



Faculty of Education

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REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, OCTOBER 9th, 2018, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)

AGENDA

- 1. Approval of the Agenda**
- 2. Approval of Minutes of Previous Meeting**
 - 2.1 Minutes of Regular Meeting of June 5th, 2018 (attached)
 - 2.2 Minutes of Special Meeting (via e-mail) of the Executive of Faculty Council, September 25th, 2018 (attached)
- 3. Business Arising**
- 4. New Business**
- 5. Correspondence**
- 6. Reports of Committees**
 - 6.1 Nominating Committee
 - 6.1.1 Updated Committee membership 2018-2019 listing (attached)
 - 6.2 Committee on Undergraduate Studies
 - 6.2.1 Annual Report 2017-2018
 - 6.3 Admissions Committee
 - 6.3.1 Annual Report 2017/2018 (attached)
 - 6.3.2 Increasing the Admissions entrance requirements [G. Young]
 - 6.4 Research & Development Committee
 - 6.4.1 Annual Report 2017/2018 (attached)
 - 6.5 Graduate Studies Committee
 - 6.5.1 Annual Report 2017/2018 (attached)

- 6.6 Doctoral Studies Program Committee
 - 6.6.1 Annual Report 2017/2018 (attached)

- 7. **Associate Dean's Report – Undergraduate**
- 8. **Associate Dean's Report – Graduate**
- 9. **Dean's Report**
- 10. **Reports from Representatives from other Councils**
- 11. **Other Business**

Secretary
Faculty Council, Faculty of Education

Attachments (7)

**2.1 Minutes of Regular Meeting
Of June 5th, 2018 (attached)**

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, JUNE 5, 2018 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Kirk Anderson

Apologies for Absence: Drs. Jennifer Anderson, David Buley, Morgan Gardner, Ursula Kelly, Sylvia Moore and Andrea Rose.

1. **APPROVAL OF AGENDA**

It was **moved** by Dr. Jan Buley, and **seconded** by Dr. Dennis Mulcahy, that the Agenda be accepted as circulated.

CARRIED.

2. **APPROVAL OF PREVIOUS MINUTES**

It was **moved** by Dr. Edith Furey, and **seconded** by Dr. Antoinette Doyle, that the previous regular and special meeting Minutes be approved as distributed.

CARRIED.

3. **BUSINESS ARISING**

Dr. Kirk Anderson commented on the success of our graduates at convocation, teacher induction and the graduate student awards ceremony; acknowledged the celebration of the mural recommissioning and; indicated that budget presentations had been made to the Provost and units await 18-19 budget allocation.

4. **NEW BUSINESS**

There was no new business presented.

5. **CORRESPONDENCE**

There was no correspondence circulated.

6. **REPORTS OF COMMITTEES**

6.1 **Nominating Committee**

There was no report presented.

6.2 Committee on Undergraduate Studies
6.2.1 Primary-Elementary Review Report

Dr. Edith Furey and Ms. Meghan Collett presented the Primary-Elementary Review Report as circulated and opened the floor to questions and feedback. Consideration will be given to suggestions made and the finalized report will go forward to CUGS in July with the intention of being motioned at Faculty Council in September.

6.3 Admissions Committee

Dr. Gabrielle Young reported that the admissions committee voted to extend admission to all those who met admission criteria including a conditional acceptance.

6.4 Research & Development Committee

Dr. Kirk Anderson indicated that consultation to come surrounding the previously discussed two year pilot of the Research and Development Awards which as discussed at the R&D committee meeting. Status quo with this round of R&D awards and budget implications may impact our ability to move forward with the pilot as presented. Further consultation to come, however the idea of faculty and students have opportunity to seek money together is still encouraged.

6.5 Graduate Studies Committee

There was no report presented.

6.6 Doctoral Studies Program Committee

There was no report presented.

7. ASSOCIATE DEAN'S REPORT- UNDERGRADUATE

The Associate Dean's Report (Undergraduate) was presented by Dr. Edith Furey as attached.

8. ASSOCIATE DEAN'S REPORT- GRADUATE

The Associate Dean's Report (Graduate) was presented by Dr. Rhonda Joy as attached.

9. DEAN'S REPORT

The Dean's Report was presented by Dr. Kirk Anderson as attached.

10. **REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS**

Ms. Beth Maddigan announced that the Library now has a video collection available to faculty. Please contact her if you have a course that you would like to incorporate video in. She also indicated that Statista is now available to researchers which is an easier research search tool for research searches.

11. **OTHER BUSINESS**

There was no other business presented.

Adjournment

Council adjourned at 2:16pm.

Chairperson

Date

Secretary

ASSOCIATE DEAN'S REPORT – Dr. Edith Furey

1. As per agreement of Faculty Council on June 7, 2016, Undergraduate Studies has continued to work on the development of the Bachelor of Education (Primary/Elementary) as a Second Degree. Thank you for your engagement throughout this process. Undergraduate Studies will now finalize the proposal for this Degree and continue the collaborative process with CUGS, Faculty Council, SCUGS and Senate.
2. As of June 4, 2018, the following number of applicants have been accepted into our Programs for 2018 – 2019 academic year: Bachelor of Intermediate/Secondary Conjoint with Diploma in Technology Education = 20; Bachelor of Intermediate/Secondary = 60; Bachelor of Primary/Elementary as a Second Degree = 44; Bachelor of Primary/Elementary as a First Degree = 34; Bachelor of Primary/Elementary as a Second Degree Conjoint with Certificate in STEM Education = 7; Bachelor of Music Education as a Second Degree = 9; Bachelor of Music Conjoint with Music Education = 2; Bachelor of Special Education = 69; Bachelor of Post Secondary as a First Degree (*TBD); Bachelor of Post Secondary as a Second Degree (*TBD); Diploma in Adult Learning & Post-Secondary Education (*TBD). *Note: To Be Determined (TBD) because application have not yet been received by Undergraduate Studies.
3. Teaching workloads will soon be distributed.
4. Undergraduate Studies has been collaborating with the Department of Education regarding implementation of relevant recommendations of the Premier's Task Force on Improving Educational Outcomes (Now is the Time).
5. Field Services provided our students with some wonderful career days including recruitment initiatives over the past month. Our second and fifth floors were busy with information and recruitment booths. In addition, specific recruitment efforts were initiated by Fort Vermillion School District (May 9), sessions were provided for teacher candidates interested in teaching in the United Kingdom (May 15), and Western Quebec School District recruitment (May 29).
6. On June 1, fifty (50) of our teacher candidates attended their Induction Ceremony at Glendenning Golf Resort. They were accompanied with approximately 100 proud family members as well as NLTA representatives, Acting Minister of Education & Early Childhood Development, and 20 faculty and staff. Later that day the following numbers of students convocated: 44 Bachelor of Education (Primary/Elementary), 1 Bachelor of Education Intermediate/Secondary, 16 Bachelor of Education Post-Secondary, 3 Post-Secondary Diploma, 37 Bachelor of Special Education and 12 Bachelor of Music Education.
7. Thank you colleagues for your ongoing support and for invitations to your classes. I have tremendously enjoyed being part of our teaching and learning community.

Edith Furey

Associate Dean's Report – Dr. Rhonda Joy

June 5th, 2018

1. Education and Inspire Research Week was a great success. There were six presentations from various faculty with much interest and discussion.
2. Meeting with David Miller (RGCS) and faculty was held. Important information on grant application process was discussed (a handout from this will be circulated). Emphasis was placed on ensuring RGCS reviews all applications regardless of whether funding is involved.
3. Reminder – The Faculty of Education has an Ethics Committee that vets classroom projects to determine if a full ethics review is required - we have had two cases over the past few weeks.
4. Timelines for research applications – please ensure there is enough time for the office to review the application, especially given the reduction in hours for the Grants Facilitation Officer.
5. Research and Development applications have been submitted and will be reviewed soon.
6. Cohorts: going well (Alberta) – had some issues with travel due to weather and the face-to-face portion changed to blue jeans.
7. SGS supervisory reports should be submitted soon if not already. This is an important way to document student's progress or lack thereof.
8. Awards and scholarships:
 - a. Fellow of the School of Graduate Studies:
Amy Todd PSS; John Munro IT; Margaret McHugh CTLS; Pauline Maxwell PSS; Rebecca Goulding CTLS
 - b. The Ever Green Environmental Scholarship in Social Enterprise and Mental Health, In Memory of Edwin M. Drover Recipient:
Emily Butler CP
9. Intersession courses are "on hold" for next Spring semester. Even though we expect limited impact we will monitor and evaluate this decision.
10. Ph.D. applications: 37 applicants; three accepted and one deferral from last year to begin in September 2018.
11. Workload letters – should be finalizing in coming week - please ensure wish list is submitted.
12. Plagiarism cases again – please monitor work in your courses and consider changing assignments etc on a regular basis.

Rhonda Joy

Deans Report to Faculty Council: June 5th, 2018

1. I was on leave for 3 weeks in May, so thanks for your patience in waiting to hear from me and to Rhonda and Edith for pinching in.
2. Professional Growth Planning and Organizational Review for Staff (SL)
 - a. We started a Professional Growth Process for staff this year. Each staff member is to submit a professional growth plan. In consultations with the staff and the admin team both individual and faculty (staff) wide staff development activities are ongoing. Even with the constraints we are facing, I am delighted to see this process taking root as it respects both the organizational needs of our unit and the career and PD aspiration of our staff.
 - b. SAO Lewis is engaged in an efficiency review of the staff and related support services. She has interviewed all staff and the admin team. This will likely lead to improvement in the unit-organization. It's the first time this has been done, to my knowledge, and I greatly appreciate the work she has done.
3. Aboriginal Student Concern and seats: think like social work?
 - a. We have received a statement of concern from an Indigenous student about our 'not' having protected seats in graduates, something we do have in our undergraduate programs.
 - b. **Action:** I think this is a matter we need to look into: Social work has a model which includes both graduate and undergraduate students. I hope to speak to Dr. Joy and others with an aim to change our process to include graduate studies as well.
 - c. In no case can a student enter our program without meeting the entry requirements.
4. Room renovations and room use process (SL/KA)
 - a. The carry over funds renovations to rooms (Deans board room, Art room, Early learning-play based centre, counselling centre, etc) are nearing completion. Despite the financial challenges we face this infrastructure and targeted resources developments will have a long standing positive impact.
 - b. We are in the process of developing acceptable room use guidelines: i.e.: security of materials and space, teaching, interest groups, research, etc.
5. Email list serves (SL/KA)
 - a. Our new moderated list serves will be operational in the coming weeks. Staff are being prepared for respective roles.
 - b. These will be outgoing only, no reply all feature. There will not be any late night or holiday emails from the new list serves.

- c. Strict attention will be paid to the acceptable computer use and respectful workplace policies.
6. AD Search (ongoing): likely meet with search committee soon:
 - a. The current deadline for submissions is June 29th, 2018. Consider it.
7. Staff Changes:
 - a. Happy to announce our hiring Tess Burke at 60% (sadly this is reduced due to budget cuts) as our new communications officer. Sixty percent is a reductions from last year. She is located adjacent to the Deans office and will be quite busy redeveloping our website and well as developing a communications plan for the faculty. She will not have much, if any time, for individual faculty communications work.
 - b. We have also had to reduced Lisa Charlong, Grants Facilitator, contract to 60% (budget issues). She is doing excellent work and we need to revisit this time reduction as soon as possible.
8. Nunavut (IBED +)
 - a. A group from the government of Nunavut will be visiting MUN in late June. We have been short listed as an 'intergenerational' partnership to help build a university for the North. They are particularly interested in the work we have done on the IBED, the ME'd on placed based learning, etc.
9. MacLean's (top 20/12?) Best in Atlantic Canada
 - a. Our faculty of education was ranking in the top 20 on the recent McLean's survey, 12th in terms of reputation. I suggested this is due to recent developments and Indigenous and STEM education, as well as other things.
 - b. It also means we were the highest in Atlantic Canada.
10. CMEC meeting on Indigenous Education (SM, OA, and me)
 - a. The Council of Ministers of Education for Canada (CMEC) have invited Dr. Sylvia Moore (Faculty), Ms. Ola Andersen (Student), and me (Dean) as part of a national forum on Indigenous education in schools and education faculties. This again, stresses, a growing awareness of the modest yet important work we are doing in this area.
11. Visits: We have had visits from international partners to share
 - a. Arctic Countries: U Arctic Verdde Thematic Network to work on a common course for the North (Members were: 2 from Alaska, 2 Saami, and 1 from Greenland, two asked about our doc program. Local participants were Jennifer Anderson, Sylvia Moore, and me)
 - b. China: Dr. Fangfang is a visiting professor from China who will be with us for a year.

- c. Ireland: Dr. Foody from Dublin City University (DCU) is here to speak about Irish and Newfoundland research on bullying. Her local contact-research is Dr. Anne Burke.

12. AERA/CSSE 2018 (15 participants)

- a. We have a good representation at both AERA and CSSE this year. Congrats to all involved in promoting our research across Canada and indeed internationally.

13. VPR... Phase 1 to 2 then 3 to 4"

- a. There is a Voluntary Retirement Process being launch by MUN. Details will be shared soon.

14. Budget Concerns and meetings

- a. Great concern being felt and I am told everything is on the table
- b. Issues to us:
 - i. Position based hiring model adopted in 2012 (junior hire)
 - ii. Attrition model is completed (\$280,000)
 - iii. Base budget reduction model, now year 3 of 4 (Over \$800,000)
 - iv. Complement advisory process (CAC) and need to defend position
 - v. Meetings and meeting soon to discuss full implications of budget concerns:
 - 1. Grenfell for example?
 - 2. MOU with Labrador?
 - 3. Smaller programs with lower enrollment?

15. Finally: Its troubling times but let's keep the faith in the great work we do.

Kirk Anderson

**2.2 Minutes of Special Meeting
Of the Executive Council
via e-mail,
September 25th, 2018
(attached)**

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

**SPECIAL MEETING (VIA E-MAIL) OF THE EXECUTIVE OF
FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, SEPTEMBER 25, 2018**

Members: kirk.anderson@mun.ca; amoghaddam@mun.ca; sjlewis@mun.ca; ardoyle@mun.ca

For approval of the Degrees of: Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Post-Secondary), Bachelor of Education (Primary/Elementary), Bachelor of Music Education and Bachelor of Special Education, for Fall Convocation 2018.

MOTION #1

Ms. T. Thorne certified that the candidates named on the Convocation Applicant Report had fulfilled all the academic requirements for the above-noted degrees and moved that their names be approved for submission to Senate.

CARRIED.

For the Diploma in Technology Education

MOTION #2:

Ms. T. Thorne certified that the candidates named on the Convocation Applicant Report had fulfilled all the academic requirements for the above-noted diplomas and moved that their names be approved for submission to Senate.

CARRIED.

MOTION #3:

Ms. T. Thorne requested that the Registrar be empowered in consultation with the Dean or Director and Chairperson of the appropriate Faculty Committee to add to the lists the names of candidates who fulfill all the requirements for the degree or diploma between this meeting and convocation.

CARRIED.

The Convocation Report with the names of all the candidates has been forwarded to the Secretary for minute purposes.

Chairperson

Date

Secretary

2018/09/25

6.1 Nominating Committee

**6.1.1 Updated Committee membership
2018-2019 listing (attached)**

FINAL

2018 10 02

TO: All Members, Faculty Council of the Faculty of Education

FROM: Chairperson, Nominating Committee

SUBJECT: **Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils 2018-19 Academic Year**

The Nominating Committee makes the following recommendations for membership of the Standing Committees of the Faculty Council of Education, and representatives to other Faculty Councils for the 2018-2019 Academic Year:

STANDING COMMITTEES

A. The Executive Committee of the Council

1. Chairperson – Dean, Faculty of Education
2. Ms. S. Lewis (Secretary)
3. Dr. A. Moghaddam [2016-2019]
4. Dr. A. Doyle ([2018-2021]
5. Undergraduate Student Representative
6. Graduate Student Representative

B. Nominating Committee

1. Chairperson (to be selected from Committee membership)
2. Dr. D. Gill [2018-2021]
3. Dr. T. Doyle [2018-2021]
4. Dr. A. Burke [2018-2021]

C. Committee on Undergraduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) – Ms. T. Thorne
4. Representative, Office of Student Services (ex-officio)

5. Dr. L. Redmond [2018-2021]
6. Dr. C. Arnold [2016-2019]
7. Dr. D. Vaandering [2018-2021]
8. Dr. M. Stordy [2016-2019]
9. Undergraduate Student Representative –Ashley Diamond
10. Undergraduate Student Representative – Shauna Field

D. **Committee on Graduate Studies**

1. Chairperson (to be selected from Committee membership)
2. Associate Dean of Graduate Programs (ex-officio)
3. Elected Members on Academic Council, School of Graduate Studies:
Counselling Psychology Representative – Dr. M. Gardner [2016-2019]
4. Educational Leadership Representative – Dr. S. Johnston [2016-2019]
5. Curriculum, Teaching and Learning Representative– Dr. S. Azam [2016-2019]
6. Post-Secondary Representative – Dr. J. Hoben [2016-2019]
7. Informational Technology Representative –Dr. D. Gill [2018-2021]
8. Graduate Student Representative –Ms. B. Mulcahy [2018-2019]
9. Graduate Student Representative TBA

E. **Admissions Committee**

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Coordinator of Undergraduate Programs (ex-officio)
4. Representative, Office of the Registrar (ex-officio) – Ms. L. Walsh
5. Dr. S. Pickett [2016-2019]
6. Dr. J. Buley [2016-2019]
7. Dr. N. Hurley [2016-2019]
8. T. Johnson [2018-2021] **[Replacement required]**
9. Undergraduate Student Representative –Andrew Rose

F. **Research and Development Committee**

1. Chairperson (to be selected from Committee membership)
2. Dr. E. Yeoman [2016-2019]
3. Dr. D. Kelly [2016-2019]
4. Dr. J. Delaney [2016-2019]
5. S. Azam [2018-2021]

G. **Social Committee**

1. Chairperson (to be selected from Committee membership)
2. Dr. J. Hoben [2018-2021]
3. Dr. G. Young [2015-2018]
4. Dr. J. Buley [2018-2021]
5. Ms. L. Tucker
6. Ms. C. Madol/Ms. E. St. Croix

H. **Doctoral Studies Program Committee**

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Graduate Programs (ex officio)
3. K. Goodnough [2108-2021]
4. Dr. J. Hoben [2018-2021]
5. Dr. B. Mann [2018-2021]
6. Dr. T. Seifert [2018-2021]
7. Dr. G. Galway [2018/2021]
8. Representatives from Supervisory Committees (non-voting members)
9. Doctoral Student Representative – TBA
10. Doctoral Student Representative –TBA

I. **Ethics in Human Research**

1. Chairperson (to be selected from Committee membership)
2. Dr. E. Furey [2016-2019]
3. Dr. D. Kelly [2018-2021]
4. Dr. A. Burke [2016-2019] **[Replacement required]**
5. Graduate Student Representative –TBA

J. **Scholarships and Awards Committee**

1. Dr. L. Redmond [2016-2019]
2. Dr. J. Rodway [2018-2021]
3. Dr. G. Harris [2016-2019]
4. Staff Member – Office of the Dean
5. Staff Member – One member from the Undergraduate Office (if undergraduate) (non-voting) or one member from the Graduate Office (if graduate) (non-voting)

REPRESENTATIVES TO OTHER FACULTY COUNCILS

1. Faculty of Humanities and Social Sciences – Dr. W. Okshevsky [2018-2021]
2. Faculty of Science – Dr. M. Stordy [2018-2021]
3. Faculty of Engineering and Applied Science – Dr. D. Gill [2018-2021]
4. Faculty of Business Administration – Dr. T. Seifert [2018-2021]
5. Faculty of Medicine – Dr. K. Maich [2018-2021]
6. School of Human Kinetics and Recreation –Dr. A. Moghaddam [2018-2021]
7. School of Nursing - Dr. J. Buley [2018-2021]
8. School of Social Work - Dr. S. Pickett [2018-2021]
9. School of Music – Dr. D. Buley [2018-2021]
11. Fisheries and Marine Institute – Dr. K. Anderson
12. Q.E. II Library – Ms. B. Maddigan [2018-2021]
13. School of Graduate Studies – Dr. M. Gardner [2018-2021]

Nominating Committee

- *All Committee membership are for a three year period.*

Updated October 2nd, 2018

6.3 Admissions Committee

**6.3.1 Annual Report 2017/2018
(attached)**

ADMISSIONS COMMITTEE

**Faculty of Education
Memorial University of Newfoundland**

Undergraduate Admissions Report
2017 – 2018

Gabrielle Young, Chair
Admissions/Appeals Committee
September 2017 to August 2018

ADMISSIONS COMMITTEE

This report highlights the work of the Undergraduate Admissions Committee of the Faculty of Education for the academic year, September 1, 2017 to August 31, 2018, and reports on admissions to undergraduate programs commencing in 2018.

The Admissions Committee, by its Terms of Reference, is given the responsibility to set policy for the selection of students in undergraduate programs, establish criteria for appeals and late applications, and appoint Selection Committees to review applications. During the past academic year, the Admissions Committee met regularly to discuss admissions policy, consider appeals, respond to special requests from applicants, and review applications for the Faculty's Undergraduate Programs. Committee members reviewed all personal statements of eligible applicants in the Primary/Elementary and Intermediate/Secondary programs while Selection Committee members approved applicants in the remaining areas. As in the past, we relied on the assistance of staff of the Undergraduate Admissions Office, the advice of the Dean and Associate Dean, and the Office of the Registrar.

The staff of the Admissions Office processed the applications and reviewed references for admission. We continue to maintain a high level of communication between the Faculty, the Academic Advising Centre, and the Office of the Registrar to ensure that students who are interested in applying to the Faculty's programs are given accurate information in advance of deadlines. In addition, the Admissions Office maintains regular contact with International Student Advising and Recruitment, which has assisted in our review of student transcripts.

Points of discussion:

In addition to the regular work of the Committee, Committee members continue to discuss several important issues related to admissions throughout the year. As a Committee, we continue to discuss the place of 'personal statements' in the admissions process, particularly, whether we should continue requesting these statements and whether they should be weighted in the admissions process. Currently, personal statements of the applicants are reviewed for any indications of unsuitability.

We continue to discuss the need for changes in academic standards for admissions, particularly, whether we should consider raising the academic average from 65% to 70%, and whether we should examine other indicators of suitability, such as students' academic standings in their first degrees, and students' demonstrated ability to handle a full course load. Academic standards for admissions have been discussed on numerous occasions, and the Admissions Secretary, Roxanne McHugh, has looked into applications in order to determine how raising the admissions standards would potentially impact the number of eligible applicants.

There are a number of variables to consider, including whether the 70% average would pertain to all completed courses or courses that are required for admission into the program. There are also other considerations, such as whether the 70% average would apply to all focus areas in the Intermediate / Secondary program, or areas where there are higher numbers of applicants, in order to ensure we are graduating students with a range of teachable areas. These conversations have implications for future applicants, as raising the admission standard by 5% will have a direct impact on 20-25% of applicants, who may not meet new admission standards. These decisions cannot be taken lightly, and consideration must be given to how raising the admission standard would impact students in all programs, including those enrolled in the Inuit Bachelor of Education program and those attending classes on the Grenfell campus.

As a Committee, we are appreciative of the faculty discussion on academic standards and admission requirements. As these decisions will have long lasting implications for our student population and future faculty complement, we look to the administration to help guide this process. Conversations have been held at the Committee level, the Admissions Secretary has queried how raising the admission standard would impact student numbers, and faculty members outside of the Committee have been solicited for feedback.

As the Committee Chair, I would like to bring this conversation to Faculty Council, invite our Admissions Secretary to attend, and provide an opportunity for a formal question and answer period. There are a number of variables at play, and depending on how the admissions standards is revised, this will directly impact 20-25% of students with the lowest grade point averages. Increasing the admission standard may re-direct applicants who are wondering what to do with their degrees upon graduation; however, as a university, we are obligated to meet the needs of individuals in our province, and we must continue question the degree to which grade point average is directly related to teaching pedagogy and one's ability to work with and meet the needs of students. This conversation has been ongoing, and I look forward to future discussions, which will lead to action on these issues. Any university changes that may be deemed necessary can then be submitted through the various committee levels for approval.

On behalf of the Admissions Committee, I wish to extend my sincere appreciation to those faculty members, staff, and students who participated in the admission and selection process during the past year. They are to be commended for their diligent efforts during lengthy and frequent committee meetings. We are especially grateful for the professionalism of Roxanne McHugh, and Fay Whelan. Students speak positively about their admissions process and the assistance given to them by our Admissions personnel.

Membership of the Admissions Committee, 2017 - 2018

Gabrielle Young (Chair)

Noel Hurley (Faculty Member)

Trudi Johnson (Faculty Member)

Sarah Pickett (Faculty Member)

Tracy Thorne (Registrar's Delegate)

Gerald Galway (Associate Dean, Undergraduate Programs)

Meghan Collett (Co-ordinator of Undergraduate Programs)

Roxanne McHugh (Admissions Secretary)

M. Stuckless (Student Representative)

Respectfully submitted,

A handwritten signature in cursive script that reads "Gabrielle Young". The signature is written in dark ink and is positioned below the typed name.

Gabrielle Young

Program Statistics

Bachelor of Education (Primary/Elementary) as a First Degree

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
45	36	9	36	1	35

Focus Area Breakdown

English	13	Science	7
Geography	6		
Linguistics	1		
Mathematics	3		
Physical Education	4		
Religious Studies	1		TOTAL: 35

Bachelor of Education (Primary/Elementary) as a Second Degree

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
93	70	23	70	28	SJ 28 CB 14

Focus Area Breakdown

English	13	Physical Education	2
Folklore	3	Science	5
French (core)	2		
French (immersion)	9		
Geography	4		
History	4		
			TOTAL:42

**Bachelor of Education (Primary/Elementary) as a Second Degree
Conjoint with Certificate in STEM Education**

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
25	13	14	11	0	11

Focus Area Breakdown

English	1	Physical Education	1
French (Core)	1	Science	4
Geography	1		
History	2		
Mathematics	1		
			TOTAL:11

Bachelor of Education (Intermediate/Secondary)

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
120	78	19	78	12	66

Teachable Area Breakdown

	1 st teachable	2 nd teachable
English	10	16
French	3	4
Mathematics	11	4
Physical Education	9	0
Religious Studies	0	3
Science	14	17
Social Studies	14	22
Visual Arts	5	0
Total:	66	66

Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
48	46	2	25	5	20

Teachable Area Breakdown (in addition to Technology)

English	2	Science	4
French	3	Social Studies	1
Mathematics	3	Visual Arts	1
Physical Education	6		TOTAL: 20

Bachelor of Special Education

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
88	77	5	77	1	76

Bachelor of Music Education

Program	Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
Conjoint & 2 nd degree	13	13	0	13	1	12

**Bachelor of Education (Post Secondary) as a First Degree, a Second Degree and Diploma in Adult Learning and Post Secondary Education
(Fall 2018 only as Winter admission has not yet been finalized)***

Applications received	Eligible applicants	Ineligible applicants	Offers extended	Declines/withdrawals	Offers accepted
17	17	0	17	1	16

*Many students registered for post secondary courses are completing the suite of courses that comprise the Post Secondary Instructor Certificate awarded by the Department of Advanced Education, Skills, and Labour. Recent restructuring of post secondary programs within the Faculty should result in students building on this certificate with further studies in one of our current programs.

Undergraduate Admission Summary

Year*	Applications received	Eligible applicants	Offers extended	Declines/ withdrawals	Offers accepted
2011	973	766	668	131	537
2012	762	621	535	103	432
2013	702	524	415	65	350
2014	621	504	488	60	428
2015	483	409	399	72	327
2016	452	365	346	50	296
2017	434		348	58	290
2018	449	350	327	49	278

* Year indicates the academic year when the students began their programs.

**6.4 Research & Development
Committee**

6.4.1 Annual Report 2017/2018
(attached)

To: Faculty Council
From: Elizabeth Yeoman, Chair, Research and Development Committee
Re: Annual Report
Date: Sept. 19 2018

Committee Members 2017-2018: Darron Kelly, Barrie Barrell, Jerome Delaney, Elizabeth Yeoman, Rhonda Joy (ex officio).

Committee Members 2018-2019: Darron Kelly, Saiqa Azam, Jerome Delaney, Elizabeth Yeoman, Rhonda Joy (ex officio).

In the fall round of applications we funded three proposals:

Tim Seifert: "Young Catholic adults and the Catholic faith: Attitudes and beliefs towards religion, Church and God." \$2999.70

David Gill: "Through the master's hands: A case study of pedagogical content knowledge and the development of wooden boat building skills." \$3250.00

Gerald Galway: "KM in the PM: Connecting education researchers with education policy makers and practitioners." \$3000.00

In the spring round of applications we funded two proposals:

Joelle Rodway: "The Role of Social Capital in Educational Change: A Scoping Review." \$3000

Dennis Mulcahy and Alireza Moghaddam, "Is Distance Education Distancing Us From Education? MUN Students' Exposure to the Academic Culture." \$3120.

In the fall round we funded all applications received and had \$750.00 left over from our \$10000. budget. In spring, we funded two of three submissions and had \$3880 left over. In past years we have often had many more applications than we can fund. We encourage people to apply, to re-apply if they are not successful the first time, and to request more detailed feedback on unsuccessful proposals as they revise their proposals.

Before the most recent budget cuts, the Dean proposed a new model of funding in which we would have a budget increase and a different set of criteria for funding so, for example, some additional funds would be earmarked specifically to develop research clusters, for faculty-student collaborations or for visiting scholars or speakers. This was to have been discussed in more detail at a faculty research meeting which has not yet taken place. Perhaps a question for that meeting could be whether we can use unused funds for these purposes.

6.5 Graduate Studies Committee

**6.5.1 Annual Report 2017/2018
(attached)**

Committee on Graduate Studies Annual Report (2017-2018)

To: Secretary, Faculty Council, Faculty of Education

From: Committee on Graduate Studies (Chair)

Date: September 24, 2018

The Committee on Graduate Studies hereby submits its Annual Report for the previous year. Further particulars regarding these items can be found in the Committee minutes and agendas filed in the Office of the Associate Dean. More specifically, during the aforementioned time period the following matters were considered by the Committee and forwarded to Faculty Council for approval:

September 2017

1. Merging the CTLS subspecialty "computers in education" to the IT program.

October 2017

1. Renaming/Changes to the Information Technology Program;
2. Changes to the Graduate Diploma in Education (Educational Leadership Studies).

January 2018

1. Removal of Ed 6703 from the list of closed electives;
2. Change ED 6938 from special topics to a closed elective.

April 2018

1. Graduate Program in Reading Development and Instruction;
2. Summer Institute for French Teachers (SIFT) – Special Topics Course.

Any questions or comments regarding the foregoing may be forwarded to the Chair and/or members of the Committee.

Respectfully,



Dr. John Hoben
Chair, Committee on Graduate Studies

6.6 Doctoral Studies Committee

**6.6.1 Annual Report 2017/2018
(attached)**

Doctoral Studies Program Committee Report (2017-2018)

Members of the Committee:

- Dr. Cecile Badenhorst (Chair)
- Dr. Rhonda Joy (*ex-officio*)
- Dr. Barrie Barrell - went on Sabbatical starting February 2018
- Dr. Xuemei Li
- Dr. Tim Seifert
- Dr. Henry Schulz
- Dr. John Hoben replaced Dr. Barrie Barrell in February 2018
- Mr. Patrick Wells (PhD student rep)
- Ms. Ling Li (PhD student rep)
- Members of the supervisory committees (non-voting)

Members of the Doctoral Studies Admission Committee:

- Dr. Cecile Badenhorst (Chair)
- Dr. Rhonda Joy (*ex-officio*)
- Dr. John Hoben
- Dr. Xuemei Li
- Dr. Tim Seifert
- Dr. Henry Schulz

During its tenure, the DSP Committee met seven times to discuss issues regarding the doctoral program and the Admissions committee met twice to review PhD applications. The agenda and minutes of these meetings are filed in the Associate Dean's Office.

During the Academic year, the DSP Committee approved changes to the following sections of the PhD Handbook: The Research Proposal, the comprehensive examination procedures/format, and mentoring doctoral students/teaching experience.

In the academic year of 2017-2018, 37 applications were received and reviewed. All faculty members were invited to review the 23 complete applications and rank them according to a revised rubric. After consultation with potential supervisors and supervisory committees, the committee reduced the initial pool to a short-list of six applications. Of the six remaining applicants, four were offered admission (one deferred from last year). Three applicants accepted, James Tuff (Supervisory committee: Noel Hurley, Kirk Anderson), Taylor Stocks (Supervisory committee: Gerald Galway, Dorothy Vaandering), Sana Jamil (Supervisory committee: David Gill, Barrie Barrell) and are awaiting confirmation from one other, Khalid Al Hariri (Supervisory Committee: Xuemei Li, Cecile Badenhorst).

Three students attempted their PhD Comprehensive Examinations. One student was successful, two were not successful in the written portion.

Two students withdrew from the program.

There are currently twenty-three students on program.

Nadeem Saqlain successfully defended his dissertation on August 7, 2018 and will graduate on October 18, 2018. Congratulations to Nadeem, his supervisor, Dr. Dennis Mulcahy, and his committee members, Dr. Barrie Barrell and Dr. Michael Barbour.

Barbara Mulcahy successfully defended her dissertation on September 12, 2018 and passed with distinction. Congratulations to Barbara, her supervisor, Dr. Ursula Kelly, and her committee members, Dr. Antoinette Doyle and Dr. Clar Doyle.

Cheng Li successfully defended her dissertation on September 13, 2018. Congratulations to Cheng, her supervisor, Dr. Xuemei Li, and her committee members, Dr. Elizabeth Yeoman and Dr. Gerard van Herk

Respectfully,

Dr. Cecile Badenhorst
Chair, Doctoral Studies Program Committee

CB/cp