Leadership Statement

- Must be more than a simple list of accomplishments
- Speak about evidence of your success/impact/effectiveness
- Focus on actions you took rather than positions held
- Use words/comments from other sources as evidence
  - how you created opportunities for yourself
  - how you motivated others
  - how you took responsibility
  - how you effected change

If your leadership experiences are part of employment and/or volunteer activities listed on CV, then be sure to describe how your contribution went beyond the expectations of your position

Possible achievements/roles (discuss 2 or 3 in depth rather than 5-6 briefly):
  - Roles in civic engagement: politics, activism, etc.
  - Project management
  - Roles in professional associations, the arts, business, sports
  - Foreign travel/study – be sure to relate this to research project and show leadership

Research Proposal (use headings below)

Context – place your research into the existing dialogue of your research community (use citations, this is like a mini-literature review); discuss how your project will contribute to/broaden/deepen that community; show how it is original. This section answers the question: why is this research important?

Research Question and Objectives – pose an actual question that your research will answer and list the objectives of doing this work. This section will answer the question: what are you going to do in your research?

Theoretical Framework and/or Methodology – outline (with citations) your theoretical frames and/or your methodological approach. This section answers the question: how will you do this research?

Memorial University Collaboration – here you must show how/why doing this research at MUN is a good fit; supervisory strengths, departmental support, university research strategies; connections to local/provincial communities

Outcomes and Significance – here you need to detail the results/outcomes you expect and answer the questions: how will this research be significant to your field of study? And, how will this research contribute to society in general (Canada and beyond)?
Further important information

- Pages must be 8.5 x 11
- 2cm margins
- Minimum 10pt font (Arial or TNR) – use 11 pt if you can
- At the top of each page, indicate your name and title of the document, as it appears in the instructions online
- For multiple page attachments (like research proposal and citations) number the pages sequentially

Title of Research Proposal: limit of 640 characters

Lay title: limit of 200 characters
Lay Abstract/Summary: limit of 2000 characters

Lay Abstract

1. What is the research about?
2. Why is this project important?
3. To whom is this project important?
4. What results do you anticipate?
5. How are you contributing to your field of study?
6. How are you contributing to society – how is your work socially significant?