

## BUSINESS ONE NEWSLETTER

FALL 2023

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### FALL 2023 COURSE DELIVERY & REGISTRATION INFORMATION

- Memorial's courses are offered both online and in-person. New and current students should make plans to be on our campuses for their university experiences this fall, unless all of the courses they are registered for are offered online.
- [MUNUp](#) is an online tools and resources hub created to help you succeed in completing your coursework remotely. Additionally, CITL staff are available to assist you through the [Support Centre](#) during select office hours, seven days a week.

#### Course Registration

- **Registration for the Fall 2023 semester begins on Tuesday, July 11<sup>th</sup>.** Please check your Memorial Self-Service account for your assigned registration time. We strongly encourage you to register at your designated time, as courses and sections fill up quickly. **Once business courses have reached the maximum enrolment, the Faculty of Business Administration will not sign students into the section.**
- For questions or help using the Memorial Self-Service system, visit the [Registrar's Office webpage](#).

## Course Prerequisites

- The Faculty of Business Administration strictly enforces prerequisites for business courses. Prerequisites for each course are listed with course descriptions in the [Calendar](#).
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## ACADEMIC INFORMATION

### Calendar

- Please refer to the [Faculty of Business Administration section of the Calendar](#) for the regulations of your program of study.
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### Program Requirements

A review of the Business One requirements in the [Calendar](#) will assist you with your registration process.

### Fall 2023

30 total credit hours required for Business One:

- BUSI 1000, ECON 1010, ECON 1020, MATH 1000 or MATH 1005;
  - 6 credit hours in ENGL; 3 credit hours may be replaced by a Critical Reading and Writing (CRW) course;
  - 12 credit hours in non-business electives
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- The courses comprising Business One must be successfully completed with an overall average of at least 65%, and an overall cumulative average of at least 60%
  - Students pursuing admission into the Bachelor of Commerce (Co-operative) program are required to complete a term of 5 courses (15 credit hours) prior to being admitted into the program. Further information can be found in the [calendar](#).
  - **Tentative, Winter 2024 and Spring 2024 business course offerings** are [available for viewing here](#) and will assist with preparing for your registration in future semesters.
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### Seeking Academic Advice

- The [Business One checklist](#) is a tracking tool for completing Business One.
- If you are seeking academic advice for your business program and have questions and/or would like to **schedule a virtual appointment with an academic advisor**, please contact the Academic Programs Office at [busihelp@mun.ca](mailto:busihelp@mun.ca) or book through the [Navigate](#) app.

- For more information on academic advising services provided by the Faculty of Business Administration, please see our [academic advising webpage](#).
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### Important Dates

- Important dates for the current and upcoming terms can be found in the [Diary](#). These dates are also published on the [Registrar's Office webpage](#). In particular, please note the start and end dates of the term, as well as the final examination period.
  - Scheduled travel does not represent an acceptable cause for a deferred examination. You will not be approved for a deferred exam based on pre-arranged travel.
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### Academic & Non-Academic Integrity

- It is your responsibility to make yourself aware of and abide by the academic and non-academic standards that are set by the University and by the Faculty of Business Administration. In particular, please note:
    - University regulations surrounding [academic misconduct](#), including a non-exhaustive list of [academic offences](#);
    - [The Student Code of Conduct](#); and
    - [The Faculty of Business Administration Code of Academic and Professional Integrity](#).
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### CAREER INFORMATION

- The Faculty of Business Administration has launched our new success and career portal for all business students. This new centre, called [Embark](#), is now offering appointments and other services with our career advisors. Embark supports business students through all phases of the employment journey. Whether you are looking for part-time or full-time work, Embark can help. Plus, Embark has an exclusive job board for business students. Employers will post jobs here so be sure to check in regularly for opportunities! Embark's career advisors, can still meet with you in person, virtually or by telephone. [Book an appointment](#) through navigate.
- Information on **upcoming career and student success-oriented opportunities** is sent out via the Academic Programs Office weekly newsletter. Watch for updates in the newsletter's Career and Student Success sections.
- You will find helpful resources and opportunities through [Student Life](#), the [Student Volunteer Bureau](#), the [Memorial Centre for Entrepreneurship](#), the [Centre for Social Enterprise](#), the [Cenovus Centre of Excellence in Sales and Supply Chain Management](#), and [The Fund](#). See their respective websites for virtual events and opportunities.

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## SCHOLARSHIPS & AWARDS

- Information on application-based scholarships, bursaries and awards is sent out via the Academic Programs Office listserv.

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## ADDITIONAL INFORMATION

- When corresponding with the university, please use your @mun.ca email account. Please include your full name and student number in all correspondence.
- The Academic Programs Office is happy to assist you virtually at this time. Please email [busihelp@mun.ca](mailto:busihelp@mun.ca) for assistance.

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## CONTACT

- The Academic Programs Office provides:
  - Academic advice
  - Scholarships and awards
  - Peer tutoring program
  - Study abroad opportunities
  - Information on undergraduate, certificate, diploma and minor programs
  - Information on deferred exams, course-load and pre-requisite requests, and other administrative services
- Contact our office with your questions or to make an appointment with an advisor
  - Email: [busihelp@mun.ca](mailto:busihelp@mun.ca)
  - Follow us!  
Facebook: [facebook.com/MUNBusiness](https://facebook.com/MUNBusiness)  
Twitter: [twitter.com/MUNBusiness](https://twitter.com/MUNBusiness)  
Instagram: [instagram.com/munbusiness](https://instagram.com/munbusiness)
- Download the [Navigate](#) app to:
  - Schedule an appointment with an academic advisor
  - Navigate degree requirements
  - Interact with student supports tailored to your needs
  - Stay on top of important dates and deadlines

