LUMUN CARES
PILOT PROGRAM
SPRING 2018

LUMUN has extended the pilot of its three-faceted care program, consisting of

- a Child Care Program
- a Family Care Program &
- a Health and Dental Care Program

Overall Purpose:
- to assist members from both of LUMUN’s bargaining units (Per-Course Instructors and Postdoctoral Fellows) with expenses that are accrued during the Winter 2018 semester and that are not covered by the Employer

Total Scope:
- $12,000 for the three-semester pilot program

General Eligibility:
1. The LUMUN member must hold a current per-course appointment (minimum of one course) OR postdoctoral fellowship (minimum of four-month contract).

2. The LUMUN member must be a member in good standing (i.e., must have signed a LUMUN card).
General Application Procedure:

1. print and complete the application form, available on LUMUN website

2. compile the application package, including
   a. the completed application form
   b. copy of letter of appointment (PCI) or offer of employment (PDF)
   c. any additional required documentation [see individual program descriptions below for details]

3. submit the application package
   a. via internal mail to
      LUMUN
c/o Department of Earth Sciences
   b. via external mail to
      LUMUN
      Room 4052, Alexander Murray Building
c/o Department of Earth Sciences
      Memorial University of Newfoundland
      St. John’s, NL
      A1B 3X5
   c. in person at the LUMUN office (ER-4052), during regular office hours:
      Monday: 1:00-4:30
      Tuesday: 9:30-4:00
      Wednesday: 1:00-4:30
      Thursday: 9:30-4:00
      Friday: 1:00-4:00
   d. by email with attached application form & other required documents

In Spring 2018, a member may receive funding only once from each of the three programs. This will enable as many LUMUN members as possible to benefit from the LUMUN Cares Program.

The LUMUN Pilot Programs Subcommittee will consider complete applications only. The Subcommittee will make all decisions, and all decisions will be final. LUMUN will issue no advance payments.

LUMUN will inform members when the monies in each fund have been exhausted.

All three LUMUN Cares Pilot Programs will be reviewed again at the end of the Spring 2018 semester.
LUMUN CHILD CARE PROGRAM

Purpose:
- to defray the cost of caring for a child
- the benefit is per member, not per child

Scope:
- $4000 for Spring 2018, with disbursements of $200 each

Additional Eligibility Requirements:
- Member has childcare responsibilities (defined as guardianship or parenting) for a child or children under the age of 13 OR for a child or children with exceptionalities up to the age of 18.
- Priority will be given to those who have not already received Child Care funding; however, new applications from members who did receive Child Care funding in the Fall or Winter will be considered at the end of the semester, if funding is still available. This will not affect eligibility in other programs.

Additional Documentation:
- copy of government-issued identification for the child (e.g., birth certificate or passport)

Deadline:
- Applications will be accepted and processed throughout the semester, until the last day of classes or until funds are depleted, whichever comes first.
- Applicants will be informed of the status of their application as soon as it has been processed.
- Disbursements will be made on a first-come, first-served basis; non-priority applications will be considered (funds permitting) after 3 August 2018.
LUMUN FAMILY CARE PROGRAM

Purpose:
- to defray the cost of caring for adult dependents
- the benefit is per member, not per dependent adult

Scope:
- disbursements of up to $200 per member (as needed, from the other funds)

Additional Eligibility Requirements:
- Member is currently the sole caregiver for a dependent adult who requires care.

Additional Documentation:
- Official Receipt from Caregiver. Receipt must include
  - the name of the adult receiving care
  - the LUMUN member’s name
  - date (N.B, receipt must be for a date within the Spring 2018 semester)
  - amount paid
  - caregiver’s name, address, telephone number, license number and signature

 Deadline:
- Applications will be accepted and processed throughout the semester, until the last day of classes or until funds are depleted, whichever comes first.
- Applicants will be informed of the status of their application as soon as it has been processed.
- Disbursements will be made on a first-come, first-served basis.
LUMUN HEALTH AND DENTAL CARE PROGRAM

Purpose:
- to assist active LUMUN members with personal health-related expenses normally covered by a health care plan (MUN’s Blue Cross plan will be used as comparator)
- The benefit is for the member only, (not for spouse/partner or children).

Scope:
- $2000 for Spring 2018, with disbursements of up to $100 per member

Additional Eligibility Requirements:
- Member has paid for health or dental care during the Spring semester.
- Priority applicants are those members who
  - do not have health care coverage from an employer, from a graduate program, from a spouse or partner’s insurance, or from any other source.
  - have not already received funding in the Health and Dental Program.
- Non-priority applicants are those members who
  - received Health and Dental Care funding in the Fall or Winter, and/or
  - have current health insurance that does not fully cover a personal health-related expense [will be considered “non-priority.”]

Non-priority applications will be considered at the end of the semester, if funding is still available. This will not affect a member’s eligibility in other programs.

Additional Documentation:
- Official Receipt from Health Care Provider OR Pharmacy. Receipt must include
  - the name of the patient (i.e., the LUMUN member)
  - date (N.B., receipt must be for a date within Spring 2018 semester)
  - amount paid
  - the nature of the Health Care Service

Deadline:
- Applications will be accepted and processed throughout the semester until the last day of classes OR until all funds are depleted, whichever comes first.
- Applicants will be informed of the status of their application as soon as it has been processed.
- Disbursements will be made on a first-come, first-served basis; non-priority applications will be considered (funds permitting) after 3 August 2018.