






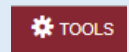
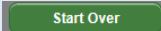




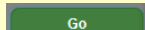

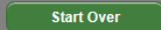
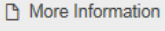




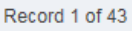






# Banner 9.x Keyboard Shortcuts

	Function	Button	Keys	Menu
Main	Dashboard/Home		Ctrl + Shift + X	
Main	Display Navigation Window		Ctrl + M	
Main	Search		Ctrl + Shift + Y	
Main	View/Access Recently Opened Forms		Ctrl + Y	
Main	Help		Ctrl + Shift + L	
Main	Sign Out		Ctrl + Shift + F	
Page	First Page		Ctrl + Home	
Page	Last Page		Ctrl + End	
Page	Previous Page		Page Up	
Page	Next Page		Page Down	
Page	Open Related Menu		Alt + Shift + R	Related
Page	Open Tools Menu		Alt + Shift + T	Tools
Page	Page Tab 1 Page Tab 2 and so on		Ctrl + Shift + 1 Ctrl + Shift + 2 ...	
Page	Print		Ctrl + P	Tools→Print
Page	Refresh		F5	Tools→Refresh
Page	Save		F10	
Page	Search		F9	
Page	Select on a Called Page		Alt + S	
Page	Toggle Multi/Single Records View		Ctrl + G	
Page	Close		Ctrl + Q	
Section	Previous Section		Alt + Page Up	
Section	Next Section	 or 	Alt + Page Down	
Section	Refresh Section		F5	Tools→Refresh
Section	Clear Section		Shift + F5	Tools→Clear Data

# Banner 9.x Keyboard Shortcuts

	Function	Button	Keys	Menu
Section	More Information		Ctrl + Shift + U	
Record	Previous Record		Up Arrow	
Record	Next Record		Down Arrow	
Record	Insert Record		F6	
Record	Remove Record		Shift + F6	
Record	Copy Record		F4	
Record	Export Data		Shift + F1	Tools→Export
Record	Clear Record		Shift + F4	Tools→Clear Record
Record	Clear Data		Shift + F5	Tools→Clear Data
Query	Number of Records			Shown on the bottom of every list.
Query	Enter Query		F7	
Query	Execute Query		F8	
Query	Cancel Query		Ctrl + Q	
Item	Item Properties			Tools→Item Properties
Item	Previous Field/Item		Shift + Tab	
Item	Display ID Image			Tools→Display ID Image
Item	Duplicate Item		F3	
Item	Edit Item		Ctrl + E	
Item	Next Field/Item		Tab	
Item	Previous Field/Item		Shift + Tab	
Item	Expand/Collapse Drop-down		Alt + Down Arrow	
Quikflow	Exit Quikflow			Tools→Exit Quickflow
Workflow	Submit Workflow		Alt + W	
Workflow	Release Workflow		Alt + Q	
Other	Toggle Accessibility mode ON/OFF for current session		Ctrl + B	
Help	Display Error			
Help	Help – Item Properties			Tools→Item Properties
Help	Keyboard Shortcuts	