

Professional Designation Programs

Payroll Compliance Practitioner (PCP)

Sponsored by Canadian Payroll Association (CPA).

Note: To enroll in a CPA payroll course, you must first register with and pay tuition fees to Memorial University, and then register with and pay a separate fee to the CPA for course materials and the final exam. To register with the CPA and to obtain a copy of the PCP brochure and PCP registration form, please visit the CPA website at www.payroll.ca

Payroll Compliance Legislation

This course provides an overview of payroll-related legislation, including the Canada Pension Plan, the Employment Insurance Act, the Income Tax Act, employment standards legislation and Workers' Compensation Acts, as well as tools to find and apply information and communicate effectively with stakeholders.

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Tue., Feb. 2 – April 27 (13 classes plus exam on May 4),
7 – 10 p.m. \$349. Facilitator: Debbie Slaney.

Payroll Fundamentals 1

The prerequisite for this course is Payroll Compliance Legislation.

This course is the second requirement in the CPA's new certification. Upon completion of Payroll Fundamentals 1, you will be able to:

- calculate regular individual pay;
- calculate non-regular individual pay;
- calculate termination payments;
- complete a record of employment (ROE);
- communicate all aspects of individual pay requirements to various stakeholders.

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Thu., Feb. 4 – April 29 (13 classes plus exam on May 6),
7 – 10 p.m. \$349. Facilitator: Rowena Kelloway.

Canadian Risk Management Program

Risk Financing - ARM 56

This course may qualify as credit towards the Fellow Chartered Insurance Professional (FCIP) designation and the Canadian Risk Management (CRM) designation.

Risk financing includes the selection, implementation and monitoring of risk financing techniques. Topics include insurance as a risk financing technique; financing property; risk retention including use of captives; risk/cost allocation; finite and integrated risk plans and capital market products for risk financing

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Thu., Jan. 28 – April 22 (13 classes), 7 – 10 p.m.
\$495 (text extra). Facilitator: Darrell Swain.

