Quarterly Meeting of the
Workplace Occupational Health and Safety Committee
for Memorial University’s Chemistry-Physics Building

Friday, December 16, 2016
Dean of Science Office Boardroom, C-2001
10:00-11:30 a.m.

Agenda

1. Call meeting to order.

2. Accept minutes of previous meeting (September 16, 2016).
   a. Minutes are accepted.

3. Safety moment (Chris Deacon)

4. Education (Kendra)

5. Updates on unresolved issues:
   a. Incident report form for undergraduates (Kendra)
   b. PPE not worn in research labs. (Nick/Sheldon)
   c. Transport of liquid nitrogen in elevator (Jennifer)
   d. Transport of chemicals through University Centre (Kendra)
   e. Signage (Kelly)
      i. Missing muster station signage in lot 17
      ii. First aid
   f. Removal of surplus items (Kelly)
   g. Open flame location list (Sheldon)

6. Workplace inspections:
   a. Review of inspections that have been completed
   b. Schedule next round of inspections (common areas)
      ■ Schedule meeting - March

7. Complaints, issues and suggestions received from employees:
   a. Respirator fitting
   b. Active intruder preparation
   c. Gender neutral bathrooms
   d. MUN Safe app privacy concerns/data usage
8. Other business:
   a. Member training - February
   b. E-alert email (Kelly)
      ■ Topic ideas for future emails

9. Adjournment