

BCECM Community and Research Project Grants – FINAL REPORT FORM

Please submit your final report within **sixty (60) days** of the project/activity end date.

Final report checklist:

1. The complete final report form.
2. A detailed description of how the money was spent and what outcomes were achieved.
3. For Community Project Grant holders: All original, itemized receipts for eligible expenses must accompany the final report.
4. Please send your completed report and receipts to:

Maureen Houston, BCECM Secretary
School of Music
Memorial University of Newfoundland
St. John's NL A1C 5S7

Applicant Information

Name _____

Address _____

City _____ Prov _____ Postal Code _____

Phone # _____ Email _____

Summary of Project Completed

Title _____

Start date _____ End date _____

Declaration

I confirm that the information contained in this final report is accurate and complete.

Applicant's Signature _____ Date _____