Quarterly Meeting of the
Workplace Occupational Health and Safety Committee
for Memorial University’s Chemistry-Physics Building

Friday, March 11, 2016
Chemistry Seminar Room, C-4019
9:00 – 10:00 am

Agenda

1. Call meeting to order

2. Accept minutes of previous meeting (December 3, 2016)

3. Safety moment (Nathalie)

4. Updates on unresolved issues
   a. Accident/Incident reporting form does not apply to undergraduate students
   b. Fire alarm horns and verbal announcement not loud enough (Pat)
   c. Water testing of samples from drinking faucets (Celine)
   d. Graduate students not wearing proper PPE in research labs (Nick)

5. Workplace inspections
   a. Review of inspections that have been completed
   b. Schedule next round of inspections (to include offices / labs / workshops)

6. Complaints, issues and suggestions received from employees
   a. Railing on steps leading to landing in front of University Centre
   b. Dust blowing into electronics shop, C-1041

7. Other business
   a. New committee members (Jennifer Murray and Adam Beaton)
   b. New committee co-chairs [Kelly (employer) and Sheldon (worker)]
   c. OHS committee webpage
   d. Committee secretary
   e. AED’s, EHS website, and MIMS (Pat)

8. Schedule next meeting
   a. Early June 2016 – Date/Time to be decided by Doodle poll

9. Adjournment