

Monitor Application Form

for which MUN semester: \_\_\_\_\_

FULL NAME: \_\_\_\_\_ M.U.N. STUDENT #: \_\_\_\_\_  
LOCAL ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ PROV: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_ TEL. NO: ( ) \_\_\_\_\_ MUN E-MAIL: \_\_\_\_\_  
PERMANENT ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ PROV: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_ DATE OF BIRTH (Y /M /D) \_\_\_\_/\_\_\_\_/\_\_\_\_/  
CITIZENSHIP: \_\_\_\_\_ If Non-Canadian, exp. date on work permit: \_\_\_\_\_  
EMERGENCY CONTACT NAME: \_\_\_\_\_ TEL. NO.: ( ) \_\_\_\_\_  
MAJOR/MINOR: \_\_\_\_\_/\_\_\_\_\_  
FACULTY & YR. OF STUDY (according to no. of credits currently held): \_\_\_\_\_  
UNDERGRAD / GRAD STUDENT? \_\_\_\_\_ EST. TIME OF GRADUATION \_\_\_\_\_

**Please submit a current resume and transcript with your application.**

International student applicants must submit a valid student visa, an employment contract and must have a Social Insurance Number.

#### WORK HABITS:

For each of the following select the description that most accurately applies to you:

- Prefer independent work    Prefer team work    Prefer to do both    No preference
- Prefer DLC shifts    Prefer conversation classes    Prefer a mixture    No preference

#### HIRING INFORMATION:

1. Total # of hours per week you would want to work (combo of DLC and conversation classes) \_\_\_\_\_

Undergraduate applicants only: Would you be willing to be paid as a MUCEP in the DLC this term? (You can have a MUCEP elsewhere and still work here).    Yes    No

Please list those periods exceeding one month that you have spent in a German-speaking milieu (place / duration of visit / year): \_\_\_\_\_

Previous DLC or other computer facility monitoring experience? If yes, where and for how many semesters? \_\_\_\_\_

Please checking all of the following with which you feel comfortable working:

- Macintosh platform    word processing software    spreadsheets    HTML    SiteBuilder  
 BrightSpace (D2L) authoring

Other technical skills (e.g. classroom support, repair experience): \_\_\_\_\_

NAME: \_\_\_\_\_ SEMESTER: \_\_\_\_\_

**YOUR TIMETABLE (OF THE SEMESTER FOR WHICH YOU ARE APPLYING)**

XXXX = BUSY

left blank = FREE

TIME	Monday		Tuesday		Wednesday		Thursday		Friday	Saturday
0900 - 0950	2	10	17	{2}	2	10	17		2	
1000 - 1050	3				3			{3}	3	
1100 - 1150	4	11	18	{4}	4	11	18	{5}	4	
1200 - 1250	5		16		5		16		5	
1300 - 1350	6	12	6		{6}	12	6		16	
1400 - 1450	7	13	19		7	13	19	{7}	7	
1500 - 1550	8				8				8	
1600 - 1650	9	14	20		9	14	20		9	
1700 - 1750	{19}			{8}	{16}			{9}		
1800 - 1850		15	21			15	21			
1900 - 2015	34	30	35	31	34	32	35	33	38	

**LEGEND:**

- |                                                                 |                                    |
|-----------------------------------------------------------------|------------------------------------|
| Slot 2 – MWF 9-10 am (F02 has 4 <sup>th</sup> hour Tu 9-10)     | Slot 9 – MWF 4-5 pm (F09 – Tr 5-6) |
| Slot 3 – MWF 10-11 am (F03 has 4 <sup>th</sup> hour Tr 10-11)   | Slot 16 – MTr 12-1 + F 1-2 pm)     |
| Slot 4 – MWF 11 am – 12 pm (F04 + 4 <sup>th</sup> hr. Tu 11-12) | Slot 17 – TuTr 9-10:15 am          |
| Slot 5 – MWF 12-1 pm (F05 has 4 <sup>th</sup> hr. Tr 11-12)     | Slot 18 – TuTr 10:30-11:45 am      |
| Slot 6 – MTuTr 1-2 pm (F06 has 4 <sup>th</sup> hr. W 1-2 pm)    | Slot 19 – TuTr 2-3:15 pm           |
| Slot 7 – MWF 2-3 pm (F07 has 4 <sup>th</sup> hr. Tr 2-3 pm)     | Slot 20 – TuTr 3:30-4:45 pm        |
| Slot 8 – MWF 3-4 pm (F08 has 4 <sup>th</sup> hr. Tu 5-6 pm)     | Slot 21 – TuTr 5:30-6:45 pm        |

Please describe the qualities that would make you a good language learning assistant/conversation class facilitator:

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**Please submit your completed application, with résumé and transcript, to:**

Karin Thomeier; Director; Digital Learning Centre; Science Building Room SN-4027  
 Memorial University of Newfoundland; St. John's, NL A1B 3X9 Or email to karint at mun.ca  
 Thank you!