



Box 2, Corte Real, 57 Allandale Road, St. John's, NL A1B 3S7

PLEASE SEND THE COMPLETED FORM TO PAYROLL, HUMAN RESOURCES
Send either by paper mail, or by email to myhr@mun.ca. Note that the form needs to be signed before sending by either method. If this is for an in memoriam donation, please ALSO email a copy to foodbank@mun.ca if you wish for an acknowledgement to be sent to the family.

I consent to have the amount \$_____ per pay period deducted for contribution to the Campus Food Bank.

Check which type of pledge this is:

_____ Ongoing pledge (deductions will continue until payroll is notified otherwise)

_____ Capped pledge amount \$ _____ (deductions will stop when this amount is reached)

Name: (first name) _____ (last name) _____

Employee Number/Banner ID: _____
(this number is displayed on my.mun.ca, on your payroll deposit stub)

Contact information: phone number or email address _____

I am: _____ Faculty _____ Staff _____ Retiree

Signature

Date

Thank you for your support!

Charitable Registration Number 888846532RR0001 – Amounts paid by payroll deduction will appear in the Charitable Donations box on your annual T4/T4A slip issued by Memorial University of Newfoundland. Therefore an income tax receipt will not be issued by the food bank.

Privacy Statement

Memorial University protects your privacy and maintains the confidentiality of your personal information. The information requested on this form is collected under the authority of the Memorial University Act (RSNL 1990 Chapter M-7) and is needed to process your application for payroll deductions to be made payable to the Campus Food Bank. Information will be stored in the Human Resources and Campus Food Bank databases and may be used for income tax purposes and statistical reporting. For details on the use and disclosure of donors' personal information, please contact the Campus Food Bank at (709) 864-3467.

Form date April 2017

Phone: 864-3467

Email: foodbank@mun.ca