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**Contact Information**

Name: Dylan Goudie  
Laboratory: CSF 1220  
Office: CSF 1234  
T: x6103  
C: (709)691-8625  
E: d.goudie@mun.ca

**Emergency Information**

CEP: 864-4100  
Other emergency: 911 (if dialing from laboratory phone, press 9-911)  
MUN Health and Safety: 864-3786

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In order to be granted access to the SEM MLA facilities, there are a few rules that must be followed. Please read the laboratory rules outlined below. These rules apply to **all** lab users. They are designed to ensure that safe lab practices are followed. Ignoring these rules may lead to personal injury and/or damage to lab equipment. Ignoring rules will also result in denied permission for lab access in the future.

**Laboratory Staff**

Lab CSF 1220 is supervised by the SEM-MLA Research Laboratory Coordinator, Dylan Goudie (office: CSF 1234)

**Student Responsibilities & Lab Safety**

1. All lab users are required to have successfully completed **WHMIS and Lab Safety Training**. This may be from the online program offered by Memorial University (Science 1807 – Laboratory Safety and Science 1808 – WHMIS). To register for these courses users are required to complete the training registration on **Memorial's Self Service**.
2. Lab users should familiarize themselves with the **SEM MLA Laboratory Safety Plan** and safety data sheets for any chemicals they will be handling. The SDS binder is located on the filing cabinet in the sample preparation room.
3. Lab users must abide by safety precautions as outlined by lab staff. There is signage throughout the lab to remind users of any chemicals present and other safety issues.
4. Notify staff immediately of any spills or safety concerns. It is important to remember, **you have the right to refuse unsafe work**.
5. There is PPE located in the lab, this includes: safety goggles, gloves, N95 respirators and lab coats.
6. Lab users should familiarize themselves with the location of the fire alarms, fire extinguishers and eye wash stations.
7. If the fire alarm sounds, leave the lab **immediately** and close the door behind you.

**Sample Preparation**

- Students are fully expected to prepare their own samples for analysis.
  - o Lab staff will provide training, instruction and guidance on how to properly use laboratory equipment. Do not hesitate to ask questions, the lab staff are here to help you.
- Do not handle any materials unrelated to your specific project.

**Sample Analysis**

- Students are expected, and will be trained, to run their own samples, under supervision of the lab staff.
  - o Only lab users who have sufficient experience and competence will be permitted to run the instruments without supervision.
- Students will not be permitted to add or remove their own samples from the SEM sample chamber.
- Students must show up at their scheduled time, which will be communicated by e-mail or by phone.
  - o Students who cannot be present or must cancel a scheduled session must give at least **24 hours** notice or else they will still be billed for **half** of the planned session time.
- There are computers equipped with Channel5, Bruker and MLA software available for post processing of your data.

By signing below, you acknowledge that you have completed WHMIS and Lab Safety Training, read the rules above, and comply will all lab rules and protocols.

Name *(please print)*: \_\_\_\_\_

Student #: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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