



Faculty of Education

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REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION

TUESDAY, APRIL 2nd, 2019, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)

AGENDA

- 1. Approval of the Agenda**
- 2. Approval of Minutes of Previous Meeting**
 - 2.1 Minutes of Regular Meeting of March 5th, 2019 [attached]**
- 3. Business Arising**
- 4. New Business**
 - 4.1 Request for Volunteers/Nominations for Executive Committee on Senate [attached]**
- 5. Correspondence**
- 6. Reports of Committees**
 - 6.1 Nominating Committee**
 - 6.1.1 Request for Nominations for Committee Memberships for 2019/2020 [J. Buley]**
 - 6.2 Committee on Undergraduate Studies**
 - 6.3 Admissions Committee**
 - 6.4 Research & Development Committee**
 - 6.4.1 *Revised* Guidelines & Procedures for the Research & Development Committee [Attached]**
 - 6.5 Graduate Studies Committee**
 - 6.6 Doctoral Studies Program Committee**

- 7. Associate Dean's Report – Undergraduate**
- 8. Associate Dean's Report – Graduate**
- 9. Dean's Report**
- 10. Reports from Representatives from other Councils**
- 11. Other Business**

**Secretary
Faculty Council, Faculty of Education**

Attachments (4)

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, MARCH 5, 2019 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Rhonda Joy

Attendees: J. Anderson, C. Badenhorst, D. Buley, J. Buley, M. Collett, A. Doyle, E. Furey, D. Gill, K. Goodnough, J. Hoben, N. Hurley, R. Joy, D. Kelly, U. Kelly, R. Kelly, L. Lewis, S. Lewis, B. Maddigan, K. Maich, A. Moghaddam, W. Okshesky, S. Penney, P. Phillips, S. Pickett, L. Redmond, J. Rodway, M. Stordy, D. Vaandering, E. Wade, E. Yeoman, G. Young, T. Thorne.

Regrets: M. Gardner, J. Maddigan, S. Proulx

1. APPROVAL OF AGENDA

It was **moved** by Dr. Jan Buley, and **seconded** by Dr. Karen Goodnough, that the Agenda be accepted as circulated.

CARRIED.

2. APPROVAL OF PREVIOUS MINUTES

It was **moved** by Dr. Walter Okshesky, and **seconded** by Dr. Leslie Redmond, that the previous Minutes be approved as distributed.

CARRIED.

3. BUSINESS ARISING

There was no business arising presented.

4. NEW BUSINESS

There was no new business presented.

5. CORRESPONDENCE

There was no correspondence circulated.

6. REPORTS OF COMMITTEES

6.1 Nominating Committee

6.1.1. It was **moved** by Dr. Antoinette Doyle, and **seconded** by Dr. Leslie Redmond, that the Committee membership for Nominations Committee for 2019/2020 be approved as

circulated noting that Dr. Jan Buley is the replacement for Dr. Antoinette Doyle as Chair of the Nominations Committee.

CARRIED.

6.2 Committee on Undergraduate Studies

There was no report presented.

6.3 Admissions Committee

There was no report presented.

6.4 Research & Development Committee

6.4.1. It was **moved** by Dr. Walter Okshevsky, and **seconded** by Dr. Karen Goodnough, that the Guidelines & Procedures for the Research & Development Committee be tabled given the feedback received from the membership. Specifically page 1, paragraph. 6 re: clarity for terms co-investigator and principal investigator.

TABLED.

6.5 Graduate Studies Committee

There was no report presented.

6.6 Doctoral Studies Program Committee

There was no report presented.

7. ASSOCIATE DEAN'S REPORT- UNDERGRADUATE

The Associate Dean's Report (Undergraduate) was presented by Dr. Edith Furey as attached.

8. ASSOCIATE DEAN'S REPORT- GRADUATE

The Associate Dean's Report (Graduate) was presented by Dr. Rhonda Joy as attached.

9. DEAN'S REPORT

The Acting Dean's Report was presented by Dr. Rhonda Joy as attached.

10. REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS

There were no reports from representatives from other councils circulated.

11. OTHER BUSINESS

There was no other business discussed.

Adjournment

Council adjourned at 1:53 pm.

Chairperson

Date

Secretary

UNDERGRADUATE ASSOCIATE DEAN'S REPORT, MARCH 5th, 2019 – Dr. Edith Furey

1. Revised Bachelor of Education Primary/Elementary as a Second Degree.

This Degree Program was approved at the most recent meeting of Senate.

Implementation plans are now being drafted including plans for meetings with NLESD administration, followed with meetings of school administration. More information and engagement with faculty will be forthcoming.

2. Applications & Admissions.

No update since last month's faculty council regarding the number of applications received.

There will be more information about admissions data following Admissions Committee meeting tomorrow.

3. Nunavut Artic College. Bachelor of Education Primary/Elementary as a First Degree.

M. Collett and I just returned following five days of meetings with Nunavut Artic College and their stakeholders. Topics of discussion included:

- Entrance requirements into Memorial University
- Admissions process and transfer of credits
- Nature of preparatory/pre-education year
- Field and internship experiences
- Bilingual language expectations (Inuktitut and English)
- Proposed courses for years 1 – 5 and infusion of indigenous culture, traditions and knowledge into courses.

4. Online Course Development. Discussions are ongoing regarding enabling online course development.

5. Music Education Program. Regular and ongoing meetings of the committee are enabling the Review to move forward.

6. Professional Suitability. Proposed changes to the university calendar regarding professional suitability have been discussed at CUGS. Faculty feedback will be soon sought.

Associate Dean of Graduate Programs and Research Faculty Council Report

March 5, 2019

1. Application reviews are currently ongoing. Deadline for acceptance list is March 15. (Ed leadership will need extra time due to high number of applicants). In total, we have 450 applications for Spring/Fall competition for all programs.
2. Course planning is underway. We should have most of the job ads up on the website with in next few days?
3. Program changes...
 - Counseling Psychology
 - PSE diploma... changes will be forth coming to offer this program as a joint program
4. PHD program...
 - Xiaolin Xu's passed her oral defence with distinction!
5. Advertisement descriptions: A big thank you to faculty for taking the time to provide feedback for job ads when requested.
6. Scholarships: We ask that you encourage students to apply for scholarships as they become available. We have a large number of scholarships advertised with limited applications.
 - Patrick Wells received Dr. Austin Harte Memorial Scholarship and the Canadian College of Teachers scholarship.
 - Robert Poseg and Patrick Wells applications for The Pierre Elliott Trudeau Foundations Scholarship for 2019 were reviewed by MUN Selection Committee and were selected to move on to the next stage.
7. Program advisors: Please ensure you make contact with the students for which you have been assigned as program advisor. It is helpful to welcome them to the faculty and let them know you are there should they have any questions.
8. Reminder: please submit Undergraduate and graduate syllabi to Tina as soon as possible.

Trudi Johnson asked us to share her positive news: Her last report indicated she was cancer free. She and Albert are elated!

March 5, 2019

Acting Dean's Report – Faculty Council meeting – March 5, 2019

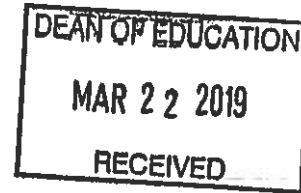
1. The presentation by Dr. Liboiron has been cancelled due to unforeseen circumstances. To be scheduled at a later FC meeting possible April or May.
2. The Provost's office has indicated that there will be no hiring of tenure track faculty until further notice.
3. A point of clarification: there is no VRP appeal process.
4. Indigenous cluster hires: The provost office will be in touch once details re: this process are finalized.
5. Reminder: Senate Elections 2019-2020- new unique link to use for online voting. (see note from Tom Nault)
6. Notice of establishment of the Promotion & Tenure Committee for 2019-2020 sent out via email from Dean's Office. Deadline for submission of nominations is April 12, 2019.
7. Education Week is from March 3-9th. This year's theme is *Education: A Shared Journey*.

4. New Business

- 4.1 Request for Volunteers/Nominations for Executive Committee on Senate
[attached]



Office of the Secretary of the Senate
St. John's, NL Canada A1C 5S7
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www.mun.ca/senate/



March 22, 2019

TO: All Members of Senate
FROM: Tom Nault, Chair, Committee on Elections and Committees
SUBJECT: VOLUNTEERS/NOMINATIONS FOR EXECUTIVE COMMITTEE OF SENATE

The Committee on Elections and Committees has been assigned responsibility for recommending to the Senate, nominees to fill vacancies on the Executive Committee of Senate. Between now and the Fall, the Committee will be recommending to Senate the names of an appropriate number of Senators to sit on the Executive Committee of Senate, commencing September 2019.

The current membership of the Executive Committee is attached, and the terms of reference can be found at http://www.mun.ca/senate/senate_committees.php.

We can accept both volunteers and nominations. If you are interested in volunteering, please return the form by April 12, 2019, to Tom Nault, Office of the Registrar. Nominations require the signature of the nominee and one eligible voter. You must be a member of Senate to be on the Executive Committee of Senate.

Please note that we "strive to nominate committees with an appropriate balance among constituencies Efforts shall also be made to include both male and female members, faculty from both junior and senior ranks, and members of the target groups in accordance with the University's equity policies."

Tom Nault
Chair
Committee on Elections and Committees

TN/ss
Attachments



Office of the Secretary of Senate

VOLUNTEERS/NOMINATIONS FOR THE EXECUTIVE COMMITTEE OF SENATE

Volunteer:

Name: _____ Department: _____

Date: _____

Nomination:

Nominee: _____ Department: _____

Proposer: _____ Date: _____

The Executive Committee of Senate meets on the morning of the last Thursday of each month from August to April, with tentative meetings scheduled for May, June, and July.

(Please return the form by **April 12, 2019**, to **Tom Nault, Office of the Registrar, Room A2002**, or email to **senate@mun.ca.**)

Executive Committee of Senate**Member until August 31**

Couturier, Cyr (Marine Institute)	2021 * (Senator)
Haven, Emmanuel (Business)	2021 * (Senator)
Sarkar, Atanu (Medicine)	2020 (Senator)
Haghiri, Morteza (Grenfell Campus)	2019 (Senator)
Vacant (Director of Advocacy (MUNSU) (or designated alternate))	2019 (April 30)
Batten, Orion (Undergraduate Student (MISU))	2019 (April 30)
Howse, Matthew (Undergraduate Student (GCSU))	2019 (April 30)
Vacant (Graduate Student (GSU))	2019 (April 30)
Chair of Senate - Chair	
Chair of University Planning and Budget Committee	
Registrar	
Dean of Graduate Studies	
Chair of Senate Committee on Undergraduate Studies	

* New Member

6. Reports of Committees

6.1 Nominating Committee

**6.1.1 Request for Nominations for Committee Memberships for 2019/2020
[J. Buley]**

2019 03 22

TO: All Members, Faculty Council of the Faculty of Education

FROM: Chairperson, Nominating Committee

SUBJECT: **Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils 2019-2020 Academic Year**

The Nominating Committee makes the following recommendations for membership of the Standing Committees of the Faculty Council of Education, and representatives to other Faculty Councils for the 2019-2020 Academic Year:

STANDING COMMITTEES

A. The Executive Committee of the Council [3 Year]

1. Chairperson – Dean, Faculty of Education
2. Ms. S. Lewis (Secretary)
3. _____ [2019-2022]
4. Dr. A. Doyle [2018-2021]
5. Undergraduate Student Representative
6. Graduate Student Representative

B. Nominating Committee [3 Year]

1. Chairperson (to be selected from Committee membership)
2. Dr. D. Gill [2018-2021]
3. Dr. J. Buley [Chair] [2019-2022]
4. Dr. A. Burke [2018-2021]

C. Committee on Undergraduate Studies [3 Year]

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) – Ms. T. Thorne
4. Representative, Office of Student Services (ex-officio)
5. Dr. L. Redmond [2018-2021]

- | | | |
|-----|--|-------------|
| 6. | _____ | [2019-2022] |
| 7. | Dr. D. Vaandering | [2018-2021] |
| 8. | _____ | [2019-2022] |
| 9. | Undergraduate Student Representative _____ | [2019-2020] |
| 10. | Undergraduate Student Representative _____ | [2019-2020] |
- D. **Committee on Graduate Studies [3 Year]**
- | | | |
|----|--|-------------|
| 1. | Chairperson (to be selected from Committee membership) | |
| 2. | Associate Dean of Graduate Programs (ex-officio) | |
| 3. | Elected Members on Academic Council, School of Graduate Studies: | |
| | Counselling Psychology Representative _____ | [2019-2022] |
| 4. | Educational Leadership Representative _____ | [2019-2022] |
| 5. | Curriculum, Teaching and Learning Representative _____ | [2019-2022] |
| 6. | Post-Secondary Representative _____ | [2019-2022] |
| 7. | Informational Technology Representative –Dr. D. Gill | [2018-2021] |
| 8. | Graduate Student Representative _____ | [2019-2020] |
| 9. | Graduate Student Representative _____ | [2019-2020] |
- E. **Admissions Committee [3 Year]**
- | | | |
|----|---|-------------|
| 1. | Chairperson (to be selected from Committee membership) | |
| 2. | Associate Dean, Undergraduate Programs (ex-officio) | |
| 3. | Coordinator of Undergraduate Programs (ex-officio) | |
| 4. | Representative, Office of the Registrar (ex-officio) – Ms. T. Thorne | |
| 5. | _____ | [2019-2020] |
| 6. | _____ | [2019-2022] |
| 7. | _____ | [2019-2022] |
| 8. | T. Johnson [2018-2021] (*Dr. T. L. Lewis – replacement for T. Johnson on Leave Fall 2018 & Winter 2019) | |
| 9. | Undergraduate Student Representative _____ | [2019-2020] |
- F. **Research and Development Committee [3 Year]**
- | | | |
|----|--|-------------|
| 1. | Chairperson (to be selected from Committee membership) | |
| 2. | _____ | [2019-2022] |
| 3. | _____ | [2019-2022] |
| 4. | _____ | [2019-2022] |
| 5. | S. Azam | [2018-2021] |

G. Social Committee [3 Year]

1. Chairperson (to be selected from Committee membership)
2. Dr. J. Hoben [2018-2021]
3. _____ [2019-2022]
4. Dr. J. Buley [2018-2021]
5. Ms. L. Tucker
6. Ms. C. Madol/Ms. E. St. Croix

H. Doctoral Studies Program Committee [3 Year]

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Graduate Programs (ex officio)
3. K. Goodnough [2018-2021]
4. _____ [2019-2022]
5. Dr. B. Mann [2018-2021]
6. Dr. T. Seifert [2018-2021]
7. Dr. G. Galway [2018/2021]
8. Representatives from Supervisory Committees (non-voting members)
9. Doctoral Student Representative _____ [2019-2020]
10. Doctoral Student Representative _____ [2019-2020]

I. Ethics in Human Research [3 Year]

1. Chairperson (to be selected from Committee membership)
2. _____ [2019-2020]
3. Dr. D. Kelly [2018-2021]
4. _____ [2019-2020]
5. Graduate Student Representative _____ [2019-2020]

J. Scholarships and Awards Committee [3 Year]

1. _____ [2019-2022]
2. Dr. J. Rodway [2018-2021]
3. _____ [2019-2022]
4. Staff Member – Office of the Dean
5. Staff Member – One member from the Undergraduate Office (if undergraduate) (non-voting) or one member from the Graduate Office (if graduate) (non-voting)

REPRESENTATIVES TO OTHER FACULTY COUNCILS [3 Year]

- | | | |
|-----|--|-------------|
| 1. | Faculty of Humanities and Social Sciences – Dr. W. Okshevsky | [2018-2021] |
| 2. | Faculty of Science – Dr. M. Stordy | [2018-2021] |
| 3. | Faculty of Engineering and Applied Science – Dr. D. Gill | [2018-2021] |
| 4. | Faculty of Business Administration – Dr. T. Seifert | [2018-2021] |
| 5. | Faculty of Medicine – Dr. K. Maich | [2018-2021] |
| 6. | School of Human Kinetics and Recreation –Dr. A. Moghaddam | [2018-2021] |
| 7. | School of Nursing - Dr. J. Buley | [2018-2021] |
| 8. | School of Social Work - Dr. S. Pickett | [2018-2021] |
| 9. | School of Music – Dr. D. Buley | [2018-2021] |
| 11. | Fisheries and Marine Institute – Dr. K. Anderson | |
| 12. | Q.E. II Library – Ms. B. Maddigan | [2018-2021] |
| 13. | School of Graduate Studies – Dr. M. Gardner | [2018-2021] |

Nominating Committee

- *All Committee memberships are for a three-year period with the exception of student representatives.*

Updated March 22, 2019/estc

6.4 Research & Development Committee

6.4.1 *Revised* Guidelines & Procedures for the Research & Development Committee [Attached]

Guidelines and Procedures for the Research and Development Committee

Membership

Membership for the Research and Development Committee is established by a nomination and election procedure to occur in the Spring of the preceding year. The membership of the Committee should reflect the diversity, scope, and breadth of Faculty and members should be active researchers/publishers. The Committee shall be comprised of:

- Chair
- Three faculty members
- Associate Dean, Graduate Programmes and Research (ex officio)

~~To ensure continuity between committees from year to year, the Chair of the outgoing committee will call a joint meeting of the outgoing committee and the new committee as early in the fall as possible.~~

Eligibility for funding

The following members of the Faculty of Education are eligible to receive awards from this programme:

- Tenured faculty members
- Tenured-track faculty members;
- Regular term appointments
- ~~• Teaching term appointments~~
- ~~• Faculty members on sabbatical leave~~
- Post-doctoral fellows who hold an appointment with the Faculty of Education

Individuals appointed on a per-course basis are not eligible but may collaborate with a faculty member. Individuals with regular term appointments must take up the award at the time of their appointment; access to funds will only be available for the duration of the appointment.

While there is no restriction on how often eligible applicants may apply, priority will be given to applicants who did not apply or were not successful in the preceding competition.

Anyone listed on a successful grant application may not reapply for two years. For example, anyone receiving a grant or any member of a team receiving a grant in Fall 2019 will not be eligible to apply again until Fall 2021.

~~A principal investigator, or a research team, successful in a funding competition, may not be eligible again for two years. For example, if successful in November 2011, they could not apply again until November 2013. Applicants may receive funding as co-investigators in any given competition.~~

Persons ~~Individuals~~ serving on the Research and Development Committee are not eligible to receive funding in the academic year for which they are s/he was a members of the Committee.

Submitting a proposal

The committee will adjudicate applications once twice a year, in the Fall. The deadline will be September 1st November 30 and the spring deadline will be May 31. These dates will would be communicated to potential applicants at least two months in advance.

Proposals shall be received by the Office of Graduate Programs ~~Studies~~ and Research (Education) no later than midnight (Labrador time) of the deadline. The Office may contact the applicant if there appear to be missing pages, corrupt files, or simple calculation errors, such as in the budget. Committee members may not directly contact applicants. All contact during the adjudication process will be through the Office of Graduate Programs ~~Studies~~ and Research (Education).

Budgets and expenses

Amount of funding

The Dean of Education shall establish a maximum total amount of funding to be dispersed by the Committee at each competition. The current total amount available for the each competition is \$15,000 ~~10,000~~.

The Committee will normally provide assistance to a maximum of \$3000 towards short-term research and development projects undertaken by faculty members. in disciplines supported by SSHRC. As much as possible, awards will be “seed money” to initiate projects for which external funding is being sought. Where warranted and when funds are available, the committee can recommend up to \$4000. Proposals already funded by this or other competitions are not eligible for funding.

Funding accounts for approved proposals must be activated within 6 months of the date of the award

The funding account will remain open for a maximum of two years. Extensions to the timeline may be considered as per Tri-Council guidelines.

Eligible and ineligible expenses

Eligible expenses follow the regulations for SSHRC Explore Grants (formally known as SSHRC/VP Research Grants).

~~Transcription, release time for teachers and participant incentives are eligible expenses.~~

Following the regulations for the SSHRC Explore Grants/~~Vice-President's Research Grants~~, ineligible expenses include will be: faculty members' thesis work, faculty professional development activities, faculty curriculum development, preparation of textbooks, conference travel, or, normally, the purchase of capital equipment.

Except as noted above, all other budgetary expenses are to conform to the current Tri-Agency Financial Administration Guide. The following Tri-Agency link will direct you to the most up-to-date version of the 2017 Tri-Agency Financial Guide which will also

outline any current and subsequent future updates:
http://www.science.gc.ca/eic/site/063.nsf/eng/h_97415.html
and are subject to normal University policies and procedures for the administration of research funds.

However, those seeking travel/conference funds may explore other sources of funding such as SSHRC Exchange (previously known as Travel Funds).

Adjudication criteria

Criteria

Adjudication of proposals is guided by criteria designed to ensure consistent reliable and comprehensive appraisals of proposals. At the same time, the adjudication criteria are need to be sufficiently flexible in order to uphold the principle of supporting diverse forms of research and development. ~~Such forms of research may not always hold up well against criteria that are used in standard adjudication processes.~~ These criteria might reference, for example, a theoretical framework, research methodologies, literature reviews, methods, visiting scholars, guest lecturers, community engagement initiatives, etc. Consequently, proposals to the Committee are adjudicated on the criteria of comprehensibility, coherence, feasibility, accountability, and contribution to furthering faculty research interests. These criteria are explained further in Appendix A.

In making a submission, it is important to recognize that not all Committee members will have an intimate knowledge of the subject matter of all proposals. Consequently, the onus is on the applicant to write in clear, plain language that will explain the proposal in a manner that is readily understood. Avoid jargon, acronyms and highly technical terms.

Emerging New scholars

Emerging New-scholars will be given preference for funding. If two proposals (one from an established regular and one from an emerging new scholar) are deemed worthy of funding by the Committee but limited funds do not allow funding of both proposals, the priority will be given to the emerging new scholar. An emerging new-scholar is someone who has not yet had the opportunity to establish an extensive record of research achievement but is in the process of building one.

Applicants requesting consideration as an emerging new scholar must identify themselves as such and demonstrate that they have not applied successfully, as principal investigator or project director, for a grant from any of the programmes sponsored by the Tri-Agency, SSHRC.

In addition, they must meet at least one of the following criteria:

- i. Completed their highest degree no more than five years before the competition deadline (SSHRC considers only the date of completion of the first doctorate);
- ii. Held a tenured or tenure-track university appointment for less than five years;
- iii. Held a university appointment but never a tenure-track position;
- iv. Had their careers significantly interrupted or delayed for family or medical reasons.

Feedback

The Committee shall provide detailed feedback on unsuccessful proposals that indicates how the proposal can be improved for the next funding competition. Applicants re-submitting a proposal are encouraged to provide a response to the feedback they received in their earlier proposal. The Faculty's Grants Facilitator can provide applicants with one-on-one assistance prior to their submission. As well support can be provided to improve the application for resubmission. ~~in order to explain where the weaknesses were and how to improve for the next competition.~~

Appeals

Decisions of the Committee are not subject to appeal with the following exceptions:

- i. Where there is evidence of a procedural error in the adjudication process.
Examples of a procedural error include: part of the proposal was not copied or a member of the Committee was funded.
- ii. where there is evidence that a Committee based its decision on factual error.

In such instances, the applicant can make an appeal in writing to the Dean of Education.

Dissemination

Those receiving awards are required ~~expected~~ to give a faculty seminar/workshop/presentation etc. on their research/projects. The Dean's Office will provide support for the seminars and schedule them as appropriate. Those recipients whose projects cannot be typically disseminated (e.g., visiting scholar, etc.) are expected to inform the committee of the outcome of the award. Faculty must disseminate their research as described above in order to be considered for future funding.

Appendix A – Adjudication criteria

CRITERIA	GUIDING QUESTIONS	COMMENTS (sample comments)
Comprehensibility	<ul style="list-style-type: none"> • Is it clear to the Committee what the proposal is communicating? • Is the proposal written in a language that is understandable to a Committee member not working in that specific area? Is it written in clear, plain language, avoiding jargon, acronyms and highly technical terms? • <u>Does the proposal discuss a theoretical framework, research methodology, literature review, method, etc. as applicable to the type of research being proposed?</u> 	<p><i><u>It is not clear what the purpose is. The objectives and benefits of the project are not clear.</u></i></p> <p><i>The Committee did not understand the technical language in the Methods section.</i></p>
Coherence	<ul style="list-style-type: none"> • Is there a logical match between the study's or development opportunity's purpose, aims, projected outcomes and its methods and foreseeable benefits? • Is it complete -- are all sections present? 	<p><i>There is no information provided on data analysis or how participants will be recruited.</i></p> <p><i>The study proposes to assess students' perceptions yet data collection focuses only on instructors.</i></p>
Feasibility	<ul style="list-style-type: none"> • <u>Is the amount of funding requested adequate for the scope of the study/project?</u> • Is the scope of the study adequate for the amount of money requested? • Does the budget allow for the study to be completed? • Is the timeframe adequate? 	<p><i>The proposal indicates that interviews will be conducted with 40 teachers. The Committee felt that this scope was too large for the budget.</i></p>
Accountability	<ul style="list-style-type: none"> • Are there plans for dissemination? • Is the <u>project/research</u> proposed study likely to have an impact on practice, theory, policy or local knowledge? • Is the <u>project/research</u> proposed study likely to create research capacity (e.g., hiring of new researchers)? 	<p><i>The proposal does not include any opportunity to build research capacity by hiring students.</i></p> <p><i><u>It is not clear how the guest speaker will stimulate faculty research interests.</u></i></p> <p><i><u>It is not clear how a tour of schools in France will generate knowledge that will be of benefit to the educational community.</u></i></p>
Contribution	<ul style="list-style-type: none"> • Does the study fill a gap in the literature or in knowledge? • Why is the study needed? • <u>How will this development opportunity contribute to faculty interests?</u> 	<p><i>The brief literature review did not make clear how the proposed study might advance knowledge in the area.</i></p> <p><i><u>It is difficult to discern the overall benefit of the proposed workshop or community engagement project.</u></i></p>

