**MEMORIAL UNIVERSITY OF NEWFOUNDLAND**

**Academic Council of the School of Graduate Studies**

**Minutes, January 18, 2016 (via email**

The following items of business were distributed via email for members of the Academic Council to review and/or approve.

1. Mathematics & Statistics – STAT 6530

 It was moved by Dr. Szutor and seconded by Dr. Brown that the proposed name change for STAT 6530 be approved. The motion

 CARRIED

Name change from Generalized Linear Longitudinal Mixed Models, to now read Longitudinal Data Analysis. Revisions are required to sections 7.4, 25.18.3 and 32.25.4 of the University Calendar.

1. University Registrar – Last Day to Drop Courses

Council members reviewed the January 11th 2016 memo from the University Registrar regarding the last day to drop courses. Members agreed with the endorsement of the interpretation of the following two references: ‘the end of the seventh week following the first day of lectures in any semester’, and ‘Within seven weeks after the first day of lectures in any semester’, to be considered the first teaching day following the end of the seventh week. This does not require a calendar revision, but rather will be reflected in the University Diary.

1. SCUGS Sub-Committee – Timelines

Council reviewed the letter dated November 18, 2015, regarding Timelines for Readmissions Appeals and Retroactive Drops and Withdrawals. Members agreed that Council support the revisions to timelines in regulations 6.4.6.3.; 6.4.7.3.; Letter Grades chart; and new item 6.10.3.

A letter will be forwarded to Ms. J. Porter, Secretary , Senate Committee on Undergraduate Studies with respect to Council’s support.

1. Faculty of Arts Name Change

Members reviewed the proposal from the Faculty of Arts for a name change to ‘Faculty of Humanities and Social Sciences’. With a vote of 22 yeas/2nays, the document is being forwarded to Senate Executive with support from the Academic Council.