Mentor Application

The Department of Human Resources offers a mentoring program for staff, administrative leaders, and academic leaders. To participate in the program, we require mentors and mentees to:

- Participate in an orientation session (approximately 1 hour);
- Participate in a 12-month Mentoring Agreement;
- Provide evaluative feedback by completing an evaluation form; and
- Agree to disclose any conflict of interest and respect the confidentiality outlined in the Mentoring Agreement.

Memorial University is strongly committed to employment equity and especially welcomes applications from all qualified candidates, including women, men, members of visible minorities, Aboriginal persons, persons with disabilities and members of sexual minorities.

1. Please complete the following:

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Bargaining Unit: ___Non-Bargaining ___CUPE ___NAPE ___Other (specify) ________

2. What strengths/expertise can you bring as a mentor to a mentoring relationship? (Check as appropriate).

- [ ] Organizational Knowledge
- [ ] Career Development
- [ ] Networking
- [ ] Leadership
- [ ] Skill Development (please specify): ____
- [ ] Knowledge (please specify): ____
- [ ] Other (please specify): _____
3. Please provide a description of the strengths and expertise that you could bring to the Mentoring relationship.

4. Please forward this form, to Mentoring@Memorial c/o Learning and Development, Department of Human Resources. It is encouraged that you include a copy of your biography or resume with this application, as it assists in the match-making process. If you have any questions, please contact Heather Stamp Nunes at 864-8364 or hstampnunes@mun.ca.

Signature: _________________________     Date: _______________________

Access to Information and Protection of Privacy
The information gathered on this form is collected under the authority of the Memorial University Act (RSNL 1990 c M-7). The information is used for administrative purposes of the University, including maintaining records. This form may be used as a permanent record and stored electronically for future reference. Questions regarding the collection or use of this personal information should be directed to the Department of Human Resources, Arts and Administration Building, Memorial University of Newfoundland, 709-864-4626.

For Office Use Only

Employee Group:

Date Reviewed:     Date Replied:

Mentor Assigned:

Date Training Completed:

HR Signature:

Comments: