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| **Minutes / Action Items – *PsyD Administration Committee Meeting*** |
| **MEETING** | ***PSY.D. ADMINISTRATION COMMITTEE MEETING MINUTES***  |
| **CHAIR** | Jacqueline Carter  |
| **DATE** | October 4, 2017 |
| **MEMBERS** | J. Carter, O. Heath, B. Whelan, B. Cater, S. Smith, J. Gosselin, K. Dalton, Jonah Nadler (Student Rep) |
| **PARTICIPANTS** | **Attendees:** J. Carter , B. Whalen, S. Smith, K. Dalton, B. Cater, J. Nadler |
| **REGRETS** | J. Gosselin, O. Heath |
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| **AGENDA** | **ITEM** | **DISCUSSION** | **ACTION** |
| MEETING START  | * Call to order
 | * Call to Order 1:30
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| **#1 REVIEW / APPROVAL OF MINUTES** | * Review / Approval of Minutes from previous meeting
 | * Minutes approved
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| **#2 AGENDA** | * Agenda approval
 | * Agenda approved
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| **#3 STANDING ITEMS** | * Student Issues
 | * No updates
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| * Faculty Hiring Update
 | * No updates
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| * Admissions
 | * No updates
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| * Faculty/Teaching Issues
 | * Winter term schedule is complete (except Community Psychology)
* Need instructor for Community Psychology
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| * Supervisor/Thesis Issues
 | * No updates
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| * Comprehensive Exams
 | * K. Hadden is putting together a binder which outlines comprehensive exams for site visit.
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| * Accreditation
 | * Final schedule has been approved. It is now sent out.
* Final tasks are being completed by Jacqui, Julie, Katera & TA’s.
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| * Practicum/Externship Issues
 | * JFC won’t be able to take on any more students at this time due to parental leaves.
* Students may have to be moved around to make practicums work in the winter semester.
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| * Internship Issues
 | * All Students who were on internship this year successfully completed them. They all have found employment as clinical psychologists.
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| * Eastern Health
 | * Residency for 2 adult, 1 child and 1 health placement next year.
* There will be no rural stream next year.
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| * APNL
 | * ADHD presentation to take place on October 17 @ 7:00p.m.
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| * Phia
 | * No updates
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|  | * SWCC
 | * Renovations still on-going. Practicum students now have offices.
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|  | * IPE
 | * IPE sessions in progress this term.
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|  | * Website
 | * Website documents have been updated and are now uploaded to the webpage.
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| **#4 NEW BUSINESS** |  |  |  |
| **#5****ADJOURNMENT** | Adjournment* Next Meeting
 | * Meeting adjourned at 3:00 PM
* Next meeting on October 18, 2017 at 1:30PM
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| MINUTES | Katera Dalton |  |