Quarterly Meeting of the
Occupational Health and Safety Committee
for Memorial University’s Chemistry-Physics Building

Thursday, December 3, 2015
Dean of Science Office Boardroom
9:15 – 10:15 am

Agenda

1. Call meeting to order

2. Accept minutes of previous meeting (September 9, 2015)

3. Safety moment (Kelly Foss)

4. Updates on unresolved issues
   a. Accident/Incident reporting form does not apply to undergraduate students
   b. Fire alarm horns and verbal announcement not loud enough (Pat)
   c. Water testing of samples from drinking faucets (Celine)
   d. Graduate students not wearing proper PPE in research labs (Nick)
   e. FM access to labs where bio/radiation hazards are present (Celine)

5. Workplace inspections
   a. Review of inspections that have been completed
   b. Schedule next round of inspections

6. Complaints, issues and suggestions received from employees
   a. Building first-aid responder webpage (Kelly)
   b. Rearrangement of inspection teams (Nathalie)

7. Other business
   a. New committee member (Debbie Dunn, Chemistry Administrative Assistant)
   b. Report on Safety Summit 2015 (Nathalie, Kelly)

8. Schedule date/time of next meeting
   a. Early March 2016 – Date/Time to be decided by Doodle poll

9. Adjournment