



Faculty of Education

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**REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION**  
**TUESDAY, SEPTEMBER 17TH, 2019, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)**

**AGENDA**

1. **Welcome new representatives**
2. **Approval of the Agenda**
3. **Approval of Minutes of Previous Meeting**
  - 3.1 Minutes of Regular Meeting of May 7th 2019 [attached]
4. **Business Arising**
5. **New Business**
6. **Correspondence**
7. **Reports of Committees**
  - 7.1 **Nominating Committee**
    - 7.1.1 Request for Nominations for Standing Committee Membership – Academic Year 2019/2020 [attached]
  - 7.2 **Committee on Undergraduate Studies**
    - 7.2.1 Annual Report for Committee on Undergraduate Studies for academic year 2018/2019
  - 7.3 **Admissions Committee**
    - 7.3.1 Annual Report for Admissions Committee for academic year 2018/2019 [attached]

- 7.4 Research & Development Committee
  - 7.4.1 Annual Report for Committee for Research & Development Committee for academic year 2018/2019
  
- 7.5 Graduate Studies Committee
  - 7.5.1 Annual Report for Graduate Studies Committee for academic year 2018/2019
  
- 7.6 Doctoral Studies Program Committee
  - 7.6.1 Annual Report for Doctoral Studies Program Committee for academic year 2018/2019

- 8. **Associate Dean's Report – Undergraduate**
- 9. **Associate Dean's Report – Graduate**
- 10. **Dean's Report**
- 11. **Reports from Representatives from other Councils**
- 12. **Other Business**

Secretary  
Faculty Council, Faculty of Education

Attachments (3)

**REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION**  
**TUESDAY, MAY 7, 2019 AT 12:30PM ED2030B MCCANN CENTRE**

Chairperson: Dr. Kirk Anderson

Attendees: D. Buley, J. Buley, M. Collett, E. Furey, G. Galway, N. Hurley, L. Hayden, R. Joy, U. Kelly, L. Lewis, B. Maddigan, K. Maich, H. McLeod, A. Moghaddam, W. Okshevsky, S. Penney, P. Phillips, L. Redmond, J. Rodway, T. Seifert, M. Stordy, G. Young

Regrets: S. Azam, J. Anderson, J. Crane, M. Gardner, S. Proulx, T. Thorne

Recording Secretary: L. Hayden

1. **APPROVAL OF AGENDA**

It was **moved** by Dr. Alireza Moghaddam, and **seconded** by Dr. Noel Hurley, that the Agenda be accepted as circulated.

**CARRIED.**

2. **APPROVAL OF PREVIOUS MINUTES**

It was **moved** by Dr. Noel Hurley, and **seconded** by Ms. Meghan Collett, that the previous Minutes be approved as distributed. Motion to move **opposed** by Dr. Ursula Kelly and **seconded** by Dr. Sharon Penney.

**NO VOTE.**

Discussion ensued as some faculty questioned the Dean's out of order ruling with regard ASM planning discussion in April council minutes. The chairperson, Dr. Kirk Anderson, ruled that he was not able to accept motion regarding ASM planning as it could not be heard due to conflict of interest. The Chair agreed to withdraw out of order ruling and accept amendment to April council minutes.

*Amendment to motion: It was **moved** by Dr. Gerald Galway, and **seconded** by Dr. Jan Buley, that the previous Minutes be approved only if out of order ruling was amended to "The Chairperson, Dr. Kirk Anderson, ruled that the motion could not be heard due to his and others' Conflict of Interest and as such cannot act on the motion. The matter has to go to Dr. Greg Naterer, Dean of Record for ASM planning."*

**CARRIED.**

3. **BUSINESS ARISING**

There was no business arising presented.

4. **NEW BUSINESS**

There was no business arising presented.

5. **CORRESPONDENCE**

- 5.1 Memo from Associate VP (Academic) & Dean, School of Graduate Studies re:  
Academic Council – Representatives for Academic Year 2019-2020 [attached]

Memo from Associate VP (Academic) and Dean, School of graduate studies was presented for information purposes. If you wish to serve on the Academic Council, School of Graduate Studies, please notify via e-mail [educdean@mun.ca](mailto:educdean@mun.ca) at your convenience.

6. **REPORTS OF COMMITTEES**

6.1 **Nominating Committee**

- 6.1.1 Request for Committee membership –Academic Year 2019/2020 [attached]  
The slate of openings available on committees for the Faculty of Education were presented. If you wish to volunteer for any committees, please notify members of the Nominating Committee (A. Burke, J. Buley & D. Gill) of your expression of interest.

6.2 **Committee on Undergraduate Studies**

- 6.2.1 Dr. Leslie Redmond reported that it was business as usual and that the revised Primary-Elementary program implementation details are still being worked on for a Fall 2019-20 start date.

6.3 **Admissions Committee**

There was no report presented.

6.4 **Research & Development Committee**

There was no report presented.

6.5 **Graduate Studies Committee**

- 6.5.1 Proposed Calendar Changes re: Graduate Diploma in Post-Secondary (Health Professional Education [attached])

It was **moved** by Dr. Rhonda Joy, and **seconded** by Dr. Heather McLeod that the proposed calendar changes put forth for the Graduate Diploma in Post-Secondary Health Professional Education be approved and presented to the SGS Academic Council. (attached)

6.6 Doctoral Studies Program Committee

There was no report presented.

7. ASSOCIATE DEAN'S REPORT- UNDERGRADUATE

The Associate Dean's Report (Undergraduate) was presented by Dr. Edith Furey as attached.

8. ASSOCIATE DEAN'S REPORT- GRADUATE

The Associate Dean's Report (Graduate) was presented by Dr. Rhonda Joy as attached.

9. DEAN'S REPORT

The Dean's Report was presented by Dr. Kirk Anderson as attached.

10. REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS

There were no reports from representatives from other councils circulated.

11. OTHER BUSINESS

Dr. Joelle Rodway moved to formally thank Ms. Darlene Flight for providing dedicated and exceptional service to the faculty and to acknowledge by recording in minutes. Seconded by Dr. Leah Lewis.

CARRIED.

Adjournment

Council adjourned at 1:50 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## **REPORT OF ASSOCIATE DEAN UNDERGRADUATE STUDIES – Dr. Edith Furey**

1. Continuation of implementation of relevant recommendations of The Premier's Task Force on Improving Educational Outcomes Now's the Time The Next Chapter in Education in Newfoundland and Labrador; e.g:
2. Inclusive Education. Funding has been obtained from the Department of Education to assist with development and redevelopment of inclusive education courses as proposed in the Diploma in Inclusive Education and Bachelor of Inclusive Education Degree.
3. Social/Emotional/Mental Health. Discussions are continuing to infuse critical objectives within courses of first and second undergraduate degrees.
4. Implementation of Bachelor of Education Primary/Elementary Second Degree. The Program will begin in September as proposed; implementation plans have begun.
5. Technology Education Diploma Program Review. Technology Education Program Review has been submitted. Plans are being made for engagement with faculty.
6. Nunavut Teacher Education Program (NTEP). Discussions are ongoing regarding transfer of credits from Nunavut Arctic College and University of Regina. Remaining courses required of students at various levels in the Program are being determined.
7. Admissions Undergraduate Programs May 2019 – September 2019. To date a total of 174 applicants were accepted into the Faculty. Admissions for Special Education and Post-Secondary Education have not yet been completed. The attached handout will be shared today with Faculty.

## Associate Dean of Graduate Programs and Research Faculty Council Report

May 7, 2019

1. Acceptance offers for Spring and Fall have now gone out. Students are registered or are registering for courses.  
The Counselling applications are still under review.
2. Planning and workload letters for 2019-2020 will soon begin.
3. Alberta Cohorts: We have several instructors traveling to NL and FV for course offerings.
4. Student concerns: delicate balance....
  - a. Issues with lack of student feedback from instructors seems to be a concern of students lately. While UG requires that students have 20% of their grades for a course before the final dropdate, there is no written requirement for graduate courses. This is due to the unique nature of graduate courses. However, in an effort to support students, every effort should be made to provide feedback to students as early as possible in a course so that they know how they are performing.
  - b. Responsiveness to students: reminder of the importance of timely responses to students.
5. Grants Facilitator

Funding opportunities coming up over summer months are:

May 15th – Fogo Island Research Fellowship

May 20<sup>th</sup> - Making the Shift – Youth Homelessness Social Innovation Lab

June 15th - SSHRC Partnership Engage Grant

June 15th - MUN Conference Fund

August 1st - SSHRC Connections Grant

August 16th - Banting Postdoctoral Fellowships

August 20th – Artic Inspiration Prize (MUN deadline)

See Lisa for more information. Also, details on each of these can be found on the Research Funding Opportunities database on the RGCS website.

Further details to come re: upcoming Research Week.

A "Did You Know" series was just launched in April. Every week we will email research related articles or news to faculty. Each post will be uploaded to the Research section of the website under Information for Researchers

6. **Reminder: please submit Undergraduate and graduate syllabi to office as soon as possible.**

7. **Staff changes:**

Welcome to Leanne Hayden, replacing Sarah Lewis for the next 18 months.

Welcome to Nicole Constantine , who will be replacing Tina for the next 12 months.



## **Dean's Report to Faculty Council May 7, 2019**

The Dean reported and gave updates as follows:

**Budget Process:** There is little 'new' news on the budget situation. I will be reviewing the budget in consultation with the SAO and Ms. Millan of the Provost office as I deal with the deficit over the next few days and weeks. Expect cuts.

**Nunavut Arctic College (NAC) and Nunavut Teacher Education Program (NTEP):** With the approval of the MOU by the government of Nunavut and its Cabinet, the contract process can go ahead. This is related to the budget issues as I expect we can gain revenue of about \$150,000 from the NTEP process, although some of this will be targeted to support this effort. We are also looking at having up to two faculty or FTE seconded and maybe embedded in the NTEP which is a separate source of funding, and in much in the way we did with the IBED. This can help our budget outlook as well and is in a separate funding pot from the NTEP MOU.

**Task Force on Outcomes:** We have received a grant from the EECD for \$209,000 to support implementation of the task force report. This is primarily focused on supporting program development in reading, inclusive education, and Indigenization within the faculty.

**Voluntary Retirement Program Renewal – The Indigenous cluster hire.** The process is still being worked on. It will not likely be initiated for another 3 to 6 months.

**Congratulations:** To Dr. Yeoman for her work in seeing the book the Elizabeth Penashue published recently. This is a 10-year process and hopefully we can do something to celebrate this in the near future.

Kirk

7.3 Admissions Committee

7.3.1 Annual Report for Admissions Committee for academic year 2018/2019  
[attached]

Agenda item # ~~7.3.4~~ 7.3.1

**ADMISSIONS COMMITTEE**  
**Faculty of Education**  
**Memorial University of Newfoundland**

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Undergraduate Admissions Report  
2018 – 2019

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Noel Hurley, Chair  
Admissions/Appeals Committee  
September 2018 to August 2019

## ADMISSIONS COMMITTEE

This report highlights the work of the Undergraduate Admissions Committee of the Faculty of Education for the academic year, September 1, 2018 to August 31, 2019, and reports on admissions to undergraduate programs commencing in 2018.

The Admissions Committee, by its Terms of Reference, is given the responsibility to set policy for the selection of students in undergraduate programs, establish criteria for appeals and late applications, and appoint Selection Committees to review applications. During the past academic year, the Admissions Committee met regularly to discuss admissions policy, consider appeals, respond to special requests from applicants, and review applications for the Faculty's Undergraduate Programs. Committee members reviewed all personal statements of eligible applicants in the Primary/Elementary and Intermediate/Secondary programs while Selection Committee members approved applicants in the remaining areas. As in the past, we relied on the assistance of staff of the Undergraduate Admissions Office, the advice of the Dean and Associate Dean, and the Office of the Registrar.

The staff of the Admissions Office processed all undergraduate applications and reviewed references for admission. We continue to maintain a high level of communication between the Faculty, the Academic Advising Centre, International Student Advising and Recruitment and the Office of the Registrar to ensure that students who are interested in applying to the Faculty's programs are given accurate information in advance of deadlines.

### **Points of discussion:**

In addition to the regular work of the Committee, Committee members continue to discuss several important issues related to admissions throughout the year. As a Committee, we continue to discuss the place of 'personal statements' in the admissions process, particularly, whether we should continue requesting these statements and whether they should be weighted in the admissions process. Currently, personal statements of the applicants are reviewed for any indications of unsuitability rather than identifying individual qualities that might make for exemplary teaching.

We continue to discuss the need for changes in academic standards for admissions, particularly, whether we should consider raising the academic average from 65% to 70%, and whether we should examine other indicators of suitability, such as students' academic standings in their first degrees, and students' demonstrated ability to handle a full course load. Academic standards for admissions have been discussed on numerous occasions, and the Admissions Officer, Roxanne McHugh, has looked into applications in order to determine how raising the admissions standards would potentially impact the number of eligible applicants.

We must consider a number of variables, including whether the 70% average would pertain to all completed courses or only those courses that are required for admission into the program. We should also consider whether the 70% average would apply to all focus areas in the Intermediate / Secondary program, or areas where there are higher numbers of applicants, in order to ensure we are graduating students with a range of teachable areas. These conversations have implications for future applicants, as raising the admission standard by 5% will have a direct impact on 20-25% of applicants, who may not meet new admission standards. These decisions cannot be taken lightly, and consideration must be given to how raising the admission standard would impact students in all programs, including those enrolled in the Inuit Bachelor of Education program and those attending classes on the Grenfell campus.

As a Committee, we are appreciative of the faculty discussion on academic standards and admission requirements. As these decisions will have long lasting implications for our student population and future faculty complements, we look to the administration to help guide this process. Conversations have been held at the Committee level, the Admissions Officer has queried how raising the admission standard would impact student numbers, and faculty members outside of the Committee have been solicited for feedback.

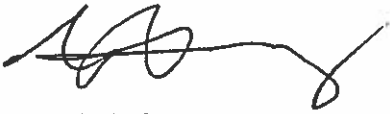
As the Committee Chair, I would like to bring this conversation to Faculty Council, invite our Admissions Officer to attend, and provide an opportunity for a formal question and answer period. Depending on how the admissions standards are revised the number of variables at play will directly impact 20-25% of students with the lowest grade point averages. Increasing the admission standard may re-direct applicants who are wondering what to do with their degrees upon graduation; however, as a university, we are obligated to meet the needs of individuals in our province, and we must continue question the degree to which grade point average is directly related to teaching pedagogy and one's ability to work with and meet the needs of students. This conversation has been ongoing, and I look forward to future discussions, which will lead to action on these issues. Any university calendar changes that may be deemed necessary can then be processed through the various committee levels for approval.

On behalf of the Admissions Committee, I wish to extend my sincere appreciation to those faculty members, staff, and students who participated in the admission and selection process during the past year. They are to be commended for their diligent efforts during lengthy and frequent committee meetings. We are especially grateful for the professionalism of Roxanne McHugh, and the admission staff. Students speak positively about their admissions expertise and the assistance given to them by our Admissions personnel. I also wish to extend my sincere thanks to the Admission Committee members as they are not only very capable but they are also really great people.

**Membership of the Admissions Committee, 2018 - 2019**

Noel Hurley (Chair)  
Jan Buley (Faculty Member)  
Leah Lewis (Faculty Member)  
Sarah Pickett (Faculty Member)  
Tracy Edmunds/Rob Nolan (Registrar's Delegate)  
Edith Furey (Associate Dean, Undergraduate Programs)  
Meghan Collett (Manager of Undergraduate Programs)  
Roxanne McHugh (Admissions Secretary)  
Andrew Rose (Student Representative)

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Noel Hurley', written over a horizontal line.

Noel Hurley

## Program Statistics

### Bachelor of Education (Primary/Elementary) as a First Degree

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 42                    | 27                  | 15                    | 27              | 4        | 23              |

#### Focus Area Breakdown

|                   |           |
|-------------------|-----------|
| English           | 7         |
| Geography         | 4         |
| Folklore          | 2         |
| Religious Studies | 1         |
| Science           | 9         |
| <b>TOTAL:</b>     | <b>23</b> |

### Bachelor of Education (Primary/Elementary) as a Second Degree

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 64                    | 51                  | 13                    | 51              | 14       | 37              |

#### Focus Area Breakdown

|                             |           |
|-----------------------------|-----------|
| English                     | 6         |
| Folklore                    | 1         |
| French as a Second Language | 13        |
| Geography                   | 2         |
| History                     | 1         |
| Linguistics                 | 3         |
| Mathematics                 | 2         |
| Music                       | 2         |
| Physical Education          | 2         |
| Religious Studies           | 1         |
| Science                     | 4         |
| <b>TOTAL:</b>               | <b>37</b> |

**Bachelor of Education (Primary/Elementary) as a Second Degree  
Conjoint with Certificate in STEM Education**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 20                    | 16                  | 4                     | 16              | 3        | 13              |

**Focus Area Breakdown**

|                    |           |
|--------------------|-----------|
| English            | 5         |
| French             | 1         |
| Geography          | 1         |
| Physical Education | 2         |
| Science            | 4         |
| <b>TOTAL:</b>      | <b>13</b> |

**Bachelor of Education (Intermediate/Secondary)**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 122                   | 92                  | 30                    | 92              | 32       | 60              |

**Teachable Area Breakdown**

|                    | 1 <sup>st</sup> teachable #s | 2 <sup>nd</sup> teachable #s |
|--------------------|------------------------------|------------------------------|
| English            | 10                           | 13                           |
| French             | 10                           | 2                            |
| Mathematics        | 5                            | 9                            |
| Physical Education | 9                            | 0                            |
| Science            | 12                           | 12                           |
| Social Studies     | 14                           | 23                           |
| Theatre Arts       | 0                            | 1                            |
| <b>Total:</b>      | <b>60</b>                    | <b>60</b>                    |



**Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 41                    | 40                  | 1                     | 22              | 2        | 20              |

**Teachable Area Breakdown (Technology)**

|                    |           |
|--------------------|-----------|
| English            | 4         |
| Mathematics        | 5         |
| Physical Education | 5         |
| Science            | 2         |
| Social Studies     | 3         |
| Theatre Arts       | 1         |
| <b>TOTAL:</b>      | <b>20</b> |

**Bachelor of Special Education**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 48                    | 40                  | 8                     | 40              | 0        | 40              |

**Bachelor of Music Education**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------|-----------------|
| 23                    | 22                  | 1                     | 22              | 7        | 15              |

**Bachelor of Education (Post Secondary) as a First Degree, a Second Degree and Diploma in Adult Learning and Post Secondary Education**

| Applications received | Eligible applicants | Ineligible applicants | Offers extended | Declines/withdrawals | Offers accepted |
|-----------------------|---------------------|-----------------------|-----------------|----------------------|-----------------|
| 44                    | 44                  | 0                     | 44              | 0                    | 44              |

\*Many students registered for post secondary courses are completing the suite of courses that comprise the Post Secondary Instructor Certificate awarded by the Department of Advanced Education, Skills, and Labour. Recent restructuring of post secondary programs within the Faculty should result in students building on this certificate with further studies in one of our current programs.

### Undergraduate Admission Summary

| Year* | Applications received | Eligible applicants | Offers extended | Declines | Offers accepted |
|-------|-----------------------|---------------------|-----------------|----------|-----------------|
| 2011  | 973                   | 766                 | 668             | 131      | 537             |
| 2012  | 762                   | 621                 | 535             | 103      | 432             |
| 2013  | 702                   | 524                 | 415             | 65       | 350             |
| 2014  | 621                   | 504                 | 488             | 60       | 428             |
| 2015  | 483                   | 409                 | 399             | 72       | 327             |
| 2016  | 452                   | 365                 | 346             | 50       | 296             |
| 2017  | 434                   |                     | 348             | 58       | 290             |
| 2018  | 449                   | 350                 | 327             | 49       | 278             |
| 2019  | 404                   | 332                 | 314             | 62       | 252             |

\* Year indicates the academic year when the students began their programs.