

## BUSINESS ONE NEWSLETTER

SPRING 2025

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### SPRING 2025 COURSE DELIVERY & REGISTRATION INFORMATION

- Memorial's courses are offered both online and in-person. New and current students should make plans to be on our campuses for their university experiences, unless all of the courses they are registered for are offered online.
- [MUNUp](#) is an online tools and resources hub created to help you succeed in completing your coursework remotely. Additionally, CITL staff are available to assist you through the [Support Centre](#) during select office hours, seven days a week.

#### Course Registration

- **Registration for the spring 2025 semester begins on Monday, March 24<sup>th</sup>.** Please check your Memorial Self-Service account for your assigned registration time. We strongly encourage you to register at your designated time, as courses and sections fill up quickly. **Once business courses have reached the maximum enrolment, the Faculty of Business Administration will not sign students into the section.**

- Please note that **only** students admitted to one of our programs beyond Business One will be able to register for BUSI 200W and courses at the 3000 level or higher.
- For questions or help using the Memorial Self-Service system, visit the [Registrar's Office webpage](#).

### Course Prerequisites

- The Faculty of Business Administration strictly enforces prerequisites for business courses. Prerequisites for each course are listed with course descriptions in the [Calendar](#).
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## ACADEMIC INFORMATION

### Calendar

- Please refer to the [Faculty of Business Administration section of the Calendar](#) for the regulations of your program of study.
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### Program Requirements

A review of the Business One requirements in the [Calendar](#) will assist you with your registration process.

### Spring 2025

30 total credit hours required for Business One:

- BUSI 1000, ECON 1010, ECON 1020, MATH 1000 or MATH 1005;
  - 6 credit hours in ENGL; 3 credit hours may be replaced by a Critical Reading and Writing (CRW) course;
  - 12 credit hours in non-business electives
  - The courses comprising Business One must be successfully completed with an overall average of at least 65%, and an overall cumulative average of at least 60%.
  - Students pursuing admission into the Bachelor of Commerce (Co-operative) program are required to complete a term of 5 courses (15 credit hours) prior to being admitted into the program. Further information can be found in the [Calendar](#).
  - Application deadline for bachelor of commerce or bachelor of commerce (co-operative) for the fall 2025 intake is **May 15<sup>th</sup>, 2025**.
  - **Tentative, business course offerings** are [available for viewing here](#) and will assist with preparing for your registration in future semesters.
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## Seeking Academic Advice

- The [Business One checklist](#) is a tracking tool for completing Business One.
  - If you are seeking academic advice for your business program and have questions and/or would like to **schedule a virtual appointment with an academic advisor**, please contact the Academic Programs Office at [busihelp@mun.ca](mailto:busihelp@mun.ca) or book through [Microsoft Bookings](#).
  - We offer drop-in advising appointments if you are looking for an in-person session with an academic advisor. Please come by the Academic Programs Office located in BN 1015 any Friday between 10:00 AM-1:00 PM, and 2:00-3:00 PM.
  - For more information on academic advising services provided by the Faculty of Business Administration, please see our [academic advising webpage](#).
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## Important Dates

- Important dates for the current and upcoming terms can be found in the [Diary](#). These dates are also published on the [Registrar's Office webpage](#). In particular, please note the start and end dates of the term, as well as the final examination period.
  - Scheduled travel does not represent an acceptable cause for a deferred examination. You will not be approved for a deferred exam based on pre-arranged travel.
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## Academic & Non-Academic Integrity

- It is your responsibility to make yourself aware of and abide by the academic and non-academic standards that are set by the University and by the Faculty of Business Administration. In particular, please note:
    - University regulations surrounding [academic misconduct](#), including a non-exhaustive list of [academic offences](#);
    - [The Student Code of Conduct](#); and
    - [The Faculty of Business Administration Code of Academic and Professional Integrity and the University regulations surrounding Professional Suitability](#).
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## CAREER INFORMATION

- The Faculty of Business Administration has launched our new success and career centre for all admitted business students. This new centre, called [Embark](#), offers career and student success services to business students after they are admitted beyond Business One. For more information, visit our [website](#)!

- You will find helpful resources and opportunities through [Student Life](#), the [Student Volunteer Bureau](#), the [Memorial Centre for Entrepreneurship](#), the [Centre for Social Enterprise](#), the [Cenovus Centre of Excellence in Sales and Supply Chain Management](#), and [The Fund](#). See their respective websites for virtual events and opportunities.
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## SCHOLARSHIPS & AWARDS

- Information on application-based Faculty of Business Administration scholarships, bursaries and awards is sent out via the Academic Programs Office listserv. Most Faculty of Business Administration scholarships are available to students after admission beyond Business One.
  - More information on scholarships and awards can be found [online](#).
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## EXCHANGE OPPORTUNITIES

- Diversify your university education with a semester in another country. Our international exchange program gives you the opportunity to spend a semester or two studying in English at one of our 40+ partner institutions around the world.
  - Applications for exchange may be found at [mun.ca/goabroad](http://mun.ca/goabroad). Students are encouraged to contact [busihelp@mun.ca](mailto:busihelp@mun.ca) in advance of applying to ensure studying abroad is a good fit for you and your program.
  - Deadline to apply for fall is **February 15<sup>th</sup>, 2025**. Deadline to apply for winter semester is **September 15<sup>th</sup>, 2025**.
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## ADDITIONAL INFORMATION

- When corresponding with the university, please use your @mun.ca email account. Please include your full name and student number in all correspondence.
  - The Academic Programs Office is happy to assist you virtually at this time. Please email [busihelp@mun.ca](mailto:busihelp@mun.ca) for assistance.
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## CONTACT

- The Academic Programs Office provides:
  - Academic advice
  - Career advice through Embark
  - Scholarships and awards
  - Study abroad opportunities

- Information on undergraduate, certificate, diploma and minor programs
- Information on deferred exams, course-load and pre-requisite requests, and other administrative services
- Contact our office with your questions or to make an appointment with an advisor
  - Email: [busihelp@mun.ca](mailto:busihelp@mun.ca)

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