

NEVILLE STEWART

CONTACT

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EDUCATION

- 2024 - Present
Memorial University of Newfoundland
- Master's in Economics 2025 - Present
- Graduate Diploma in Economics 2024 - 2025
- 2019 - 2022
University of the West Indies
- Bachelor of Banking & Finance and Economics

SKILLS

- Project Management
- Inventory Management
- Data Analytics
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Statistical Modeling
- Cost-Benefit Analysis
- Client Relationship Management

LANGUAGES

- English
- Spanish (Basics)

REFERENCES

- Available upon request

PROFILE

Master's candidate in Economics with a strong foundation in data analysis, econometrics, and financial systems. Proven ability to structure and analyze data to support research and decision-making. Seeking to apply analytical rigor and operational knowledge to policy development or economic research.

WORK EXPERIENCE

- Graduate Assistant
Memorial University of Newfoundland
Sept 2025 - Present
 - Support the Economics Department by invigilating exams, tutoring students on course concepts, and marking assignments and examinations.
- Receiving Associate
Home Depot
Jun 2025 - Present
 - Assists with daily inbound/outbound freight, including unloading shipments and verifying packing documents against orders. Supports operational efficiency by maintaining a clean and safe receiving area, resolving scheduling issues, and providing customer service.
- Dietary Aid/Server
Cambridge Estates
May 2025 - Present
 - Providing professional dining service and hospitality to residents, while supporting kitchen operations, training new staff, and ensuring strict compliance with all safety and procedural standards.
- Sales Advisor
Best Buy Canada - Seasonal
Oct 2024 - Jan 2025
 - Resolved customer inquiries and recommended solutions, boosting satisfaction and sales. Supported store operations with cashiering and inventory management.
- Accounts Payable Supervisor
Secrets Resort & Spa
Feb 2023 - Sept 2024
 - Led the AP team through mentorship and performance management, optimizing the invoice-to-payment cycle.
 - Streamlined key processes for prepayments, tax remittance, bank reconciliations, and expense account allocation. Ensured strict policy compliance and delivered precise financial reports that supported the FC in completing the month-end close.
- Accounts Payable Assistant
Secrets Resorts & Spa
Jan 2022 - Feb 2023
 - Collaborated with Purchasing and Cost Control to streamline operations and resolve systemic financial issues. Conducted proactive invoice audits, identifying and correcting price variances to ensure cost accuracy.
 - Strengthened vendor relations through active account management, term negotiation, and discrepancy resolution.
- Bar Administrative Assistant
Royalton White Sands
Oct 2018 - Jan 2019
 - Conducted regular inventory counts and managed alcohol and wine stock at bars and restaurants, ensuring budget compliance.
 - Assisted with bar staff scheduling.

ACHIEVEMENTS

First Class Honors Degree
Dean's List Designation 2019 - 2022
Top Male Caribbean Examinations Council and Caribbean Advanced Proficiency Examination Performer