



Faculty of Education

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REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, FEBRUARY 4TH, 2020, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)

AGENDA

- 1. Approval of the Agenda**
- 2. Approval of Minutes of Previous Meeting**
 - 2.1 Minutes of Special Meeting [Via-E-MAIL] of Executive Committee, Faculty Council, September 23, 2019 [attached]**
 - 2.2 Minutes of regular Meeting of November 5th, 2019 [attached]**
 - 2.3 Minutes of Special Meeting of December 13th, 2019 [attached]**
- 3. Business Arising**
- 4. New Business**
- 5. Correspondence**
- 6. Reports of Committees**
 - 6.1 Nominating Committee**
 - 6.2 Committee on Undergraduate Studies**
 - 6.3 Admissions Committee**
 - 6.4 Research & Development Committee**
 - 6.5 Graduate Studies Committee**
 - 6.6 Doctoral Studies Program Committee**
- 7. Associate Dean's Report – Undergraduate**

- 8. Associate Dean's Report – Graduate**
- 9. Dean's Report**
- 10. Reports from Representatives from other Councils**
- 11. Other Business**

Secretary
Faculty Council, Faculty of Education

Attachments (3)

2. Approval of Minutes of Previous Meeting

- 2.1 Minutes of Special Meeting [Via-E-MAIL] of Executive Committee, Faculty Council, September 23, 2019 [attached]**

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

**SPECIAL MEETING (VIA E-MAIL) OF THE EXECUTIVE OF
FACULTY COUNCIL, FACULTY OF EDUCATION
MONDAY, SEPTEMBER 23, 2019**

Members: kareng@mun.ca; ardoyle@mun.ca; dbuley@mun.ca; Leanne.hayden@mun.ca

For the Degree of Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Post Secondary), Bachelor of Education (Primary/Elementary), Bachelor of Music Education, Bachelor of Special Education

MOTION #1

Mr. R. Nolan certified that the candidates named herein have fulfilled all the academic requirements for the above-noted degrees and moved that their names be approved for submission to Senate.

CARRIED.

For the Diploma in Adult Learning and Post-Secondary Education, Technology Education

MOTION #2:

Mr. R. Nolan certified that the candidates named herein have fulfilled all the academic requirements for the above-noted diplomas and moved that their names be approved for submission to Senate.

CARRIED.

MOTION #3:

Mr. R. Nolan requested that the Registrar be empowered in consultation with the Dean or Director and Chairperson of the appropriate Faculty Committee to add to the lists the names of candidates who fulfill all the requirements for the degree or diploma between this meeting and convocation.

CARRIED.

The Convocation Report with the names of all the candidates has been forwarded to the Secretary for minute purposes.

Chairperson

Date

Secretary

2019-09-23

2. Approval of Minutes of Previous Meeting

2.2 Minutes of regular Meeting of November 5th, 2019 [attached]

REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, NOVEMBER 5, 2019 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Karen Goodnough

Attendees: C. Arnold, S. Azam, C. Badenhorst, D. Buley, J. Buley, A. Burke, N. Constantine (recording secretary), T. Doyle, R. Elliott, A. Fisher, E. Furey, G. Galway, D. Gil, J. Hesson, J. Hoben, N. Hurley, S. Johnston, R. Joy, U. Kelly, R. Kelly, M. Kondratieva, L. Lewis, K. Maich, B. Mann, H. McLeod, A. Moghaddam, C. Morrison, W. Okshevsky, S. Penney, S. Pickett, L. Redmond, J. Rodway, M. Stordy, D. Vaandering, J. Vivian-Walsh, E. Wade, E. Yeoman, G. Young

Regrets: L. House, T. Loffler, J. Maddigan, C. Molloy, S. Moore

1. **APPROVAL OF AGENDA**

It was **moved** by Dr. Walter Okshevsky, and **seconded** by Dr. Jan Buley, that the Agenda be accepted as circulated.

CARRIED

2. **APPROVAL OF PREVIOUS MINUTES**

2.1 Minutes of special meeting of the Executive Committee of the Faculty Council, September 23, 2019 [attached]

It was **moved** by Dr. Elizabeth Yeomen, and **seconded** by Dr. Heather McLeod, that the previous Minutes be approved as distributed.

CARRIED

2.2 Minutes of regular meeting of October 1, 2019 [attached]

It was **moved** by Dr. Leslie Redmond, and **seconded** by Dr. Christine Arnold, that the previous Minutes be approved as distributed.

CARRIED

3. **BUSINESS ARISING**

3.1 Annual Report for Research & Development Committee for 2018/2019 [attached].

Dr. Elizabeth Yeoman reported four proposals were funded in Fall 2018; the revised R&D guidelines were approved by Faculty Council April 2020; and the R&D Committee was engaging in discussions about allocating R&D funds to develop research clusters for faculty-student collaborations or for visiting scholars or speakers [report attached]. Discussion ensued in regard to \$5,000 budget cut to R&D funding and call for proposals being reduced from two calls per year to once annually. This item was tabled for further discussion at an upcoming Faculty Forum.

3.2 Annual Report for Doctorial Studies Program Committee for 2018/2019.

DEFERRED

4. **NEW BUSINESS**

None.

5. **CORRESPONDENCE**

None.

6. **REPORTS OF COMMITTEES**

6.1 **Nominating Committee**

6.1.1 **Nominations for Committee membership 2019/2020**

Dr. Jan Buley reported all vacancies for committees are filled. The Chair extended thanks to committee members for their representation and special thanks to Ms. Elaine St. Croix for her dedicated work and commitment in helping coordinate committee representation and meetings.

6.2 **Committee on Undergraduate Studies**

6.2.1 **Proposed Calendar Changes – Technology Education**

Dr. Lesley Redmond reported on the proposed calendar changes to the Bachelor of Education (Intermediate/Secondary) conjoint with the Diploma in Technology Education. Proposed changes include: new courses, amended courses, and amended regulations. Dr. David Gill connected via Blue Jeans and provided additional details on changes as outlined in the report [report attached].

It was **moved** by Dr. Leslie Redmond, and **seconded** by Dr. Mary Stordy, that the proposed calendar changes be accepted as circulated.

CARRIED

6.2.2 **Proposed changes to the Terms of Reference for CUGS & Admissions Committees and Proposed Calendar Changes**

Dr. Lesley Redmond proposed changes in the Terms of Reference (TOR) for the Committee on Undergraduate Studies (CUGS) and the Admissions Committee to Faculty Council for consideration. Key changes include updates to TOR language reflecting changes in the Faculty of Education's revised administrative structure and the admissions committee proposal of a new committee membership. Details outlined in CUGS proposal to Faculty Council [attached].

It was moved by Dr. Leslie Redmond, and seconded by Dr. Mary Stordy, that the proposed changes to terms of reference and resulting calendar changes be accepted as circulated.

CARRIED

6.3 Admissions Committee

No update.

6.4 Research & Development Committee

No update.

6.5 Graduate Studies Committee

6.5.1 Proposed Calendar Changes – Education 6470

Dr. David Gill proposed a calendar change to include ED6470, *Word and Sentence Level Reading Development and Instruction* as a general elective in the Faculty of Education course offerings. This course is part of the New Reading Development and Instruction (RDI) program. The program is expected to be approved by Senate before December 2019 for a spring 2019 intake. The proposal to add ED6470 as an available course during winter 2020 is in response to a request by the Department of Education specifically for a cohort of students planning to enrol in the RDI program.

It was moved by Dr. Anne Burke, and seconded by Dr. Ursula Kelly, that the proposed calendar changes be accepted as circulated.

CARRIED

6.5.2 Discussion ensued with regard to a course description change for ED6932. The current description is "intellectual technology law" it should be "intellectual property law in teaching and learning".

It was moved by Dr. Bruce Mann, and seconded by Dr. John Hoben, that the request to update wording of course description for ED6932 to "intellectual property law in teaching and learning" be accepted and the calendar change submitted.

CARRIED

6.6 Doctoral Studies Program Committee

No update.

8. ASSOCIATE DEAN'S REPORT- UNDERGRADUATE

The Associate Dean's Report (Undergraduate) was presented by Dr. Edith Furey [report attached]. Dr. Furey first extended a welcome to Ms. Jacqueline Rideout as Coordinator, French Education, Faculty of

Education Dr. Furey noted that there will be upcoming discussions on the *Education Action Plan* and ways to implement recommendations, in particular, the areas of social and emotional learning and indigenous cultures. Both Associate Deans attended a professional development session on supporting student mental health and encouraged faculty to avail of printed aids for helping students with mental health concerns. Faculty were encouraged to use the mental health framework when working with students who are sick in class or missed assignments. Other updates included: draft of professional suitability report will be forwarded to CUGS; the integrated field experiences committee in place. The Committee held its first meeting recently and outlined the initial key components and goals developed. The Edwin project is being finalized. A January launch is planned as this will be a two year pilot project.

UG scholarships grants and awards update, Mercy Presentation awards for 2019 are late but will be released and will be for five \$1,000 UG scholarships with an application deadline Dec 15th. Induction ceremony 50+ upcoming graduates attended at the Fall Ceremony at Glendenning. Acknowledgement to Dr. Gill for coordinating a successful Technology Education conference on November 1st.

9. **ASSOCIATE DEAN'S REPORT- GRADUATE**

The Associate Dean's Report (Graduate Programs & Research) was presented by Dr. Rhonda Joy [report attached]. Dr. Joy provided the following updates; final graduate student enrolment for fall 2019 is 749; university applications process is being reviewed; consideration is being given to setting up a review process within Education program groups to ensure fairness and consistency; three year tentative plan developed for programs' feedback is requested from program groups; meetings being set up with CTLS and Ed Leadership groups to review and implement task force recommendations; PhD students Haley Toll preparing for comprehensive oral exam on November 21st; encouraged program groups to submit requests for CITL redevelopment; Associate Dean's attended a student mental health session on Friday November 1st, information circulated to faculty regarding this topic. Reminder to faculty of upcoming research week activities held in the McCann Centre on November 12, from 1:00pm to 4:00pm. Wish Ms. Sue Hicks all the best; she finishes her part-time contractual position in the Academic Programs office on November 15th.

10. **DEAN'S REPORT**

The Dean's Report was presented by Dr. Karen Goodnough [report attached]. Dr. Goodnough updated faculty that recruitment is underway for the Communications Advisor position; interviews are scheduled for the week of November 11th. The 100th Anniversary Committee is in place and held first meeting on November 1st. The Dean offered congratulations to the Faculty of Education self-study group for its teaching and learning recognition from the Blundon Centre for its work on Universal Design for Learning and Inclusion. The Dean will be traveling to Nunavut on November 7th as a MUN delegate for the Nunavut Arctic College (NAC) and Memorial University MOU launch. Update provided on the ASM budget planning process and noted that the power point presentation and planning document will be made available to faculty via Brightspace. Other updates provided - Counselling Psychology curriculum renewal, Fall 2019 induction Ceremony, Dean attended the Association Canadian Deans of Education (ACDE) professional learning meeting. Dean also encouraged faculty to forward ideas for faculty forum, by sending an email to E. St. Croix.

11. **REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS**

None.

12. **OTHER BUSINESS**

None.

Adjournment

It was **moved** by Dr. Leah Lewis, and **seconded** by Dr. David Gill, that Council be adjourned.

Council adjourned at 2:05 pm.

CARRIED.

Chairperson

Date

Secretary

UNDERGRADUATE STUDIES- Associate Dean's Report - UPDATE NOVEMBER 5, 2019

1. Curriculum

French. Jacqui Rideout has been hired as our French Coordinator to replace Camilla Stoodley. One of Jacqui's primary tasks in addition to supporting current candidates pursuing the Bachelor of Education (Primary/Elementary) as a Second Degree, French as a Second Language Option will be recruitment efforts to increase admissions into this Program.

Technology Education. Implementation of the recommendations of the Technology Education Diploma Program Review will soon begin. Dr. Gill coordinated a very successful technology education conference on November 1, 2019 which provided a wonderful opportunity for preservice and practising teacher to meet and share ideas, etc.

Educational Technology. A date will soon be finalized for professional development related to the intermediate/secondary Edwin Project. Plans are underway for a January launch of a two year pilot project.

Music Education. The final stage of editing of the Report of the Internal Academic Program Review of Music Education at Memorial University is occurring and the Report will soon be circulated to Faculty for feedback.

Social/Emotional/Mental Health. As part of ongoing implementation of recommendations of the Premier's Task Force, Rhonda and I are hoping to meet with your program groups to discuss what is currently happening in your courses related to social/emotional/mental health and to plan next steps. On November 1, Rhonda and I attended an hour and half session with deans and associate deans from across campus to discuss post-secondary student mental health. Ongoing professional development in this area for staff and ASMs will be happening across the university. You are encouraged to avail of sample printed aids for helping students with mental health issues that were distributed at the session.

Indigenous Education. To pursue implementation of the Premier's Task Force recommendations, when Rhonda and I meet with program groups about social/emotional/mental health, we will also be inviting discussion regarding Faculty's needs in indigenous education and decolonization.

Integrated Curriculum. The Integrated Curriculum Committee held its first meeting on October 24 and discussed the goal of integrating field experiences (401T, 402T) of students pursuing the Bachelor of Education (Primary/Elementary) as a Second Degree with ED5001: The Teacher Development Seminar for Primary/Elementary and with other courses.

Nunavut. Ongoing meetings are occurring with administrators at Nunavut Arctic College as we monitor and support the P/E 1st Degree Program as well as plan for winter 2020 semester. We will soon begin planning for 2020-2021.

2. Professional Suitability (6.13 Regulations). Revised regulations have been distributed to CUGS for feedback; this input will be forwarded to the Associate Deans' Committee, following which the regulations will be forwarded to Faculty Council for feedback.

3. Induction Ceremony. Approximately 60 of our teacher candidates were able to attend their induction ceremony on October 17 where they were inducted into the teaching profession. This is an important event for our candidates and is always made more special by faculty and staff being able to attend.

4. Mercy & Presentation Sisters Education Fund. In addition to the other undergraduate awards and scholarships, I would like to draw your attention to this Fund which consists of 5 scholarships valued at \$1000 each with one of the scholarships to be awarded to a student of aboriginal ancestry. Application is open to all students registered during the 2018-19 academic year in any undergraduate teacher education first degree program. First Degree students are invited to submit an essay of approximately 750 words related to the values and goals they feel would make them a truly effective teacher. The deadline for submission is December 12, 2019. Information regarding the Mercy & Presentation Sisters Education Fund for 2019–20 academic year will be circulated in 2020 and the deadline for submission of application will be April, 2020.

Associate Dean of Graduate Programs and Research Faculty Council Report

November 5th, 2019

1. **Registration/enrollment numbers... according to SGS stats**
 - FALL 2014 840 grad students registered
 - FALL 2018 753 grad students registered
 - FALL 2019 749 grad students registered according to our updated registration list

NOTE: this year there were LOW CP group admissions and NO PhD admissions....

2. **Applications: The admissions process across campus has come under scrutiny regarding the equity of the process. In an effort to be fair and transparent in our review process I would ask the following:**
 - Consider setting up a review process within your program group with more than one faculty member involved in your review process.
 - Rubrics may be helpful in the review process
 - Andy will be contacting program groups to set up meetings to review files and this may help with fair and consistent review.
 - Timely review is critical in order to ensure we do not lose students to other universities and that we can provide registration/program information before registration.

International Students. Applications for international students WITHOUT student visas will only be accepted during the February 1 intake for a FALL program start. This change allows time for a Fall start.

Application summary sheets. Andy is looking for your feedback in terms of how you wish to view the application summary sheet. She has this information on an excel spreadsheet at the moment but you need to scroll across the screen to see all the columns which is problematic for some. She is suggesting the information be placed in GOOGLE DOCS and she will then be able to update the student files as further information becomes available.

Ethics in application review. In the application review process Faculty are ask to only review the applications for their assigned area. While you may have access to other applications it is a Breach of Privacy to access those applications without being asked. I have been advised that there is an Audit Trail for all applications on Onbase so it is possible to track who has accessed student files.

3. We have a tentative three year plan developed for most program areas except CTLS and Counseling. It was sent out on Friday, November 1, 2019. We ask that you please review this plan with your program group and provide us with any and all feedback. If we would like to set up a meeting with Darlene and I to discuss just let us know. If you have not received a "tentative plan" for your program group it should be sent to you shortly unless your program is undergoing changes.

4. Nicole has sent out a meeting request to the CTLS and Ed leadership groups to set up meetings with Edie and I about the task force recommendations and how they can best be implemented. We ask that you please complete the doodle as soon as possible so a mtg time can be finalized.
5. Part of the above meeting for the CTLS group will also be a discussion re: the structure of the program. I encourage participation in this important discussion.
6. Reminder: OLP ... is interested in how their work can be connected to graduate programs. There is a potential fit for Education leadership and possibly Ed technology but there may be other programs. If you think there is a connection to these and other programs I would ask that you contact me as soon as possible.
7. PHD students:

Haley Toll is preparing for his comprehensive oral examination right now. She is due to complete this portion of her comprehensive exam on November 21, 2019.

We wish Haley good luck. A special thanks to their supervisory and examination committee members for their work and support!

8. NEW CITL redevelopments have been delayed as funding for redevelopments has already been used up for this year. In an effort to ensure CITL and the Provost office recognize the need in this area, we have been encouraged to continue to submit all our requests for redevelopments. The requests must still come from a program group and be part of a larger plan for the group.
9. Student Mental Health: As per Edie's comments.... Edie and I attended a presentation on Friday, Nov. 1, 2019 about student mental health on this campus. The statistics related to students in crisis is alarming. One of the issue discussed with the sense that many faculty across campus feel ill prepared to deal with a student in crisis. To that end, Edie and I have some information that we would like to share with you regarding this topic.

We also wanted to remind you of MUN's policy re: sick notes. Student

<https://www.mun.ca/regoff/calendar/sectionNo=REGS-0601>

6.7.5 Exemptions from Parts of the Evaluation

1. For information and procedures regarding exemptions from final examinations, refer to **Exemptions From Final Examinations and Procedures for Applying to Write Deferred Final Examinations**.
2. A student is, at times, prevented from completing a part of the evaluation by illness or medical conditions of less than five calendar days' duration. In such cases, a student may apply for an alternate evaluation by declaring to the relevant instructor that the student has experienced such an

illness or medical condition. This declaration should be made via telephone or in writing through the student's University approved e-mail account. This declaration should be made in advance of the original date on which an in-class part of the evaluation is to be held or a take-home part of the evaluation is due, wherever possible, but no later than 48 hours after the original date of the part of the evaluation. If the declaration is made by telephone, written confirmation must then be received by the relevant instructor within seven calendar days of the original date of the part of the evaluation.

3. A student who is prevented from completing a part of the evaluation by illness of at least five calendar days' duration, bereavement or other acceptable cause, duly authenticated in writing, may apply for an alternate evaluation. This application should be made in advance of the original date on which an in-class part of the evaluation is to be held or a take-home part of the evaluation is due, wherever possible, but no later than 48 hours after the original date of the part of the evaluation. If application is made by telephone, written confirmation must then be received by the head of the appropriate academic unit within seven calendar days of the original date of the part of the evaluation. The following supporting documentation is required:
 - For illness or medical conditions, medical documentation from a health professional is required. Students should provide the health professional with a copy of the Student Medical Certificate.
 - For bereavement or other acceptable cause, official documents or letters that support the reason for the request (e.g. death certificate, letter from employer, etc.) are required.
4. The alternate evaluation may consist of the deferral of in-class work, the extension of the deadline for take-home work, an alternative allocation of marks, or another appropriate accommodation as determined by the course instructor. A student who is dissatisfied with the accommodation offered by the instructor may consult with the head of the appropriate academic unit.

10. Grants Facilitator

Lisa's schedule has shifted – 2.5 days a week and currently with a morning/afternoon split with HKR. Will assess start of October (one month trial). This new time change makes it critical to ensure proposals are submitted in a timely fashion.

Research Week 2019 is well under way. Our session will be held

Nov 12, 2019 from 1-4 pm in the McCaen Centre.

There will be 19 researchers from Engineering, Education and HKR providing a short presentation with time allowed for discussion afterward. Please join us for this exciting opportunity to engage with other faculty and departments.

Website Features: if anyone is interested in being profiled on our website RE: their research please let Lisa know. We will feature a faculty member for a 3 month period and then switch to someone

Up coming research funding application deadlines:

MUN Seed, Bridge & Multidisciplinary Fund – Nov 30th

SSHRC Partnership Engage Grant – Dec 15th

SSHRC Partnership Development – Nov 15th

SSHRC Insight Development Grant – Feb 2nd

11. **Graduate Orientation.** The Graduate Orientation session was held in October. There were more students than usual in attendance and there was a presentation from ISA. Students were engaged and asked a number of questions of the presenter /staff/ faculty.
12. R and D application review has been delayed due to changes in the committee. We are attempting to finalize decisions as quickly as possible.
13. **Reminder:** As per the CA, please submit Undergraduate and graduate syllabi to office as soon as possible.
14. **Staff changes:**
We say good-bye to Sue Hicks on November 15, 2019. She has been a wonderful asset to our team and will be missed.

Dean's Report
November 5, 2019

1. Communications Position

Applicants are being shortlisted for the Faculty of Education communications position (51 applicants).

2. 100th Anniversary Committee

An update was provided about this event. The first meeting of the Committee was held on November 1, 2019. Committee members include: Drs. P. Warren, A. Rose, K. Adams, C. Doyle, J. Buley, B. Lockyer, A. Montague, K. Jacque, S. Halfyard, J. Walsh, C. Hounsell, E. Wade, D. Ingram, and T. Langdon.

3. Blundon Centre Awards

The Dean offered congratulations to the Faculty of Education Self-study Group for its teaching and learning recognition from the Blundon Centre for its work on Universal Design for Learning and inclusion.

4. Counselling Psychology

The Counselling Psychology program group are continuing their curriculum renewal work. They will be consulting with external stakeholders in the near future.

5. The NAC (Nunavut Arctic College and Memorial University) Visit for the MOU Launch

The Dean will be travelling to this event on November 7th. She will also be meeting with the staff of the Nunavut Arctic College Teacher Education program.

6. Induction Ceremony

The Dean encouraged faculty to attend this event in the future in support of our graduates and our partnerships.

7. ACDE (Association Canadian Deans of Education) meeting

The Dean recently attended these meetings in Quebec City. The meeting included pre-sessions for new deans and a number of sessions on revising current accords and developing a new accord on sustainability.

8. ASM budget presentations

The Dean provided an overview of the ASM budget planning process and indicated that the Power Point presentation and planning document would be made available to faculty.

2. Approval of Minutes of Previous Meeting

2.3 Minutes of Special Meeting of December 13th, 2019 [attached]

SPECIAL MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, DECEMBER 13, 2019 AT 11:00 AM ED2030B MCCANN CENTRE

Chairperson: Dr. K. Goodnough

Attendees: R. Elliott, G. Galway, D. Gill, J. Hesson, L. House, N. Hurley, R. Joy, U. Kelly, R. Kelly, M. Kondratieva, L. Lewis, W. Okshevsky, S. Penney, L. Redmond, J. Rodway, T. Seifert, D. Vaandering, G. Young

Regrets: D. Buley, J Buley, A. Fisher, T. Loffler, J. Maddigan, C. Molloy, S. Moore, C. Morrison, P. Phillips

1. **AGENDA**

Special meeting of Faculty Council to approve a revised Graduate Diploma in Reading Development and Instruction (RDI). On May 8, 2018, Faculty Council approved the original Diploma proposal. Aspects of the proposal related to budget had been revisited and budget revisions are recommended.

2. **SPECIAL BUSINESS ARISING**

2.1 Approval of revised Graduate Diploma in Reading Development and Instruction [attached].

Graduate Diploma in Reading Development and Instruction (RDI) previously approved on May 8, 2018 has been revised and reintroduced to Council. Revised proposal to include special fees in program budget. The Chair explained the rationale for calling a special meeting was to ensure the proposal was approved in order to meet the January 2020 deadline for SGS Academic Council meeting with intent to submit both RDI Diploma and RDI Master's proposals concurrently. Foregoing unforeseen circumstances, it is expected the revised proposal will be presented to Senate in February 2020.

Discussion ensued regarding the following: eligibility for students to transfer RDI Diploma courses to RDI Master's program, special fees and comparison of costs between the Diploma and Master's programs, expectations on when the program will be included in the Calendar, and the expected timelines for student intake.

It was **moved** by Dr. Leslie Redmond, and **seconded** by Dr. Ursula Kelly, to adopt the revised Graduate Diploma in Reading Development and Instruction (RDI) proposal as presented.

CARRIED

Adjournment

Council adjourned at 11:35 pm.

Chairperson

Date

Secretary