

INTERNATIONAL STUDENT WORK EXPERIENCE PROGRAM (ISWEP)

GUIDELINES

- Due to budgetary limitations, all applications meeting the ISWEP evaluation criteria will not necessarily be funded. In addition, funding for previous positions is not guaranteed and is determined on an annual basis.
- Services essential to a Unit's operation must be funded through other means. It is prohibited to have ISWEP positions replace or supplement already existing sources of student employment (e.g., teaching assistants, lab demonstrators and other approved positions).
- Reflection is a mandatory component of ISWEP. All successful applicants will be required to complete the Learning and Reflection Agreement with their student(s) and submit the completed agreement(s) to Career Development.
- Funding selections are made by a Committee consisting of representatives from Career Development and the International Student Advising Centre. The Committee will make decisions using the evaluation criteria below.
- ISWEP positions fall predominantly into one of three categories:
 1. **Students Helping Students**
This includes positions in which students assist other students either directly or through the educational process.
 2. **Research**
This includes positions in which students use University acquired knowledge to assist the research mandate of the university.
 3. **Administration**
This includes positions in which students perform various functions required for the ongoing efficient day-to-day operation of the unit.