To help manage densities, the continued use of assessments that do not require on-campus exams is encouraged.</p> <p>On-campus exams would resume, limited by maximum number of students in a classroom.</p> <p>To allow for the lower expected room density leading to an increase in the number of scheduled exam slots, it is recommended that the final exam period be extended (e.g., through scheduling Sunday exams, shortening the number of days to submit final grades).</p> <p>Consideration will need to be given of the number of rooms required to provide exam Accommodations to students.</p>		<p>Scheduling exams: Office of the Registrar</p> <p>Exam Accommodation: Blundon Centre</p>

Exam invigilation	No on-campus exam invigilation. Invigilated exams with Deans' approval.	To help manage densities, the continued use assessments that do not require in-person invigilation is encouraged. On-campus, in-person exam invigilation resumes. On-campus, in-person exam invigilation for students requiring Accommodations resumes. On-campus, in-person exam invigilation resumes for online (DE / online campus) courses. Online invigilated exams resume for online (DE / online campus) courses. Consideration will need to be given to students enrolled in online (DE / online campus) courses ability to access invigilation centres to write in-person exams. Exam centres may not be open.	Academic units Exam Accommodation: Blundon Centre Online (DE / online campus) exam coordination: CITL
Instructor unable to wear mask	n/a	Staff members would seek an Accommodation, as per MUN's Workplace Accommodation policy. Course offered fully remote / online.	Academic units Policy: Human Resources
Student unable to wear mask	n/a	Students would seek an Accommodation, as per MUN's Accessibility for Students with Disabilities Policy.	Policy: Student Life
Unexpected surge in COVID cases; Instructor required to self-isolate.	n/a	Instructors should be prepared to rapidly move instruction to a remote learning environment.	Instructors
Learning materials	Instructors should select course texts and learning materials that are available in accessible and alternative formats. As possible, make use of the Library's eReserve system .		Instructors eReserve system: Memorial University Libraries

April 27, 2021

TO: All Members, Faculty Council of the Faculty of Education

FROM: Chairperson, Nominating Committee

SUBJECT: **Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils 2021-2022 Academic Year**

The Nominating Committee makes the following recommendations for membership of the Standing Committees of the Faculty Council of Education, and representatives to other Faculty Councils for the 2021-2022 Academic Year:

STANDING COMMITTEES

A. The Executive Committee of the Council

1. Chairperson – Dean, Faculty of Education
2. Ms. S. Lewis (Secretary)
3. Dr. D. Buley [2019/2022]
4. **Dr. J. Rodway** [2021/2024]
5. Undergraduate Student Representative
6. Graduate Student Representative

B. Nominating Committee

1. Chairperson (to be selected from Committee membership)
2. **Dr. A. Burke** [2021/2024]
3. Dr. J. Buley [Chair] [2019/2022]
4. **Dr. M. Stordy** [2021/2024]

C. Committee on Undergraduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) –Ms. Tracy Edmunds
4. Representative, Office of Academic Programs (ex-officio)

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| 5. Dr. L. Redmond[Chair] | [2019/2022] |
| 6. Dr. C. Arnold | [2019/2022] |
| 7. Dr. D. Gill | [2021/2024] |
| 8. Dr. J. Hesson | [2019/2022] |
| 9. Undergraduate Student Representative –TBA | |
| 10. Undergraduate Student Representative – TBA | |

D. **Committee on Graduate Studies**

- | | |
|---|--------------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. Associate Dean of Graduate Programs (ex-officio) | |
| 3. Elected Members on Academic Council, School of Graduate Studies: | |
| Counselling Psychology Representative -Dr. L. Lewis | [2019/2022] |
| 4. Educational Leadership Representative - Dr. N. Hurley | [2019/2022] |
| 5. Curriculum, Teaching and Learning Representative- Dr. X. Li | [2019/2022] |
| 6. Post-Secondary Representative – Dr. C. Badenhorst | [2019/2022] |
| 7. Educational Technology Representative –Dr. A. Moghaddam | [2021/2024] |
| 8. Graduate Student Representative – _____ | [2021/2022] |
| 9. Graduate Student Representative - _____ | [2021/2022] |

E. **Admissions Committee**

- | | |
|---|--------------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. Associate Dean, Undergraduate Programs (ex-officio) | |
| 3. Manager of Academic Programs (ex-officio) | |
| 4. Representative, Office of the Registrar (ex-officio) – Ms. Tracy Edmunds | |
| 5. Dr. J. Buley | [2019/2022] |
| 6. Dr. J. Rodway | [2019/2022] |
| 7. Mr. E. Wade | [2021/2024] |
| 8. Dr. N. Hurley [Chair] | [2019/2022] |
| 9. Undergraduate Student Representative –Christo Morrison | |

F. **Research and Development Committee**

- | | |
|---|--------------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. Dr. A. Moghaddam | [2019/2022] |
| 3. Dr. M. Gardner [Chair] | [2019/2022] |
| 4. Dr. R. Joy | [2019/2022] |
| 5. Dr. M. Kondratieva | [2021-2023] |

G. **Social Committee**

1. Chairperson (to be selected from Committee membership)
2. Dr. J. Hoben [2019/2022]
3. Dr. C. Arnold [2019/2022]
4. **Dr. A. Moghaddam** [2021/2024]
5. Ms. L. Tucker
6. Ms. C. Madol/Ms. E. St. Croix

H. **Doctoral Studies Program Committee**

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Graduate Programs (ex officio)
3. **Dr. S. Azam** [2021/2024]
4. **Dr. H. McLeod** [2021/2024]
5. **Dr. A. Burke** [2021/2024]
6. Dr. G. Young [Chair] [2021/2023]
7. **Dr. K. Anderson** [2021/2024]
8. Representatives from Supervisory Committees (non-voting members)
9. Doctoral Student Representative - **Tayebbeh Sohrabi** [2021/2022]
10. Doctoral Student Representative – _____ [2021/2022]

I. **Committee on Ethics in Human Research**

1. Chairperson (to be selected from Committee membership)
2. Dr. H. McLeod [2019/2022]
3. **Dr. D. Kirby** [2021/2024]
4. Dr. S. Azam [2019/2022]
5. Graduate Student Representative – _____ [2021/2022]

J. **Scholarships and Awards Committee**

1. **Dr. G. Harris** [2021/2024]
2. **Dr. A. Burke** [2021/2024]
3. Dr. A. Doyle [2019/2022]
4. Staff Member – Office of the Dean
5. Staff Member – One member from the Undergraduate Office (if undergraduate) (non-voting) or one member from the Graduate Office (if graduate) (non-voting)

REPRESENTATIVES TO OTHER FACULTY COUNCILS

1.	Faculty of Humanities and Social Sciences – _____	[2021/2024]
2.	Faculty of Science – _____	[2021/2024]
3.	Faculty of Engineering and Applied Science – _____	[2021/2024]
4.	Faculty of Business Administration – Dr. X. Li	[2019/2022]
5.	Faculty of Medicine – _____	[2021/2024]
6.	School of Human Kinetics and Recreation – _____	[2021/2024]
7.	School of Nursing -Dr. J. Buley	[2021/2024]
8.	School of Social Work – Dr. K. Anderson	[2021/2024]
9.	School of Music – Dr. D. Buley	[2021/2024]
11.	Fisheries and Marine Institute — _____	[2019/2022]
12.	Q.E. II Library – _____	[2021/2024]
13.	School of Graduate Studies – [2 reps] Drs. J. Rodway , & C. Badenhorst	[2021/2024]

Note: All Committee membership are for a three-year period.

Updated April 27, 2021