Constitution

1. Functions:

The functions of the Faculty Council shall be to approve, for recommendation to the Senate, all regulations, courses and programmes of study of the Faculty of Arts, and to discuss and make recommendations upon any other academic matter affecting the Faculty.

2. Membership:

The membership of the Faculty Council shall be (a) the Dean of Arts, any Associate or Assistant Dean of Arts, the Heads of Departments or Schools in the Faculty of Arts, all other persons holding full-time appointments as Professor, Associate Professor, Assistant Professor, Lecturer or Instructor who teach in any Department or School in the Faculty of Arts, and all research personnel who engage in lecturing or in graduate supervision in any Department or School in the Faculty of Arts; (b) the President, the Vice-President (Academic), the Deputy Vice-President (Academic), the Registrar or delegate, the Librarian or delegate, the Dean of Graduate Studies or delegate; (c) student representatives amounting to 20% of the membership of category (a); (d) others who the Faculty Council may decide to admit.

3. Committees:

The Faculty Council shall have the power to establish committees and to delegate to these committees whatever functions it deems appropriate.

The Faculty Council shall establish such Standing Committees as it deems appropriate and determine the Terms of Reference of such Standing Committees.

4. Officers:

The officers of the Faculty Council of Arts shall be the Dean of the Faculty as Chair, an elected Vice-Chair, and an elected Secretary.

5. Meetings:

Meetings of the Faculty Council shall be held as stated in the By-Laws. 10% of the membership of the Council shall constitute a quorum.

6. By-Laws:

By-Laws may be drawn up and amended by a two-thirds majority of those present and voting providing that the proposed By-Law or amendment has been submitted in writing
and circulated to all members not less than fourteen days prior to the meeting of the Faculty Council.

7. Amendments to the Constitution:

Recommendations for amendments to the Constitution shall be by two-thirds majority of those present and voting providing that notice of the proposed amendment has been given at the previous meeting of the Faculty Council and that the proposed amendment has been submitted in writing and circulated to all members not less than 21 days prior to the meeting of the Faculty Council.