



***OCEAN SCIENCES CENTRE USER
FEE DOCUMENT***

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1.0 INTRODUCTION

Ocean Sciences Centre (OSC)

- support activities associated with scholarly programs of the OSC, including those of cross and adjunct appointed faculty
- provide service to other departments of Memorial University
- support research programs of the Canadian academic community
- support research programs of our Government and Industrial Partners

The following user fee schedules are designed to:

- promote responsible use of OSC services and specialized units
- provide the OSC/Memorial University with partial cost recovery

The following operational units exist within the OSC budget:

- General/Administrative Services
- Laboratory/Technical Services
- Computer Services
- Stockroom
- Animal Husbandry/Fish Health Services
- Field Services

Note: The Dr. Joe Brown Aquatic Research Building (JBARB) has a separate user fee schedule. Please contact the Facilities and Business Manager for details (709) 864-8691 or their web site at <http://www.mun.ca/osc/jbarb/>

2.0 USER FEES

2.1 General Service Fees

The general service fee generates revenue that in part defers the operating costs of the following units:

- General/Administrative services
- Laboratory/Workshop Services (also includes shuttle for graduate students, operation of communal laboratory equipment such as freezers, cold rooms, fume hoods and electronic shop)
- Computer Services (includes multimedia classroom and image and data analysis facility)
- Stockroom

There is no general service fee for OSC faculty. Other Memorial University departments and/or units or external users will be charged on a case by case basis.

2.2 Storage Fees

Will be charged at approximately \$1.00/sq.ft. Exceptions are at the discretion of the Director.

2.3 Stockroom

Individuals will be charged for all supplies.

2.4 Vehicles

OSC personnel have access to three 4x4 vehicles. All requests for the use of these vehicles must go through Drs. Abrahams, Fleming and Gagnon. Mileage rates for all vehicles will be based on MUN Vehicle Mileage allowance reimbursement rate as outlined in MUN's Policies and Procedures.

<http://www.mun.ca/policy/site/uploads/Schedule%20of%20Reimbursable%20Expenses.pdf>

2.5 Computing Services/Multimedia Classroom & Image and Data Analysis Facility

- There is no charge for facilities by MUN personnel and OSC Adjuncts.
- All other users will be charged a nominal fee to cover any required technical support.

2.6 Cold Rooms

All available cold rooms are available to the OSC Faculty and Adjuncts at a weekly rate of \$20 per week.

2.7 Visiting Researchers

All visiting or collaborative research activities must be reported to the Director prior to research.

- The bench fee for visiting Canadian researchers it is set at \$20.00/day or \$140.00/week. For all other researchers it is \$30.00/day or \$210.00/week.
- Photocopying and fax rates will be charged on a cost recovery basis
- A limited store of materials and supplies is available to visitors on a cost recovery basis.

3.0 ANIMAL HUSBANDRY/FISH HEALTH SERVICES

Services included with the OSC tank charges:

- Tank checks morning and evening during working hours (Facility Custodians check during off-work hours)
- Weekly oxygen checks
- Researchers will be informed of mortalities
- Tank set-up for new users
- General aquarium and plumbing supplies will be provided (air tubing, valves, air stones, diffusers, algae pads, vinyl tubing for water supplies, de-gassers)
- Maintaining large common net baths and disinfectants

Users will be responsible for:

- Feeding
- Removal of dead animals
- Daily maintenance of tanks
- Emptying and rough cleaning of tank at the completion of the project
- All special requirements

3.1 Tank Charges

OCS Faculty and Adjuncts

- There are no tank charges for OSC faculty and adjunct appointments. In addition there will be no charges for tanks used for undergraduate teaching purposes.

Academic Rate

- The rates in Table 3.1 will be applied to all Academic users other than OSC Faculty and Adjuncts.

Contract Rate

- Contract rates will be negotiated on a case by case basis. These rates will apply to all research carried out by academic researchers funded by contracts or NSERC Strategic grants.
- Contract rates applied to research for the private or government sector will be consistent with those applied to JBARB.
- All contracts are subject to the approval of the Director.

Table 3.1: OSC Tank Charges – Weekly Rates

Approx tank volume (m³)	Number of available tanks	External Rate/Week (\$)
0-1	45	17.5
1-2	8	28
2-4	3	42
4-8	3	63
16-32	1	154
Raceway 1	1	196
Raceway 2	1	231

4.0 FIELD SERVICES

4.1 Fee Schedule

- 1) Charges for the use of the Field Services equipment (including dive truck, small research vessels, dive gear, collections, and sampling equipment) are \$200/day for OSC Personnel and teaching units and \$250/day for external users.
- 2) Mileage rates for all vehicles will be based on MUN Vehicle Mileage allowance reimbursement rate as outlined in MUN's Policies and Procedures. <http://www.mun.ca/policy/site/uploads/Schedule%20of%20Reimbursable%20Expenses.pdf>
- 3) Contracts with the private sector or government will be charged at rates consistent with those applied by the private sector. Such contracts are subject to the approval of the Director.
- 4) Water sample collection in Logy Bay \$50.00
- 5) All overtime costs, whether taken as payment or as time off in lieu, are charged to the user
- 6) SCUBA tanks (80 cubic feet, 3000 psi) can be filled for MUN employees and their students at a rate of \$8.00 per tank.
- 7) Additional charges such as permits weigh scales etc., will be charged to the user.

Notes

All charges are based on single day usage. Costs, overtime, and 'per diems' associated with research requiring extended Field Services participation will be discussed with the Field Services Supervisor prior to the commencement of the project. All overtime and/or 'per diems' will be charged to the researcher.

Exploratory and unsuccessful expeditions

OSC Faculty and Adjuncts may be eligible for a reduction in the charges for 'exploratory field trips' or trips that are 'unsuccessful': such as specimen collection. This will be at the discretion of the Field Services Unit and subject to approval by the Director. Cancelled boat trips due to unexpected weather or equipment failure may also warrant a reduced fee. However multiple trips to retrieve underwater equipment or exploratory trips (e.g. checking a river for fish) will be charged at the standard daily rate.