



Faculty of Education

Office of the Dean
St. John's, NL Canada A1B 3X8
Tel: 709 864 8588 Fax: 709 864 8673
www.mun.ca/educ

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, MAY 7TH, 2019, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)

AGENDA

- 1. Approval of the Agenda**
- 2. Approval of Minutes of Previous Meeting**
 - 2.1 Minutes of Regular Meeting of April 2nd, 2019 [attached]
 - 2.2 Approval of Revised Dean's Report of February 5th, 2019 [attached]
- 3. Business Arising**
- 4. New Business**
- 5. Correspondence**
 - 5.1 Memo from Associate VP (Academic) & Dean, School of Graduate Studies re: Academic Council – Representatives for Academic Year 2019-2020 [attached]
- 6. Reports of Committees**
 - 6.1 Nominating Committee
 - 6.1.1 Request for Committee membership –Academic Year 2019/2020 [attached]
 - 6.2 Committee on Undergraduate Studies
 - 6.3 Admissions Committee
 - 6.4 Research & Development Committee
 - 6.5 Graduate Studies Committee
 - 6.5.1 Proposed Calendar Changes re: Graduate Diploma in Post-Secondary (Health Professional Education) [attached]

6.6 Doctoral Studies Program Committee

7. **Associate Dean's Report – Undergraduate**
8. **Associate Dean's Report – Graduate**
9. **Dean's Report**
10. **Reports from Representatives from other Councils**
11. **Other Business**

Secretary
Faculty Council, Faculty of Education

Attachments (5)

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, APRIL 2, 2019 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Kirk Anderson

Attendees: D. Buley, J. Buley, A. Burke, M. Collett, A. Doyle, G. Galway, D. Gill, G. Harris, J. Hoben, N. Hurley, R. Joy, U. Kelly, L. Lewis, S. Lewis, A. Moghaddam, W. Okshevsky, S. Penney, P. Phillips, S. Pickett, L. Redmond, J. Rodway, D. Vaandering, E. Wade, E. Yeoman, G. Young.

Regrets: S. Azam, J. Crane, K. Goodnough, B. Maddigan, J. Maddigan, M. Stordy, S. Proulx, T. Thorne

1. **APPROVAL OF AGENDA**

It was **moved** by Dr. Jan Buley, and **seconded** by Dr. Noel Hurley, that the Agenda be accepted as circulated.

CARRIED.

2. **APPROVAL OF PREVIOUS MINUTES**

It was **moved** by Dr. Noel Hurley, and **seconded** by Dr. Sarah Pickett, that the previous Minutes be approved as distributed.

NO VOTE.

Discussion ensued as some faculty questioned the Dean's February report and have some items that they felt were not part of the report as given in February.

Amendment to motion: It was **moved** by Dr. Elizabeth Yeoman, and **seconded** by Dr. Greg Harris, that the previous Minutes be approved only if the Dean's report was removed from the minutes.

DEFEATED.

The chairperson, Dr. Kirk Anderson, withdrew the Dean's February report from the previous Minutes as distributed and asked that anyone with concerns can forward them to him and then he would revise Dean's report prior to the May Faculty Council meeting.

It was **moved** by Dr. Noel Hurley, and **seconded** by Dr. Elizabeth Yeoman, that the previous Minutes be accepted as distributed without the February Dean's report.

CARRIED.

2 abstentions, 1 opposed.

3. **BUSINESS ARISING**

There was no business arising presented.

4. **NEW BUSINESS**

It was **moved** by Dr. Ursula Kelly, and **seconded** by Dr. John Hoben, that the Faculty of Education proceed to fill the tenure-track position we have been allotted and in accordance with the results of our ASM consultations.

The Chairperson, Dr. Kirk Anderson, ruled that the motion was out of order and as such cannot be heard due to his and others Conflict of Interest we cannot act on the motion. The matter has to go to Dr. Greg Naterer, Dean of Record for ASM planning.

NO VOTE-Ruled out of order.

4.1 Request for Volunteers/Nominations for Executive Committee on Senate was circulated as attached.

5. **CORRESPONDENCE**

There was no correspondence circulated.

6. **REPORTS OF COMMITTEES**

6.1 **Nominating Committee**

6.1.1. Request for Nominations for Committee Memberships for 2019/2020 was not presented as there has not been a meeting of the Nominating Committee to officially appoint Dr. Jan Buley as Chair of the Committee.

6.2 **Committee on Undergraduate Studies**

6.2.1. Dr. Leslie Redmond reported that the revised Primary-Elementary program implementation is being worked on for a fall 2019-20 start. The committee is working on a letter in response to the memo that was circulated from the SCUGS subcommittee regarding take home examinations.

6.3 **Admissions Committee**

There was no report presented.

6.4 **Research & Development Committee**

6.4.1. It was **moved** by Dr. Elizabeth Yeoman, and **seconded** by Dr. Alireza Moghaddam, that the *Revised Guidelines & Procedures* for the Research & Development Committee be accepted as circulated.

CARRIED.
2 abstentions.

6.5 **Graduate Studies Committee**

There was no report presented.

6.6 **Doctoral Studies Program Committee**

There was no report presented.

7. ASSOCIATE DEAN'S REPORT- UNDERGRADUATE

There was no report presented.

8. ASSOCIATE DEAN'S REPORT- GRADUATE

The Associate Dean's Report (Graduate) was presented by Dr. Rhonda Joy as attached.

9. DEAN'S REPORT

As Dr. Joy was Acting Dean during the period of record, the Dean did not present a report.

10. REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS

There were no reports from representatives from other councils circulated.

11. OTHER BUSINESS

Dr. Noel Hurley recognized Faculty Council member Ms. Meghan Collett for her recent performance at Carnegie Hall in New York City.

Adjournment

Council adjourned at 1:22 pm.

Chairperson

Date

Secretary

Associate Dean of Graduate Programs and Research Faculty Council Report

April 2, 2019

1. Application: Thank you to those who were involved in application reviews. In total, we have 450 applications for Spring/Fall competition for all programs.

Below are the number of students offered admission to date: (still some outstanding applications)

CTLS – 75 (up slightly)

EDLS – 76 (stable)

PSST - 23 (stable)

HPE – 3

EDTC – 28 (up slightly)

MA/ED – 2

The Counselling applications are still under review.

2. Course planning/ads have been placed on the website for spring.
3. Soon to follow will be planning and workload letters for 2019-2020. Registration for Graduate programs is April 9, 2019.
4. Alberta Cohorts: We have several instructors traveling to NL and FV for course offerings.
5. PHD program...
Haley Toll received The Ellen Gillis Memorial Scholarship for the 2018-2019 scholarship year.

Patrick Wells passed his PhD comprehensive examination with distinction. Congratulations to Patrick, his supervisor, Karen Goodnough and his committee members, Dr. Galway and Dr. Saiqa Azam.

6. Grants Facilitator: So far this year 2018-2019 we were Awarded \$2,007,002.28 of a Requested \$9,288,123.00 (includes 3 applications to HMDC over 7 MIL)

Faculty are asked to please send recent projects and publications to Lisa to feature in the Research section of our website in the Grant and Projects and Recent Publications sections. If you look at our website in the Research section you will see a Featured Researcher. We have featured three researchers so far and we plan to change them every two months. See <https://www.mun.ca/educ/research/researcherProled.php>

A "Did You Know" series was just launched this month. Every week we will email research related articles or news to faculty. Each post will be uploaded to the Research section of the website under Information for Researchers

Lisa keeps a schedule in her office of tentative and confirmed faculty hosted conferences at MUN .

Research Week will be here again and we will send out information as soon as we know the dates.

7. VP Research:

The divisions within my portfolio are committed to assisting researchers in achieving the most successful outcomes for their funding applications. I am also working with my staff to improve our services and our communication about these services with researchers.

The overall level of research funding at the University has been growing and now stands at well over \$100 Million a year and this is from an even faster level of growth in the number of application files (generally, the size of awards has been reducing).

Due to these reasons and others, including to maintain a healthy working environment for my staff, I aim to reinforce our required processes relating to internal deadlines for submission of funding applications as follows:

Beginning on May 1st, 2019, only complete funding applications submitted to Research Grant and Contract Services (RGCS) and Strategic Institutional Research Initiatives (SIRI) before the published internal deadline will be processed and submitted to external sponsors.

Any funding application submitted to RGCS or SIRI after the published internal deadline will not be processed. The RGCS and SIRI internal deadline for each competition can be found under "Memorial Deadline" on the Research Funding Opportunities Database located here: <https://research-tools.mun.ca/funding/opportunities/>.

For funding opportunities that are not contained in the Research Funding Opportunities Database, please contact RGCS or SIRI a minimum of 6 days prior to the external deadline so that an internal deadline can be established.

Submitted funding applications must be complete. Any funding applications received before the deadline that are incomplete will be returned to the researcher for completion and resubmission. Incomplete funding applications received at the deadline will be returned to the decanal unit without submission to the external sponsor. Late funding applications will be returned to the decanal unit without submission to the external sponsor.

I ask for your and your researchers support in this process in order that we can continue to improve our services and support. We appreciate that the majority of researchers do follow our procedures.

8. Advertisement descriptions: A big thank you to faculty for taking the time to provide feedback for job ads when requested.
9. Scholarships: We ask that you encourage students to apply for scholarships as they become available. We have a large number of scholarships advertised with limited applications. Here is another example... this award is usually awarded to male engineering students. This is a convocation award and with it goes the Fry Family Foundation Graduate Award (both are described below). Last year the Fry Family generously increased the cash award to \$10,000.

The Chancellor's Graduate Award and The Fry Family Foundation Graduate Leadership Award - Spring Convocation 2019

Nominations are now being requested for *The Chancellor's Graduate Award*, which is the most prestigious leadership recognition award given by Memorial University. This award will be presented during Spring Convocation to a graduate student "who has demonstrated the greatest leadership contribution to graduate student life and other areas of the community during his or her university years." The recipient of *The Chancellor's Graduate Award* will also receive *The Fry Family Foundation Graduate Leadership Award*, valued at \$10,000, in recognition of their contribution to student life at Memorial University. This award recognizes the student who "has assumed a variety of leadership responsibilities in various positions and who has made a significant contribution to the betterment of their community."

If you are aware of an eligible graduate student who has convocated in October 2018 or will be convocating in May 2019, and has demonstrated active leadership, interest, and involvement in student life while attending Memorial University, I encourage you to nominate this individual for these awards. Please submit the applicant's current Curriculum Vita or outline of his/her involvement in student life, 2 letters of support, and your nomination letter to the School of Graduate Studies by April 26, 2019.

10. Program advisors: Please ensure you make contact with the students for which you have been assigned as program advisor. It is helpful to welcome them to the faculty and let them know you are there should they have any questions.
11. Reminder: please submit Undergraduate and graduate syllabi to Tina as soon as possible.
12. Staff changes: We wish Sarah well as she prepares for the delivery of her 2nd baby. We should have a new SAO in place before the end of April for a 18 month replacement.

We wish Tina Hunt much fun and relaxation on her year off! She will be leaving us for one year at the end of April.

To date, Beverly Earle's position has not been filled. We hope to have further information on this position soon.

13. Reminder: there is no intercession for graduate courses this spring.
14. Remind : Please submit book orders to Caitlin if you have not already done so.
15. Reminder: Faculty should enter grades by Monday, April 22nd at 4:30 to allow time for the Academic Programs Office to lock and approve them. The banner system will lock at 1:00pm on April 25th, and grades will be released that afternoon.

Acting Dean's Report – April 2nd, 2019

Dr. Anderson deferred to Dr. Joy, Acting Dean, who noted the following:

1. Indigenous cluster hires: The provost office will be in touch once details re: this process are finalized.
2. Search Committee for Teaching Term appointments for 2019-2020- still seeking nominations to fill the committee membership. Please contact Elaine for assistance.

2.2 Approval of Revised Dean's Report of February 5th, 2019 [attached]

DEANS NOTES TO FACULTY COUNCIL FEB 2018

- *Update on Nunavut Arctic College (NAC and NTEP) Update and Discussions.*
- *Ocean Learning Partnership (OLP): The Oceans Learning Program had gained \$1.4 million in funding from HMDC (Hibernia).*
- *Discussion on Low Enrollment Programs: Hopefully, later in February we can have a faculty meeting on low enrollment and specialization groups, this time office on graduate programs.*
- *Update on ASM and VRP Planning.*
- *Awards and congratulations: please stay for a celebration of our colleagues' success.*

Kirk Anderson
Dean
February 2019 (revised for May 2019)

5. Correspondence

- 5.1 Memo from Associate VP (Academic) & Dean, School of Graduate Studies re:
Academic Council – Representatives for Academic Year 2019-2020 [attached]



School of Graduate Studies

Office of the Associate Vice President (Academic) & Dean
St John's, NL Canada A1C 5S7
Tel 709 864 2445 Fax 709 864 4702
sgs@mun.ca www.mun.ca/sgs

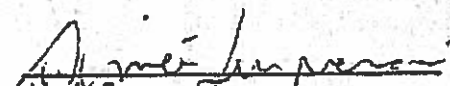
April 3, 2019

TO: Faculty Council of Humanities and Social Sciences
Faculty Council of Business Administration
Faculty Council of Education
Faculty Council of Engineering & Applied Science
Academic Council of the Marine Institute
Faculty Council of Medicine
Academic Council of the School of Music
Academic Council of the School of Nursing
Academic Council of the School of Pharmacy
Academic Council of the School of Human Kinetics & Recreation
Faculty Council of Science
Academic Council of the School of Social Work
Vice President, Grenfell Campus
Executive Director of External Affairs, Graduate Students' Union

FROM: Dr. Aimée Surprenant
Associate Vice-President (Academic) and Dean of Graduate Studies

SUBJECT: Academic Council – Representatives for Academic Year 2019-2020

Could you please provide me with the names of members who will represent your constituency on the Academic Council of the School of Graduate Studies for the academic year 2019-2020. It would be appreciated if you could submit the names of your representatives by June 28, 2019.


Aimée Surprenant

/aw
cc: Provost and Vice-President (Academic)
Vice-President (Research)
Associate Vice-President (Academic) - Students
The Librarian
The Registrar

**ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES
CONSTITUTION OF THE COUNCIL
(Revised – November 19, 2018)**

1. FUNCTIONS

The functions of Academic Council shall be to ensure standards across all graduate program by considering all policies concerning graduate studies, approving regulation changes in calendar language and all courses and program of study pertaining to graduate studies, recommending to Senate the award of graduate degrees, receiving reports of decisions approved by Council committees, and discussing and making recommendations on any other matters affecting graduate studies. Where required, recommendations from Council shall be forwarded to Senate.

2. MEMBERSHIP

a. The Academic Council shall consist of *ex-officio* members, representatives of faculties and schools, and student members. All of these shall have an equal right to speak and to vote in Council.

b. The *ex-officio* members shall be the

Vice-President (Academic)

Vice-President (Research)

Associate Vice-President (Academic) and Dean, Graduate Studies

Associate Dean of Graduate Studies

Director, Graduate Enrolment Services, School of Graduate Studies

Associate Vice-President (Academic), Students or delegate

University Librarian

The Registrar or delegate

Executive Director of External Affairs, Graduate Students' Union

c. Representatives to Council from faculties and schools:

* 3 representatives from each of the constituencies of Education, Science, Humanities and Social Sciences, Business Administration

2 representatives from each of the constituencies of Engineering & Applied Science, Medicine, Social Work

1 representative from each of the constituencies of Nursing, Fisheries & Marine Institute, Music, Human Kinetics and Recreation, Pharmacy, Science and Environment (Grenfell Campus), Arts and Social Science (Grenfell Campus), and Fine Arts (Grenfell Campus)

d. Graduate student representatives shall be 6 in number.

3. SELECTION OF REPRESENTATIVES

a. Members shall be selected by election or appointment as decided by faculties and schools by means they choose individually. The term of office shall be one year beginning September 1.

- b. Selection of faculty members of the Council shall be completed not later than March 31st of each year.
- c. Selection of student members of the Academic Council shall be decided by the Graduate Students' Union.

4. **MEETINGS**

- a. The Academic Council shall normally meet at least once each month in the period from September to May. Additional meetings may be called by the Council Chair as required.
- b. A quorum shall consist of a simple majority of the membership of the Academic Council.

5. **OFFICERS**

The Officers of the Council shall be the Associate Vice-President (Academic) and Dean, Graduate Studies who shall be Chair, Associate Dean of Graduate Studies who will be Vice-Chair, and a Secretary elected from and by members of the Council.

6. **COMMITTEES**

The Council shall have the right to establish committees and to delegate to those committees whatever functions it will.

7. **BY-LAWS**

The Academic Council shall have the right to draw up by-laws governing its procedures and those of its committees. Such by-laws may be amended by a simple majority of Council members present and voting, provided that a notice of motion to introduce, amend, or delete a by-law has been submitted in writing and circulated to all Council members not less than 14 days before the meeting of the Council at which the motion is to be presented.

8. **AMENDMENTS TO THE CONSTITUTION**

Recommendations to the Senate for amendments to this Constitution may be made by the Council if approved by two-thirds of Council members present and voting, provided that a notice of the proposed amendment has been given at the previous regular meeting of the Academic Council, and that the proposed amendment has been submitted in writing and circulated to all Council members not less than 21 days before the Council meeting at which the motion is to be presented.

6. Reports of Committees

6.1 Nominating Committee

**6.1.1 Request for Committee membership –Academic Year 2019/2020
[attached]**

May 1, 2019

TO: All Members, Faculty Council of the Faculty of Education


FROM: Chairperson, Nominating Committee

SUBJECT: Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils 2019-2020 Academic Year

The Nominating Committee makes the following recommendations for membership of the Standing Committees of the Faculty Council of Education, and representatives to other Faculty Councils for the 2019-2020 Academic Year:

STANDING COMMITTEES

A. The Executive Committee of the Council

1. Chairperson – Dean, Faculty of Education
2. 
3. _____ [2019/2022]
4. Dr. A. Doyle [2018/2021]
5. Undergraduate Student Representative
6. Graduate Student Representative

B. Nominating Committee

1. Chairperson (to be selected from Committee membership)
2. Dr. D. Gill [2018/2021]
3. Dr. J. Buley [2019/2022]
4. Dr. A. Burke [2018/2021]

C. Committee on Undergraduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) – Ms. L. Walsh
4. Representative, Office of Student Services (ex-officio)

- | | |
|--|-------------|
| 5. Dr. L. Redmond | [2019/2022] |
| 6. _____ | [2019/2022] |
| 7. Dr. D. Vaandering | [2018-2021] |
| 8. _____ | [2019/2022] |
| 9. Undergraduate Student Representative –TBA | |
| 10. Undergraduate Student Representative – TBA | |

D. Committee on Graduate Studies

- | | |
|---|-------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. Associate Dean of Graduate Programs (ex-officio) | |
| 3. Elected Members on Academic Council, School of Graduate Studies: | |
| Counselling Psychology Representative _____ | [2019/2022] |
| 4. Educational Leadership Representative _____ | [2019/2022] |
| 5. Curriculum, Teaching and Learning Representative _____ | [2019/2022] |
| 6. Post-Secondary Representative – _____ | [2019/2022] |
| 7. Informational Technology Representative -D.Gill | [2018/2021] |
| 8. Graduate Student Representative – _____ | [2019/2020] |
| 9. Graduate Student Representative _____ | [2019/2020] |

E. Admissions Committee

- | | |
|--|-------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. Associate Dean, Undergraduate Programs (ex-officio) | |
| 3. Coordinator of Undergraduate Programs (ex-officio) | |
| 4. Representative, Office of the Registrar (ex-officio) – Ms. L. Walsh | |
| 5. _____ | [2019/2022] |
| 6. _____ | [2019/2022] |
| 7. _____ | [2019/2022] |
| 8. _____ | [2019/2022] |
| 9. Undergraduate Student Representative –TBA | |

F. Research and Development Committee

- | | |
|---|-------------|
| 1. Chairperson (to be selected from Committee membership) | |
| 2. _____ | [2019/2022] |
| 3. _____ | [2019/2022] |
| 4. _____ | [2019/2022] |
| 5. S. Azam | [2018/2021] |

G. Social Committee

1. Chairperson (to be selected from Committee membership)
2. _____ [2019/2022]
3. _____ [2019/2022]
4. Dr. J. Buley [2018/2021]
5. Ms. L. Tucker
6. Ms. C. Madol/Ms. E. St. Croix

H. Doctoral Studies Program Committee

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Graduate Programs (ex officio)
3. Dr. K. Goodnough [2018/2021]
4. Dr. J. Hoben [2018/2021]
5. Dr. B. Mann [2018/2021]
6. Dr. T. Seifert [2018/2021]
7. Dr. G. Galway [2018/2021]
8. Representatives from Supervisory Committees (non-voting members)
9. Doctoral Student Representative – TBA
10. Doctoral Student Representative –TBA

I. Ethics in Human Research

1. Chairperson (to be selected from Committee membership)
2. _____ [2019/2022]
3. Dr. D. Kelly [2018/2021]
4. _____ [2019/2022]
5. Graduate Student Representative –TBA

J. Scholarships and Awards Committee

1. _____ [2019/2022]
2. Dr. J. Rodway [2018/2021]
3. _____ [2019/2022]
4. Staff Member – Office of the Dean
5. Staff Member – One member from the Undergraduate Office (if undergraduate) (non-voting) or one member from the Graduate Office (if graduate) (non-voting)

REPRESENTATIVES TO OTHER FACULTY COUNCILS

- | | | |
|-----|--|-------------|
| 1. | Faculty of Humanities and Social Sciences – Dr. W. Okshevsky | [2018-2021] |
| 2. | Faculty of Science – Dr. M. Stordy | [2018-2021] |
| 3. | Faculty of Engineering and Applied Science – Mr. D. Gill | [2018-2021] |
| 4. | Faculty of Business Administration – _____ | [2019/2022] |
| 5. | Faculty of Medicine – Dr. K. Maich | [2018/2021] |
| 6. | School of Human Kinetics and Recreation –Dr. A. Moghaddam | [2018/2021] |
| 7. | School of Nursing - Dr. J. Buley | [2018/2021] |
| 8. | School of Social Work - Dr. S. Pickett | [2018/2021] |
| 9. | School of Music – Dr. D. Buley | [2018-2021] |
| 11. | Fisheries and Marine Institute – _____ | [2019/2022] |
| 12. | Q.E. II Library – Ms. B. Maddigan | [2018/2021] |
| 13. | School of Graduate Studies – Dr. M. Gardiner | [2018/2021] |

Nominating Committee

- *All Committee membership are for a three year period.*

Updated May 1, 2019

6.5 Graduate Studies Committee

6.5.1 Proposed Calendar Changes re: Graduate Diploma in Post-Secondary (Health Professional Education [attached])



Faculty of Education

Graduate Programs
G.A. Hickman Building
St. John's, NL Canada A1B 3X8
Tel: 709 864 8553 Fax: 709 864 4379
www.mun.ca/educ

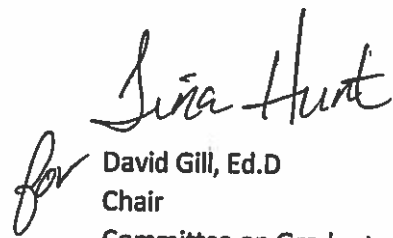
April 25, 2019

TO: Secretary, Faculty Council, Faculty of Education
FROM: Committee on Graduate Studies
SUBJECT: Documents for Consideration at Faculty Council

The Committee on Graduate Studies has approved the following item and is now forwarded to Faculty Council for consideration.

Proposed changes to the Graduate Diploma in Post-Secondary (Health Professional Education)

Thank you.


David Gill, Ed.D
Chair
Committee on Graduate Studies

/th

Rationale

After careful consideration the Faculty of Education and the Faculty of Medicine have decided to revise the existing Graduate Diploma in Post-Secondary Studies (HPE) to reflect a joint program. The revised joint diploma, Graduate Diploma in Medicine and Education (HPE), will be housed in the Faculty of Medicine. It was decided that a joint program would help to bolster enrollment in the diploma program. The Faculty of Medicine is also in a better position to market the diploma to target audiences at local, national and international levels.

11.8.4 Post-Secondary Studies

The graduate programs in Post-Secondary Studies are designed to prepare candidates to function in a variety of roles in informal and formal post-secondary learning environments (including academic, technical, professional, adult education, health professional education, and student services/development). These programs facilitate a study of the post-secondary educational systems through an examination of their foundations, directions, organization and administration, and through curriculum and instructional development options for occupational preparation and adult education.

Program Requirements for Graduate Diploma in Medicine and Education Post-Secondary Studies (Health Professional Education)

The Graduate Diploma in Medicine and Education post-secondary studies, specialization in health professional education, is a joint program offering of the Faculty of Medicine and the Faculty of Education, which was created in collaboration with the Centre for Collaborative Health Professional Education. The program is designed to provide specialized study in theory and methods pertaining to teaching and learning in health professional education settings, enhance health professionals' abilities as educators and leaders in educational program design, development, evaluation, and administration. The Graduate Diploma is intended for educators and educational leaders of formal and informal post-secondary health professional education programs. Participants will engage in an in-depth study of key perspectives, concepts and principles related to planning, developing and teaching in health professional education settings the structure and organization of the post-secondary education system, theories and philosophies of adult learning and development, and through elective courses pursue studies of program development models, instructional design frameworks, evaluation and assessment techniques, teaching methods, and research design principles in post-secondary teaching and learning. Opportunities will exist for the guided study of these topics as they relate to health professional education.

- a. Candidates for the Graduate Diploma in Medicine and Education Post-Secondary Studies (Health Professional Education) are required to complete courses that form the program core.
 - i. Ed 6801 Foundations of Post-Secondary Programs
 - I. Ed 6802 Adult Learning and Development
 - ii. Ed 6806 Interprofessional Education in the Health Professions and not fewer than 3 credit hours from the closed electives in b.vii) above or from
 - Ed 6100 Research Designs and Methods in Education
 - Ed 6803 Research in Post-Secondary Education
 - ii. MED 6100 Teaching and Learning in Medical Education
 - iii. 3 credit hours from:
 - Ed 6803 Research in Post-secondary Education
 - Ed 6806 Interprofessional Education in the Health Professions
 - iv. 3 credit hours from:
 - MED 6950 Simulation & Technology-based Learning in the Health Professions
 - MED 6951 Assessment and Evaluation in Health Professions Education (cross-listed as Pharmacy 6951)
 - MED 6952 Practicing and Teaching Professionalism
 - MED 6953 Current Perspectives and Advances in Medical Education

-
- b. **Students are encouraged to relate their assignments in these courses to health professional education.**
 - c. **Students enrolled in the Diploma program may request transfer to the Master of Education (Post-Secondary Studies).**