GENERAL INFORMATION

GENERAL INFORMATION

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1 Note

The contents of this calendar set forth the intentions of the University at the time of publication, with respect to the matters contained therein. THE UNIVERSITY EXPRESSLY RESERVES THE RIGHT TO DEVIATE FROM WHAT APPEARS IN THE CALENDAR WITHOUT NOTICE, including both the content and scheduling therein, in whole or in part, and including, without limiting the generality of the foregoing, the right to revise the content of, and to cancel, defer, reschedule or suspend, in whole or in part, the scheduling of particular periods of instruction, courses, or programs, and the academic program of the University, and to alter, accelerate or defer fees and charges, and to do any or all of the above either in order to serve what the University considers to be the best interests of the academic or student community or of the University itself, or because of any circumstance or occurrence, whether occurring by or through the wilful act or negligence of the University, its agents, servants and employees, or otherwise and whether or not beyond the reasonable or other control of the University, and without limiting the generality of the foregoing, as a result of circumstances or occurrences including financial resources, natural catastrophe or disaster, the health, safety and well-being of the employees or students of the University, labour disagreements or disputes, slow-downs, work-stoppages, and strikes. THE UNIVERSITY DOES NOT ACCEPT, AND HEREBY EXPRESSLY DISCLAIMS, ANY OR ALL RESPONSIBILITY OR LIABILITY to any person, persons or group, for any loss, injury, damages or adverse effect, either direct or indirect, consequential or otherwise, arising out of any one or more of such deviations. The University hereby disclaims liability to any person who may suffer loss as a result of reliance upon any information contained in this calendar.

The rights and obligations of parties subject to the Calendar and the rules and regulations of Memorial University of Newfoundland shall be governed by the laws of the Province of Newfoundland and Labrador. Any action or proceeding against Memorial University of Newfoundland shall be brought in the Province of Newfoundland and Labrador.

Each and every of the subsequent provisions contained in this Calendar, and the relationship, both legal and otherwise, between the University, and its students, is expressly subject to and governed by the above provisions.

The Office of the Registrar will assist students with any questions or problems which might arise concerning the interpretation of academic regulations. It is, however, the responsibility of students to see that their academic programs meet the University's regulations in all respects.

2 The Memorial University of Newfoundland Code

All members of the Memorial University of Newfoundland Community, which includes students, faculty, and staff, shall treat others with respect and fairness, be responsible and honest, and uphold the highest standards of academic integrity.

3 Glossary of Terms Used in This Calendar

In this calendar “Grenfell Campus” or “Grenfell " refers to Grenfell Campus, Memorial University of Newfoundland and “Marine Institute” refers to the Fisheries and Marine Institute of Memorial University of Newfoundland. “University”, when capitalized, refers to Memorial University of Newfoundland.

Academic standing:
is an enrolment status normally determined each semester by a regular evaluation procedure used to assess whether or not students are meeting the standards prescribed for continuing in the University and/or their programs.

Academic unit:
refers to a centre, department, division, faculty, program or school, other than an administrative unit, as the context requires.

Academic year:
runs from September 1 to August 31.

Accelerated course:
is a course that is offered in a shorter time frame than a semester or session.

Administrative unit:
refers to an office, division or centre, other than an academic unit, as listed in the **Offices of the University** section of the Calendar.

Appeal:
is the challenge of, or the request for review of, a judgment regarding the application of regulations.

Assignment:
is an evaluative exercise including but not limited to assigned work, term papers and projects.

Certificate:
is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree or diploma.

Challenge for credit:
is the request for consideration of academic credit resulting from experience or knowledge gained elsewhere for which transfer credit cannot be awarded.

Co-requisite course:
is a course which may be taken concurrently with or successfully completed prior to the course for which it is required.

Course:
is a unit of work in a particular subject normally extending through one semester or session, the completion of which normally carries credit toward the fulfilment of the requirements of certain degrees, diplomas or certificates.

Course number:
courses are designated by four characters. The first character signifies the level of the course. Where all four characters are numeric, the last three are used by academic units to indicate various information such as course sequence and area of study. Where the last character is alphabetic, the letter:

A or **B** identifies a linked course. No credits or points are given until the "B" part is completed.

C identifies an English course that does not carry credit towards a degree, diploma or certificate.

F identifies a foundation course that is intended to remedy a specific academic weakness and does not carry credit towards a degree, diploma or certificate.

T identifies an undergraduate teaching internship offered by the Faculty of Education.

W identifies a course in either a work term in a co-operative program or a special project in certain of the professional schools and faculties and may or may not be assigned credit hours.

X identifies a course which represents an entire semester's work and carries at least 15 credit hours.

Courses offered outside of the normal time frame:
are those with different start and/or end dates than those of the semester or session.

Credit hour:
is the measure used to reflect the relative weight of a given course toward the fulfilment of appropriate degree, diploma, certificate, major, minor, or other program requirements. A weight of 1 credit hour normally means that the course meets for lectures one hour per week for the duration of a semester or two hours per week for the duration of a session. Unless otherwise indicated, a course normally has a credit value of 3 credit hours.

Credit-restricted courses:
are courses which are closely related but not equivalent. Credit is limited to one of the credit-restricted courses. Normally, credit-restricted courses cannot be substituted, one for the other, to satisfy program requirements.

Cross-listed courses:
are courses which are listed under two or more academic units and which can be taken for credit from one unit only. Cross-listed courses can be substituted, one for the other, to satisfy program requirements.

Degree:
is an academic designation awarded for the completion of a specified program of study which is of longer duration than a diploma or certificate.

Diploma:
is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree and longer duration than a certificate.

Distance education course:
is a university course designed for people who wish to study outside a traditional university setting. Instructors and students are separated by time and/or space. Distance education courses include correspondence, teleconference and world wide web courses.

Equivalent courses:
are those which are determined to be equal for credit determination, although the subject area or course number will differ. These are normally identified with the phrase "Same as".

Examination:
is an evaluative exercise including but not limited to tests, quizzes or mid-terms, final or supplementary examinations.

Foundation course:
is a course intended to remedy a specific academic weakness and is identified by the letter "F" as the last character of the course number. A foundation course does not carry credit towards a degree, diploma or certificate.

GPA:
is the abbreviation for grade point average.

Head of academic unit:
includes but is not limited to co-ordinator, dean, department head, division head, associate vice-president academic, vice-president, or equivalent.

Inactive courses:
are courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year.

Lecturing period:
is a designated period of lectures within a semester or session as defined by the University Diary.

Linked course:
is a course comprising two components and is normally identified by the letter "A" or "B" as the last character of the course number. No credits or points are given until the "B" part is completed.

Major:
is a subject or field of study which a student normally specializes in during the course of degree studies.

Minor:
is a subject or field of study which a student normally pursues secondary to a major during the course of degree studies.

Prerequisite course:
is a course which must be successfully completed prior to commencing the course for which it is required.

Program:
is a series of courses, the successful completion of which, if all requirements are met, qualifies the candidate for a degree, diploma or certificate.

Registration:
is the process of selecting, enrolling in, and being assessed fees for courses.

Registration period:
is, in any semester, the period extending from the first day of registration to two weeks following the first day of lectures, as stated in the University Diary. In any session, it is the period extending from the first day of registration to one week following the first day of lectures, as stated in the University Diary.

Repeatable course:
is a course that may be taken for credit in several semesters to a maximum number of credit hours. All such courses shall have specified both the number of credit hours assigned per semester and the maximum number of credit hours to be awarded.

Semester:
is a period of approximately fourteen consecutive weeks during which there are at least twelve weeks of lecture. Normally the Fall semester commences in early September, the Winter semester in early January, and the Spring semester in early May.

Session:
is a period of approximately seven consecutive weeks in the Spring semester during which there are at least six weeks of lecture. The first half of Spring semester is designated as Intersession; the second half of Spring semester is designated as Summer session.

Student-Web/Student Self-Service:
is a suite of e-business student services including registration and the provision of personalized student information.

Transcript:
is the complete and unabridged report of a student's academic record.

Transfer credit:
is academic credit granted for work completed at an institution other than Memorial University of Newfoundland.

Waiver:
is the permission granted by the appropriate authority for exemption from a particular program requirement and/or a particular university regulation.

4 University Diary for the Academic Year 2013-2014

June 1, 2013, Saturday	Registration begins for Residents and for undergraduate Medical students
July 1, 2013, Monday	Academic year begins for Residents
July 16, 2013, Tuesday	Registration begins for eligible students registering in undergraduate courses, Fall semester 2013
August 5, 2013, Monday	Deadline for registration and fees payment for Interns/Residents
	Registration begins for graduate students, Fall semester, 2013
August 19, 2013, Monday	Fall Work Term begins for Co-operative Education students
August 26 to 30, 2013, Monday to Friday	Orientation for new first year Medical students (class of 2017)
August 26, 2013, Monday	Sessions begin for Clerkship Medical students (class of 2015)
August 30, 2013, Friday	Deadline for registration for undergraduate Medical students
September 1, 2013, Sunday	Final date for filing applications for admission to graduate programs commencing in Winter semester 2014. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
September 2, 2013, Monday	Labour Day. No lectures
September 2 & 3, 2013 Monday & Tuesday	Orientation for all new first semester undergraduate students
September 3, 2013, Tuesday	Fall Internship begins for Education Students (Primary/Elementary, Music Education, Native and Northern)
	Sessions begin for Medical students (Classes of 2016 and 2017)
September 4, 2013, Wednesday	Lectures begin, Fall semester
September 10, 2013, Tuesday	Regular meeting of the Senate
September 11, 2013, Wednesday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Spring semester (Intersession, Summer Session and 14-week) 2013
September 18, 2013, Wednesday	Deadline for fees payment, including for undergraduate Medical students, Fall semester
	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Fall semester
	Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Fall semester
September 25, 2013, Wednesday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Fall semester
	Final date for graduate students to withdraw from programs without incurring liability for tuition fees, Fall semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Fall semester
September 30, 2013, Monday	Fall internship begins for Education students (Intermediate/Secondary)
October 1, 2013, Tuesday	Final date for filing applications for undergraduate admission/re-admission to Winter semester 2014. Applications received after this date will be processed as time and resources permit
October 2, 2013, Wednesday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Fall semester. No tuition fees are refunded for courses dropped after this date
October 4, 2013, Friday	Annual Fall Convocation, Grenfell Campus session, Corner Brook
October 8, 2013, Tuesday	Regular meeting of the Senate
October 11, 2013, Friday	Fall internship ends for Education students (Intermediate/Secondary)
October 14, 2013, Monday	Thanksgiving Day. No lectures. Fall semester break begins at St. John’s and Grenfell Campuses
October 16, 2013, Wednesday	Lectures resume at St. John’s and Grenfell Campuses. Lectures will follow the Monday schedule on this day only

October 17 to 22, 2013, Thursday to Tuesday	MUNdays: Join in this annual festival of events at both Grenfell and St. John's campuses - celebrating creativity, diversity, service and leadership at Memorial University of Newfoundland
October 23, 2013, Wednesday	Last day for undergraduate students and graduate students to drop courses without academic prejudice, Fall semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Fall semester
October 25, 2013, Friday	Annual Fall Convocation, St. John's
November 4, 2013, Monday	Registration begins for eligible students registering in undergraduate courses, Winter semester 2014
November 8, 2013, Friday	Ceremony of Remembrance, St. John's: Join the University community to commemorate the people of the Province who fought and died in the First and Second World Wars, and for whom this University is a living memorial
November 11, 2013, Monday	Remembrance Day holiday. No lectures
November 12, 2013, Tuesday	Regular meeting of the Senate
	Mid-term break for Medical students (classes of 2016 and 2017)
November 13, 2013, Wednesday	Lectures resume for Medical students (classes of 2016 and 2017)
November 20, 2013, Wednesday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Fall semester
November 29, 2013, Friday	Registration begins for graduate students, Winter semester 2014
December 4, 2013, Wednesday	Lectures end, Fall semester
December 9, 2013, Monday	Examinations begin, Fall semester
	Final date for submission of Work Reports by Co-operative Education students
December 10, 2013, Tuesday	Regular meeting of the Senate
December 11, 2013, Wednesday	Fall internship ends for Education students (Primary/Elementary, Music Education, Native and Northern)
December 18, 2013, Wednesday	Examinations end, Fall semester
	Fall Work Term ends for Co-operative Education students
December 20, 2013, Friday	Sessions end for all Medical Students
January 1, 2014, Wednesday	Final date for filing applications for admission to graduate programs commencing in Spring semester 2014. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
January 2, 2014, Thursday	Winter Work Term begins for Co-operative Education students
January 5, 2014, Sunday	Orientation for all new first semester undergraduate students
January 6, 2014, Monday	Lectures begin, Winter semester
	Winter Internship begins for Education students (all programs)
	Sessions resume for all Medical students
January 13, 2014, Monday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Fall semester 2013
	Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Spring Convocation 2014. Theses and Reports received after this date will be processed as time and resources permit
January 14, 2014, Tuesday	Regular Meeting of the Senate
January 15, 2014, Wednesday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Spring Convocation 2014. Applications received after this date will be processed as time and resources permit
January 20, 2014, Monday	Deadline for fees payment, including for undergraduate Medical students, Winter semester
	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Winter semester
	Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Winter semester
January 27, 2014, Monday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Winter semester
	Final date for graduate students to withdraw from programs without incurring liability for tuition fees, Winter semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Winter semester

February 1, 2014, Saturday	Final date for filing undergraduate applications for admission/re-admission to Spring semester (14-week, Intersession and Summer session) 2014. Applications received after this date will be processed as time and resources permit
February 3, 2014, Monday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Winter semester. No tuition fees are refunded for courses dropped after this date
February 11, 2014, Tuesday	Regular meeting of the Senate
February 17, 2014, Monday	Winter semester break begins at St. John's and Grenfell Campuses
February 20, 2014, Thursday	Lectures resume at St. John's and Grenfell Campuses
February 24, 2014, Monday	Final date for undergraduate and graduate students to drop courses without academic prejudice, Winter semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Winter semester
March 1, 2014, Saturday	Final date for filing undergraduate applications for admission/re-admission to Fall semester 2014. Applications received after this date will be processed as time and resources permit
March 11, 2014, Tuesday	Regular meeting of the Senate
March 24, 2014, Monday	Registration begins for eligible students registering in undergraduate courses, Spring semester (14-week courses, Intersession and Summer Session) 2014
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Winter semester
March 28, 2014, Friday	Sessions end for Spring break for Medical students (classes of 2016 and 2017)
April 2, 2014, Wednesday	Winter internship ends for Education students (Intermediate/Secondary)
April 4, 2014, Friday	Lectures end, Winter semester
April 7, 2014, Monday	Sessions begin for Medical students (classes of 2016 and 2017)
April 8, 2014, Tuesday	Regular meeting of the Senate
April 9, 2014, Wednesday	Examinations begin, Winter semester
	Final date for submission of Work Reports by Co-operative Education students
April 11, 2014, Friday	Registration begins for graduate students, Spring semester (14-week courses, Intersession and Summer Session) 2014
	Winter internship ends for Education students (Primary/Elementary, Music Education, Native and Northern)
April 17, 2014, Thursday	Sessions end for Clerkship Medical students (class of 2014)
April 18, 2014, Friday	Good Friday. No classes or examinations
April 19, 2014, Saturday	Examinations end, Winter semester
April 25, 2014, Friday	Winter Work Term ends for Co-operative Education students
April 28, 2014, Monday	Spring Work Term begins for Co-operative Education students
May 1, 2014, Thursday	Final date for filing applications for admission to graduate programs commencing in Fall semester 2014. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
May 9, 2014, Friday	Annual Spring Convocation, Grenfell Campus session, Corner Brook
May 12, 2014, Monday	Lectures begin, Intersession and 14-week Spring semester, including for Engineering academic term students
	Deadline for fees payment, Spring semester (14-week courses, Intersession and Summer Session)
May 13, 2014, Tuesday	Regular meeting of the Senate
May 19, 2014, Monday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Winter semester 2014
	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Intersession
	Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Intersession
	No lectures for Medical students (classes of 2016 and 2017)
May 22, 2014, Thursday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Intersession

May 26, 2014, Monday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, 14-week Spring semester
	Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, 14-week Spring semester
	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Intersession. No tuition fees will be refunded for Intersession courses dropped after this date
May 27, 28, 29, & 30, 2014 Tuesday, Wednesday, Thursday & Friday	Annual Spring Convocation, St. John's
June 2, 2014, Monday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, 14-week Spring semester
	Final date for graduate students to withdraw from programs without incurring any liability for tuition fees, 14-week Spring semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Spring semester
June 5, 2014, Thursday	Final date for undergraduate and graduate students to drop courses without academic prejudice, Intersession
June 9, 2014, Monday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, 14-week Spring semester. No tuition fees will be refunded for 14-week Spring semester courses dropped after this date
June 20, 2014, Friday	Lectures end, Intersession
June 23, 2014, Monday	Examinations begin, Intersession
	Semester Break begins, 14-week Spring semester
June 25, 2014, Wednesday	Examinations end, Intersession
June 26, 2014, Thursday	Lectures resume, 14-week Spring semester
	Lectures will follow the Tuesday schedule on this only
June 27, 2014, Friday	Sessions end for Medical students (classes of 2016 and 2017)
	Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Fall Convocation 2014. Theses and Reports received after this date will be processed as time and resources permit
June 30, 2014, Monday	Lectures begin for Summer session
	Final date for Undergraduate and Graduate Students to drop courses without academic prejudice, 14-week Spring semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Spring semester
	Academic year ends for Residents
July 1, 2014, Tuesday	Memorial Day holiday. No lectures
July 7, 2014, Monday	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, Summer Session
	Last day for Undergraduate students to drop course and receive a 100% refund of tuition fees, Summer session
July 10, 2014, Thursday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Summer Session
July 14, 2013, Monday	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, Summer session. No tuition fees will be refunded for Summer session courses dropped after this date
July 15, 2014, Tuesday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Fall Convocation 2014. Applications received after this date will be processed as time and resources permit
July 24, 2014, Thursday	Final date for undergraduate and graduate students to drop courses without academic prejudice, Summer session
July 28, 2014, Monday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Spring semester
August 8, 2014, Friday	Lectures end, 14-week Spring semester, including for Engineering academic term students
August 9, 2014, Saturday	Lectures end, Summer session. Lectures will follow the Tuesday schedule on this day only.
August 11, 2014, Monday	Examinations begin, 14-week Spring semester and Summer session
	Final date for submission of Work Reports by Co-operative Education students
August 13, 2014, Wednesday	Examinations end, Summer session
August 16, 2014, Saturday	Examinations end, 14-week Spring semester
August 22, 2014, Friday	Spring Work Term ends for Co-operative Education students

5 Governing Bodies and Staff

5.1 The Board of Regents 2013-2014

www.mun.ca/regents/

Officers of the Board

Iris Petten, St. John's, Chair of the Board
Tina Scott, Secretary to the Board

Ex-Officio Members

The Chancellor
The President and Vice-Chancellor
The Provost and Vice-President (Academic)

Members Appointed by the Lieutenant-Governor in Council

Sheila Ashton, Corner Brook
Steve Belanger, St. John's
Gilbert Bennett, St. John's
Pat Coish-Snow, Clarenville
Mary Cormier, Corner Brook
Brian Dalton, St. John's
Michelle Daye, Grand Falls
Noreen Greene-Fraize, St. John's
Jim Keating, St. John's
Bill Matthews, St. John's
Vinod Patel, St. John's
Tony Roche, St. John's
Kathleen Roul, Lawn
Donna Stone, St. John's
Eleanor Swanson, St. John's

Members Elected by the Memorial University of Newfoundland Alumni Association

Margaret Earle, St. John's
Rex Gibbons, St. John's
James Hickey, St. John's
Kim Keating, St. John's
Luke Pike, St. John's
George Tucker, St. John's

Student Members Appointed by the Lieutenant-Governor in Council

Meghan McCarthy, Marine Institute Students' Union
Asan Mohideen, Graduate Students' Union
Edmund Walsh, Grenfell Campus
Michael Walsh, Memorial University of Newfoundland Students' Union

5.2 The Senate 2012-2013

www.mun.ca/senate/

Ex-officio Members

Dr. Gary Kachanoski: President and Chairman
Dr. Susan Dyer Knight: Chancellor
Dr. David Wardlaw: Provost and Vice-President (Academic)
Dr. Richard Marceau: Vice-President (Research)
Dr. Mary Bluechardt: Vice-President (Grenfell Campus)
Mr. Glenn Blackwood: Vice-President (Marine Institute)
Dr. Cecilia Reynolds: Deputy Provost (Students) and Associate Vice-President (Academic) (Undergraduate Studies)
Dr. Mark Abrahams: Dean, Faculty of Science
Dr. Kirk Anderson: Dean, Faculty of Education
Mr. Bruce Belbin: Assistant Deputy Minister of Advanced Studies (for Deputy Minister), Department of Education
Ms. Lorraine Busby: University Librarian
Dr. Heather Carnahan: Dean, School of Human Kinetics and Recreation
Dr. Noreen Golfman: Dean, School of Graduate Studies
Dr. Donna Hardy Cox: Dean *pro tempore*, School of Social Work
Dr. Linda Hensman: Dean, School of Pharmacy
Dr. Judith McFetridge-Durdle: Dean, School of Nursing
Dr. Greg Naterer: Dean, Faculty of Engineering and Applied Science
Dr. Lynne Phillips, Dean, Faculty of Arts
Dr. James Rourke: Dean, Faculty of Medicine
Ms. Sheila Singleton: University Registrar and Secretary of the Senate *pro tempore*, as of November 1, 2012
Dr. Ellen Waterman: Dean, School of Music
Dr. Wilfred Zerbe: Dean, Faculty of Business Administration

Elected Members

Dr. Jennifer Lokash: Faculty of Arts, Humanities
Dr. William Schipper: Faculty of Arts, Humanities
Dr. Peter Trnka: Faculty of Arts, Humanities
Professor Donna Walsh: Faculty of Arts, Humanities
Professor Gary Riser: Faculty of Arts, Social Sciences
Dr. Christopher Sharpe: Faculty of Arts, Social Sciences
Dr. Michael Wernerheim: Faculty of Arts, Social Sciences
Dr. Dianne Ford: Faculty of Business Administration
Dr. Katherine Gallagher: Faculty of Business Administration
Dr. Walter Okshevsky: Faculty of Education
Dr. Andrea Rose: Faculty of Education
Professor Andrew Fisher: Faculty of Engineering & Applied Science
Dr. Glyn George: Faculty of Engineering & Applied Science
Mr. Bert Riggs: Library
Dr. Jim Connor: Faculty of Medicine
Dr. Jules Doré: Faculty of Medicine
Dr. Gerard Farrell: Faculty of Medicine
Professor Diana Gustafson: Faculty of Medicine
Dr. Don McKay: Faculty of Medicine
Dr. Amin Ali Muhammad: Faculty of Medicine
Dr. Shree Mulay: Faculty of Medicine
Dr. Steven Carr: Faculty of Science
Dr. Adrian Fiech: Faculty of Science
Dr. Sue Ghazala: Faculty of Science
Dr. Robert Helleur: Faculty of Science
Dr. Serpil Kocabiyik: Faculty of Science
Dr. Paul Marino: Faculty of Science
Dr. Martin Mulligan: Faculty of Science
Mr. Paul Brett: Fisheries and Marine Institute
Mr. Carl Clarke: Fisheries and Marine Institute
Mr. Cyr Couturier: Fisheries and Marine Institute
Mr. Donald Haynes: Fisheries and Marine Institute
Dr. James Parsons: Fisheries and Marine Institute
Mr. Ray Roche: Fisheries and Marine Institute
Dr. Fabien Basset: School of Human Kinetics and Recreation
Dr. Paul Bendzsa: School of Music
Dr. Sandra LeFort: School of Nursing
Dr. Debbie Kelly: School of Pharmacy
Dr. Dennis Kimberley: School of Social Work
Dr. Sudhir Abhyankar: Grenfell Campus
Dr. Sonya Corbin-Dwyer: Grenfell Campus
Dr. Paul Wilson: Grenfell Campus

Graduate Students

Mr. Joey Donnelly
Ms. Michelle Fitzsimmons
Mr. Hisham Sleem

Undergraduate Students

Mr. Dan Campbell
Ms. Kayla Carroll
Ms. Erin Edwards
Ms. Lindsi George
Mr. Robert Leamon
Mr. Ryan Murphy
Mr. Travis Perry
Ms. Candace Simms
Ms. Jessica Snow
Ms. Rebecca Stuckey

5.3 University Officers and Staff

Visitor

Hon. F.F. Fagan, CM, ONL, M.B.A. *Memorial*; Lieutenant-Governor of Newfoundland and Labrador

Chancellor

S. Dyer Knight, CM, ONL, Ph.D., LL.D. *Memorial*

Chairman of the Board of Regents

I. Petten, B.A., B.Voc.Ed. *Memorial*

President and Vice-Chancellor

G. Kachanoski, B.Sc.(Hons.), M.Sc. *Saskatchewan*, Ph.D. *California (Davis)*

President Emeritus

A.W. May, O.C., B.Sc.(Hons.), M.Sc. *Memorial*, Ph.D. *McGill*, DU *Ottawa*, D.Sc. *Memorial*, LL.D. *Brock*

Provost/Vice-President (Academic)/Pro Vice-Chancellor
D. Wardlaw, B.Sc., Ph.D. *Toronto*

Vice-President (Research)
R. Marceau, B.Eng., Ph.D. *McGill*, M.Sc.A. *École Polytechnique*

Vice-President (Administration and Finance)
K. Decker, B.Comm.(Hons.) *Memorial,* C.A.

Vice-President (Grenfell Campus)
M.H. Bluechardt, B.P.H.E., M.Sc. *Lakehead*, Ph.D. *Toronto*

Vice-President (Marine Institute)
G. Blackwood, B.Sc.(Hons.), M.A. *Memorial*

Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies
C. Reynolds, B.A., M.A., Ph.D. *University of Toronto*

Associate Vice-President (Academic), Faculty Affairs
M.C. Cooper, B.Comm.(Hons.) *Memorial*, M.I.R. *Toronto*, L.L.B. *Dalhousie*

Associate Vice President (Academic), Planning, Priorities and Programs
D. Neville, B.Sc. *Memorial*, M.Sc. *Toronto*, M.Sc., Sc.D *Harvard*

Associate Vice-President (Research), Collaborations and Partnerships
R.G. Gosine, B.Eng. *Memorial*, Ph.D. *Cambridge*, FEC, P.Eng.

Associate Vice-President (Grenfell Campus) (Academic)
D. Peddle, B.A., M.A. *Memorial*, Ph.D. *Ottawa*

Associate Vice-President (Grenfell Campus) (Administration and Finance)
G. Bradshaw, B. Eng, M.B.A. *Memorial*

Associate Vice-President (Grenfell Campus) (Research)
A. Card, B.Ed.(Hons) *DeMontfort*, M.A.(Ed.), Ed.D. *Southhampton*

Associate Vice-President (Marine Institute), Academic and Student Affairs
R.J. Shea, B.A., B.S.W., M.Ed. *Memorial*, Ph.D. *Calgary*

DEANS

Faculty of Arts
Dr. L. Phillips, Dean
Dr. C. Dyke, Associate Dean (Research and Graduate)
Dr. A. Marland, Associate Dean (Undergraduate Programs)

Faculty of Business Administration
Dr. W.J. Zerbe, Dean
Dr. K. Arnold, Associate Dean (Research) & Ph.D. Program Director
Dr. L. Bauer, Associate Dean (Academic Programs)

Faculty of Education
Dr. K. Anderson, Dean
Dr. G. Galway, Associate Dean (Undergraduate Programs)
Dr. T. Seifert, Associate Dean (Graduate Programs and Research)

Faculty of Engineering and Applied Science
Dr. G. Naterer, Dean
Professor A. Fisher, Associate Dean (Undergraduate Studies)
Dr. L. Lye, Associate Dean (Graduate Studies)
Dr. C. Moloney, Associate Dean (Research)

Faculty of Medicine
Dr. J. Rourke, Dean
Dr. S. Peters, Vice-Dean
Dr. D. W. McKay, Associate Dean for Undergraduate Medical Education
Dr. K. Mearow, Associate Dean for Basic Medical Sciences
Dr. S. Mulay, Associate Dean of Community Health and Humanities
Dr. P. Rahman, Associate Dean for Clinical Research
Dr. R. Tabrizchi, Associate Dean for Research and Graduate Studies (Medicine)

Faculty of Science
Dr. M. Abrahams, Dean
Dr. A. Foster, Associate Dean (Administration and Undergraduate)
Dr. L. Zedel, Associate Dean (Graduate and Research)

School of Graduate Studies
Dr. N. Golfman, Dean
Dr. F. Murrin, Associate Dean

School of Human Kinetics and Recreation
Dr. H. Carnahan, Dean
Dr. D. Behm, Associate Dean (Graduate Studies and Research
Dr. L. Rotar, Interim Associate Dean of Undergraduate Studies

School of Music
Dr. E. Waterman, Dean
Dr. M. Volk, Associate Dean

School of Nursing
Dr. J. McFetridge-Durdle, Dean
P. King, Associate Dean (Undergraduate Programs)
Dr. S.M. Solberg, Associate Dean (Graduate Programs and Research)

School of Pharmacy
Dr. L. Hensman, Dean
Dr. M. Daneshtalab, Associate Dean, Graduate Studies and Research
Dr. L. Phillips, Associate Dean, Undergraduate Studies

School of Social Work
Dr. D. Hardy Cox, Dean *pro tempore*
J.E. Parsons, Associate Dean, Undergraduate Programs

DIRECTORS

Alumni Affairs and Development
Dr. P. Blackwood, Director
J. O'Neill, Associate Director, Development
L. Cadigan, Assistant Director

Animal Care Services
Dr. J. Keyte, Director

Centre for Institutional Analysis and Planning
P. Chancey, Director

Computing and Communications
G. Mowbray, Director
R. Campbell, Associate Director, Operations
B. Power, Associate Director, Research, Policy and Planning

Co-operative Education, Division of
Dr. P. Rans, Director
A. Raheja, Associate Director

Distance Education, Learning and Teaching Support
S. Cleyle, Director
A. Johnson, Associate Director, Instructional Development
B. Simmons, Associate Director, Service, Delivery and Operations
R. Wells, Associate Director, Learning Technology and Media Design

Enterprise Risk Management
D. Head, Director

Facilities Management
D. Miles, Director
C. Whelan, Assistant Director (Operations and Maintenance)
vacant, Assistant Director (Development and Renewal)

Faculty Relations
A. Wyse, Acting Director

Financial and Administrative Services
D. Collis, Director
G. Pike, Associate Director

General Counsel
K. Hollett, General Counsel
G. French, Associate General Counsel

Harris Centre of Regional Policy and Development
R. Greenwood, Director

Health and Safety
S. Miller, Director
B. Battcock, Associate Director

Human Resources
S. Dodge, Director

M. Barron, Associate Director
V. Butler, Associate Director

Labrador Institute
Dr. K. Chaulk, Director
M. MacDonald, Associate Director

Marketing and Communications, Division of
V. Collins, Executive Director
P. Morris, Director, Public Affairs
P. Dyke, Associate Director, Communications
C. Steeves, Associate Director, Marketing

Public Engagement, Office of
R. Greenwood, Executive Director

Registrar, Office of the
S.M. Singleton, Registrar *pro tempore* to October 31, 2013

Research Services, Office of
M. Rise, Director
C. Perchard, Associate Director

Student Recruitment
S. Perry-Maidment, Director
R. Preston, Associate Director

Technical Services
R. Meaney, Director

University Library
L.A. Busby, University Librarian
S. Manojlovich, Associate University Librarian (Information Technology)
L. McGillis, Associate University Librarian (Grenfell Campus)

6 Offices of the University

Fisheries and Marine Institute, Grenfell Campus, Special Divisions and members of Faculties and Schools are listed in the appropriate sections of the University Calendar.

6.1 Alumni Affairs and Development, Office of

www.munalum.ca

Director
Blackwood, P., B.Sc.(Hons.) *Memorial*, M.Sc., Ph.D. *Western Ontario*

Associate Director - Development
O'Neill, J.M., B.Mus. *Memorial*, M.Mus. *University of Calgary*

Assistant Director - Alumni Affairs
Cadigan, L., B.A., B.Comm. *Memorial*

Manager, Advancement Services and Operations
Williams, E.R., B.Ed., M.Ed. *Memorial*

Communications Co-ordinator, Managing Editor Luminus Magazine
Penney, D., B.A., B.Ed. *Memorial*, M.A. Ryerson/York University

The Office of Alumni Affairs and Development exists to foster connections between alumni and the University. In addition, the Office offers opportunities for alumni to connect with each other. The Office develops services and benefits, manages events, communicates University and alumni-related news and works with alumni and friends who are interested in giving to the University.

6.2 Computing and Communications, Department of

www.mun.ca/cc/

Director
Mowbray, G., B.Sc. *Memorial*

Associate Director, Client Relationships
Dawson, B., B.Sc.(Hons.), B.Ed., M.A.S. *Memorial*

Associate Director, Enterprise Application Services
Fillier-Skinner, P., B.Ed., M.Ed. *Memorial*

Associate Director, Operations
Campbell, R., B.Sc., M.Sc. *Memorial*

Manager, Administration and Finance
Earles, D.

Manager, Communications
Farrell, T., B.Sc. *Memorial*

Manager, IT Security
Forward, K., B.Sc. *Memorial*

Manager, Personal Computing
Shaw, M., B.Sc., B.Ed. *Memorial*

Manager, Technical Support
Bryant, D., B.Sc., M.Eng. *Memorial*

Assistant Manager, Mail and Print Services
Maloney, R., B.A. *Memorial*

Central Mail Room Supervisor
Predham, R.

The mandate of Computing and Communications (C&C) is to lead the Planning, Design, Building and Support of the Core Information and Communications Technologies required to meet the strategic objectives of Memorial University of Newfoundland. In consultation with the Campus community, C&C is responsible to foster and support appropriate practices in information technology infrastructure,

application development and management, business analysis, security, data, software and processes to create an effective and integrated environment.

Core Information and Communications Technologies are those systems and services available to the entire campus or which are pan-university operational systems. Included are:

- Central mail services and logistics
- Landline and mobile telephony
- Technology (internal, external, public networks and data centres)
- Development, management and operation of enterprise applications
- Centralized email, web services, and collaborative tools
- Information Technology security management
- IT project management and consulting
- Service desk, IT purchasing and desktop support services
- Student computing (Portal, Information Commons, D2L, Labnet)

6.3 Co-operative Education, Division of

www.mun.ca/coop/home

Director
Rans, P., B.A.(Hons.) *East Anglia*, M.A. *Sheffield*, Ph.D., M.P.A. *Dalhousie*

Acting Associate Director
Jin, G., B.Eng. *Memorial*

Business Co-ordinators
Murphy, L.J., B.Admin. *RMC*, M.B.A. *Memorial*, CHRP
Noseworthy, S., B.A., B.Ed., M.B.A. *Memorial*
Raheja, V., B.Comm. *Madras*, M.B.A. *Memorial*, A.C.A.
Skanes, H., B.Comm. *Memorial*, M.B.A. *York*

Arts/Science Co-ordinator
Newhook, R., B.A. *Memorial*

Engineering and Applied Science Co-ordinators
Hudson, J.F., B.Eng. *McGill*, P.Eng.
Jin, G., B.Eng. *Memorial*; Acting Associate Director
Myers, S., B.Eng. *Memorial*, M.A. *University of British Columbia*
Oldford, D.B., B.Sc. *Memorial*, B.Eng. *Dalhousie*
Pike, G., B.Eng. *University of New Brunswick*, B.Sc., M.B.A. *Memorial*
Raheja, A., B.Eng. *Bangalore*, M.B.A. *Memorial*
Smith, G., B.Eng., M.B.A. *Memorial*, P.Eng
Sullivan, P., M.B.A. *Ottawa*
Tam, S., B.Eng., *Memorial*, M.B.A. *Queen's*
Wadden, N., B.Eng. *Memorial*

Human Kinetics and Recreation Co-ordinators
Downey, J.A., B.Sc., M.Sc. *Memorial*
Innes, G., B.A.(Hons.) *York*, M.A.L.S. *Wesleyan*

The Division of Co-operative Education is responsible for combining classroom education with practical work experience. The Division links the paid work terms the students experience with their chosen program of studies. A number of Memorial University of Newfoundland's co-op programs are accredited by the Canadian Association for Co-operative Education, the national body and accrediting agency for co-operative education in Canada. The accredited institution affirms that: (1) each work situation is developed and/or approved by the co-operative educational institution as a suitable learning situation; (2) the co-operative student is engaged in productive full time work rather than merely observing; (3) the co-operative student receives remuneration for the work performed; (4) the co-operative student's progress on the job is monitored by the co-operative educational institution; (5) the co-operative student's performance on the job is supervised and evaluated by the student's co-operative employer; and (6) the total co-operative work experience is at least thirty percent of the time spent in academic study. Co-operative education programs at this University are offered in a variety of degree programs organized through a centralized division. The goal of the Division of Co-operative Education is to fuse academic knowledge with practical experience, creating highly qualified and knowledgeable professionals prepared to meet the demands of today's workforce.

6.4 Enterprise Risk Management

www.mun.ca/erm/home/

Director
Head, D., B.Comm. (Co-op), M.B.A. *Memorial*

Risk Analyst
Tucker, R.

Internal Audit Project Manager
Royle, D., B.Comm. *Memorial*, CMA, CFP

Internal Auditor
Howlett, B., B.Comm. *Memorial*, CA

The function of Enterprise Risk Management is to take a leading role working with all areas of the University, including the Marine Institute, Grenfell Campus, Harlow campus and the Separately Incorporated Entities to identify, assess and develop risk response strategies with respect to the University's ability to achieve its strategic and operational goals. Enterprise Risk Management's role is wide-ranging, encompassing the internal audit function, insurance and liability in addition to an extensive array of risk issues.

6.5 Facilities Management, Department of

www.mun.ca/facman/about/

Director
Miles, D., P.Eng.

Assistant Director (Development and Renewal)
Hiscock, K., P.Eng.

Assistant Director (Operations and Maintenance)
Whelan, C.

Manager of Administrative Services
vacant

Manager, Building Services and Grounds
Walsh, R.

Manager of Campus Enforcement and Patrol
Browne, J.

Manager, Central Utilities
Sheehan, J.

Manager of Custodial Services
Budden, K.

Manager, Energy Systems and Controls
Peach, D.

Manager, Engineering & Development
Daniels, J., P. Eng., M.A.Sc., P.M.P.

Manager, Space Planning & Administration
Michalak, M.

Manager, Work Control Center
Marshall, T.

The founders of Memorial University of Newfoundland dedicated the University itself as a living memorial to those who served in the two world wars. Guided by this heritage and mission, the Department of Facilities Management embraces its responsibility to maintain, protect, and further develop the University's major infrastructure. The Department's team is committed to the pursuit of excellence in all of its operations including facilities engineering and development, central utilities, energy systems and controls, custodial services, building services and grounds, campus enforcement and patrol, sustainability, administrative services and space planning and administration.

6.6 Faculty Relations, Office of

www.mun.ca/facultyrelations/index.php

Acting Director of Faculty Relations
Wyse, A., B.A.(Hons.), M.A. *Memorial*, M.P.A. *University of Western Ontario*

Assistant Director of Faculty Relations
McKinnon, I., B.Comm.(Co-op), MER *Memorial*

Manager of Academic Recruitment & Support
Pittman, T., B.A., M.B.A., M.E.R. *Memorial*

Advisor, Immigration and Academic Labour Relations
Kielly, T., B.A. *Memorial*

The Office of Faculty Relations is responsible for the negotiation and administration of the following collective agreements for faculty, per course instructors, and teaching assistants:

1. Memorial University of Newfoundland and Memorial University of Newfoundland Faculty Association (MUNFA), February 26, 2010 - August 31, 2013.
2. Memorial University of Newfoundland and Lecturers' Union of Memorial University of Newfoundland (LUMUN), February 5, 2009 - August 31, 2012.
3. Memorial University of Newfoundland and Teaching Assistants' Union of Memorial University of Newfoundland (TAUMUN), July 8, 2010 - August 31, 2013.

As well, the Office of Faculty Relations addresses labour relations matters arising out of the collective bargaining relationships with MUNFA, LUMUN, and TAUMUN, including grievance and arbitration proceedings and Labour Relations Board matters. In addition, the Office of Faculty Relations:

1. is involved in all aspects of the employment of academic staff. The Office makes per course, extra teaching, and contractual academic appointments less than one year;
2. sets the starting salaries of all academic personnel, and determines eligibility for leaves;
3. provides advice, assistance, and education in all matters involving faculty, including the recruitment process, promotion and tenure, discipline, sabbatical, and administrative leave eligibility, and all collective agreement matters;
4. provides immigration assistance and advice for arriving faculty and staff, orientation opportunities for new faculty, and provides educational opportunities for academic administrators; and
5. is involved in policy development, implementation and administration.

6.7 Financial and Administrative Services, Department of

www.mun.ca/finance/Welcome/

Director
Collis, D., B.Comm. *Memorial*, C.A.

Associate Director
Pike, G., B.Comm.(Hons.) *Memorial*, CMA

Associate Director, Budgets
Pike, L., B.Comm., M.B.A. *Memorial*

Manager, Financial Systems
Hillyard, B., B.Sc., M.B.A. *Memorial*

Manager, Financial Reporting & Analysis
Whelan, H., B.Comm. *Memorial*, CA

Financial Analyst
Mooney, P.

Manager, Printing Services
Cranford, B.

Manager, Research Accounting Office
Squires, M., B.Comm. *Memorial*

Staff Accountant - Travel and Disbursements
Clancey, P.

Senior Staff Accountant - Cashier's Office
Hanson, G.

Staff Accountant - Accounts Payable
Noseworthy, L.

General Office Supervisor, Education Building
Lono, C.

General Office Supervisor, Science Building
Hicks, M.

The Department of Financial and Administrative Services oversees the financial and budgetary operation of Memorial University of Newfoundland. The Department consists of 70+ employees providing quality services in the areas of Administration, Disbursements, Accounts Payable, Customs, Tendering, Research Accounting, Cashier's Office, Financial Systems, Financial Reporting and Analysis, Budgeting, Printing Services and the operation of two General Offices located in the Education Building and the Science Building.

6.8 General Counsel, Office of

www.mun.ca/generalcounsel/index.php

General Counsel
Hollett, K., B.A. *Memorial*, LL.B. *Dalhousie*, LL.M. *Osgoode*

Associate General Counsel
French, G., B.Comm. (Hons.)(Co-op) *Dalhousie*, LL.B. *New Brunswick,* LL.M. *Toronto*

Associate General Counsel - Research
Forbes, C., B.A.(Hons.) *Mount Allison*, M.A. *Acadia*, LL.B. *Dalhousie*

The Office of the General Counsel provides legal and strategic advice to the University, the senior administration, and the Board of Regents; provides education initiatives on legal matters affecting the University; and works with the University on the development of policies and procedures to ensure legal compliance and best practices.

6.9 Health and Safety, Department of

www.mun.ca/health_safety/

Director
Miller, S., B.N. *Memorial*, MScA *McGill*, CRSP, COHN©)

Associate Director
Battcock, B.

Health and Safety Advisor (Boating/Diving)
MacLaggan, T.

Health and Safety Advisors (Contractor Safety)
Gosse, D.
Greene, J.

Health and Safety Advisor (Ergonomics)
Bradbury, E., B.Kin.(Hons.), M.Sc.Kin. *Memorial*

Health and Safety Advisor (Fire Safety)
St. Croix, P.

Health & Safety Advisor (Laboratory Safety)
Whelan, K., CRSP

Industrial Hygienist
Giles Murphy, T., M.Sc. *Memorial*, MHSc. *Toronto*

Occupational Health Nurse
Decker, N., R.N., B.N., (COHN©))

Project Manager
McLoughlin, A., B.B.A., B.Sc. *Memorial*

Radiation Safety/Bio-safety Officers
Hobbs, R., M.Sc. *Memorial*
Woods, D., B.Sc. *Mississippi State*, NFPA 472-Specialist

The Department of Health and Safety provides leadership for the planning, directing and management of Memorial University of Newfoundland's Health and Safety Program. In meeting the University's goal of providing a safe and healthy environment which supports teaching, research and University life, the Department provides expert advice to the University community on health and safety matters. The Department monitors the University's health and safety performance to identify opportunities for continued improvement. It oversees the delivery of training programs which meet regulatory requirements and which provide members of the University with the information and skills needed to carry out their work and studies safely.

6.10 Human Resources, Department of

www.mun.ca/humanres/about/

Director
Dodge, S., B.Comm. *Memorial*

Associate Directors
Barron, M., B.Comm. *Memorial*, M.I.R. *Toronto*
Butler, V., B.S.W. *Memorial*, M.P.A. *Queen's*

Manager - Benefits and Pensions
Roberts, G., B.Sc. *Memorial*

Manager - Client and Advisory Services
Blanchard, K., B.Comm., M.B.A. *Memorial*

Manager - Compensation and Job Evaluation
Loder, J., B.Comm., M.E.R. *Memorial*

Manager - Human Resources (Grenfell Campus)
Couture, J., B.B.A. *Bishops University*, CHRP

Manager - Human Resources (Marine Institute)
Fowler, M., B.Comm. *Memorial*

Manager - Human Resources (Medicine)
Norman, J., B.B.A. *St. Francis Xavier*, CHRP

Manager - Organizational Development
Barker, R., B.Comm. *Memorial*, M.B.A. *Virginia Polytechnic Institute & State University*, CHRP

Manager - Payroll
Hatcher, C.

Manager - Strategy, Policy and Planning Initiatives
Wooley, E., B.Comm., M.E.R. *Memorial*

Senior Advisor - Employee/Labour Relations and Consulting Services
George, G., B.A. *Memorial*

Communications Co-ordinator
O'Dea Dawson, S., B.A., B.Comm. B.Ed. *Memorial*

The Department of Human Resources is more than payroll, pensions and benefits. The Department of Human Resources provides the foundation to advance and maintain a strong institutional culture that values the contributions of all within the organization. This culture is based on clear values that are accepted and put into practice by all: the principles of respect, recognition, support, equity and fairness, effective leadership, recruitment and retention, learning and development, work-life balance (including health and wellness) and career opportunity. Human Resources works to provide optimal service delivery to clients and ensure best practices in internal processes through measurement. Through a long-term strategy in Human Resources, Memorial University of Newfoundland continues to implement the people development strategy (mentoring, succession, coaching, leadership and career development), transfer knowledge to new employees, meet employment equity targets, improve employee satisfaction, and enhance connections prior to and into retirement. Complete details and contact information is available at www.mun.ca/humanres/about.

6.11 Information Access and Privacy Protection Office (IAPP)

www.mun.ca/iapp/home/

Co-ordinator
Thorne, R., CIPP/C

Privacy Analyst
Keough, T.M., M.Sc. *Memorial*

ATIPP Analyst
Whelan, J., B.A. *Memorial*, LL.B. *University of New Brunswick*

The Information Access and Privacy Protection Office (IAPP) was created in November 2005 to assist the University in complying with the provincial Access to Information and Protection of Privacy Act (ATIPPA) and other applicable privacy legislation, as well as developing best practices in information access and privacy protection matters.

The IAPP Office benefits from the guidance of the IAPP Advisory Committee. The IAPP Advisory Committee provides strategic direction and general guidance to the IAPP Office. Using guidelines, policy, procedures and standards approved by the IAPP Advisory Committee, the IAPP Office implements best practices in information access and privacy protection in compliance with the ATIPP Act and other pertinent privacy protection legislation.

6.12 Institutional Analysis and Planning, Centre for (CIAP)

www.mun.ca/ciap/

Director
Chancey, P.F., B.Sc., B.Comm., M.Ed. *Memorial*

Senior Institutional Analysts
Leake, R.M., B.B.A.(Hons.), M.B.A. *Memorial*, C.G.A.
Pippy, S.E., B.Sc.(Hons.), M.Sc. *Memorial*

Senior Planning Analyst
Myrick, K.A., B.Comm., M.B.A. *Memorial*, M.A. *University of Windsor*

The Centre for Institutional Analysis and Planning (CIAP) is responsible for the collection, analysis and dissemination of information and facilitation of decision-support and planning initiatives at Memorial University of Newfoundland.

6.13 Marketing and Communications, Division of

www.mun.ca/marcomm/

Executive Director
Collins, V., B.A. *Memorial*

Director, Public Affairs
Morris, P., B.A. *Memorial*

Manager of Finance and Administration
Kelly, H.

Associate Director (Marketing)
Steeves, C., B.Comm. *Memorial*

Marketing Manager
Hulan, J. , B.A. *Memorial*

Associate Director (Communications)
Dyke, P., B.J.(Hons.) *University of King's College*

Editor, Communications
Sorensen, D., B.A.(Hons.), M.A. *Memorial*

Manager, Image Services
Mackinnon, J.

Manager, Web Content Services
Whittle, P., B.Comm., B.A.(Hons.), M.A. *Memorial*

Communications Co-ordinator (Alumni Affairs and Development)
Batten, J., B.Comm. *Memorial*

Communications Co-ordinator (Arts)
Harron, J., B.A. *Toronto*

Communications Co-ordinator (Business)
White-MacPherson, S., B.J.(Hons.) *Carleton*

Communications Co-ordinator (Campaign)
Barron, L., B.A. *Memorial*

Communications Co-ordinator (DELTS)
Alcock, C., B.A. *Memorial*, B.P.R. *Mt. St. Vincent*

Communications Co-ordinator (Engineering)
Locke, J., B.A. *Memorial*

Communications Co-ordinator (Executive)
Daley, N., B.A., M.A. *Memorial*

Communications Co-ordinator (Grenfell Campus)
Gill, P., B.A. *Memorial*, B.J. *King's College*

Communications Co-ordinator (Harris Centre)
Cohoe, R., B.A. *Western Ontario*, M.A. *Memorial*

Communications Co-ordinator (Health Sciences)
Gray, S., B.A.(Ed.) *Memorial*

Communications Co-ordinator (Human Kinetics and Recreation)
Osmond, M., B.J. *King's College*, B.A. *Dalhousie*

Communications Co-ordinator (Human Resources)
O'Dea Dawson, S., B.Ed., B.Comm.(Co-op), B.A. *Memorial*

Communications Co-ordinator (Marketing and Communications)
Cook, M., B.A. *Memorial*, B.J. *King's College*

Communications Co-ordinator (Medicine)
Middleton, V., B.A. *Memorial*

Communications Co-ordinator (Nursing)
Porter, M., B.S. *King's College*, B.A. *Mount Allison*

Communications Co-ordinator (Pharmacy)
Penney, D., B.A., B.Ed. *Memorial*, M.A. *Ryerson/York*

Communications Co-ordinator (Recruitment)
Hunt, J., Dip. Corporate Comm. *Sheridan College*, B.A. *Memorial*

Communications Co-ordinator (Research)
Whelan, M., B.P.R. *Mt. St. Vincent*, M.B.A. *Memorial*

Communications Co-ordinator (Science)
Foss, K., B.J. *King's College*

Communications Co-ordinator (Social Work)
Woodford, L., B.A. *Memorial*

Communications Co-ordinator (Student Affairs and Services)
vacant

Communications Co-ordinator (Teaching and Learning Framework)
Wicks, H., B.A. *Memorial*

Marketing Co-ordinator (Alumni Affairs and Development)
Vatcher, L., B.Comm.(Co-op)(Hons.) *Memorial*

Marketing Co-ordinator (Athletics)
Harvey, J., B.Comm.(Co-op), M.B.A. Memorial

Marketing Co-ordinator (Graduate Studies)
Forristall, A., B.A. *Memorial*, M.P.C. *University of Western Sydney*

Marketing Co-ordinator (Marketing and Communications)
Riggs, L.

Marketing Co-ordinator (Student Affairs and Services)
Riggs, D.

The Division of Marketing and Communications is Memorial University of Newfoundland's public relations and communications centre. The Division is dedicated to serving the University's internal and external communications needs, as well as to responding to the community's needs for information about Memorial University of Newfoundland. The Division provides general information about Memorial University of Newfoundland, communications counsel and planning, news services including the *Gazette* and *today.mun.ca* as well as media relations and issues management (including crisis communications coordination). The Division also has expertise in institutional marketing, university event management (including Convocation), photography (including a university photo bank), graphic design, co-ordination of promotional projects, institutional web management and web content development. The Division can provide advice on protocol, government relations, issues management, special event planning, and marketing planning.

6.14 President, Office of the

www.mun.ca/president/

President and Vice-Chancellor
Kachanoski, G., B.Sc.(Hons.), M.Sc. *Saskatchewan*, Ph.D. *California (Davis)*

Executive Director
Brown, M., M.B.A. *Royal Roads*

Archivist/Historian
Baker, M., B.A.(Hons.), M.A. *Memorial*, Ph.D. *Western*

The Office of the President undertakes the management and administration of the University as directed by the Board of Regents. The President provides leadership and overall strategic direction for both the academic and business affairs of the University.

6.15 Provost/Vice-President (Academic)/Pro Vice-Chancellor, Office of the

www.mun.ca/vpacademic/

Provost/Vice-President (Academic)/Pro Vice-Chancellor
Wardlaw, D., B.Sc., Ph.D. *Toronto*

Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies
Reynolds, C., B.A., M.A., Ph.D. *University of Toronto*

Associate Vice-President (Academic) Faculty Affairs
Cooper, M.C., B.Comm.(Hons.) *Memorial*, M.I.R. *Toronto*, L.L.B. *Dalhousie*

Associate Vice President (Academic), Planning, Priorities and Programs
Neville, D., B.N. *Memorial*, M.Sc.N. *Toronto*, S.M., Sc.D. *Harvard*

Director of Academic Support Services
Millan, R., B.Voc.Ed. *Memorial*

The Office of the Provost and Vice-President (Academic) has primary responsibility for academic matters, ultimately being responsible for the programs of some 18,000 undergraduate and graduate students across a wide range of disciplines. The Provost and Vice-President (Academic) reports directly to the President and works in close collaboration with the other Vice-Presidents, Deans and other members of the senior management team of the University.

6.16 Public Engagement, Office of

www.mun.ca/engagement

Executive Director
Greenwood, R., B.A. (Hons.) *Memorial*, M.A. *York*, Ph.D. *Warwick*

Public Engagement Coordinator
Reid-Shute, K., B.A. *Dalhousie*, L.L.B. *New Brunswick*

The Office of Public Engagement reports to the President, and is tasked with supporting the implementation of Memorial University of Newfoundland's Public Engagement Framework and with providing supports for public engagement activities, locally and internationally. 'Public Engagement' at Memorial University of Newfoundland encompasses collaborations between people and groups within the University and people and groups external to the University – i.e., the "public" – that further Memorial University of Newfoundland's mission. Drawing on the knowledge and resources brought by all involved, public engagement involves mutual respect, mutual contributions and mutual benefits for all participants.

6.17 Queen's College (Affiliated Institution)

www.mun.ca/queens/

Administration

Provost
to be determined

Administrative Assistant
Foley, S.

Faculty

Doyle, C., B.A.(Ed.) *Memorial*, M.R.E. *St. Michael's*, D.Min. *St. Andrews*; Christian Education, Spirituality, Supervised Practice of Ministry
Drinkell, D., B.A. *Bristol*, Cert. Ed. *Cambridge*, F.R.C.O. (CHM), A.D.C.M., A.R.C.M.; Church Music, Choir Director
Hodder, M., B.A. *McGill*, B.A. *Memorial*, Cert. Dramatic Arts *Royal Academy*, M.Ed. S. *Mississippi*, M.A. *Toronto*; Elocution
Mercer, The Rev'd J., B.A. *Memorial*, M.Div.(Hons.) *Queen's*, M.Th. *Edinburgh*, Ph.D. *Wales*; Homiletics, Field Education
Peddle, The Ven. G., B.A., M.A. *Memorial*, M.Div. *Queen's*, Ph.D. *Wales*; Parish Administration
Rollmann, H., B.A. *Pepperdine*, M.A. *Vanderbilt*, Ph.D. *McMaster*; Church History
Singleton, R., B.A. *Memorial*, M.Div. *King's*, *W.Ont*., D.Min. *Graduate Theological Foundation*, *Indiana*, Ph.D. *Foundation House, Oxford*; Pastoral Theology
Whelan, C., B.A.(Hons.) *Memorial*, M.A. *Windsor*; Biblical Studies
Whitty, The Rev'd G., M.A. *Notre Dame*, M.A.(Ed.) *Boston College*, D.Min. *Chicago*

Information regarding Queen's College may be found at **General Information, Queen's College**.

6.18 Registrar, Office of the

www.mun.ca/regoff/home/

University Registrar Pro Tempore to October 31, 2013
Singleton, S.M., B.Sc. *Memorial*, M.Sc. *Queen's*

Acting Deputy Registrar to October 31, 2013
Porter, J.M., B.Comm.(Co-op)(Hons.) *Memorial*, M.B.A. *York*

Deputy Registrar as of November 1, 2013
Singleton, S.M., B.Sc. *Memorial*, M.Sc. *Queen's*

Associate Registrar (Systems)
Baggs, R., B.Sc. *Memorial*

Assistant Registrar
Boone, T., B.Sc. *Memorial*

Assistant Registrar
Bruce, R., B.Ed.(Primary), B.Sp.Ed., M.Ed. *Memorial*

Assistant Registrar
Burry, J., B.Sc. *Memorial*

Assistant Registrar
Hillman, M.E., B.A.(Hons.) *Memorial*, M.A. *Toronto*

Assistant Registrar
Honeygold, M., B.A., B.Comm., M.Ed. *Memorial*

Associate Registrar (Curriculum Services and Graduation)
McCann, P., B.A., B.Ed. *Memorial*

Associate Registrar (Admissions)
Murray, M., B.Comm. *Memorial*

Associate Registrar (Registration and Enrolment Services) as of November 1, 2013
Porter, J.M., B.Comm.(Co-op)(Hons.) *Memorial*, M.B.A. *York*

Assistant Registrar
Puxley, M.J., B.A. *Memorial*

Manager, Administration and Finance
Thorne, L., B.Comm. *Memorial*

Assistant Registrar
Walsh, L., B.A., B.Ed.(Secondary) *Memorial*

The Office of the Registrar provides academic support services and systems to prospective and current students - from initial contact, to application, academic advising, registration, and graduation - and strives to implement continuous improvements to these services and systems. Together with offices at Grenfell Campus and the Marine Institute, the Office of the Registrar serves the University community, including those involved in distance learning.

The Office of the Registrar's current mission and vision is to: encourage and facilitate the transition from potential applicant to registered student to graduate; develop and implement strategies designed to enhance student success; serve as a catalyst in formulating and implementing academic regulations, policies and procedures and provide accurate and timely information and advice about these to the academic community and the general public; provide innovative and technologically advanced information systems to facilitate the most effective and efficient delivery of services; and respond to change and commit to improving the quality of our services within the context of the themes outlined in the *University's Strategic Framework*. In carrying out this mission, the Office strives to be sensitive to the needs of students, faculty, staff, co-workers, and the general public, and to treat each individual with fairness, respect and understanding. Responsibility for the Secretariat for Senate and for several major Senate and Faculty Committees also rests with this Office.

6.18.1 Academic Advising Centre

www.mun.ca/advice/aac/

Academic Advisor/Co-ordinator, University Liaison
Donovan, M., B.Sc.(Hons.) *Memorial*, LL.B. *Osgoode Hall*

Academic Advisor/Co-ordinator, University Liaison
Knight, K., B.Comm. *Memorial*

Academic Advisor/Co-ordinator, University Liaison
O'Neill, R., B.A., B.Ed. *Memorial*

The Academic Advising Centre (AAC) assists students who are at various stages of their academic careers. Whether students are undecided about which program of study they wish to pursue, uncertain of their academic goals, seek assistance with their course curriculum, are thinking about exploring new academic opportunities, or face potential academic prejudice, the AAC furnishes them with sound, accurate academic advice.

6.19 Research Services, Office of

www.mun.ca/research/overview/

Director
Rise, M., B.Sc.(Hons.), M.Sc. *St. Francis Xavier University*, Ph.D. *University of Victoria*

Associate Director
Perchard, C., B.Comm. *Memorial*

Manager (Contracts)
Peach, J.

Manager (Grants)
Barnes, D.

Ethics Officer
Heath, T.

The Office of Research Services is responsible for the administration, facilitation, and recording of scholarly research carried out by individual researchers as well as teams of researchers at Memorial University of Newfoundland. It is the institutional approval point for research funding applications as well as for grant funding agreements, research contracts and other formal agreements required in the conduct of research throughout the institution, the value of which currently amounts to greater than $100 million annually. The Office carries out a facilitative role with a wide range of research funding agencies and organizations locally, nationally and internationally with particular focus on Canada's three national granting councils – the Canadian Institutes of Health Research, the Natural Sciences and Engineering Research Council of Canada, and the Social Sciences and Humanities Research Council of Canada.

6.20 Sexual Harassment Office

www.mun.ca/sexualharassment/home/

Sexual Harassment Advisor
Morris, C., B.Ed., B.S.W., M.S.W. *Memorial,* R.S.W.

The Sexual Harassment Office implements the *University-Wide Procedures for Sexual Harassment Concerns and Complaints* aimed at

providing a method for the resolution of sexual harassment concerns and complaints which may arise at Memorial University of Newfoundland. The Sexual Harassment Policy prohibits sexual harassment by any member of the University community. Any member may address a concern or make a complaint of sexual harassment against another member of the University community. Memorial University of Newfoundland is committed to providing an environment that is respectful and inclusive – thus free of sexual harassment. The services of the Sexual Harassment Office are available to all campuses of Memorial University of Newfoundland. A copy of the *University-Wide Procedures for Sexual Harassment Concerns and Complaints* is available at www.mun.ca/policy/site/category.php.

6.21 Student Affairs and Services, Office of

www.mun.ca/student/home

Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies
Reynolds, C., B.A., M.A., Ph.D. *University of Toronto*

Director, Finance and Operations
Rose, W.

6.21.1 Career Development and Experiential Learning (CDEL)

www.mun.ca/cdel/career

Director
Browne, J., B.A., M.Ed. *Memorial*

Finance and Administration
Aspell, K., B.Comm.(Co-op), M.B.A. *Memorial*

Career/IT Specialist
Shukla, N., B.B.A., M.B.A. *Memorial*

Manager, Career Development
Strickland, P., B.Comm.(Co-op) *Memorial*, M.Ed. *Toronto*

Employment Development Co-ordinators
Hagerty, B., B.A. *Memorial*
Poirier, P., B.A., B.B.A. *Memorial*

International Student Career Advisor
Walsh, L., B.A., M.Ed. *Memorial*

Career Development Co-ordinator, Faculty of Arts
Reynolds, D., B.A., B.Ed., M.A. *Memorial*

Career Development Coordinator, Faculty of Science
Hartery, S., B.A., B.Ed. Memorial

Senior Career Development Co-ordinator (Graduate Studies)
Bowering, J., B.A. *Memorial*

Graduate Recruitment Co-ordinator
Verge, A., B.A. *Memorial*

Manager, Experiential Learning
Russell, L., B.A.(Hons.) *Memorial*, M.A. *Dalhousie*

Co-operative Education Service Co-ordinator
Kavanagh, J., B.A. *Memorial*

SWASP Co-ordinator
Wall, K., B.Ed. *Memorial*

Experiential Learning Co-ordinator
Cofield, P., B.Sc., M.Ed. *Memorial*

Go Abroad Co-ordinator
Spracklin, N., B.A. *Memorial*

Programmer Consultant
Walsh, W., B.Sc. *Memorial*

6.21.2 Chaplaincy

www.mun.ca/chaplaincy/

Anglican Chaplain
Whalen, The Rev'd R., B.Mus. *Memorial*, M.Div. *Wycliffe, Toronto*

Pentecostal Chaplain
Newman, The Rev'd D., B.A. *Memorial*, B.Th. EPBC, M.A. *Memorial*

Roman Catholic Chaplain
vacant

Salvation Army Chaplain
Barter, V., B.A. *Memorial*

United Chaplain
Jones-Fitzgerald, P., B.Ed., M.Div. *Memorial*

6.21.3 Counselling

www.mun.ca/counselling/home/

Associate Professor and Director
Cornish, P., B.Sc. *Trent University*, M.A., Ph.D. *Saskatchewan*, Cross appointments with Faculty of Medicine and Department of Psychology

Professor and Training Director
Hurley, G., B.A. *Colorado College*, M.S., Ph.D. *Missouri-Columbia*, Cross appointments with Faculty of Medicine and Department of Psychology

Administrative Assistant
Yetman, W.

Associate Professor and Associate Training Director
Doyle, M., B.Sc.(Hons.) *Memorial*, M.Ed., Ed.D. *Toronto*

Associate Professors
Garland, J. C., B.A. *Minnesota*, M.A., Ph.D. TX *Christian U*.
Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*; Joint appointment with Counselling and Faculty of Medicine; Cross appointment with Department of Psychology

Assistant Professors
Dicks, L., B.Sc. *Memorial*, Ph.D. *Carleton University*
Neary, M., B.Sc. *Memorial*, M.Ed., Ph.D. *McGill*
Whelan, B., B.A. *Carleton*, M.A. *Lesley*, Ph.D. *Reading*
Younghusband, L., B.Voc.Ed., M.Ed., Ph.D. *Memorial*

Lecturer
Byars, M., M.Sc. *Memorial*

Learning Specialist
Marshall, L., B.Sc., M.Ed. *Memorial*

Cross Appointments with Counselling
Bethune, C., M.D., F.C.F.P. *McMaster*, Professor, Family Medicine
Birnie-Lefcovitch, S., B.A. *Sir George Williams*, M.S.W. *McGill*, Ph.D. *Wilfrid Laurier*, Associate Professor, School of Social Work
Callanan, T. S., B.Sc., M.D. *Memorial*, Dip. Psych. *McGill*, FRCPC, Associate Professor and Chair of Psychiatry, Faculty of Medicine
Harris, G.E., B.A.(Hons.) *St. Mary's*, M.Sc. *Calgary*

Adjunct Appointments
Newman, K., B.A.(Hons.) *Bishops*, M.A. *Brock*, Ph.D. *New Brunswick*
Pardy, S., M.A., Ph.D. *Queens*

6.21.4 Glenn Roy Blundon Centre for Students with Disabilities

www.mun.ca/blundon

Manager
North, R., B.Voc.Ed., M.Ed. *Memorial*

Academic Program Administrator
Skinner, K., B.A. *Memorial*

6.21.5 Housing, Food and Conference Services

www.mun.ca/hfcs

Interim Director
Parsons, N., B.Sc., B.Ed., M.Ed., M.B.A. *Memorial*

Assistant Director - Operations
Garnier, M., M.Sc. *St. Francis Xavier University*

Manager, Residence Life
Rowsell, L., B.A., B.Ed., M.Ed. *Memorial*

Manager of Accommodations
Blackwood, R.

Manager, Conference Services
vacant

6.21.6 International Student Advising

www.mun.ca/isa

Manager, International Student Advising
Knutson, S., B.Ed. *Concordia*, M.Ed. *Memorial*

International Student Advisors
Alsafar, T., B.A.(Hons.) *University of Western Ontario*

Byrne, R., B.Comm., B.A. *Memorial*
Clark, N., B.Comm. *Memorial*, M.A. *Ryerson*
Hennessey, J., B.Sc., M.Ed. *Memorial*
Zhu, C., M.Ed. *Memorial*

International Career Advisor
Walsh, L., B.A. *Memorial*

6.21.7 Student Health Centre

www.mun.ca/health

Director
Lee, N.J., M.D., CCFP *Memorial*

Nurse
Power, M., R.N., B.N.

6.21.8 Student Success Programs

www.mun.ca/student

Director
Brophy, T., B.A., B.Ed., M.Ed. *Memorial*

Manager, Answers
Butt, A., B.Sc., M.E.R. *Memorial*, DC *CMCC*

Manager, International Student Advising
Knutson, S., B.Ed. *Concordia*, M.Ed. *Memorial*

Manager, Scholarships, Bursaries and Awards
Casey, J., BA, B.Ed. *Memorial*

Manager, Student Engagement
Cook, S., B.A. *Ryerson*

Coordinator, Aboriginal Resource Office
Freake, S., B.Ed. *Memorial*

6.21.9 University Bookstore

www.bookstore.mun.ca

Manager
Kelly, L., B.Ed., B.A. *Memorial*

Textbook Buyer
Evans, D.

General Merchandise
O'Grady, D., B.A. *Memorial*

Information regarding Student Affairs and Services may be found at **General Information, Student Affairs and Services**.

6.21.10 Wellness Education

www.mun.ca/wellness/about

Wellness Coordinator
Neville, K.A., B.Sc. *University of Maine*, MN *Memorial*, Wellness Programs

6.22 Student Recruitment, Office of

www.mun.ca/undergrad

Director
Perry-Maidment, S., B.A., B.Ed., M.Ed. *Memorial*

Associate Director
Preston, R., B.Comm.(Hons.), M.B.A. *Memorial*

Manager of Domestic Student Recruitment
Howell, J., B.B.A. *Memorial*

Communications Co-ordinator (Recruitment)
Hunt, J., B.A. *Memorial*

Administrative Assistant
Dwyer, R.

Created in 1996, the Office of Student Recruitment's primary goal is to recruit undergraduate students to Memorial University of Newfoundland. Each year, the recruitment team completes a wide range of recruitment activities including high school visits, career fairs and information sessions. The Office of Student Recruitment also implements the University's campus tour program. Through the development of a number of promotional materials and its website, the Office of Student Recruitment provides a wealth of information and advice to prospective undergraduate students.

6.23 Technical Services, Department of

www.mun.ca/ts/

Director
Meaney, R., B.Eng., M.Eng., *Memorial*, P.Eng.

Executive Assistant
Fagan, S., B.Comm. *Memorial*

Mechanical Division Manager
Cramm, D., B.Eng. *TUNS*, P.Eng.

Machine Shop Supervisor - Sciences, Mechanical Division
Sooley, S.

Machine Shop Supervisor - Engineering, Mechanical Division
Snook, D.

Welding/Sheetmetal Shop Supervisor - Engineering, Mechanical Division
Bidgood, W.

Welding/Sheetmetal Shop Supervisor - Sciences, Mechanical Division
Burke, W.

Glassblowing Supervisor, Mechanical Division
Power, B.

Model Fabrication Supervisor, Mechanical Division
Murphy, R.

Electronics Division Manager
Pope, B.

Electronics Shop Supervisor - Engineering, Electronics Division
Maloney, W.

Electronics Shop Supervisor - Sciences, Electronics Division
Snook, C.

Instrument Shop Supervisor, Electronics Division
Oldford, M.

Computers and Data Communications Supervisor, Electronics Division
O'Leary, B.

Machine Shop Supervisor, Biomedical Division
Connors, C.

Supply Supervisor
Brazil, B.

The Department of Technical Services is wholly responsible for developing and maintaining specialized equipment to support research activities. This Department maintains and repairs laboratory equipment, specialized machinery and scientific instruments. With highly trained staff and modern facilities, Technical Services offers expertise in electronics, circuit board development, networking, computer repairs, fumehood certification, biological safety cabinet certification, scientific glassblowing, Computer Numerical Control (CNC) machining, scale model making, mechanical fabrication, and Selective Laser Sintering (SLS). The employees of Technical Services work closely with researchers to develop and build custom apparatus and prototypes.

6.24 University Library

www.library.mun.ca/qeii/index.php

University Librarian
Busby, L.A., B.A.(Hons.) *Queen's*, M.L.S. *Western*

Associate University Librarian (Information Technology)
Manojlovich, S., B.A.(Hons.) *McMaster*, M.L.S. *Western*

6.24.1 Dr. C.R. Barrett Library

www.library.mun.ca/mi/index.php

Lawton, C., B.N., M.L.I.S. *Dalhousie*, Public Services Librarian
White, L., B.A. *Memorial*, M.L.S. *Dalhousie*, Associate University Librarian

6.24.2 Queen Elizabeth II Library

www.library.mun.ca/qeii/index.php

Adcock, L., B.Soc.(Hons.) *Ottawa*, M.L.I.S. *Western*, Head, Information Services
Alcock, E., B.Sc.(Hons.), M.Sc. *Memorial*, M.L.I.S. *Western*, Information Services & Collection Development
Bail, J., B.A. *Mills College*, M.L.I.S. *Pratt Institute*, Juris Doctor *Brooklyn Law School*; Information Services and Collection Development
Balsara, A., B.A. *Toronto*, M.L.S. *British Columbia*, Information Services
Browne, E., B.A. *Memorial*, M.L.S. *Dalhousie*, Bibliographic Control Services
Dennis, C., B.A. *Guelph*, M.L.S. *Western*, M.A. *Memorial*, Head, Collection Development
Duda, D., B.A., M.L.S. *Alberta*, Information Services
Ellis, R.H., B.A. *San Francisco State*, M.Lib. *U. Washington*, Honorary Research Librarian, Librarian Emeritus

Fahey, S., B.A. *Memorial*, M.L.I.S. *McGill*, Head, Acquisitions & Electronic Resources
Field, C., B.A.(Hons.) *Memorial*, M.L.I.S. *McGill*, Centre for Newfoundland Studies
Goddard, L., B.A.(Hons.) *Queen's*, M.L.I.S. *McGill*, Grad Dip IT *Memorial*, Systems
Godfrey, K., B.A., *Mt. Allison*, M.A. *McMaster*, M.L.I.S. *Western*
Goosney, J., B.A.(Hons.) *Memorial*, M.L.I.S. *Western*, Information Services
Keeping, D.C., B.A.(Hons.) *Memorial*, M.L.I.S. *Dalhousie*, Ph.D. *Bradford* (Social Science Librarian) Collection Development
Lewis, R., B.A., M.A. *Simon Fraser*, M.L.I.S. *British Columbia*, Information Services & Collection Development
Liu, I., B.Sc. *Wuhan, China*, M.L.I.S. *Western*, Bibliographic Control Services
Lonardo, A., B.A., M.A. *Concordia*, M.L.S. *McGill*, Information Services
Penney, S., B.A. *Memorial*, M.L.I.S. *Western*, Bibliographic Control Services
Pretty, H., B.A. *Williamette*, M.L.I.S. *Washington*, Bibliographic Control Services
Quigley, C., B.F.A. *York*, M.I.St. *Toronto*, Archives and Special Collections
Riggs, B., B.A.(Hons.), B.Ed., M.A. *Memorial*, M.I.St. *Toronto*, Head, Archives and Special Collections
Ritcey, J., B.A. *Memorial*, M.L.S. *Dalhousie*, Head, Centre for Newfoundland Studies
Rodgers, W., B.A.(Hons.) *Memorial*, M.A. *Ottawa*, M.L.I.S. *Western*, Information Services & Collection Development
Rose, K., B.A., M.L.I.S. *Western*, M.A. *Wilfred Laurier*, Ph.D. *Waterloo*, Information Services & Collection Development
Seeman, D., B.A. *Alberta*, M.T.S. *Wycliffe College, Toronto*, M.I.St. *Toronto*, Bibliographic Control Services
Taylor-Harding, D.E., B.Sc. *Guelph*, M.L.S. *Western Ontario*, Information Services
Tiller, A., B.A., M.A. *Memorial*, M.L.I.S. *Western*, Collections Development
Warner, P., B.A. *Memorial*, M.L.I.S. *Western*, Archives and Special Collections
Wood, A., B.A., M.A., M.A.(L.S.) *Michigan*, Honorary Research Librarian

6.24.3 Health Sciences Library

www.library.mun.ca/hsl/index.php

Barnett, L., B.Sc. *McGill*, M.L.I.S. *Dalhousie*, Acting Associate University Librarian
Farrell, A., B.A. *Acadia*, M.L.I.S. *Dalhousie*, Public Services Librarian
Glynn, L., B.A. *Memorial*, M.L.I.S. *British Columbia*, Graduate Diploma in Clinical Epidemiology *Memorial*, Public Services Librarian
Morgan, P., B.A. *Memorial*, M.L.S. *McGill*, M.B.A. *Memorial*, Information Resources Librarian

6.24.4 Ferriss Hodgett Library

www.library.mun.ca/swgc/index.php

McGillis, L., B.A. *McGill*, M.L.S. *Toronto*, Associate University Librarian (Grenfell Campus)
Rose, C., B.F.A. *Simon Fraser*, M.L.I.S. *Dalhousie*, Public Services Librarian

Information regarding the University Library is located at **General Information, The University Library**.

6.25 Vice-President (Administration and Finance), Office of the

www.mun.ca/vpadmin/

Vice-President (Administration and Finance)
Decker, K., B.Comm.(Hons.) *Memorial*, C.A.

Director
Tibbo, C., B. Comm., M.B.A. *Memorial*

The Vice-President (Administration and Finance) is the senior administrative and financial executive officer of the University. The Office provides strategic leadership in the areas of Human Resources, Finance, Computing and Communications, Risk Management, Health & Safety, Privacy, and Facilities Management.

6.26 Vice-President (Grenfell Campus), Office of the

www.grenfell.mun.ca/administration/Pages/vice-presidents-office.aspx

Vice-President (Grenfell Campus)
Bluechardt, M.H., B.P.H.E., M.Sc. *Lakehead*, Ph.D. *Toronto*

Associate Vice-President (Grenfell Campus), Academic
Peddle, D., B.A., M.A. *Memorial*, Ph.D. *Ottawa*

Associate Vice-President (Grenfell Campus) (Administration and Finance)
Bradshaw, G., B. Eng, M.B.A. *Memorial*

Associate Vice-President (Grenfell Campus), Research
Card, A., B.Ed.(Hons) *DeMontfort*, M.A.(Ed.), Ed.D. *Southhampton*

Working in close collaboration with the other Vice-Presidents and members of the senior management team of the University, the Vice-President (Grenfell Campus) reports directly to the President and serves as the chief academic and administrative officer of the Grenfell Campus. The Vice-President (Grenfell Campus) is responsible for providing academic and administrative leadership to the Grenfell Campus and its 1,300 students, almost 300 faculty and staff and 16 degree programs.

6.27 Vice-President (Marine Institute), Office of the

www.mi.mun.ca/vpoffice/

Vice-President (Marine Institute)
G. Blackwood, B.Sc.(Hons.), M.A. *Memorial*

Associate Vice-President (Marine Institute), Academic and Student Affairs
Shea, R.J., B.A., B.S.W., M.Ed. *Memorial*, Ph.D. *Calgary*

Working in close collaboration with the other Vice-Presidents and members of the senior management team of the University, the Vice-President (Marine Institute) reports directly to the President and serves as the chief academic and administrative officer of the Marine

Institute Campus.

6.28 Vice-President (Research), Office of the

www.mun.ca/research/about/vpr/

Vice-President (Research)
Marceau, R., B.Eng., Ph.D. *McGill*, M.Sc.A. *École Polytechnique*

Associate Vice-President (Research), Collaborations and Partnerships
Gosine, R.G., B.Eng. *Memorial*, Ph.D. *Cambridge*, FEC, P.Eng.

The Office of the Vice-President (Research) is responsible for promoting and enhancing the university's broad range of research activities. Specific priorities for the Vice-President (Research) include: Providing leadership in the execution of the University's Strategic Research Framework; supporting researchers across all academic disciplines; encouraging the full range of research at Memorial University of Newfoundland, including fundamental and applied research and creative scholarly activities; building partnerships with other universities, research organizations, government and the private sector, locally, nationally and internationally; increasing research funding to Memorial University of Newfoundland and other research organizations in the province; and enhancing the dissemination, application and commercialization of research results generated at Memorial University of Newfoundland.

7 General Information

Memorial University of Newfoundland is the only university in Newfoundland and Labrador. It has campuses in St. John's and in Corner Brook, as well as Harlow, England.

7.1 The Beginning

Memorial University College was established as a memorial to the Newfoundlanders who had lost their lives on active service during the First World War; it was later rededicated to also encompass the province's war dead of the Second World War. The College opened its doors on the old Parade grounds in St. John's to a total student body of 55 on September 15, 1925.

7.2 University Status

The elevation of the College to the full status of a university was one of the priorities of the first post-Confederation Government. At the initial session of our Provincial House of Assembly, July 13, 1949, the intention of the Government of the day was conveyed by the then Lieutenant-Governor, the Honourable Sir Albert Walsh, in these words from the Speech from the Throne:

> "It is considered that Newfoundland should have her own degree-conferring University and you will be invited to consider legislation which would confer upon the Memorial University College the status of a university. It is planned to widen and improve the functions, and thus increase the public usefulness of this institution created originally in honour of our illustrious dead of the First World War."

Royal assent was given the Bill creating The Memorial University of Newfoundland on August 13, 1949, exactly one month to the day from the opening of the House. The Board of Regents and the Senate were inaugurated in May 1950, and the first Convocation of the University was held on June 3, 1950, when the first degrees were awarded.

7.3 A Period of Expansion

With university status, Memorial University of Newfoundland entered a period of rapid growth that was to continue into the 70s. In 1949-1950, there was a student body of 307 in the new University; in the academic year 1961-1962, when the University moved to its present campus, the student enrolment had reached 1745 full-time and 152 part-time. Ten years later, 1971-1972, the student population, including full- and part-time students on degree programs, was 10,980.

Meanwhile, there were equally dramatic changes in the variety and extent of available academic programs. In the early years of the University, there were two Faculties (Arts and Science, and Education). While the academic structure was quite similar in 1961, when the University moved to a new campus on Elizabeth Avenue in St. John's, areas of instruction, course offerings and degrees awarded had all increased.

Today, the University offers more than 100 undergraduate and graduate degree programs through six Faculties -- Arts, Science, Education, Medicine, Engineering and Business Administration; and six Schools -- Graduate Studies, Nursing, Human Kinetics and Recreation, Social Work, Music and Pharmacy; and also offers degree programs in Fine Arts and Resource Management. Information regarding enrolment statistics can be found in the Fact Book at www.mun.ca/ciap/Analysis/fact_book.php.

In 1975, the University established a campus in Corner Brook. The College was re-named the Sir Wilfred Grenfell College in 1979 honouring the memory of the medical missionary who pioneered medicine in Northern Newfoundland and along the coast of Labrador. In 2010 the campus in Corner Brook was renamed Grenfell Campus, Memorial University of Newfoundland. Since its opening, Grenfell has progressed from a junior college offering first- and second-year courses to providing entire degrees in the areas of arts, fine arts, science, business administration, resource management and nursing. The first degrees, in the disciplines of theatre and visual arts, were introduced in 1988. Most recently, Grenfell has introduced degree programs in tourism studies and sustainable resource management and in collaboration with the Faculty of Education now offers a Bachelor of Education Program (Primary/Elementary) fast-track option. Grenfell Campus currently offers 16 degree programs. For more information see www.swgc.mun.ca.

In 1992 the Marine Institute joined the University, becoming the Fisheries and Marine Institute of Memorial University of Newfoundland. Founded in 1964, the Marine Institute offers a range of certificate, diploma and degree programs in fisheries and marine technology and is involved in research and technology transfer. For more information see www.mi.mun.ca.

Memorial University of Newfoundland's faculty and students actively participate in research and development. This University is one of the most important research facilities in Atlantic Canada and has developed numerous research programs and facilities that are among the most advanced in the world. For a complete listing of research facilities see www.mun.ca/research/about/ors/.

7.4 The Campuses

7.4.1 St. John's

www.mun.ca

The St. John's campus covers a total area of approximately 220 acres. It is divided by Prince Philip Drive, a four-lane arterial road that runs east to west across the campus. To the south, the boundary is Elizabeth Avenue; to the north, Long Pond and Kelly's Farm. The

western boundary follows Westerland Road, west along Prince Philip Drive and north along Wicklow Street; on the east, the campus is bounded by Higgin's Line and adjoins the St. John's Arts & Culture Centre property on Allandale Road.

On the campus to the south of Prince Philip Drive are the Arts and Administration, Science, Chemistry-Physics, Education (G.A. Hickman), Mathematics (Henrietta Harvey), Physical Education, Biotechnology, Facilities Management and Music (M.O. Morgan) buildings; as well as the Queen Elizabeth II Library, Bruneau Centre for Research and Innovation, Paton College residence complex, Burton's Pond Apartments, Campus Childcare Inc., and a number of smaller buildings. The Works recreation complex was opened in 2002, comprising the Aquarena, Field House and other sports and recreation facilities on campus. Spanning Prince Philip Drive is the Smallwood Centre, containing student services and student union operations, as well as recreation and dining facilities.

North of Prince Philip Drive are the Health Sciences Centre incorporating the Faculty of Medicine, the School of Nursing, the School of Pharmacy, and the General Hospital Corporation; the Engineering (S.J. Carew), the Alexander Murray, the Faculty of Business Administration, and the C-CORE (Captain Robert A. Bartlett) buildings, St. John's College, Coughlan College, Queen's College, and Spencer Hall. The National Research Council's Institute for Ocean Technology is also located on the north side of the campus. Slightly further north is the Memorial University of Newfoundland Botanical Garden. The Ocean Sciences Centre is located to the west at Logy Bay. Further information may be obtained from the website at www.mun.ca.

7.4.2 Fisheries and Marine Institute

www.mi.mun.ca/

The Fisheries and Marine Institute is headquartered on Ridge Road in St. John's, and is Canada's leading centre of education, training, applied research and technology transfer for the ocean industries. As part of Memorial University of Newfoundland, Marine Institute offers degrees, advanced diplomas, diplomas of technology, certificates in such fields as marine transportation, food and water quality, naval architecture, aquaculture, coastal zone management and marine environmental.

The institute has a number of state-of-the-art centres and units, including the Offshore Safety and Survival Centre (OSSC), the Safety Emergency and Response Training Centre (SERT), the Centre of Marine Simulation (CMS), the Centre for Aquaculture and Seafood Development (C-ASD), MI International and the Centre for Sustainable and Aquatic Resources (C-SAR). These areas lead to the institute in applied research and technology transfer and also provide training to a variety of industry clients. Further information may be obtained from the website at www.mi.mun.ca/.

7.4.3 Corner Brook

www.swgc.mun.ca

Memorial University of Newfoundland's Grenfell Campus stands on a magnificent 185-acre site with a spectacular view of the city of Corner Brook and the Bay of Islands.

The campus was established in 1975, and in 1979 was named in honour of Sir Wilfred Grenfell, a medical missionary who pioneered medicine in northern Newfoundland and along the coast of Labrador. It was renamed Grenfell Campus in 2010. Located on University Drive, Grenfell’s campus features four academic buildings. The Arts and Science building houses administrative offices, academic classrooms and labs, recreational facilities, a bookstore and a student residence. Student housing has since been expanded to include eight chalet-style apartment buildings, and ground was recently broken to construct another major residence complex on campus. The Fine Arts building features state-of-the-art facilities for theatre and visual arts programs. The Library and Computing building contains the Ferriss Hodgett Library, a computer lab and lecture hall facilities. The Student Centre, an annex to the Arts and Science building, provides dining and recreational space for the student population, as well as office space for the Grenfell Campus Student Union. The Forest Centre houses classroom, lab and lecture space, as well as the offices of the Canadian Forest Service and other partners. Through a partnership with the city of Corner Brook, Memorial University of Newfoundland assumed operation of the city's civic centre (the Pepsi Centre), which houses two ice surfaces, a fitness centre, and meeting, conference and concert venues.

Grenfell’s programs are a testament to the beauty that surrounds the campus. Artists find their inspiration in the landscape and culture of the area. Scientists and researchers strive to protect the natural wonder of the place. Historians research our varied history, and literary enthusiasts write about their sense of where we are. This small, spectacular campus offers a personalized undergraduate education in a wide variety of interdisciplinary experiences: students may choose from degrees in arts, business administration, fine arts, education, nursing, science or resource management. Grenfell’s low student-instructor ratio ensures that individual attention is the norm and there is ample opportunity to get to know the faculty. Further information may be obtained from the website at www.swgc.mun.ca.

7.4.4 Harlow

www.mun.ca/harlow

Directors of MUN (UK) LTD

Dr. G. Kachanoski, President and Vice-Chancellor, Chair
Dr. D. Wardlaw, Provost/Vice-President (Academic)/Pro Vice-Chancellor
Mr. J. Andrews
Mr. D. Linfield
Mr. H. Short

Interim Director

Mr. R. Wells

General Manager

Ms. S. Wright

Finance Manager

Mr. S. Hatchett

In 1966 the Board of Regents approved the establishment of a small residential Campus at Harlow, Essex approximately midway between London and Cambridge. The Campus went through extensive modernisation in 2002 and the refurbished Campus was designed to meet the needs of today’s undergraduate and graduate students – those from Memorial University of Newfoundland wishing to study in Europe and those in Europe interested in pursuing studies at Harlow Campus. The Campus provides technologically equipped meeting facilities and residence accommodations for up to 51, as well as excellent food service capacity.

Up until March 2007, the Campus was operated by the Harlow Campus Trust, but in April 2007 the trust was replaced by a new company entitled MUN (UK) LTD, a company limited by guarantee and incorporated under English Law, to direct the operations of the Campus.

The main Campus building is a converted 19th century Maltings (formerly used for drying barley for brewing) - accommodating 40 students in twin ensuite accommodation, which can be converted to single accommodation when required. In addition there is a purpose designed single bedroom for a disabled guest. A further 10 students can be accommodated in Cabot House, a self-contained residence

house in a 17th century cottage with four twin rooms and two single rooms all with shared facilities.

Each bedroom in both the Maltings and Cabot House has a telephone and wired and wireless Internet access.

The Campus has three fully self-contained faculty properties each with one double and one twin room. These are two apartments at 44 and 46 Market Street and St. John's Cottage.

Conference/training space is available in St. John's House, which is the main lecture hall situated in a converted Victorian Schoolhouse. The lecture hall is fully networked and has audio visual connectivity. Flexible seating arrangements means the facility can comfortably accommodate up to 30 delegates. Additional conference/training space is available in the Lord Taylor Room situated in the Maltings. This conference room is fully networked and has flexible seating arrangements accommodating up to 20 delegates. Video conferencing facilities are also available.

The Resources Room in the Maltings accommodates the library and small computer suite (which is set up to be additional teaching space when required). An area of the room is designed to be quiet space with study cubicles and comfortable seating.

There are a number of scholarships, bursaries and awards available to students wishing to attend Harlow. For further information refer to the **Scholarships, Bursaries and Awards** section of the University Calendar.

Specific enquires about academic programs offered at the Harlow Campus should be directed to the head of the appropriate academic unit or Mr. Robert Wells, Interim Director, Harlow Campus, Memorial University of Newfoundland, St. John's, NL, A1B 3X8, or by telephone at (709) 864-8093, or by fax at (709) 864-7941.

General enquiries about the Harlow Campus should be directed in writing to Ms. Sandra Wright, General Manager, Memorial University of Newfoundland, Harlow Campus, The Maltings, St. John's Walk, Market Street, Harlow, Essex CM17 OAJ, UK., or by telephone at 011 44 1279 455902, or by fax at 011 44 1279 455921, or by e-mail at sandra.wright@mun.ca.

Up to date information on the Harlow Campus and academic programs is available at www.mun.ca/harlow.

7.5 Objectives of the University

The objectives of Memorial University of Newfoundland are: to develop in the province an institution of higher learning deserving of respect for the quality of its academic standards and of its research; to establish new programs to meet the expanding needs of the province; and to provide the means whereby the University may reach out to all the people.

In 1994 the University adopted a mission statement:

> Memorial University is committed to excellence in teaching, research and scholarship, and service to the general public.
>
> Memorial University recognizes a special obligation to educate the citizens of Newfoundland and Labrador, to undertake research on the challenges this province faces and to share its expertise with the community.

This mission is at the core of this University's plans for its programs, campuses and activities at home and abroad. To learn more about the University's evolving plans and priorities, see www.mun.ca/strategicplanning/.

7.6 Presidents of Memorial University College

1925 - 1933 Mr. John Lewis Paton
1933 - 1949 Dr. Albert G. Hatcher

7.7 Presidents of the University

1949 - 1952 Dr. Albert G. Hatcher
1952 - 1966 Dr. Raymond Gushue
1966 - 1967 Mr. M.O. Morgan *(pro tempore)*
1967 - 1973 The Rt. Hon. the Lord Taylor of Harlow
1973 - 1981 Dr. M.O. Morgan
1981 - 1990 Dr. Leslie Harris
1990 - 1999 Dr. Arthur W. May
1999 - 2007 Dr. Axel Meisen
2007 - 2009 Dr. H.E.A. (Eddy) Campbell (Acting)
2009 - 2010 Dr. C. Loomis *(pro tempore*)
2010 - Present Dr. G. Kachanoski

7.8 Chancellors of the University

1952 - 1961 The Rt. Hon. Viscount Rothermere of Hemsted
1961 - 1968 The Rt. Hon. Lord Thomson of Fleet
1971 - 1979 Dr. G. Alain Frecker
1979 - 1988 Dr. Paul G. Desmarais
1994 - 2008 Hon. Dr. John C. Crosbie
2008 - 2012 General Rick J. Hillier (Retired)
2012 - Present Dr. Susan Dyer Knight

7.9 Chairs of the Board of Regents (Established May, 1950)

1950 - 1954 Hon. Sir Albert Walsh
1954 - 1968 Dr. Edmund J. Phelan
1968 - 1974 Hon. Dr. Gordon A. Winter
1974 - 1982 Hon. Dr. Frederick Russell
1982 - 1991 Dr. Charles White
1991 - 1997 Dr. Janet Gardiner
1997 - 2002 Dr. Edward Roberts
2002 - 2003 Chris Decker
2003 - 2004 Dr. Georgina Hedges *(pro tempore)*
2004 - 2006 Lorne Wheeler
2005 - 2007 Dr. Georgina Hedges *(pro tempore)*
2007 - 2008 Gilbert Dalton
2008 - 2012 Robert Simmonds
2012 - Present Iris Petten

7.10 University Constitution

The Constitution of the University is embodied in an Act of the House of Assembly of Newfoundland entitled *An Act Respecting the Memorial University of Newfoundland*, Chap. 231, Revised Statutes of Newfoundland (as amended). The *Act* delineates the authority and the functions of the University and its parts, as follows:

> There shall be a university which shall be called the Memorial University of Newfoundland, consisting of a Chancellor, Convocation, Board of Regents, Senate, Faculty Councils and the Faculties and which shall be a body politic and corporate. No other university having corporate powers capable of being exercised within Newfoundland shall be known by the same name, nor shall any other university have power to grant degrees.
>
> The University shall have full power and authority from time to time and at all times to establish and maintain such faculties, colleges, schools, institutions, departments, chairs and courses as to the Board of Regents may seem meet, and to give instructions and training; to grant degrees, including honorary degrees, diplomas and certificates of proficiency; to provide facilities for the prosecution of original research in every branch of knowledge and learning and to conduct and carry on such research work; and generally, to promote and carry on the work of a university in all its branches.

7.10.1 The Board of Regents

The management, administration and control of the property, revenue, business and affairs of the University are vested in a Board of Regents, consisting of:

1. three ex-officio members
   a. the Chancellor of the University
   b. the President of the University
   c. the Vice-President of the University who is the Pro Vice-Chancellor;
2. six members elected by the Alumni Association of the University;
3. seventeen members appointed by the Lieutenant-Governor-in-Council; and
4. four members appointed by the Lieutenant-Governor-in-Council being full-time students of the University who
   a. meet the requirements set out in the regulations, and
   b. are recommended to the Lieutenant-Governor-in-Council by the board following the recommendation to the board of one candidate each from the following student unions:
      i. the Memorial University of Newfoundland Students' Union,
      ii. the Graduate Students' Union,
      iii. the Marine Institute Students' Union, and
      iv. the Grenfell Campus Student Union.

7.10.2 The Senate

Matters of an academic character are in general charge of the Senate of the University, consisting of the following:

1. The Chancellor of the University;
2. ex-officio members who shall be
   a. the President of the University, who shall be the chairman thereof,
   b. the Vice-President (Academic) of the University, who shall be the deputy chairman thereof,
   c. the Deputy Minister of Education or a representative of the Deputy Minister,
   d. the Vice-President of the Grenfell Campus,
   e. the Deans of the Faculties of the University,
   f. the Dean of Graduate Studies,
   g. the University Librarian,
   h. the University Registrar, and
   i. such other persons holding office within the University or in any of the campuses or institutions affiliated with the University chosen in such number and manner as may be approved by the Board;
3. such members from the academic staff of the Faculties and Professional Schools of the University, exclusive of any person who is a member by virtue of paragraph 2., elected in such number and manner as may be approved by the Board, but the number elected under this paragraph shall be not less than twice the number of members named or chosen under paragraph 2.; and
4. thirteen members from the students in attendance at the University, including at least one student from the Marine Institute, one graduate student and one student from Grenfell Campus with all members to be chosen in a manner approved by the Board.

7.10.3 Convocation

Convocation of the University, as provided in the *Act*, is composed of the Chancellor, the President, the Senate, the Board of Regents, all persons who are graduates of the Memorial University College, all persons holding academic appointments with the University whose names are added to the roll of the Convocation by the Registrar of the University from time to time upon instructions from the President, and all persons who have become graduates of the University. The functions of Convocation are chiefly elective, but it may also consider all questions affecting the well-being and prosperity of the University and make representations from time to time on such questions to the Senate, which shall consider the same and return to the Convocation its conclusions thereon.

7.10.4 Affiliation

The *Act* provides that, subject to the approval of the Lieutenant-Governor-in-Council, the University may affiliate with any college or institution established in the province for the promotion of Arts and Science, or for instruction in Law, Medicine, Nursing, Education, Engineering, Agriculture or in any other useful branch of learning, and to dissolve any such affiliation. The institution which has become affiliated with the University under this provision is Queen's College, St. John's.

7.11 Queen's College

7.11.1 Faculty of Theology

Queen's College, founded in 1841, is an Associate Member of The Association of Theological Schools in the United States and Canada and is affiliated with Memorial University of Newfoundland. It has a Faculty of Theology which offers courses in theology and in professional training for ministry. Under Legislative authority it confers the degrees of Master of Divinity, Master of Theological Studies, and Bachelor of Theology and grants a Diploma in Theology and Ministry and an Associate in Theology.

Further information may be obtained by contacting the College in writing to The Registrar, Queen's College, St. John's, NL, A1B 3R6, or by telephone to (709) 753-0116, (877) 753-0116 (toll free), by fax to (709) 753-1214, by e-mail to queens@mun.ca or through the website at www.mun.ca/queens.

7.12 Academic Dress

The academic dress for matriculated undergraduates of the University shall be similar to the Scholar's gown of the University of Oxford. It shall be worn whenever the President so directs.

The gowns of the Bachelors shall be of black stuff. The gowns of the Masters shall be of black stuff or silk. The gowns of the Doctors shall be of fine scarlet cloth or silk, or of black stuff or silk.

The pattern of the Bachelor's gown shall be similar to that of the Oxford Bachelor's gown. The pattern of the Master's gown and the Doctor's black gown shall be similar to that of the Oxford Master's gown, except that the Doctor's gown shall have an edging of black silk braid at the opening of the sleeve. The Doctor's scarlet gown shall be similar to that of the Oxford Doctor of Divinity's gown.

The hoods of the Bachelors shall be made of black stuff, the hoods of the Masters of black silk, and the hoods of the Doctors of scarlet silk. They shall be full in shape and lined with the University colours of claret and white. The hoods of the Bachelors shall be trimmed with white fur, the tippets with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Masters shall be edged with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Doctors shall be edged with silk in the colours distinctive of the Faculty or Degree; however, the hood of the Doctor of Philosophy shall be of claret silk, lined and edged with claret silk.

The University hood, worn by official representatives of Memorial University of Newfoundland participating in ceremonies, shall be made of black stuff, and lined and edged with claret and white silk.

The distinctive colours for the degrees shall be:

B.A., B.A. (Police Studies), M.A. - White
B.B.A., B.Comm., B.Comm.(Co-op.), I.B.B.A., M.B.A., M.O.G.S. - Tan
B.Ed., B.Ed.(Elementary), B.Ed.(Intermediate/Secondary), B.Ed.(Native and Northern), B.Ed.(Primary), B.Ed.(Post-Secondary), B.Ed. (Primary/Elementary), B.Mus.Ed., B.Sp.Ed., B.Voc.Ed., M.Ed - Light Blue
B.Eng., M.Eng., M.E.M. - Orange
B.F.A.(Theatre), B.F.A.(Visual Arts) - Amethyst
B.Kin., B.Kin.(Co-op.), B.P.E., B.P.E.(Co-op.), B.Rec., B.Rec.(Co-op.), M.P.E., M.Sc.(Kinesiology) - Sage Green
B.M.S., B. Tech, M.M.M., M.M.S.(Fisheries Resource Management), M.T.M. - Navy Blue
B.Mus., M.Mus. - Pink
B.N., M.N. - Coral
B.R.M. - Citron
B.Sc., M.A.S., M.A.Sc., M.A.S.P.(Co-op), M.Env.Sc., M.Sc., Psy.D. - Gold
B.Sc.(Pharmacy), M.Sc.(Pharmacy) - Clover
B.S.W., M.S.W. - Ruby Gem
M.D., M.P.H., M.Sc.(Medicine) - Green
M.A.Ed. (Education Francophone Literatures and Cultures), M.E.R. - Chocolate Brown
M.Phil., Ph.D. - Claret
M.W.S. - Purple

The caps of Bachelors and Masters shall be black and of the square shape, with black tassel. The caps of the Doctors shall be similar to the Oxford Doctor's bonnet.

The academic dress for the Officers of the University shall be as follows:

Chancellor - a silk gown heavily embroidered with gold braid

Vice-chancellor - a silk gown embroidered with gold braid

Pro vice-chancellor - a silk gown embroidered with gold braid

Registrar and other Officers of the University - gowns of a pattern approved by Senate

7.13 The University Library

www.library.mun.ca/

The University Library consists of the Queen Elizabeth II Library, the Health Sciences Library, and the Dr. C.R. Barrett Library, Fisheries and Marine Institute, all in St. John's, and the Ferriss Hodgett Library in Corner Brook. These four units together have a collection equivalent to 2.5 million volumes and more than 26,000 current journal subscriptions. This collection serves as the major information resource for the University as well as the province. All units of the library system may be used by all students, faculty and staff, as well as the community at large.

7.13.1 Queen Elizabeth II Library

The Queen Elizabeth II Library was opened for service in January 1982. It is an impressive structure of 200,000 square feet on five levels. It has a seating capacity of 2,000 and can hold 2.6 million physical volumes. The Information Services Division, located on the main floor (second level), provides assistance to people wishing to make use of the library's resources and services. This division provides reference and computer-assisted bibliographic search services. Library tours and individual or group instruction in the use of the library and its resources may be arranged for students through this division. The Commons part of Information Services is located on the Library's main floor. The Commons is a partnership between Computing and Communications, the Queen Elizabeth II Library, and the Writing Centre. The Commons provides access to print, electronic, and technology resources with the support and expertise needed to help users in the use of these resources. The wall space in the Commons is called First Space and is used to highlight the work of the fine arts students of Memorial University of Newfoundland. The Government Documents Section contains a depository collection of Canadian government documents together with an extensive collection of material from the United States and other countries and

international organizations. Document Delivery provides interlibrary loan and services to off-campus students. The Library's Centre for Newfoundland Studies collects all published material pertaining to Newfoundland and Labrador, as well as manuscript materials. The Music Resource Centre, located in the School of Music, contains scores, sound recordings, and listening equipment.

7.13.2 Health Sciences Library

The Health Sciences Library is located on the ground floor of the Health Sciences Centre on the north campus of the University. It is a designated Canadian MEDLINE Centre which provides access to computer-assisted searches of the world's biomedical literature on demand in support of clinical, teaching, and research interests.

The Health Sciences Library has a collection of over 40,000 books on medicine, nursing, dentistry, pharmacy and allied health subjects and subscribes to more than 1700 paper and electronic journals. It maintains an audio-visual collection of over 1500 titles, which includes videotapes, slides, microfiche/film and audio cassettes.

7.13.3 Dr. C.R. Barrett Library

The Dr. C.R. Barrett Library is located on the main floor of the Fisheries and Marine Institute. It offers a comprehensive range of library and audio-visual services to students, faculty, and staff at the Fisheries and Marine Institute, the College of North Atlantic Engineering Technology Centre and to the Newfoundland and Labrador marine industries.

The library collection supports study and research in fisheries and aquaculture, marine engineering, nautical science, and the aquatic environment. The collection also includes significant holdings in engineering.

Library holdings include 50,000 books and technical reports, 400 current magazine and newspaper subscriptions, print and electronic reference sources, 1,400 films and videos, maps and pamphlets. The collection includes 4,500 ship drawings.

7.13.4 Ferriss Hodgett Library

The Ferriss Hodgett Library is located on levels 2 and 3 of the Library & Computing Building, Grenfell Campus, with seating for 203 users and includes group study rooms, audio-visual and computer carrels.

The Library holds over 100,000 books and 450 current subscriptions, along with collections of audio-visual materials, government documents, microforms, periodicals, and access to many e-journals.

A full range of public services is available including reference assistance, orientation tours and interlibrary loans, as well as access to electronic information resources, Internet, spreadsheet, word processing, and presentation software.

8 Student Affairs and Services

www.mun.ca/student/home/

The Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies provides leadership and co-ordination in improving the student academic learning experience and student success. In partnership with the entire university community the position provides leadership to create and maintain integrated and effective pan-university academic and non-academic support services for students and ensures that interests of students are represented in the University's decision-making processes and committee activities. The Deputy Provost fosters synergistic interactions between academic units and non-academic support and Memorial University of Newfoundland's undergraduate and graduate student organizations units en route to a more integrated provision of services to support students inside and outside the classroom.

The following departments are included in the portfolio of the Deputy Provost (Students): Aboriginal Resource Centre; Blundon Centre; Career Development and Experiential Learning; Co-operative Education; Counselling Centre; Housing, Conference, and Food Services; International Centre; Office of the Registrar; Office of Student Recruitment; Scholarships and Awards; Service Learning; Student Health Services; Student Success; Student Volunteer Bureau; and the University Bookstore.

8.1 Canadian Forces University Training Plans

Selected students may qualify for financial assistance through these Canadian Forces University Training Plans: the Regular Officer Training Plan (ROTP), the Regular Officer Training Plan (ROTP-Coop), the Dental Officer Training Plan (DOTP), the Medical Officer Training Plan (MOTP), and the Reserve Entry Scheme Officer (RESO). Full details may be obtained in writing to the Canadian Forces Recruiting Centre Detachment St. John's, Sir Humphrey Gilbert Building, 165 Duckworth Street, St. John's, NL or the Canadian Forces Recruiting Centre Detachment Corner Brook, CIBC Building, 9 Main Street, Suite 203, Corner Brook, NL.

8.2 Career Development and Experiential Learning (CDEL)

Career Development and Experiential Learning (CDEL) encompasses a broad range of programs designed to assist undergraduate, graduate students, and alumni of the University explore their career options and gain learning based work or volunteer experience. The Department includes the Centre for Career Development, Experiential Learning, and the Student Volunteer Bureau.

8.2.1 Centre for Career Development

The Centre for Career Development assists students and alumni explore their career options. The Centre provides labour market information, employability skills workshops, individual consultations, and employment counselling, and enables students to gain practical career-related experiences.

The Centre helps students gather information relevant to educational and career goals and assists students and alumni develop both short and long-term career plans. Workshops are offered to enhance the job search process for students and alumni.

The Centre currently markets Memorial University of Newfoundland students to local, national, and international employer groups as well as assists employers with their on-campus recruitment needs. The Career and Graduate School Fair along with information sessions are provided to assist students in their transition to the world of work.

Postings for summer, part-time, and graduate employment are advertised throughout the year at MyMunLife. Students are encouraged to check the Centre's postings on a regular basis. The Centre for Career Development is located on the fourth floor of the Smallwood Centre in UC4002 and is open from 9:00 a.m. to 5:00 p.m. The website for the Centre can be viewed at www.mun.ca/cdel.

8.2.2 Experiential Learning

Experiential Learning provides support to the Division of Co-operative Education around marketing, employment program administration, interview facilitation and information technology; delivers on-campus employment programs for students such as SWASP and MUCEP; supports and promotes opportunities for students to "go abroad" through academic exchange, work and/or volunteer experience; offers

experiential learning opportunities to students, particularly service learning through curricular and co-curricular programs and; works with academic programs on the administration of experiential learning based programs. Experiential Learning is located on the fourth floor of the Smallwood Centre, UC4000 and is open from 9:00 a.m. to 5:00 p.m. The website for Experiential Learning can be viewed at www.mun.ca/cdel.

8.2.3 Student Volunteer Bureau (SVB)

The Student Volunteer Bureau (SVB) is a resource centre and referral service for students interested in getting involved with volunteer work. It is a partnership between CDEL and MUNSU. Founded in 1983, the SVB is a by students, for students operation that aims to foster and enhance the quality of student life at Memorial University of Newfoundland. The Office is staffed by trained student employees and volunteers to assist individuals in finding volunteer placements both on-campus and in the community. The SVB coordinates the Volunteer Incentive Program (VIP), a program of three ascending award levels that was created to encourage and recognize student involvement in volunteer activities on and off campus. VIP is designed to promote career development and self-awareness, as each participant progresses through their university careers. The SVB also promotes and recognizes volunteerism by hosting the annual Get Involved and Volunteer Fair with MUNSU each Fall, as well as coordinating the annual MUN Volunteer Day Awards Ceremony each Spring. The SVB is located on the third floor of the Smallwood Centre, UC3011. The website for the SVB is www.mun.ca/cdel/volunteer/.

8.3 Counselling Centre

The primary function of the Counselling Centre is to help students develop their personal capabilities. Through individualized personal counselling and a wide range of programs, students are encouraged and helped to develop their own unique resources and thereby promote personal growth and intellectual development. The Centre also serves as a training centre for advanced students in a number of helping professions.

8.3.1 Chaplaincy

The Chaplaincy is currently comprised of chaplains representing the United, Salvation Army, Pentecostal and Roman Catholic denominations. The Chaplaincy attempts to provide resources, guidance and support for members of the university community. The Chaplaincy also seeks to bring a faith dimension to contemporary issues such as peace, justice, technology and science. The chaplains offer individual pastoral counselling as well as joint programs including weekly workshops, discussion groups, social activities and worship opportunities. Schedules of events are available from the chaplains or through the website at www.mun.ca/chaplaincy/. The Chaplaincy is located at UC 5001B.

8.3.2 Glenn Roy Blundon Centre for Students with Disabilities

The Glenn Roy Blundon Centre for Students with Disabilities coordinates services for students with disabilities and those with short-term illnesses and injuries attending Memorial University of Newfoundland's St. John's campus. Services and accommodations include: assistance arranging academic accommodations for tests and exams (medical or psycho-educational documentation is required), access to adaptive technology and software, orientation of new students, note-taking assistance, card access to wheelchair elevators and lifts on campus, in-servicing of faculty and staff regarding disability issues and accommodations, and a liaising network between students, faculty, staff, and community groups. A copy of the University's Policy on Academic Accommodations for Students with Disabilities is available at www.mun.ca/policy/site/index.php. For further information contact the Centre by visiting the University Centre, room UC4007, or by telephone to (709) 864-2156 (Voice), (709) 864-4763 (TTY), or by e-mail to blundon@mun.ca, or through the website at www.mun.ca/blundon.

For information about the services available at Grenfell Campus, contact the Student Services Learning Centre in person to AS235, or by telephone to (709) 637-6268, or through the website at www.grenfell.mun.ca/student-services/learning-centre.

For information about the services available at the Fisheries and Marine Institute, contact the Student Affairs Office in person to W3013C, or by telephone to (709) 778-0565, or by email to guidance@mi.mun.ca, or through the website at www.mi.mun.ca/departments/academicandstudentaffairs/studentaffairs/.

8.3.3 Individual and Group Counselling for Other Personal Concerns

In addition to individualized personal counselling, the Centre offers specialized group and/or training programs. For many students the fear of testing, fear of asserting one's self and continued mental and physical stress can lead to poor academic performance or personal problems. These, and other such difficulties, can be dealt with on either an individual or group basis, depending upon the student's needs. The Counselling Centre routinely offers a variety of groups: Assertiveness Training, Developing Healthy Relationships, Mood Management, Test Anxiety, and others on demand.

8.3.4 Learning Enhancement Programs

Through a "Drop-in Study Skills Clinic," students may actively enhance their learning capabilities and personal development. These drop-in sessions provide an opportunity to discuss a variety of concerns with a psychologist and develop helpful strategies to meet multiple academic needs. In the past, students have worked on reading and study skills, time management, oral presentations, organizing knowledge for writing term papers and essays, and test anxiety. Following initial contact, students may be registered in an online "Academic Skills Portfolio" in D2L for further work and follow-up. Learning enhancement programming trains students to employ a number of organizational techniques to comprehend and recall important concepts.

8.3.5 Psycho-Educational Testing

A psycho-educational assessment program is offered on a fee-for-service basis for students seeking academic accommodations.

The Counselling Centre is located in the Smallwood Centre, and is open 9:00 a.m. to 5:00 p.m. (4:30 p.m. in the summer), Monday through Friday. All services are free of charge to students and appointments can be made in person at UC5000 or by telephone to (709) 864-8874.

8.3.6 UCC 2020: Applied Cognitive and Affective Learning Strategies for Undergraduate Students

This 3 credit hour course is an introduction to cognitive and affective learning strategies and techniques with an emphasis on the application of these techniques in the students' own learning repertoires together with an overview of relevant research from cognitive psychology and related fields. Topics covered will include information processing, memory, forgetting, problem solving, metacognition, general and specific learning strategies, learning styles, and affective strategies. Students can receive credit for only one of UCC 2020 or University 2020.

8.3.7 Wellness Programs

Wellness Programs co-ordinate a broad range of health and wellness services for the student community. Our main mission is to raise awareness to the many self-care skills needed for all. Our programs consist of the peer helper program and the many other outreach events organized by this office. Located in the Counselling Centre, wellness education works with in collaboration with various campus and community organizations to help facilitate wellness promotion at the University.

Inquiries may be made in-person at UC5002A, by telephone to (709) 864-2659 or through the website at www.mun.ca/student/healthy/.

8.4 Firearms On Campus

Students are reminded that firearms (including air-rifles, air-guns and sling shots) may not be brought into, or used in, any part of the University except the rifle range.

8.5 Housing, Food and Conference Services

Housing, Food and Conference Services provides on-campus housing for students registered at Memorial University of Newfoundland and the Fisheries and Marine Institute, off-campus housing services, and food services for the St. John's campus. A student is responsible for locating his/her own accommodations on or off the campus. Information about services and applications for on campus housing is available through the website at: www.mun.ca/hfcs, or by e-mail at housing@mun.ca, or by telephone to (709) 864-7590/91/92, or in writing to Housing, Food and Conference Services, Room 309 Hatcher House, Memorial University of Newfoundland, St. John's, NL A1B 3P7.

8.5.1 On-Campus Housing

Memorial University of Newfoundland's St. John's campus has three styles of on-campus housing; traditional residence halls in Paton College, suite style in our new residence, and apartment style accommodations in Burton's Pond. The ten Paton College "Houses" are co-educational and provide accommodations, mostly in double occupancy (shared) bedrooms, for approximately 100 students in each residence. Each House has a kitchen, TV room, laundry room, study room, and computer room. Our new residence consists of two large wings, which will be home to 250 residents each. Accommodations are provided in a private bedroom with a semi-private (shared) washroom, and each floor includes a community lounge and meeting/study space. Accommodations in Paton College and the new residence are 'room and board' and all residents are required to purchase a meal plan as outlined under the **Food Services** section of this Calendar. Burton's Pond Apartments provides housing for approximately 500 students in four apartment buildings (Cabot Court, Cartier Court, Gilbert Court, and Guy Court). Each apartment consists of four single bedrooms and shared kitchen, living room, and bathroom. A services building, Corte Real, which is accessible to the residents 24 hours a day, includes a computer room, a laundry centre, a study room, a common room, and the residents' mail boxes. On-Campus Housing is also available for students with families in 12 two bedroom apartments in Baltimore Court.

Each application for On-Campus Housing must include a processing fee that is non-refundable and is not credited to the accommodations fees. Admission and readmission to On-Campus Housing is based on several factors, including scholarship, the applicant's potential to contribute to the quality of student life, suitability, and prior behavior. All applicants must reach their sixteenth birthday on, or before, the date they move in to residence. The University reserves the right to refuse admission, or readmission, to On-Campus Housing to any applicant. Any offer of accommodation for On-Campus Housing is conditional on the applicant being accepted as a student of Memorial University of Newfoundland, or the Fisheries and Marine Institute. An applicant who is not accepted to the University must contact the Housing Office and cancel their offer of accommodations immediately upon notification from the Office of the Registrar.

All residents moving into residence in the Fall semester are required to accept a two-semester Agreement (i.e. Fall and Winter semesters). Occupancy is normally from the day before the first day of classes until 12:00 noon on the day after the last regularly scheduled undergraduate examination, each semester. Residents who require accommodations between semesters, for academic reasons, may be provided accommodations, upon approval, if space is available. There is an additional charge for accommodations between semesters. Housing, Food and Conference Services reserves the right to deny students accommodations between semesters.

All residents of On-Campus Housing, and their guests, must abide by the Housing Regulations as set out in the University's *Code of Student Conduct*. For information regarding the *Code of Student Conduct* contact the Office of Student Affairs and Services.

8.5.2 Off-Campus Housing

The Off-Campus Housing (OCH) Office provides information, enhanced web resources, and social and educational programming for students of Memorial University of Newfoundland who are residing off campus. The staff of the Off-Campus Housing office conduct site visits, review the rental properties using the Off-Campus Housing Amenity Checklist, and maintain the Off-Campus Housing web site. The listings of accommodations are provided for information only and are not endorsed in any way by Memorial University of Newfoundland, or the department of Housing, Food and Conference Services. The University does not take any responsibility for these accommodations. Information about our Off-Campus Office is available at: www.mun.ca/student/och, or by email at och@mun.ca, or by telephone to (709) 864-3765.

8.5.3 Food Services

Food Services at Memorial University of Newfoundland's St. John's campus are provided by an external food services company. All residents of Paton College and the new residence are required to purchase a meal plan. Residents of Burton's Pond Apartments and Baltimore Court can opt to purchase a meal plan from the food services provider.

Meal plans are valid from the breakfast meal on the day following the first day of Check-In for On-Campus Housing until the evening meal on the day of the last regularly scheduled undergraduate examination. Meal plans are non-refundable.

8.6 International Student Advising

The International Student Advising Office is located in Corte Real, Burton's Pond Complex, Room 1000 C. Settlement and integration of foreign students are two major functions of the advisors. New students must meet with the International Student Advisors upon arrival for advice concerning their stay at the University and their compulsory health insurance program. Further information may be obtained by telephone to (709) 864-8895 or through the website at www.mun.ca/isa/main.

8.7 Student Financial Services

Information regarding the Canada - Newfoundland and Labrador Student Loans Program is available from Student Financial Services, Department of Education, located in Coughlan College. Student Financial Services can be reached by telephone to (709) 729-

4244/5849, email at www.studentaid@gov.nl.ca or through the website at www.ed.gov.nl.ca/studentaid/.

8.8 Student Health Service

The staff at Student Health Service are available to provide comprehensive health care and to assist students in taking responsibility for their own health. Primary functions of the Service are the diagnosis and treatment of illness, the activation and maintenance of wellness and the promotion of health education programs.

The Student Heath Service is located in room UC4023 on the fourth floor of the Smallwood Centre, and is open Monday through Friday, 8:30 a.m. to 4:00 p.m. by appointment only, except for emergencies. Walk-in clinics are scheduled throughout the week. Students can schedule appointments by telephone or in-person. To cancel an appointment email studenthealthcancel@mun.ca before 7:00 a.m. of the day of the appointment. Failure to do so will result in a $30.00 charge to the student's Memorial University of Newfoundland account. This email is only for cancellations and no appointments can be made through this e-mail address. Further information may be obtained by telephone to (709) 864-7597 or through the website at www.mun.ca/health.

8.8.1 International Students

International students are automatically enrolled, upon registration, in the mandatory emergency medical insurance plan. International students may opt-in their dependents. A personal medical card will be issued by the International Student Advising (ISA) Office and must be presented by the student each time medical or hospital services are required. The student must also sign a claim form for each medical or hospital service rendered. MCP cards are required for international students that are MCP eligible and should be presented first in the event of medical care. Further information may be obtained by contacting the International Student Advising Office.

Graduate international students eligible for provincial health coverage (MCP) should bring proof to the ISA office and opt out of the emergency plan and into the Graduate Students' Union (GSU) health plan.

Undergraduate international students eligible for provincial health coverage (MCP) should bring proof to the ISA office and opt out of the emergency plan and into the Memorial University of Newfoundland Students' Union (MUNSU) health plan.

8.8.2 Medical Records

All students' medical records are strictly confidential. No information is released without the request and written consent of the student.

8.8.3 Medical Services

Services provided include:

1. diagnosis and treatment of: physical illness, emotional problems, sexually transmitted diseases, injuries;
2. individual counselling on various aspects of health and wellness: smoking, fitness, weight control, nutrition, alcohol and drug abuse;
3. referral to: specialists, physiotherapists, hospital diagnostic services, other health care agencies;
4. reproductive health: pap smears, contraception, pregnancy - testing, referral services;
5. Injury rehabilitation programs;
6. AIDS (HIV antibody) testing: confidential blood tests, pre-test counselling, post-test counselling;
7. "Medicals" (non-insured service): pre-employment, pre-admission to professional schools, SCUBA diving, driver's license, TB skin test;
8. Educational materials on health issues;
9. MCP information and application forms; and
10. Vaccinations.

8.8.4 Medicals

"Medicals" (pre-employment, SCUBA, driver's licence, life insurance, etc.) are not covered by insurance plans and must be paid for by the student.

8.8.5 New Students

Students are encouraged to bring a copy of their medical records to the Student Health Centre. This is especially important for students who:

1. have chronic or recurrent illness, e.g. asthma, diabetes, inflammatory bowel disease, seizure disorders;
2. require refills of prescription drugs;
3. have a physical disability, e.g. cerebral palsy, spina bifida, visual or hearing impairment; or
4. have a history of mental illness.

8.8.6 Newfoundland and Labrador Students

MCP cards are required.

8.8.7 Payment

The University will bill the appropriate paying agency for the eligible medical services received at the Student Health Service.

8.8.8 Students From Other Canadian Provinces

Students from other Canadian provinces are required to bring their provincial medicare cards.

8.9 Student Success Programs

Student Success Programs is responsible for the development and administration of programs and activities for students, the identification and assessment of emerging campus trends, long range and strategic planning, fostering and supporting campus leadership as it relates to student governments, campus societies and campus policy development for students.

Student Success Programs works closely with students, staff and faculty and the community at large to maximize the quality of student and academic life for students. Student Success Programs is comprised of the following speciality areas:

8.9.1 Answers

Answers is a frontline service centre for a variety of programs and services for students. Answers coordinates leadership programs such as Orientation for students and parents, Leadership, Education and Preparation (LEAP!), Memorial Student Leadership Conference, Horizons, Memorial Ambassador and Not-for-credit Leadership Certificate Programs. It also offers information on the Canada-Newfoundland Student Loans Program, and coordinates the Campus Card program and locker rentals. For further information contact Answers by telephone to (709) 864-7461, by email to answers@mun.ca, or through the website at www.mun.ca/answers/about, or in-person at UC 3005.

8.9.2 Aboriginal Resource Office

The Aboriginal Resource Office provides a variety of services to the Aboriginal student population attending Memorial University of Newfoundland in St. John's. The Aboriginal Resource Office staff is entrusted to assist and/or refer students on matters related to: admission requirements, adaptation to an academic and urban environment, and educational information that may enhance the educational progress of current and prospective Aboriginal students. The Office also co-ordinates activities to raise awareness of Aboriginal culture on Campus and develops opportunities to engage Aboriginal students in life at Memorial University of Newfoundland. Inquiries can be made in-person at University Centre, UC 4003-4005, by telephone to (709) 864-3495 or (709) 864-8278, or through the website at www.mun.ca/aro.

8.9.3 Scholarships and Awards

Student Affairs and Services administers the Scholarships and Awards Program for the University, distributes out of Province Financial Aid, and emergency financial aid. Inquiries may be made in-person at UC4018, by telephone to (709) 864-3956, or through the website at www.mun.ca./scholarships/home.

8.9.4 Student Engagement

Student Engagement strives to increase student success through the enhancement of students' academic and non-academic engagement at the St. John's Campus. To support students' first year transition, many programs aim to provide students with timely information through preorientation webinars, campus information kiosks, visits to first year classes, and mid-term resource fairs. Student Engagement also provides support and consultation services to Student Affairs and Services in the area of program assessment and evaluation. Student Engagement is located in the University Centre, UC 3000. Hours of operation are Monday to Friday, 9:00a.m.- 4:45 p.m. For further information contact Student Engagement in-person at UC3000, or by telephone to (709) 864-7545,.or by email to sandarac@mun.ca.

8.10 Student Unions

8.10.1 Memorial University of Newfoundland Students' Union (MUNSU)

The Memorial University of Newfoundland Students' Union Act (1968) incorporated the Students' Union (MUNSU) as the official students' union representing undergraduate students at the University's St. John's campus.

The Students' Union provides a range of advocacy work to improve the lives of its members and increase accessibility of post-secondary education. It lobbies all levels of government and other decision-making bodies and organizes campaigns around these and other issues which are important to the membership. It also provides services to improve the quality of student life: the Attic (Copy Centre, Convenience, and Postal Service), Health and Dental Insurance, SafeDrive / WalkSafe, the Student Handbook/Dayplanner, Breezeway Bar, CHMR-FM radio, and others. The cost of services are partially funded by Students' Union fees paid by each undergraduate student upon registration. MUNSU assists students on an individual basis to resolve student aid as well as academic-based problems and appeals. Through the offices of the Director of Advocacy, problems with appeals, assessments, repayment, and general complaints in these areas are addressed.

The Students' Union offers free legal services to students and a legal aid supervisor is available for appointment. These sessions are not considered extended legal counsel. Students who have more serious issues may be referred to the MUNSU lawyer, for one free consultation, per issue, per semester.

MUNSU has established and provides funding for a number of Resource Centres on campus: Women's Resource Centre (WRC), International Students' Centre (ISC), Lesbian-Bisexual-Gay-Transgendered Resource Centre (LBGT-MUN), MUN DISC (Disability Information and Support Centre), Students Older than Average (SOTA), Student Parents Resource Centre, and the Aboriginal Students' Centre. The Students' Union also operates over 100 student clubs organized around a wide range of academic and extracurricular activities.

The Students' Union is a member of the Canadian Federation of Students (CFS) representing over half a million students across Canada. Further information may be obtained from the website at www.munsu.ca.

8.10.2 Students' Union Fee

All full-time and part-time undergraduate and graduate students of the University pay compulsory fees to their respective students' unions (MUNSU or GSU) and all students, upon registration, automatically become members of either MUNSU, the undergraduate students' union, or GSU, the graduate students' union.

8.10.3 The Graduate Students' Union (GSU)

The Graduate Students' Union (GSU) at Memorial University of Newfoundland is an organization run for graduate students by graduate students. Founded in 1967, the GSU is one of Canada's oldest independently incorporated graduate student governments. Every graduate student at the University becomes a member of the GSU upon registration. Presently, the graduate student body consists of over 3000 full and part-time students, thereby comprising more than 10% of the total student population at Memorial University of Newfoundland.

The Graduate Students' Union has two main functions: 1) to represent and protect the interests of the graduate students at all levels of university governance, and 2) to help enhance the quality of graduate student life at Memorial University of Newfoundland. Graduate student fees, presently $20 per semester per student, provide the GSU with an annual operating budget. These fees are used to run the GSU office, help finance social and academic events for graduate students, provide conference aid for students presenting at conferences, and to cover other operating expenses.

The Graduate Students' Union is run by a Board of Directors consisting of the five GSU Executive officers and one student representative from each academic unit with a graduate program. Additionally, graduate students who sit on various university committees regularly attend. The Board meets once a month to assist the Executive in guiding the development and direction of the

organization. The Board meetings also give students a chance to raise concerns from their individual departments and in return, to receive advice or suggestions on problem solving. These meetings are the main line of communication between the Executive officers and the graduate student population at the University. It is for this reason, that the GSU needs an active and interested Board of Directors. Graduate students who are interested in getting involved are always welcome, and should speak to their department representative, or contact the GSU office.

The Graduate Students' Union is located in Feild Hall on the north side of campus. Operated by the GSU, Feild Hall is comprised of four floors: the top two floors for a graduate student residence, one floor for departmental graduate student offices and GSU offices, and the ground floor for Bitters - Restaurant and Lounge, the pub owned and operated by the GSU.

The Graduate Students' Union general office is located on the second floor of Feild Hall in room GH 2007. Office hours are posted outside the office door, on the answering service, and the website. You can reach the GSU by phone to (709) 864-4395, by fax at (709) 864-3395, by email to gsu@gsumun.ca, or by writing to Graduate Students' Union, Feild Hall, GH2007, 216 Prince Philip Drive, St. John's, NL, A1B 3R5. Further information about the GSU can be obtained from the website at www.gsumun.ca.

8.11 University Bookstore

The University Bookstore is the on-campus site for text, reference and general reading. The Bookstore carries stationery, school supplies, crested clothing, backpacks and memorabilia. Distance Education students are to order textbooks through Bookstore website. The University Bookstore is located at UC2006, telephone to (709) 864-7440, or website at www.bookstore.mun.ca.

9 Dentistry, Occupational Therapy, and Physiotherapy

9.1 General Information

Because admission requirements vary significantly in different institutions and from one health science to another (e.g., Dentistry, Dental Hygiene, Occupational Therapy), interested students are advised to plan carefully and early.

The Career Planning Centre, located in the University Centre in room UC4002, can provide advice or, in some instances, arrange for students to contact other sources of more detailed information. The Centre maintains considerable information on careers in the various health fields, including guides and university calendars outlining where the programs of study are available and their entrance requirements. Interested students should consult these materials as early as possible, preferably before the Orientation Week interview and first-year registration.

9.2 Dentistry

After having consulted the Career Planning Centre, students who require further advice about dentistry prerequisites should consult Dr. Faye Murrin, Department of Biology in room S4109, who has agreed to act as the faculty advisor for pre-dental students.

9.3 Occupational Therapy

Students interested in pursuing a career in Occupational Therapy may arrange an appointment with Brenda Head, who has been designated by Memorial University of Newfoundland as a liaison person for the School of Occupational Therapy at Dalhousie University. Further information may be obtained by writing Ms. Brenda Head, Memorial University of Newfoundland, Room 2765, Health Science Centre, St. John's, NL A1B 3V6, or by telephone to (709) 777-7105.

9.4 Physiotherapy

Physiotherapy career information is available at the Career Planning Centre. Students requiring additional assistance or advice may arrange an appointment with Kim Furlong. Ms. Furlong has been designated by Memorial University of Newfoundland as a liaison person with Dalhousie University, School of Physiotherapy and as a source of advice concerning other Physiotherapy Programs in Canada. Further information may be obtained by writing Kim Furlong, Memorial University of Newfoundland, Room 2765, Health Sciences Centre, St. John's, NL A1B 3V6, or by telephone to (709) 777-7080, or e-mail Kim.furlong@mun.ca.

10 Distance Education, Learning and Teaching Support (DELTS)

Director

Cleyle, S.E., B.A. *Mount Allison*, M.L.I.S. *Dalhousie*

Administrative Staff

Mahon, P., Secretary

Distance Education, Learning and Teaching Support (DELTS) is responsible for the design, development and delivery of credit courses and degree programs for both blended and distance learning; advancement and support of e-learning throughout the University; and support for students and faculty in the use and application of technologies for effective teaching and learning. Through its activities DELTS connects students across the province, the country and the world that have limited educational opportunities due to time and location. It also works to enhance, promote and support an e-learning vision throughout the institution. DELTS strives to provide faculties and departments with the e-learning expertise and knowledge needed to progress the University's mandate in expanding and improving its online education delivery. A Memorandum of Understanding with the Department of Education's Centre for Distance Learning and Innovation (CDLI), which delivers distance education to K-12 students, allows DELTS to share knowledge and information and prepare for the incoming university student.

10.1 Distance Education

Distance Education, Learning and Teaching Support (DELTS) offers over 400 courses - all of which are web-based - to over 19,000 course registrants annually. Courses are available in various disciplines from ten faculties and schools with complete undergraduate and graduate degrees available by distance including bachelors' degrees in arts (Bachelor of Arts (Police Studies)), business (Bachelor of Business Administration), maritime studies (Bachelor of Maritime Studies), nursing (Bachelor of Nursing (Post-RN)), and technology (Bachelor of Technology); masters' degrees are offered in education (Master of Education (Information Technology), Master of Education (Post-Secondary)), human kinetics and recreation (Master of Physical Education), nursing (Master of Nursing), maritime management (Master of Maritime Management), technology management (Master of Technology Management (Engineering/Applied Science Technology), Master of Technology Management (Aquaculture)), and marine studies (Master of Marine Studies (Fisheries Resource Management)}. Courses are delivered via the Internet, however, some courses include print materials (Le. manual, readings, textbooks), CD/video/DVD programs and web conferencing. For a comprehensive listing of all programs offered completely or partially online visit www.delts.mun.ca.

10.2 Student Service and Delivery

DELTS' Student Service and Delivery model utilizes a 1-1-1 approach; one response to one inquiry by one staff representative. This model incorporates a hands-on approach with a self-service website that provides the self-directed student with access to relevant and important information during off-peak hours. This system effectively places specific information, such as course materials, in the hands of students thereby reducing wait times and allowing for effective communication with students on specific matters.

Further information on DELTS services to students may be obtained by telephone to (709) 864-8700, or toll free to (866) 435-1396, or by fax to (709) 864-6783, or through the website at www.delts.mun.ca.

10.3 Course Development

As an academic support unit, DELTS works in coordination with Memorial University of Newfoundland's faculties and schools to identify and develop courses and programs for distance or blended delivery. Design and development professionals are paired with content experts in the respective faculties and schools to develop, manage and deliver the University's blended learning and distance education programs.

In all its functions, DELTS encourages and supports innovative teaching practices through the application of instructional technologies in both on-campus teaching and distance education. A wide range of professional services in video production, multimedia development and classroom technology aim to provide faculty with pedagogical enhancements and ultimately increase student engagement.

For course development inquiries telephone (709) 864-8700; for media services inquires telephone (709) 864-4061; for classroom technology inquiries telephone (709) 864-7574.

10.4 Instructional Development Office

DELTS Instructional Development provides support to the University's faculty members and graduate students in the enhancement of their teaching knowledge and skills. The team espouses a collaborative, responsive, and pragmatic approach to developing services and programs related to teaching and learning.

Among the services provided are professional development workshops and seminars, programs for the teaching development of faculty and graduate students, and individual and small group consultations. Support is given for awards applications and other activities and initiatives that recognize the importance of university teaching. A resource centre offers a collection of books, journals, newsletters, and video programs about instruction.

Further information on instructional development services may be obtained by telephone to (709) 864-3028, or by fax to (709) 864-4635, or by email to instrdev@mun.ca.

11 Special Divisions and Separately Incorporated Entities

11.1 Atlantic Canada Venture Gateway (ACVG)

www.busi.mun.ca/gateway

Director
Greene, B., B.Comm.(Co-op)(Hons.) *Memorial*

Manager, Business Relations
Manning, E., B.Comm.(Co-op) *Memorial*

Coordinator, Finance and Administration
Paul, K.

The Atlantic Canada Venture Gateway (ACVG) is an outreach initiative of Memorial University of Newfoundland's Faculty of Business Administration. ACVG prepares Atlantic Canadian technology firms to attract venture capital and private equity and assists companies in securing the investment they need to realize their growth potential.

Clients of ACVG are exceptional entrepreneurs committed to developing or expanding industry-leading companies in the Atlantic region. ACVG works alongside clients and positions them to attract investment partners who share in this commitment. ACVG provides insight and strategic support through its investment readiness and investor partnering services:

- An Investment Readiness Program that helps entrepreneurs address fundamental gaps in their companies and positions them to approach investors. This program entails the provision of individualized mentoring and advisory services provided by ACVG personnel, the retention of specialized consultants to work with clients, and the delivery of targeted workshops and seminars.
- An Investor Partnering Program that provides qualified firms with access to ACVG strategic partners and investors in selected markets, and complementary consulting and advisory services to assist entrepreneurs in securing deals.

ACVG's strength lies in the strength of its partnerships. As a part of Memorial University of Newfoundland, ACVG is able to draw upon expertise from a wide network of alumni, strategic partners and industry experts to help its clients fulfill their goals.

ACVG is located on the fourth floor of the Faculty of Business Administration alongside the Gardiner Centre. Further information can be obtained by contacting the Atlantic Canada Venture Gateway by telephone at (709) 864-4088 or through the website at www.busi.mun.ca/gateway.

11.2 Canadian Centre for Fisheries Innovation (CCFI)

www.ccfi.ca/

Board of Directors
Gregory, G. (Chair), Fisheries Consultant, St. John's, NL
Abrahams, Dr. M., Faculty of Science, Memorial University of Newfoundland
Bidgood, J., Prince Edward Aqua Farms, Kensington, PE
Bonnell, C., School of Fisheries, Marine Institute
Butler, R., Cooke Aquaculture, St. George, NB
Chidley, G., Harvester, Renews, NL
Linstead, G., Labrador Fishermen's Union Shrimp Co. Ltd., Lance au Loup, NL
McGuinness, P., Fisheries Council of Canada, Ottawa, ON
Miller, A., Baader North America, Kansas City, US
Pryor M., Newfoundland Aquaculture Industry Association, St. John's, NL

Snow, P., High Liner Foods, Lunenburg, NS
Thompson, G., Fundy North Fishermen's Association, Dipper Harbour, NB
Verge, R., Canadian Centre for Fisheries Innovation, St. John's, NL
Wareham, A., Icewater Seafoods, Arnold's Cove, NL
Whyatt, S., Harvester, St. John's, NL

Management and Administrative Staff

Managing Director
Verge, R., B.Eng. *NSTC*, M.B.A. *York*, P.Eng., CA, CMC

Executive Assistant
Horan, C., B.A. *Memorial*

Industrial Liaison Officers
Chapman, A., B.Comm., *Memorial*
Johnson, B., Dip. Tech. *Marine Institute*, M.M.S. *Memorial*
MacNeil, S., B.Sc., M.Sc. *Memorial*, Adv. Dip *Marine Institute*

Secretarial Officer
Brophy, A.

Located at the Fisheries and Marine Institute, the Canadian Centre for Fisheries Innovation is owned by Memorial University of Newfoundland. The Centre provides scientific research and technical services to the fishery and aquaculture. Working closely with the faculty and staff of the region's universities and technical institutes, the Centre provides expert assistance in the areas of aquaculture, harvesting and processing, with the aim of enhancing the industry's productivity and profitability. CCFI's activities also include resource conservation research, equipment development and marine biotechnology. The Centre's services are available to anyone in the fishery or aquaculture industry who wishes to overcome obstacles or meet opportunities through science and technology.

CCFI is an organization structured to meet the needs of the industry quickly and efficiently. The Industrial Liaison Officers collaborate directly with clients to develop and execute industrially relevant research and development projects.

Mandate

The organization works with industry clients to identify needs. It then collaborates with scientific and technical faculty and staff to devise solutions to meet those needs. CCFI works to ensure that the initiatives are organized, on time and directed to address the specific needs of the industry clients. The Centre also funds these projects, when required.

The Centre's research and development undertakings cover all areas of importance to the fishery and aquaculture industry:

1. Environmentally Sustainable Harvesting
2. Energy Efficiency
3. Utilization of Fish Wastes
4. Resource Assessment and Surveys
5. Improved and More Efficient Fishing Platforms
6. Human Resource/Technology Applications
7. Alternative Fish and Shellfish Species for Aquaculture
8. Efficiency and Profitability in Aquaculture
9. Resolving Environmental Issues in Aquaculture

With strong representation from industry, the Board of Directors oversees the direction and mandate of the Centre to ensure that its work is always relevant to the needs of the fishery.

11.3 C-CORE

www.c-core.ca/

Board of Directors
Oake, D., (Chair), President, Invenio Consulting Inc.
MacLeod, M., (Vice-Chair), Vice-President, Atlantic Canada, Chevron Canada Ltd.
Aadland, A., Vice-President, Offshore Upstream Statoil Canada Ltd.
Alcock, D., President, Dispute Resolutions
Burke, G., East Coast Commercial & Business Development Manager, Suncor Energy Inc.
Bursey, T., Executive Director, Corporate Services, Council of Canadian Academies
Eidsnes, J., Engineering Director, Norway, Subsea 7 Forus
Gosine, Dr. R., Associate Vice-President (Research), Collaborations and Partnerships, Memorial University of Newfoundland
Keating, J., Vice-President, Oil & Gas, Nalcor Energy
McDonald, P., Executive Vice-President & CFO, Stratos Global Corporation
Naterer, G., Dean, Faculty of Engineering and Applied Science & Professor of Mechanical Engineering, Memorial University of Newfoundland
Randell, Dr. C., President & CEO, C-CORE
Sacuta, P., Operations Manager, ExxonMobil Canada East

Officers of the Corporation
Randell, C.J., B.Eng. *Lakehead*, M.A.Sc., Ph.D. *Victoria*, P.Eng.; President and Chief Executive Officer
Kennedy, S.C., B.Comm., C.M.A. *Memorial*, Vice-President, Corporate Services
Phillips, R., B.Sc. *Bristol*, M.Phil., Ph.D. *Cambridge*, P.Eng.; Cross appointment with Faculty of Engineering and Applied Science
Power, D., M.Eng., P.Eng; Vice-President, Remote Sensing
Healey, R., Corporate Secretary

Management Team
Randell, C.J., B.Eng. *Lakehead*, M.A.Sc., Ph.D. *Victoria*, P.Eng.; President and Chief Executive Officer
Adlakha, P., B.Sc.Eng. *Nova Scotia Technical College*, P.Eng.
Brown, M., M.Sc. Eng. *University of Alberta*, P.Eng.
Kennedy, S., B.Comm. *Memorial*, CMA
Murrin, D., Ph.D. Eng. *Memorial*, P.Eng.

Power, D., B.Eng., M.Eng. *Memorial*, P.Eng.

C-CORE is a separately incorporated corporation of Memorial University of Newfoundland that creates value in the private and public sectors by undertaking applied research and development, generating knowledge, developing technology solutions and driving innovation.

Established in 1975 to address challenges facing oil & gas development offshore Newfoundland & Labrador and other ice-prone regions, C-CORE is now a multi-disciplinary R&D organization with world-leading capability in:

1. Remote Sensing
2. Ice Engineering
3. Geotechnical Engineering

With unparalleled harsh environment expertise, C-CORE is active on every continent, providing research-based advisory services and technology solutions to national and international clients in the natural resource, energy, security and transportation sectors.

C-CORE focuses on long-term value by investing in research, equipment and competence development, and continuously growing capability and capacity. Throughout the past generation, C-CORE has supported over 1000 undergraduate, graduate and post-doctoral students on their path to become the highly qualified personnel needed to drive global innovation, and has served as an incubator for 18 new technology companies.

Headquartered in St John's, NL, with offices in Ottawa, Halifax and Calgary, C-CORE maintains a close collaborative relationship with Memorial University of Newfoundland, sharing and augmenting its extensive facilities, diverse academic expertise and $100 million research portfolio.

From a staff of some 90 scientists, engineers and other professionals, project teams are assembled based on client need, drawing on internal expertise across disciplines, as well as national/international academic, institutional and corporate partnerships, in order to support increasingly safe and sustainable operations in challenging environments around the globe.

C-CORE's in-house facilities include mechanical, electrical and soils laboratories; high-security high-capacity computing facilities; and a 5.5m-radius, 200G payload capacity Actidyn centrifuge (the largest in Canada and the only one in North America designed to model cold region phenomena), with adjoining model preparation laboratory and earthquake simulator; mechanical, electrical and soils laboratories. C-CORE also holds an NSERC Major Facilities Access (MFA) to support Canadian academic research.

C-CORE hosts two major research centres:

1. CARD (Centre for Arctic Resource Development) is a centre for medium to long term research and development aimed at advancing safe, responsible and cost-effective development of hydrocarbon resources in Arctic and other ice-prone regions.
2. LOOKNorth (Leading Operational Observations and Knowledge for the North) is a national Centre of Excellence for Commercialization and Research (CECR) dedicated to validating and commercializing monitoring technologies that support safe and sustainable development of Northern natural resources.

11.4 Centre for Collaborative Health Professional Education

www.med.mun.ca/cchpe/home.aspx

Director

Heath, 0., B.A. *McGill*, M.Sc., Ph.D. *Memorial*; Associate Professor; Joint appointment University Counselling Centre and Community Health and Humanities, Faculty of Medicine; Cross appointment Department of Psychology

Academic Staff

Curran, V.R., B.A. *Memorial*, Dip.Ad.Ed. *St. Francis Xavier*, M.Ed. *Dalhousie*, Post Grad Cert. *British Columbia*, Ph.D. *Guelph*; Professor of Medical Education, Faculty of Medicine, Cross appointment with Faculty of Education

Sharpe, D.B., Cert.Ed. *Loughborough College*, B.Ed., M.Ed. *Alberta*, Ph.D. *Texas A and M*; Professor, Faculty of Education

Faculty Scholars

Anstey, A., B.N., M.N. *Memorial*; Faculty, Centre for Nursing Studies

Bethune, C., M.D. *McMaster*, C.C.F.P., F.C.F.P., M.CI.Sc. *Western Ontario*; Professor of Family Medicine, Faculty of Medicine; Cross appointment with Counselling Center

Brunger, F., B.A.(Hons.) *Winnipeg*, M.A., Ph.D. *McGill*; Associate Professor, Faculty of Medicine

Callanan, T., B.Sc., M.D. *Memorial*, Dip.Psych. *McGill*, FRCPC; Member, Canadian Psychoanalytic Society; Associate Professor and Chair of Psychiatry, Faculty of Medicine; Cross appointment with Counselling Centre

Dillon, C., B.Sc.(Pharm.) *Memorial*, Pharm.D. *Toronto*; Assistant Professor, School of Pharmacy; Cross appointment with Faculty of Medicine

Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*; Associate Professor; Joint appointments with University Counselling Centre and Community Health and Humanities, Faculty of Medicine

Hogan, M., B.Sc., M.D., FRCSC *Memorial*, M.Med. *University of Dundee*; Assistant Professor of Surgery; Cross appointed to Discipline of Oncology, Faculty of Medicine

King-Jesso, P., B.N., M.N. *Memorial*; Assistant Professor, School of Nursing

Manuel, M., B.N. *Memorial*, M.N. *Athabasca*; Faculty, Western Regional School of Nursing

Sclater, A., B.Sc. *Waterloo*, M.Sc., B.Med.Sc., M.D. *Memorial*, FRCPC; Professor and Chair of Medicine, Faculty of Medicine

Ward, P., B.N., M.Ed. *Memorial*; Faculty, Centre for Nursing Studies

Staff

Kirby, B., Program Manager, Interprofessional Education

Reid, A., Research Coordinator

Silver, S., Administrative Assistant

The Centre was established in September 1999 in response to a growing emphasis on interprofessional health care. Centre oversight is provided through a Governing Council comprising: the Deans of the Faculties of Education and Medicine and the Schools of Human Kinetics and Recreation, Nursing, Pharmacy and Social Work; the Director of the Counselling Centre; or their representatives.

The Centre’s mission is to provide leadership in interprofessional education (IPE) and research that will improve the access, quality, safety and efficiency of health and social care provided to the public. Key activities of the Centre include:

1. development of interprofessional education curriculum for both learners and practitioners;
2. development of evaluation tools and frameworks for interprofessional education and collaborative practice;
3. research initiatives and networks related to interprofessional education and collaborative practice;
4. faculty development related to interprofessional education and collaborative practice; and

5. development of leaders in interprofessional education and collaborative practice.

All members of the University community including faculty, staff, and students are invited and encouraged to be engaged in the activities of the Centre. Academic Staff Members may hold an appointment as either a Faculty Scholar or Faculty Associate of the Centre. Faculty Scholars are appointed by the Governing Council on the recommendation of the respective Dean or Director based on their active engagement in academic development and scholarly activity related to the field of interprofessional collaboration and education. Faculty Associates actively participate in curriculum development or instruction of interprofessional education programs coordinated by the Centre. They are reviewed and approved by the Governing Council on an annual basis.

Further information may be obtained by contacting the Centre in writing to the Centre for Collaborative Health Professional Education, Memorial University of Newfoundland, Health Sciences Centre H2901, St. John's, NL Canada, A1B 3V6, or by telephone at (709) 777-6912, or by fax at (709) 777-6576, or through the website at www.med.mun.ca/cchpe/home.aspx.

11.5 Centre for Earth Resources Research (CERR)

Director

Hanchar, J.M., B.S. *Memphis*, M.S. *Vanderbilt*, Ph.D. *Rensselar Polytechnic Institute*

Research Group

The Centre draws on the research expertise of faculty and research staff members in the Department of Earth Sciences as well as other specialists inside and external to the University. For a complete listing of faculty, see **Earth Sciences** entry.

Scope and Objectives

The CERR was established in 1983 to provide for the co-ordination and promotion of earth resources research and associated work related to the origin, discovery, development, exploitation, and environmental aspects of earth resources. The Centre promotes, initiates, and co-ordinates research within the earth resources disciplines on the national and international scenes. Researchers interact, when appropriate, with the industrial and government sectors and introduce other organizations to the potential benefits of further research and development in earth resources. The special facilities of the Centre complement the development of graduate and undergraduate programs in earth sciences and related disciplines at Memorial University of Newfoundland. A further function of the Centre is to contribute to the training of people competent in solving earth resources problems and to encourage personnel exchanges with industry and government. The Alexander Murray Building houses the Centre, and has laboratories for teaching and basic and applied research.

Organization

The Centre is an integral part of the Department of Earth Sciences. The active research of faculty members contributes to programs in the Centre. Increasing collaboration is under way with government and industry in research projects that emphasize earth resources. The work of the Centre addresses problems and opportunities related to mineral resources, petroleum resources, exploration technology, environmental geoscience, and generic research. The Centre works closely with other local, national, and international research institutes. CERR hosts the geoscience component of the University's Oil and Gas Development Partnership.

11.6 Centre for Material Culture Studies

Advisory Committee

Dean of Arts, Chair
Dick, J., Government of Newfoundland and Labrador
Ferguson, M., The Rooms Provincial Museum
Jarvis, D., Heritage Foundation of Newfoundland and Labrador
Lovelace, Dr. M., Folklore

Director

Pocius, Dr. G.L., Folklore

The Centre for Material Culture Studies was established in 1988 to initiate, promote, and sponsor research on material culture within both the University and the general community. The Centre acts as a multidisciplinary forum for Memorial University of Newfoundland faculty members as well as visiting researchers from other institutions, including government agencies. The Centre houses a wide range of visual and documentary resources relating to material culture. Since 2008, the Centre has also been involved with the Province of Newfoundland and Labrador's work on Intangible Cultural Heritage, facilitating the provincial ICH Inventory.

11.7 Collaborations and Partnerships, Office of (OCP)

www.mun.ca/research/ocp/

Director

Miller, D., B.Sc. (Hons.), M.Sc., MCIC *Memorial*

Coordinators, Research Development

Carew, J.
White, P.

Manager, Administration and Finance

Samson, J., B. Voc. Ed. *Memorial*

Manager, Operations, CREAIT Network

Tubrett, M., B.Sc.(Hons) *Memorial*

Manager, Operations, Major Research Partnerships

Kielley, M., B.A., B.Comm., M.E.R. *Memorial*

The Office of Collaborations and Partnerships (OCP) stems from a consolidation of units reporting to the Office of the Vice-President (Research). The Core Research Equipment and Instrument Training Network (CREAIT) and Major Research Partnerships (MRP) are divisions of the Office of Collaborations and Partnerships.

Institutional applications and reports to programs offered through the Canada Foundation for Innovation (CFI), the Canada Research Chairs (CRC), the Atlantic Innovation Fund (AIF), and the Research & Development Corporation (RDC) of Newfoundland and Labrador are administered through the Office of Collaborations and Partnerships; which serves as the institutional point of contact with CFI, the CRC secretariat and RDC.

MRP is responsible for financial and administrative support for Memorial University of Newfoundland's existing major, AIF-funded research projects and other new collaborative research projects.

The pan-university Core Research Equipment and Instrument Training Network (CREAIT) is designed to maximize the impact of Memorial University of Newfoundland's institutional investments in research through enhanced access to and utilization of major research equipment. CREAIT consists of eight interconnected satellites across the St. John's campus and is responsible for maintaining and operating thematic clusters of multi-user equipment.

Individuals seeking more information about Office of Collaborations and Partnerships, should contact the Director by emailing ocp@mun.ca, by telephone at (709) 864-4791, by fax (709) 864-6193 or in-person at the Bruneau Centre for Research and Innovation, room IIC1001, or through the website at www.mun.ca/research/ocp/.

11.8 Folklore and Language Archive (MUNFLA)

www.mun.ca/folklore/munfla

Chair, Advisory Committee
Dean of Arts

Chair, Management Committee
Tye, Dr. D.

Archivist
Fulton, P.

Archival Assistant
Cox, P.

Publications Assistant
O'Keefe, R.

Folklore Transcriber
Reddy, B.

Honorary Research Associate (Language and Folklore)
Widdowson, Dr. J.D.A.

Memorial University of Newfoundland Folklore and Language Archive (MUNFLA) is Canada's foremost repository for recorded and collected items of Newfoundland and Labrador folklore, folklife, language, oral history and popular culture. Established in 1968, it is one of the oldest archives at Memorial University of Newfoundland. The Archive is an integral part of the teaching and research activities of the Department of Folklore at the graduate and undergraduate levels. It is a member of the Association of Newfoundland and Labrador Archives and the Canadian Council of Archives.

The Archive contains diverse materials, donated by more than 11,000 contributors, covering topics such as custom and belief, childlore, material culture and work techniques, song, music, dance, tale, legend, personal experience narrative, poetry, riddles and conundrums, proverbs and foodways. Special holdings include the field notebooks of Maud Karpeles who compiled *Folk Songs from Newfoundlan*d (1971); E. R. Seary's collection of research materials on family names; the folklore collections of Herbert Halpert and John Widdowson; the extensive Newfoundland and Labrador song collections of Kenneth S. Goldstein and MacEdward Leach; Lawrence R. Smith's linguistic materials on Labrador Inuktitut and Southern Avalon dialect; 12,000 Canadian Broadcast Corporation recordings; the Lorne Russwurm international collection of country music; and Franco-NL materials from the Centre d'Études Franco-Terreneuviennes. Overall, the collection contains 40,000 audio tape recordings, 4,000 commercial recordings, 20,000 photographs, 2,000 printed documents, 16,000 manuscripts, and 800 video tape recordings.

Further information can be obtained by writing Memorial University of Newfoundland Folklore and Language Archive, Department of Folklore, ED-4038, G. A. Hickman Building, St. John's, NL Canada A1B 3X8, or by e-mail at munfla@mun.ca, or by telephone at (709) 864-8401, or by fax at (709) 864-4718, or through the website at www.mun.ca/folklore/munfla.

11.9 Gardiner Centre

www.mun.ca/gardinercentre

Director
Hurley, B., B.Comm.(Hons.) *Memorial*, M.B.A. *Dalhousie*, C.M.C.

Associate Director, Business Development
Morrissey, W., B.A.(Ed.), M.Ed. *Memorial*

Manager, Finance and Administration
Nash, S., B.Comm., M.B.A. *Memorial*

Client Services Administrative Coordinator
Kelly, M., B.A. *Memorial*

Client Service Specialist
Tiller, K.

Manager of Programs
Flynn, A., B.Comm (Co-op), M.B.A. *Memorial*

Program Developer
Arscott, S., B.Comm.(Co-op.) *Memorial*

Training Advisor
Collins, J., Cert. Business *Memorial*

The Gardiner Centre was formed in August 2008 by the amalgamation of the Centre for Management Development and the P.J. Gardiner Institute, both of which have served Newfoundland and Labrador individuals and organizations for close to 30 years.

As the outreach unit of Memorial University of Newfoundland’s Faculty of Business Administration, the Gardiner Centre is focused on developing management and leadership skills, expanding business knowledge and facilitating organizational growth. Whether clients are existing or aspiring supervisors, managers, executives or entrepreneurs, the Gardiner Centre has programs to advance their business and leadership knowledge and skills. Through training, events or solutions, the Gardiner Centre connects clients with the expertise and

experience of the Faculty's instructors and other business leaders and educators.

The Gardiner Centre's facilities, located on the fourth floor of the Faculty of Business Administration building, provide an interactive adult learning environment which is designed to provide clients with everything they need to ensure a relaxing, retreat-like atmosphere, conducive to learning.

Further information may be obtained by contacting the Gardiner Centre by telephone at (709) 864-7977 or through the website at www.mun.ca/gardinercentre.

11.10 GENESIS Group Inc.

www.genesis.mun.ca/

President and CEO
King, D.J., B. Comm. *Memorial*, M.B.A. *McMaster*, CA

GENESIS Group Inc. is a separately incorporated entity of Memorial University of Newfoundland and is governed by a board of directors representing industry, academia, and government. It serves the whole university community and facilitates the linkage to the business community. The Genesis Group is located on the third floor of the Bruneau Centre for Research and Innovation. The Genesis Research division, as its primary goal, identifies and commercializes promising technologies arising from research at the University. Areas of expertise include Biotechnology and Medicine, Physical Sciences and Engineering and Information Technology and Communications. Key industrial sectors include ocean technology, mining and oil and gas. In addition to its central role of transferring technology to the private sector, the research group assists the province's small and medium-size businesses to access the vast physical and human resources of the University. Genesis Research focuses on new technologies, processes, and services and seeks to enhance, improve, and/or diversify the capacity of existing industry. The Genesis Centre division is a support network to help knowledge-based businesses/ entrepreneurs create high-growth enterprises. The Centre mobilizes the province's business community and a network of world class mentors to help the entrepreneurs develop comprehensive business plans, raise equity capital and secure global market access.

Further information may be obtained by contacting the GENESIS Group Inc. by telephone at (709) 864-4527 or through the website at www.genesis.mun.ca/.

11.11 Harris Centre

www.mun.ca/harriscentre/

Executive Director
Greenwood, R., B.A.(Hons.) *Memorial*, M.A. *York*, Ph.D. *Warwick*

Associate Director
Clair, M., M.P., M.B.A. *Memorial*

Operations Manager
Adams Warburton, J., Dip. AIT *Information Technology Institute*

Project Manager
Charlong, L., B.A., M.Ed. *New Brunswick*, B.Ed. *St. Thomas*

Communications Coordinator
Cohoe, R. B.A.(Hons.) *Western*, M.A. *Memorial*

Knowledge Mobilization Coordinators
Follett, K., B.A. *Memorial*
Tucker, A., B.A., M.A., Dip. Heritage Resources *Memorial*

Knowledge Mobilization Manager
Fürst, B., B.A. *Mount Royal*, Pg. Dip. *Institute of Social Science, The Hague*

Library Resources Coordinator
Rahal, P., B.A. *Memorial,* B.L.S. *McGill*, M.L.I.S. *Western*

Professional Associate
Vardy, D., B.A.(Hons.), B.Comm. *Memorial*, M.A. *University of Toronto*, M.A. *Princeton University,* Honorary LL.D. *Memorial*

Projects Office Coordinator
Duff, J., B. Comm. *Memorial*

The Leslie Harris Centre of Regional Policy and Development is tasked with coordinating and facilitating the University's educational, research and outreach activities in the areas of regional policy and development. The Centre works with all faculties and departments within the University and serves as a reliable point of access for all stakeholders seeking to work with the University in activities related to regional policy and development. The Harris Centre interprets regional as all communities and regions in Newfoundland and Labrador and policy and development includes all issues that affect the ability of communities and regions to be prosperous and sustainable. The Harris Centre seeks to connect faculty, staff and students with opportunity for practical application in Newfoundland and Labrador while representing the integrity and independence of University research, teaching and outreach.

Further information may be obtained by contacting The Harris Centre by telephone at (709) 864-3143, by e-mail at harriscentre@mun.ca, or through the website at www.mun.ca/harriscentre/.

The Harris Centre is home to Memorial University of Newfoundland's online connecting tool, Yaffle. Further information may be obtained at www.yaffle.ca.

11.12 Health Research Unit

www.med.mun.ca/hru/

Director
Gadag, V., HRU, B.Sc. *Karnatak*, M.Phil., Ph.D. *Poona*, Biostatistics

Manager
Ryan, E.A., B.Sc.(Hons.) *Memorial*, M.Sc. *Queen's*

Members
Allison, D., M.D. *Queen's*, FRCPC, Community Health
Audas, R., B.B.A. *New Brunswick*, M.B.A., M.A. *Dalhousie*, Ph.D. *Wales*, Health Statistics and Economics
Bavington, B., B.A. *Graceland College*, M.D. *Toronto*, DTMH *Liverpool*, MPH *Johns Hopkins*, FACPM, FRCPC, Community Health
Beausoleil, N., B.A. *Laval*, M.A., Ph.D. *UCLA*, Social Science and Health
Buehler, S., AB *Illinois College*, M.A. *Indiana*, Ph.D. Memorial, Epidemiology
Donovan, C., B.Med.Sc., M.D. *Memorial*, MHSc. *British Columbia*, Public Health
Flynn, J., B.A. *Queens*, M.A.(Philosophy), Ph.D. *Virginia*, Health Ethics
Gustafson, D.L., RN(PHRSN), B.A. *McMaster*, M.Ed. *Brock*, Ph.D. *Toronto*, Social Science and Health
Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*
Kaposy, C., B.A. *McMaster*, M.A. *Concordia*, Ph.D. *SUNY Stony Brook*, Health Care Ethics
Maddalena, V., B.N. MHSA, Ph.D. *Dalhousie*
Mathews, M., B.A., B.Sc. *Calgary*, MHSA *Alberta*, Ph.D. *Toronto*, Health Policy and Health Services
Mulay, S., B.Sc. *Delhi, India*, Ph.D. *McGill*
Pullman, D., B.Ed. *Western Ontario*, M.A., Ph.D. *Waterloo*, Medical Ethics
Roebothan, B.V., B.Sc. *Memorial*, M.Sc. *Saskatchewan*, Ph.D. *Memorial*, R.Dt., Community Nutrition
Sarkar, A., M.B.B.S. *Burdwan*, M.C.H., Ph.D. *JNU, New Delhi*, M.E.S. *Queen's,* Environmental and Occupational Health
Schiff, R., D.Env., B.Mus. *McGill*, Ph.D. *Australia*, Aboriginal Health
Traverso, M., B.A.(Hons.) *Universidade de Guayaquil, Ecuador*, Ph.D. *Universidade Complutense de Madrid, Spain*
Valcour, J., B.Sc., M.Sc., Ph.D. *Guelph*, Epidemiology
Wang, P., M.D., M.P.H. *Tianjin Medical University*, Ph.D. *University of Toronto*, Epidemiology
West, R., M.Sc., Ph.D. *McGill*, Epidemiology
Yi, Y., B.Sc. *Hunan Normal University, China*, M.Sc., Ph.D. *Manitoba*
Young, W., B.Sc. *Trent*, M.A. *Queen's*, Ph.D. *Toronto*

Research Support
Dhlakama, M., Research Assistant, B.Sc. *Memorial*
Heath-King, S., Medical Researcher, B.Sc., M.Sc. *Memorial*
Hippe, J., Coordinator Learners and Location, B.A.(Hons.), M.A. *Regina*
Ryan, E.A., Manager, HRU, B.Sc.(Hons.) *Memorial*, M.Sc. *Queen's*
Simmonds, C., Senior Researcher, B.Sc.(Hons.), Ph.D. *Memorial*

The Health Research Unit was established in 1991 as a unit of the Faculty of Medicine within the Division of Community Health. It makes available the professional skills, expertise and information resources of the Division to other faculty, government departments, non-government agencies and organizations, and the community.

The purpose of the Health Research Unit is to improve the health of the Newfoundland and Labrador community-at-large through research focussed on the prevention of disease and the protection and promotion of health.

Research Themes

1. Measurement of health status in community/workforce populations;
2. Assessment of the health care system;
3. Development and management of health information systems;
4. Design and analysis of health surveys and audits; and
5. Evaluation of health and social programs

The Health Research Unit may be contacted by telephone at (709) 777-8385 or through the website at www.med.mun.ca/hru/.

11.13 Institute of Social and Economic Research (ISER)

www.mun.ca/iser/

Board of Directors
Dean of Arts - *virtute officii*
Marceau, Dr. R., Vice-President (Research)
Rankin, Dr. L., Department of Archaeology, Director
Ashworth, Dr. L., Department of Political Science
Field, Ms. C., QE II Library
Gordon, Dr. K., Department of Anthropology
O'Reilly, Dr. M., Department of French & Spanish
Simms, Dr. A., Department of Geography
Tenkorang, Dr. E., Department of Sociology
Tye, Dr. D., Department of Folklore
Webb, Dr. J, Department of History

Administrative Staff
Harding, M., Administrative Staff Specialist
Browne, S., Secretary

Purpose And Mandate

The purpose of the Institute shall be to undertake, sponsor, and publish research within such disciplines and in such parts of the world as are deemed of relevance to Newfoundland and Labrador. Without limiting the generality of the above, research pertaining directly to social and economic development in Newfoundland and Labrador shall be of special importance.

Organization

The Institute is an integral part of, and not an autonomous appendage, of the University. It is so organized that all its officers serve the University in other capacities and it is ultimately responsible to the President and Board of Regents of the University. The management of its affairs is vested in an Executive Committee, while the day-to-day responsibilities are in the hands of the Director. Since September 2006, the Executive Committee has also served as the Board of Directors of the J.R. Smallwood Foundation for Newfoundland and Labrador Studies.

Fellowships

In general, ISER fellowships function to supplement and stimulate research interests of faculty and graduate students working within the research mandate of ISER. Terms and conditions of ISER fellowships may be obtained in writing to ISER, Institute of Social and

Economic Research, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone at (709) 864-8156, or by email at iser@mun.ca, or through the website at www.mun.ca/iser/.

ISER Books

The Institute publishes research falling within the ISER mandate - more than 90 titles to date. Many of the books originate in research undertaken by ISER itself. Some notable ISER books, however, have originated outside the Institute. Authors are invited to submit completed manuscripts that fall within ISER's mandate. Further information may be obtained in writing to ISER Books, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone at (709) 864-3453, or my email at iser-books@mun.ca, or through the website at www.mun.ca/iser/.

11.14 International Centre

www.mun.ca/international/

Director/International Liaison Officer

Knutson, S., B.Ed. *Concordia*, M.Ed. *Memorial*

Purpose And Mandate

The International Centre is in general concerned with:

1. coordinating and promoting the University's international activities, including international exchanges and programs;
2. developing and managing international activities and investigating funding sources, with particular reference to exchange programs;
3. providing program information and advice to faculty and staff and act as the central contact with the Association of Universities and Colleges in Canada (AUCC) and other similar bodies; and
4. pursuing new opportunities to develop partnerships with the private sector and other educational institutions.

Further information may be obtained by contacting the International Centre by telephone at (709) 864-4053 or through the website at www.mun.ca/international/.

11.15 The J.R. Smallwood Foundation for Newfoundland and Labrador Studies

www.mun.ca/smallwood/

Board of Directors

Dean of Arts - *virtute officii*
Marceau, Dr. R., Vice-President (Research)
Rankin, Dr. L., Department of Archaeology, Director
Ashworth, Dr. L., Department of Political Science
Field, Ms. C., QE II Library
Gordon, Dr. K., Department of Anthropology
O'Reilly, Dr. M., Department of French & Spanish
Simms, Dr. A., Department of Geography
Tenkorang, Dr. E., Department of Sociology
Tye, Dr. D., Department of Folklore
Webb, Dr. J., Department of History

Administrative Staff

Harding, M., Administrative Staff Specialist
Browne, S., Secretary

Purpose And Mandate

The Smallwood Foundation was established with funds transferred in trust from the J.R. Smallwood Heritage Foundation. The Foundation administers the income from such funds for the promotion and support of research focussing on Newfoundland and Labrador. The board supports research proposals in the humanities and social sciences from both inside and outside the university community.

Organization

Effective September 1, 2006, the Executive Committee of ISER also serves as the Board of Directors of the J.R. Smallwood Foundation. In accordance with its mandate, the board awards grants to individual scholars and organizations which have clearly defined objectives and which serve to develop the academic understanding and general appreciation of the province's society, history and culture. Full details of grant categories and application procedures are available on the Foundation's web site at www.mun.ca/smallwood/.

Further information may be obtained by telephone at (709) 864-8156 or in writing to The Director, J.R. Smallwood Foundation for Newfoundland and Labrador Studies, Memorial University of Newfoundland, St. John's, NL, A1C 5S7.

11.16 Labrador Institute

www.mun.ca/labradorinstitute/

Director

Chaulk, Dr. K.

Associate Director

MacDonald, M.

Administrative Staff Specialist

Dickers, B.

Labrador Associate

Sparkes, Dr. R.

Program Coordinator

Pottle-Fewer, K.

Purpose And Mandate

The Labrador Institute of Memorial University of Newfoundland was established by the University to stimulate, coordinate, and support

major University projects and programs designed to promote the well-being of the people of Labrador and to expand the Labrador knowledge base. Its location in Happy Valley-Goose Bay affords it a perspective on regional and aboriginal needs and issues that direct the operations of the Institute. The Institute identifies opportunities in research where the capabilities of the University may enhance our knowledge of Labrador and address concerns of the community, and puts forward educational needs for continuing human resource and cultural development.

The Institute is the main contact point for the University in Labrador and maintains communications with aboriginal and community groups and the Faculties and Schools of the University to ensure that there is a timely response to research and educational opportunities.

The Institute facilitates and coordinates the activity of personnel at the University as they undertake cultural, research, and educational activities. It partners with Faculties and Schools to solicit funds for research and the delivery of educational programs, and with other social, cultural and educational institutions in Labrador. A Labrador based archive provides a reference collection of publications on Labrador and other northern regions for public use.

The Labrador Institute works with the Office of Research which acts as the agent within the University to receive and disburse Northern Scientific Training Program grants received from the Department of Indian Affairs and Northern Development. The Institute also serves as the University's representative on the Association of Canadian Universities of Northern Studies and supports the University's membership in the University of the Arctic.

The Institute is not a regulatory body but it is available to advise on the normal process of grant applications by individuals. The Institute recommends that notice or copies of such applications be filed with the Institute to obviate duplication of effort within the University. It also maintains and administers an invaluable archival collection of Labrador materials. It is the Institute's intent to collect and disseminate all pertinent copies of research conducted by or through the University.

Organization

The Director of the Labrador Institute reports to the Vice-President (Academic).

The Advisory Board, comprised of Labrador residents, has both geographic and aboriginal representation appointed by the Vice-President (Academic). The Board provides direct input from the community and offers advice on how the University can serve the needs of Labrador.

Further information may be obtained by contacting the Institute in writing to the Labrador Institute, P.O. Box 490, Station B, Happy Valley-Goose Bay, NL, A0P 1E0, or by telephone at (709) 896-6210, or by fax at (709) 896-2970.

11.17 Maritime History Archive

www.mun.ca/mha/

Chair, Board of Directors
Handcock, Dr. W.G. [Retired]

Board Members
Burton, Dr. V., Department of History
Fischer, Prof. L., Department of History
Hart, A. [Retired]
Staveley, Dr. M., Department of Geography [Retired]
Wareham, H., Archivist

In 1986 the Maritime History Archive was established as a separate unit within the Faculty of Arts as a result of reorganization of the Maritime History Group. Its functions include the acquisition, organization, and preservation of materials relating to the history of sea-based activities and societies, with a special emphasis on the North Atlantic Basin.

Since the mid-1970's the Public Record Office, London, England has transferred 22,000 ft. of original documentation in the series "Agreements on Account of Crew" for the period of 1863-1938, 1951-1976 to the Maritime History Archive. These documents represent an incomparable source for the study of the movements and manning of British Empire vessels throughout the world. Combined with collections relating to fisheries, commerce, and other sea-based activities, the crew agreements have made the Maritime History Archive an internationally known resource centre for the study of maritime history.

The Archive is housed in the Mathematics Building and is open to the public Monday through Friday, 9 a.m. to 1 p.m. and 2 p.m to 4:00 p.m. A research service (for a fee) to undertake small research projects and answer queries pertaining to its subject area is also available.

11.18 The Maritime Studies Research Unit (MSRU)

www.mun.ca/msru/about/

Chair
Burton, V., History

Members
Baehre, R., History, Grenfell Campus
Bradley, D., Maritime History Archive
Cadigan, S., History
Dickinson, A.B., International Program
Fischer, L., History
Janzen, O., History, Grenfell Campus
Kennedy, N., History
Klein, R., Social Work
Korneski, K., History
Moloney, C., Engineering
Neis, B., Sociology
Pope, P.E., Archaeology and History
Power, N., Sociology
Romkey, R., English
Walsh, V., Maritime History Archive
Wareham, H., Maritime History Archive

The Maritime Studies Research Unit (MSRU) is a research unit within the Faculty of Arts, whose purpose is to foster interdisciplinary research on maritime studies, understood as the interpretation of human behaviour in marine and coastal environments, in the past and

to the present day. The Unit furthers this objective with workshops, colloquia, publications, and research projects and by providing advice and support to other units within the University. Membership in the MSRU is open to faculty and staff of Memorial University of Newfoundland with research interests in maritime studies. Other scholars with parallel interests, including graduate students in the University's Faculty of Arts, are eligible for associate membership. Currently, the MSRU has associate members in Canada, England, Nigeria, Scotland and the United States.

11.19 Memorial University of Newfoundland Botanical Garden

www.mun.ca/botgarden/

Director
vacant

Staff
Bishop, M.A., Acting Manager, Research Liaison
Boland, J.T., Research Horticulturist
Cooper, J., Gift Shop Manager/Membership Co-ordinator
Madden, A.M., Interpretation Co-ordinator
Maynard, M., Special Projects Co-ordinator
Owens, P.R., Grounds Maintenance Worker
Walsh, T.G., Nursery Manager
White, C.P., Head Gardener
Williams, L.J., Grounds Maintenance Foreman

Memorial University of Newfoundland Botanical Garden, Mount Scio Road, comprises ten acres of cultivated gardens and 100 acres of natural habitat that includes the 14-acre Oxen Pond. The main objectives are to undertake and provide opportunities for biological, ecological, and horticultural education and research for the University, the general public, school children and other organized groups while stimulating public interest and enjoyment of the Newfoundland and Labrador flora, fauna and environment.

An interpretative program is designed to provide information on native plants, animals, and horticulture to community groups and the general public, including a curriculum based school program. A field centre houses indoor displays, a library, a tea room, and a lecture room. Numerous interpreted nature trails are maintained through a variety of natural habitats. Cultivated areas include the rock garden, peat beds, woodland beds, cottage garden, heritage garden, wildlife garden, shade garden, vegetable garden, and herbaceous border.

Research activities include rare plant conservation, site restoration, invasive species, non-timber forest products, medicinal and ornamental plant research and development.

The Memorial University of Newfoundland Botanical Garden is available for university classes and research year-round. It is open to the public daily from May through November. Further information may be obtained through the website at www.mun.ca/botgarden/.

11.20 Newfoundland and Labrador Centre for Applied Health Research (NLCAHR)

www.nlcahr.mun.ca

Director
Bornstein, S., B.A. *Toronto*, M.A., Ph.D. *Harvard*

Coordinator, Administration, Logistics, and Events
Kinsella, A.

Coordinator, Awards and Finance Officer
White, T.

Coordinator, Communications, Partnerships, and Research Exchange Groups
Baker, R.

IT Consultant
French, R.

Research Assistants
MacKenzie, M.
Mackey, S.
O'Brien, S.

Research Officers
Kean, R.
Navarro, P.

The Newfoundland and Labrador Centre for Applied Health Research (NLCAHR) was established in September 1999 as a joint venture of the Department of Health and Community Services, the Health Care Corporation of St. John's and Memorial University of Newfoundland. Since its inception, the Centre has provided support for applied health research in the Province through its grant and awards programs, its knowledge transfer activities and its capacity development services.

NLCAHR's mission is to contribute to the effectiveness and efficiency of the health and community service system of Newfoundland and Labrador and to the physical, social, psychological health and well-being of the Province's population by supporting the development and the use of applied health research in this province

The Centre's work revolves around three principal goals:

1. to help build human capacity and organizational resources for undertaking and supporting high-quality applied health research in the Province;
2. to increase the amount and impact of high-quality applied health research undertaken on the priority research themes of Newfoundland and Labrador; and
3. to help increase the effective use of research evidence in the Province's health and community services system.

NLCAHR fosters and supports inter-disciplinary collaboration and serves as a bridge between researchers and decision-makers in government, the provincial healthcare system and community organizations. The Centre funds health research through annual peer-reviewed research grant competitions; supports research training by awarding fellowships at the master's, doctoral, and postdoctoral levels; and runs a number of other programs to encourage and support applied health researchers in Newfoundland and Labrador. The

Centre's flagship knowledge exchange program, the Contextualized Health Research Synthesis Program (CHRSP), is a collaborative effort of researchers and health system leaders that seeks to identify urgent issues involving health services and health technologies that are of pressing interest to Newfoundland and Labrador. CHRSP teams work to identify the highest quality research on these issues and to interpret it in light of the unique geographic, economic, demographic and other characteristics of this province.

The research supported by the Centre is broad in scope and includes research in the areas of health services delivery and evaluation, health economics and policy, healthcare utilization and systems, community and population health, health-related social sciences, and applied clinical research focussing on the process of delivering care rather than therapeutics or diagnostics.

Further information may be obtained by contacting the Centre in writing to the Newfoundland and Labrador Centre for Applied Health Research, Suite 300, 95 Bonaventure Avenue, St. John's, NL, A1B 2X5, or telephone at (709) 777-6993, or fax at (709) 777-6734, or e-mail at nlcahr@mun.ca, or through the website at www.nlcahr.mun.ca.

11.21 Newfoundland Quarterly

www.newfoundlandquarterly.ca

Managing Editor

Sullivan, J.

Newfoundland Quarterly Foundation Board

Butler, A.
Chalker, M.
Gardner, N.
Hiller, J.
Hood, D.
Kachanoski, G.
Maloney, A., Honorary Life Member
Rideout, J., Treasurer
Skanes, V., Chair
Sparkes, R.
Wangersky, R.

Aspects Editors

Ritcey, J.,
White, L.

The *Newfoundland Quarterly*, a journal established in 1901, focuses on the arts, culture, history, industry and people of Newfoundland and Labrador. This journal is published by the *Newfoundland Quarterly* Foundation Board, a not-for-profit Charitable foundation, and is owned by Memorial University of Newfoundland. The *Newfoundland Quarterly* can be contacted by telephone at (709) 864-2426, or by email at nfq@mun.ca, or through the website at www.newfoundlandquarterly.ca.

11.22 Ocean Engineering Research Centre (OERC)

www.engr.mun.ca/oerc/index.php

Administration

Qiu, W., B.Eng., M.A.Sc. *Dalian University of Technology*, Ph.D. *Dalhousie*, P.Eng., Associate Professor, Ocean and Naval Architectural Engineering; Acting Director

Engineering Technologist

Clarke, T.

Scope And Objectives

The Ocean Engineering Research Centre (OERC) is an integral part of the Faculty of Engineering and Applied Science at Memorial University of Newfoundland and has contributed to the success of the Faculty's research and academic programs.

The overall goal of the OERC is to generate research activity that has high potential for impact. The OERC draws upon faculty expertise and its relationships with industry, other research institutes, and branches of government to create networks of people who share common goals. The scope of applied research and consulting activities carried out by members of the OERC is broad, including ocean engineering related to the offshore, marine transportation, and fishing industries. In addition to faculty experience, the OERC operates a 58 metre long towing tank with wave generation capabilities.

Organization

The St. John's marine research community is vibrant and collaborative. Within the University the Centre maintains ties with C-CORE (by joint appointments of faculty and collaborative projects), with the Ocean Science Centre and the Fisheries and Marine Institute. Similar ties are maintained with the Institute for Ocean Technology (IOT) of the National Research Council (NRC), which is located adjacent to the Faculty of Engineering and Applied Science on the University campus. The Centre collaborates with and serves various small and large private sector firms with ocean engineering interests. The Centre works with Oceanic Consulting Corporation to provide marine performance evaluation services to the world's oceans industries. An alliance between the University, NRC and Marineering Limited of St. John's, Oceanic uses the ocean engineering capabilities and facilities of the University and NRC to support clients and projects around the world.

11.23 Ocean Sciences Centre (OSC)

www.mun.ca/osc/Home/

Director

Fletcher, G.L., B.Sc. *British Columbia*, Ph.D. *California*; Professor Emeritus; Head, Department of Ocean Sciences

Facilities and Business Manager, Dr. Joe Brown Aquatic Research Building (JBARB)

Boyce D., B.Sc., M.Sc. *Memorial*

The Ocean Sciences Centre (OSC) is a major facility for marine research on the Atlantic coast, and is one of Canada's largest marine laboratories. It houses the Department of Ocean Sciences, the Joe Brown Aquatic Research Building and the soon to be completed Cold-ocean Deep-sea Research Facility. The OSC provides Canadian and international scientists and students access to the flora and fauna of the northwest Atlantic Ocean and is uniquely suited for shore-based studies of cold-ocean processes and subarctic, Arctic and

deep-sea organisms. The facility provides all the necessary elements to conduct first-rate marine science, including high quality seawater, equipment to collect and maintain aquatic organisms, boats and vehicles to access field sites, laboratory space with running seawater, cutting-edge analytical and molecular biological instruments, and support staff. A strategic goal of the OSC is to carry out world-class research that focuses on organisms and processes in cold oceans, and to provide high quality educational and training opportunities, particularly at the graduate level.

Located at Logy Bay, 10 km from the St. John's campus, the OSC has an excellent unpolluted sea water supply that is the lifeline of the centre. There are 38 laboratories of varying size, 24 of which have flowing seawater and 14 of which are dry and house instruments for analytical chemistry, biochemistry, physiology, histology, molecular biology (genetics and genomics) and microscopy. There are eight cold rooms for controlled physiological experiments and common-use rooms for fish sampling, microscopy/ image analysis, high-speed centrifugation, radioisotope analyses, histological preparation and histochemistry, and molecular biology. Field Services maintains a variety of Scuba gear for coldwater year-round diving, benthic trawls and drags, seines, plankton nets, Niskin bottles, CTD, underwater video camera and a portable air compressor and generator. The unit operates a 4 m zodiac, 7 m Boston Whaler and 5 ton multi-purpose vehicle with aeration and recirculating seawater holding tanks (2500 L) suitable for transporting live specimens long distances.

The common use Image and Data Analysis Facility provides for image acquisition/analysis using analogue and digital media, microscopy, data backup and video production. There are also well equipped machining, woodworking, plumbing, and electronics workshops with dedicated personnel.

The Dr. Joe Brown Aquatic Research Building (JBARB) provides state-of-the-art facilities and world class staff with expertise to support research, training, pre-commercial production, and small-scale commercial trials in marine aquaculture. A critical component of the 1400 square meters facility is a seawater system designed to deliver high quality, temperature controlled, flow through water. Separate tanks and rooms are available for broodstock conditioning, paired mating, hatchery rearing, first feeding/nursery operations, grow-out and physiological investigations on marine finfish. The JBARB carries out research in collaboration with Memorial University of Newfoundland, and government and industry partners. The aquaculture potential of various finfish species (Atlantic cod, Atlantic salmon, Arctic char, Steelhead trout, cunners, and smaller flounder species) is being evaluated through the study of broodstock biology, physiology and genomics, and the development of larval rearing techniques.

Research Themes

physiology, biochemistry and molecular biology
marine biotechnology
biological and chemical oceanography
behavioural and population ecology
aquaculture and fisheries

11.24 The Works/Memorial University Recreation Complex Incorporated (MURC)

www.theworksonline.ca

Board of Directors

Thistle, B., Chairperson
Donovan, M., Vice Chair

Other members of the volunteer Board include representatives from the student body, the University, and the community at large.

Director/General Manager

Richardson, A., Director/General Manager

Staff

Beson, M., Manager of Finance
Coffey, K., Manager of Maintenance - Aquarena
Neil, C., Manager of Fitness and Student Services
O'Connor, J., Manager of Aquatics/Recreation

The Works

The Works is a separately incorporated entity with a volunteer Board of Directors. The Works operates the Field House, Aquarena and other recreation facilities on the St. John’s campus. The facilities offer a variety of fitness, aquatics and recreation programs for all ages. The Works offers services for members of the University, including students, facility and staff and also the community at large.

Further information may be obtained by contacting The Works by telephone at the Field House (709) 864-4422, or the Aquarena at (709) 864-3798, or through the website at www.theworksonline.ca.