

Meeting Notes

Integrated Planning Committee Meeting

September 4, 2018

3:30 – 4:30pm

A-2029

Attendance:

Dr. Noreen Golfman, Provost & VP (Academic) (Chair)
Dr. Donna Cox-Hardy, Social Work
Bailey Howard, MUNSU
Jillian Kavanagh, Marine Institute
Dr. Donald McKay, Medicine
Dr. Laura Robinson, Arts & Social Science, Grenfell
Dr. Aimée Surprenant, Graduate Studies
Dr. Ian Sutherland, Music
Rizza Umali, GSU
Jennifer Batten, Office of the Provost
Keith Matthews, Academic Budgets
Lori Pike, Budget Office
Paul Chancey, CIAP
Réanne Kinsella, CIAP

Unable to attend:

Dr. Sean Cadigan, Associate VP (Academic)
Dr. James Feehan, Humanities & Social Science

1. Review of meeting notes from July 17, 2018

The meeting notes from July 17, 2018 were reviewed and accepted by the committee.

2. Discussion of Draft Budget Report Timeline

Members of IPC reviewed and discussed a timeline for the budget report for the 2019-2020 fiscal year. The Committee will aim to hold consultation sessions in October, 2018. Sessions would not be targeted to specific groups but open to any members of the university community. It is proposed that three sessions be scheduled for the St. John's Campus, held at different times of the day to ensure access, as well as one session each at the Marine Institute and Grenfell Campus. Questions will be provided beforehand so that attendees have the opportunity to give thought to consider them in advance. An online submission form will also be available throughout the consultation period. It was noted that there may be fewer individuals attending the consultations since last consultation were held in January and February of this year.

Members of IPC agreed with the proposed timeline and process. A question was posed regarding the possibility of live streaming consultation sessions. Others agreed with the suggestion, with the requirement that access to the live streaming require a MUN credentials. It was decided that the logistics of this should be investigated.

The content for the 2018-19 consultations has not yet been developed, but part of the session will be used to update the university community on the progress of the recommendations put forward in May 2018. Reanne and Jennifer were asked to gather the necessary information and provide a summary.

Dr. Golfman indicated that the committee will need to identify possible individuals to approach to facilitate the budget consultations and invited members of IPC to bring forward suggestions.

3. Other Business

Dr. Golfman indicated that discussions with the Department of Advanced Education, Skills and Labour regarding the post-secondary review are continuing and a draft Terms of Reference is currently being developed. The priority for Memorial will be to ensure the university community is consulted regarding these Terms of Reference. A draft will be posted online for university input, which is anticipated to occur in advance of the budget consultation sessions. Dr. Golfman put forward the possibility of discussing the draft post-secondary review terms of reference during the consultation period.

Members of IPC agreed that the budget consultation sessions would provide a timely opportunity to discuss the draft post-secondary review terms of reference with the university community. It will be important to determine how many questions should be dedicated to the discussion of the terms of reference.

Dr. Golfman also noted that it will be important for PBC to receive IPC's feedback regarding these matters. A special meeting of Senate for the fall was also suggested as a possibility to discuss the terms of reference.

The meeting was adjourned at 4:10pm.