DEAN OF SCIENCE CHECK LIST AND SIGNATURE SHEET FOR GRANT APPLICANTS

To facilitate the approval process, the Dean of Science office developed the following checklist for use by the investigator, Department Head, and Dean.

Applicant: ______________________________ Department: ______________________________

Title of Proposal: ______________________________

Agency: ______________________________

1. Policies. Is the investigator acquainted with relevant policies? ______

   NSERC. www.nserc.gc.ca/professors_e.asp?nav=profnav&lbi=p_toe
   CIHR www.cihr-irsc.gc.ca/e/805.html#
   SSHRC www.sshrc.ca/web/apply/policies/regulations_e.asp
   Memorial www.mun.ca/research/researchers/policies.php

   Eligible and non-eligible expenses
     www.nserc.gc.ca/professors_e.asp?nav=profnav&lbi=f3

   Research integrity
     NSERC www.nserc.gc.ca/professors_e.asp?nav=profnav&lbi=p9
     CIHR www.cihr-irsc.gc.ca/e/24577.html
     SSHRC www.sshrc.ca/web/apply/policies/integrity_e.asp
     Memorial www.mun.ca/research/integrity.php

2. Does the research involve human or animal subjects? ______

   If yes, is the investigator acquainted with policies and procedures? ______

   NSERC www.nserc.gc.ca/professors_e.asp?nav=profnav&lbi=p
   CIHR www.cihr-irsc.gc.ca/e/22630.html#1-B5
   SSHRC www.sshrc.ca/web/apply/policies/f_humans_e.asp
   Memorial www.mun.ca/acs/policies_and_procedures.shtml
   Memorial www.mun.ca/research/researchers/human_subjects1.php

3. Does the research involve hazardous materials (biological or radiological)? ______

   If yes, is the investigator acquainted with relevant policies and procedures? ______

4. Intellectual property
   (a) Is the investigator acquainted with the policies of the granting agency? ______

   NSERC www.nserc.gc.ca/professors_e.asp?nav=profnav&lbi=p11
   CIHR www.cihr-irsc.gc.ca/e/22630.html#1-B2
SSHRC http://www.sshrc.ca/web/apply/policies/f_copyright_e.asp

(b) Are there any restrictions on intellectual property? _____

5. Space and infrastructure

(a) Does this proposal make new commitments of space or infrastructure? _____
(b) If yes, have these been approved? (state page number in proposal) _____

6. In-kind contributions.

(a) Are there any in-kind contributions from the University? _____
(b) If yes, have these been documented and approved? _____

7. Cash contributions.

(a) Are there any cash contributions from the University? _____
(b) If yes, have these been documented and approved? (state page number) _____

Applicant Signature Date

Head of Department Signature Date

Associate Dean of Science (Research and Graduate) Date