To: 2nd Year Students in AO,

I hope you are all enjoying your summer. We look forward to your return in the fall. There are several pieces of information your instructors and the undergraduate administrative team would like to bring to your attention as you plan for your return in the Fall. These are organized under the following headings:

- Gone Remote!
- Email addresses
- Registration for Fall 2020
- Course information bulletins
- CPR

- Certificate of Conduct
- International nursing
- Scholarship Information
- Planning your schedule
- Learner accountability

Please keep this information for future reference.

| Gone Remote! | It has been a bizarre academic year, and as we plan for remote delivery of our theory courses in the Fall, and limited access to campus for labs and clinical placements, we hope you will find the year ahead not quite so bizarre. So far we are still on track with no anticipated delays in end dates for your program. We have worked hard to be responsive to our current health environment in the province and at the university, and to be also ready if change is required.

We will be in contact regularly with any updates you need as the year unfolds.

Nursing Society is still very active and has many great ideas to maintain that MUNFON student group interaction and support. Please stay in touch through your class and society contacts. |

| E-mail Addresses | Single e-mail policy in effect. Please remember that all official email to and from university departments and students must be sent through accounts with the official Memorial domain names - @mun.ca.

List-serves have been created using students’ @mun.ca email addresses as the primary means of informing students about the program. Please check your account daily and respond to requests as soon as possible. If you are not receiving information via your email account, please notify the undergraduate team at nursundergrad@mun.ca |
Registration for Nursing Courses

By now you should be registered for your courses. Let us know if you are having problems [864-4804; nursundergrad@mun.ca].

Courses from other Faculties/Disciplines

When choosing/scheduling non-Nursing courses toward your degree, please check the MUN website to see when courses are being offered http://www.mun.ca/regoff/registration/course_offerings.php before registering for these courses so that scheduling conflicts with the nursing courses are avoided.

IMPORTANT: If you haven’t already completed Statistics, you must register for a Statistics course during Fall 2020 as a pre-requisite for N3104 in the Winter semester. Please note that in addition to the course offered by the Department of Mathematics and Statistics, other courses are available which satisfy the statistics course requirement in the BN (Collaborative) program.

Course information Bulletins

Please keep in mind that students’ schedules may vary depending on their clinical rotations and schedules. Many changes have had to be implemented to respond to COVID-19 precautions. In the end, your schedule may not be the same as your classmates. Please plan other activities to accommodate your full schedule of nursing courses. For those who wish to continue external work opportunities, do not book external work time until you have your class, lab and clinical schedule finalized.

Also note that if you are working in Long-term Care, you are not allowed to work there during your N3515 clinical placement.

Meeting with Clinical Placement Coordinator: An information session is planned for September 28, 2020 from 10:30 to 11:30. This session will provide the opportunity to ask questions about upcoming clinical courses.
It is expected that students have ready access to all required books identified for their courses. Purchasing used textbooks by the same author that may be the last edition is often an appropriate alternative to not purchasing a new textbook, but check online or with the instructor for changes between editions. All textbooks will serve as sources of reference for future classroom and clinical courses, but more importantly they will help you begin to find the answers to clinical practice issues that you encounter.

If you are having trouble finding your book(s) on the online Book Store site, please contact them directly as soon as possible.

**NURS 3015**

Your course leaders will be Ashley Crane and Nicole Lewis-Power. Classes will be offered remotely this fall. We will be using the scheduled class time of Thursday from 1300-1415 and Friday 0900-1015, we will utilize online rooms (on your Brightspace course shell) and we will be teaching live during these scheduled classes. Classes will be recorded and will only be available for one week. We will use the same textbooks as N2015. If you have any questions or concerns, please email us. We look forward to teaching you again this fall, enjoy your summer,

Nicole Lewis-Power & Ashley Crane

**NURS 3113**

**N3113 Professional Development I** – Classes will be delivered remotely during the scheduled class time of Thursdays (1500-1615) and Fridays (1130-1245). Classes will be live on online rooms through the Bright space course shell. A recording of each class will be posted on Bright space and available for one week. Enjoy your summer break!

Ashley Crane
**NURS 3515**

**N3515 Labs:** Labs will begin on Sept 9th and will be held on campus. Attend your assigned timeslot. Please wear your own mask and bring your lab kit. Please check the Brightspace courseshell for any announcements and review your course outline prior to the first day.

**N3515 Clinical:** Clinical orientation for all N3515 groups will be held on **Monday, Sept 14 at 0930**. This orientation will be done remotely through the N3515 course shell in Online Rooms. Please check the Brightspace course shell for any announcements and review your course outline prior to the first day.

Thanks

Krista Collett

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**ATI – MUNFON** is continuing and expanding the use of ATI for all class cohorts in the coming year. You will be receiving a separate letter about signing up for these resources.

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**CPR**

All students in the BN (Collaborative) Nursing Program must provide proof of current **CPR [Level HCP or BLS]** certification. Students must submit a copy of their current certificate to MUNSON’s Clinical Program Administrator [Alison Maddigan-Cox].

- **CPR [Level HCP or BLS] re-certification will be required for all nursing students every 12* months while they are registered in the nursing program.**
  - Students are accountable to ensure they have completed the CPR-HCP re-certification before or during the month of expiration.

- **If your CPR-HCP (CPR-BLS) has expired since March, you are being given a grace period to have recertification completed prior to the end of August. Please attend to this re-certification before that deadline.**

- BLS (Provider) certificate, BLS Health Care Provider (HCP)/AED, or Cardio-Pulmonary Resuscitation-Health Care Provider (CPR-HCP) certificate is acceptable to meet the BLS requirement. Please ensure you register for the correct course required for the nursing program.

- Examples of companies that provide these courses are St. John Ambulance, Canadian Red Cross, and Lifesaving Society.

- Students will not be allowed to attend clinical practice activities if they do not complete the above requirement.

*Keep a copy of all documents submitted to the Faculty of Nursing for your records.*
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<th>Certificate of Conduct</th>
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| **Please note:** After admission, and any time prior to completing the program, students charged with or convicted of a criminal offence, or listed on the Child Abuse Registry, are required to report this information to the Dean/Director or the Associate Director/Dean of the Faculty of Nursing.  

Failure to report a criminal offense may result in dismissal from the program. Criminal offences will be reviewed by the Administrative Team of the Faculty of Nursing for implication of the conviction in view of the professional and ethical mandate to protect the public.  

A listing on the Child Abuse Registry, or failure to report the listing, will result in dismissal. |

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<th>International Nursing</th>
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<td>Many students are interested in working on foreign aid projects in [e.g.,] Africa or South America. We are then asked if we could arrange clinical placements there. While we certainly support your independent endeavours on your own time, and are working to address obstacles, arranging an international placement for a clinical course usually is not possible due to scheduling, resources, and the legal arrangements required (especially this year). Andrea Watkins will talk to your group if international placements become possible in the coming year.</td>
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<td>Faculty of Nursing scholarships, awards and bursaries will be available throughout the year. You are encouraged to explore which opportunities for funds are applicable to you and to apply for those awards. Please note that for the past three years at least one scholarship or bursary was not allocated because no one applied. Information will be sent out through the student list serves and posted on the website.</td>
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| A particular challenge on your plate continues in the coming semester/year in scheduling your class, clinical study/work time and 'relax time'. As you know, remote class participation requires much more self-determination and willpower than has been demanded in on-campus courses. Make sure you know the parts of your courses which must be attended synchronously and which can be accessed in your own time. We certainly hope that you get adequate MUNFON work-time and relax-time to connect with friends and family during the semester, however also remember that midterm exams, lab exams or assignments also are not usually deferred or changed for personal reasons.  

The examination period for Fall 2020 commences on Wednesday, December 9 and ends on Friday, December 18. Please also keep in mind that if psychomotor
Retesting is needed in N3515, extra time will need to be allocated for that (information regarding scheduling retesting to follow).

**Supplementary exams for the Fall semester are normally scheduled** for the day immediately preceding the first day of classes in the Winter Semester; **this year’s date is Tuesday January 5, 2021.** Take this into consideration when scheduling that day or booking your return travel to campus (if applicable) if you want to reserve your opportunity to write a supplementary exam if needed.

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**Accountability as a Learner in a Professional Program**

As you commence Year 2 of the accelerated option in the BN (Collaborative) program, remember that accountability as a learner and beginning professional continues to be a personal and professional responsibility.

This year you will complete four clinical theory courses and four clinical practice courses. Faculty in this professional program will be encouraging you to gain the cognitive, psychomotor and attitudinal competencies that are necessary for nursing practice to evolve safely and holistically. We expect that you have already set high and comprehensive standards for the level of care you provide. It will be these personal standards that will guide and determine your work as a beginning practitioner and for years to come.

- We encourage you to seek opportunities to augment the assigned reading requirements (set down in course outlines) with reference readings, web searches etc., in order to enhance your understanding of concepts.
- We encourage you to take advantage of tutorial sessions when they are offered.
- We expect students to maximize their time and active learning in lab sessions.
- After-hour practice is needed to master nursing skills. We currently do not have permission to allow for open practice times onsite in the upcoming semester, but we will update you if that can change.
- We are privileged to have clinical placement agencies that are eager to work with students as you learn, even in this ‘COVID Restricted’ environment. Be sure to respect the COVID precautions in place to keep yourself safe and to keep the doors open to students in subsequent groups. We hope you will find each area to be a supportive and respectful environment, and that you will maximize the opportunities afforded by such placements and differences you will make to the patients/clients you will meet.
- Remember that in all learning environments (classrooms, labs and clinical placements) and anywhere outside of the Faculty of Nursing in which you identify yourself as a nursing student, you are representing MUN Faculty of
I hope you had or will have opportunities to relax and enjoy the summer. As my final note here, I would like to formally let you know that in a few weeks, I will be finishing my time as Associate Dean, I want to thank you for your commitment to nursing, the example of your support to each other and for the glimpses I have seen of the people you are and the nurses you will become. I have learned a lot from you. You will be in very good hands with the new team. Take care, welcome back and best wishes for a successful term.

Professor Andrea Brennan-Hunter
Associate Dean, Undergraduate Programs
MUN School of Nursing
864-4626