

## BCECM Pivot Opportunity Grant – FINAL REPORT Form

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Please submit your final report within fifteen (15) days of the project/activity end date.  
All funds for this grant *must* be used or returned by December 31, 2020.  
All final reports are due ***no later than January 15, 2020.***

### Final report checklist:

1. The complete final report form.
2. A detailed description of how the money was spent and what outcomes were achieved.
3. All original, itemized receipts for eligible expenses must accompany the final report.
4. Please send your completed report, and *original itemized* receipts to:

Maureen Houston, BCECM Secretary  
School of Music  
Memorial University of Newfoundland  
St. John's NL A1C 5S7

### Applicant Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

### Summary of Activity Completed

Title \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

### Declaration

I confirm that the information contained in this final report is accurate and complete.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_