

In this issue

The September issue of Arts Matters has information about the incoming Arts Grants Crafter; ISER Books; SGS's new thesis binding policy; changes in TriCouncil policy and procedures; grant deadlines for faculty, postdoctoral fellows, and graduate students; a workshop on ERA-Can funding opportunities; a **workshop on SSHRC Insight Grant applications**; the new SSHRC Connection grants; distributing and publicizing your books through the Bookstore; the Insight Grant detailed description; and the procedures for applying for grants and arranging for contracts at Memorial.

Arts Grants Crafter Update



The Dean of Arts' office interviewed for a new Grants Crafter on August 23, and the file is now with Human Resources. We hope to have the new Grants Crafter in place by mid-September 2012.

Dr. Rosemary Ommer will be available once again at Memorial for advice on grants crafting this fall. She will be here from September 25 - October 26.

SSHRC Application Development – Q&A Session

Tuesday, September 25, 12:00-2:00pm, Beatrice Watts Boardroom, Rm. IIC 2014, Bruneau Centre for Research and Innovation. For those preparing or planning to prepare a SSHRC Insight or Insight Development Grant Application this year, the Office of Research Services has organized an informal Q&A session with a panel of your colleagues with experience in serving on SSHRC Selection Committees, or who have insights on key aspects of successful applications. The session will provide prospective applicants with an opportunity to get expert insight on important points to consider in preparing your application.

If you plan to participate, please RSVP to Susan Myler (smyler@mun.ca, or phone 864-8251) by 10:30 a.m. on Monday, September 24.

ISER Books Update

Dr. Lisa Rankin has been appointed as Director of ISER and Dr. Sharon Roseman has been appointed as ISER Books Editor. Dr. Rankin and Dr. Roseman have a mandate to revitalize the Institute and increase its profile in the global context. Both have three year appointments.



Grant application and nomination deadlines (faculty and postdocs); September deadlines

- September 7, 2012; Call for Papers: Humboldt Colloquium "Excellence in Research." Applications are accepted until 7 September under the following link: <https://mi.conventus.de/online/avh-toronto-earlycareer-2012.do>.
- September 9, 2012. Shastri Institute - Action Research Project (ARPG) <http://www.sici.org/programmes/details/action-research-project-grants-arpg-2011-12/>
- September 9, 2012. Shastri Institute - Institutional Research Collaboration Development Grant (IRCDG); <http://www.sici.org/programmes/details/shastri-institutional-research-collaboration-development-grant/>.
- September 9, 2012. Shastri Institute - Shastri Pro-Development Initiative Grant Project (PDIG); <http://www.sici.org/programmes/details/shastri-pro-development-initiative-grant-pdig-project-2011-12/>.
- September 9, 2012. Shastri Institute-Partnership Development Seed Grant (PDSG); <http://www.sici.org/programmes/details/partnership-development-seed-grant-2011-2012/>.
- September 9, 2012. Shastri Institute - Faculty Mobility Program; <http://www.sici.org/programmes/details/faculty-mobility-program-2012-2013/>.
- September 12, 2012. Faculty intending on applying to the CIHR funding opportunity Chair: Gender, Work and Health (October 1, 2012), please note that there is a requirement for a University Nomination Letter to be included in this application. A draft of this letter, prepared in conjunction with the unit head and/or associate dean research addressing the requirements according to the description in the funding opportunity <http://www.researchnet-recherchenet.ca/rnr16/vwOpprtntyDtls.do?prog=1598&view=currentOpps&org=CIHR&type=AND&resultCount=25&sort=program&all=1&masterList=rue>), will need to be provided to the Vice President (Research) Office by September 12, 2012. This will allow sufficient time for finalization of this document before the Office of Research Services internal deadline of September 26, 2012, at noon. Please contact the Office of Research Services for further details if you are intending on applying to this opportunity.
- October 1, 2012. Shastri Institute - Kanta Marwah Lecture Series; <http://www.sici.org/programmes/details/kanta-marwah-lecture/>



Grant application and nomination deadlines (faculty and postdocs); October and November deadlines

October 1, 2012. Shastri Institute - Scholar Travel Subsidy Grant (STSG); <http://www.sici.org/programmes/details/scholar-travel-subsidy-grant-2011/>.

•October 1, 2012. Shastri Institute - Shastri Lester Pearson Memorial Lecture; <http://www.sici.org/programmes/details/shastri-lester-pearson-memorial-lecture/>.

•October 11, 2012. The Banting Postdoctoral Fellowships Program. At Memorial University, applications for the Banting Postdoctoral Fellowships program will be selected for endorsement by a committee developed through the School of Graduate Studies (SGS). The committee will make recommendations to the Vice President Research. The Office of Research Services will be receiving applications on behalf of the SGS committee (Deadline - noon on Thursday, October 11, 2012). The Office of Research

Services will coordinate with the Office of the Vice President Research to obtain institutional Letters of Endorsement for selected applicants and this letter will be provided back to applicants in sufficient time to be included in their applications for the external competition deadline of November 1, 2012. Please review the complete information at <http://banting.fellowships-bourses.gc.ca/home-accueil-eng.html>. If you will be submitting an application for consideration by the selection committee, please contact the Office of Research Services, Jessica McLachlan at jspenney@mun.ca or 864-3805.

•October 15, 2012. SSHRC Insight Grant competition; deadline to Office of Research Services is noon, October 10, 2012. If you did not submit a Notice of Intent on August 15, 2012, you cannot apply.

• Apply any time; SSHRC Connection Program; http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx

Grant application and nomination **deadlines** (graduate students); September and October deadlines



- September 9, 2012. Shastri Institute - Student Excellence Awards; <http://www.sici.org/programmes/details/student-excellence-awards/>.
- September 10, 2012. The Canada Graduate Scholarships (CGS)-Michael Smith Foreign Study Supplement Program – Deadline date to the School of Graduate Studies: September 10, 2012. Talk to your departmental Grad Coordinator for details.
- September 28, 2012. Vanier Canada Graduate Scholarship Program (Vanier CGS) competition; Vanier Canada Graduate Scholarship Program (Vanier CGS). Detailed information on the Vanier CGS scholarship program and the application forms are now available at <http://www.vanier.gc.ca>. Applications and reference letters must be completed online using ResearchNet. Along with the online submissions, applicants must forward their official transcripts to the Scholarships Officer, Gail Lamkin (glamkin@mun.ca) so that the transcripts can be attached to the application. Reference letters must be completed online and in advance in order for the applicant to submit their application in time. To make the School of Graduate Studies deadline date of November 6, 2012, to all three granting agencies, the deadline date for receipt of completed applications is September 28, 2012.
- October 4, 2012 (external deadline); SSHRC Postdoctoral fellowships <http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/postdoctoral-doctorat-eng.aspx>
- October 15, 2012. Shastri Institute-Lal Bahadur Shastri Student Prize (LBS); <http://www.sici.org/programmes/details/lal-bahadur-shastri-student-prize-/>.

Grant application and nomination **deadlines** (graduate students); November deadlines



• November 9, 2012. SSHRC Doctoral Fellowship/Canada Graduate Scholarship (CGS) Doctoral Scholarship Competition and the CGS Master's Scholarship Competition. The November 9 deadline date is the date for departments to submit applications (original + copy) to the School of Graduate Studies on behalf of their students. Program information and application forms are now available at http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/talent-eng.aspx. One new section that should be pointed out on SSHRC's homepage is a section called Resources. This section provides helpful information and tips for those completing an application and provides an understanding of the adjudication and awarding process. Memorial's quota for this year's SSHRC Doctoral Fellowship/CGS Doctoral Scholarship competition is 21 and the quota for the CGS Master's Scholarship competition is 17. For applicants applying through the university, the deadline for receipt of applications to the School of Graduate Studies (original plus one photocopy) is November 9, 2012. Please note that the deadline date for students applying directly to SSHRC for the SSHRC Doctoral Fellowship/Canada Graduate Scholarship (CGS) Doctoral Scholarship is November 7, 2012, and for students applying directly for the SSHRC CGS-Master's Scholarship, the deadline date is December 13, 2012.

•Also see: Memorial University's external scholarships listings: http://www.mun.ca/scholarships/External_Scholarships.php or contact Gail Lamkin at glamkin@mun.ca, phone 864-2640.

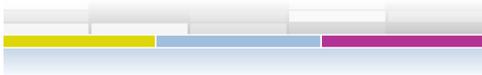
•Grad career development workshops: for more information, go to <http://www.mun.ca/sgs/current/edge/professionalism.php>.

Updates

Insight Grant and Insight Development Grant results, 2011-12

The formal ministerial announcement of the results for Insight Grants and Insight Development Grants is now expected to take place in early September 2012. Once the official announcement has been made, we will announce the 2011-12 Faculty of Arts recipients.

SSHRC  CRSH



Change in SGS thesis binding policy

From a memo from Dr. Golfman, SGS, dated August 8, 2012: "Until now, the School of Graduate Studies has accepted an unlimited number of thesis copies from students to be personally bound. For each convocation, we have been receiving more than 300 personal copies besides the two required copies. That has created an enormous workload not only for staff in the School of Graduate of Studies, but also for staff in academic units who receive the bound copies from us and then are responsible for distributing them to the respective students. Furthermore, the process of receiving, shipping, receiving and distributing translates into a very lengthy turnaround time for students to receive bound copies of their thesis. In addition, the electronic thesis submission (eThesis) project is steadily moving forward where students will only be submitting a digital version of their thesis. Since they will not be submitting paper copies of their thesis for institutional storage, it will no longer be practical to still accept paper copies for personal use. In line with other universities, we will now be directing students directly to Lehmann Bookbinding, the company which also binds theses for Memorial. Students can directly deal with the company to have as many copies of their thesis bound as they wish in a considerably more timely and efficient manner. Effective September 10, 2012, the School of Graduate Studies will cease accepting personal copies of theses for binding. As a result, the Cashier's Office should cease accepting payment for personal bound copies from then on as well. For your information, the contact information is:

Lehmann Bookbinding, 97 Ardel Avenue, Kitchener, ON N2C 2E1

www.lehmannbookbinding.com

FAQ for grant applications, F2012

Grant application approval

All applicants and co-applicants at MUN must complete a grant application approval form. Co-applicants from other institutions must also provide documentation of approval from their institution. All approval forms must accompany the completed grant application.

Arts' applicants and co-applicants should use the Faculty of Arts approval form; the latest version is available at <http://www.mun.ca/arts/research/forms/GrantApplicationsApprovalForm.pdf>. Co-applicants from other units should use the form required by their school or faculty.

Grant applications and approval forms are submitted to the relevant Department Head, and then to the Associate Dean Arts (Research); afterwards, they go to the Office of Research Services.

Grant applications must be complete by the time that they are submitted to the Associate Dean Arts (Research). For SSHRC applications, an application is only complete when the applicant hits the on-line 'submit' button, and can no longer make changes to the application.

The approval form and the completed application should be submitted to the Associate Dean Arts (Research) at least one day (and preferably, two) before the Office of Research Services' 3-day deadline, described next.

The Office of Research Services (ORS) requires that applications and approval forms be received by 12:00 noon, at least 3 working days before the funding agency deadline.

Missing the 3-day, MUN-internal deadline?

If you submit your application after the Office of Research Services' three-day deadline, there are some potential consequences. First, the Associate Dean (Research) can only sign your approval form after you confirm that your application is complete and final, and submitted to SSHRC. If you submit your application and approval form late, no one will be able to review your application. Your application will also be processed by the ORS in the order that it is received. Since the ORS are dealing with many grant applications from across the university, they may find it difficult to submit your application in time for the external agency deadline, particularly since the SSHRC website is not robust enough to handle the last-minute traffic well.

Finally, although the ORS will still provide institutional approval for late applications, in this case, it does not constitute agreement of Memorial that the research as proposed can be carried out in a manner that complies with Memorial's policies and procedures. If the proposal is successful, you will be asked to confirm that the research will be carried out and administered in a manner that is consistent with Memorial's policies and procedures.

SSHRC Connection Grants

Connection Grants funding opportunity

SSHRC continues implementation of its renewed program architecture <http://www.sshrc-crsh.gc.ca/news_room-salle_de_presse/program_renewal-renouvellement_programme-eng.aspx> with the launch of the Connection Grants funding opportunity. The description is now available on the SSHRC website at the following link: [http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx?](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx?<http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx?>) <[http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx?](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx?>)> The application form and instructions are now available. See http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/connection_grants-subventions_connexion-eng.aspx.

The Connection Grants support events and outreach activities geared toward short-term, targeted knowledge mobilization initiatives. These events and outreach activities represent opportunities to exchange knowledge and to engage on research issues of value to those participating.

SSHRC invites applicants who wish to conduct workshops, colloquiums, conferences, forums, summer institutes or other events or outreach activities that facilitate:

- disciplinary and/or interdisciplinary exchanges in the humanities and social sciences;
- scholarly exchanges between those working in the social sciences and humanities and those working in other research fields;
- intersectoral exchanges between academic researchers in the humanities and social sciences and researchers and practitioners from the public, private and/or not-for-profit sectors; and/or
- international research collaboration and scholarly exchanges between researchers, students and nonacademic partners from other countries.

These grants are valued at \$7,000 to \$50,000, with higher amounts considered on an exceptional basis, over one year. Starting in April 2012, SSHRC will accept applications on a continuous basis and will announce results normally within eight weeks from the date that SSHRC confirms receipt of the application.

Over the past three years, SSHRC has awarded an average of \$6 million per year to support the types of events and outreach activities expected to be proposed and funded through the Connection funding opportunity. The approximate budget available for new awards in 2012-13 will be announced in spring 2012 under the Connection Program on SSHRC's website <[http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/connection-connexion-eng.aspx?](http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/connection-connexion-eng.aspx?>)>.

Canadian Common CV

A new version of the Canadian Common CV was implemented on June 19, 2012. The new application is available at www.ccv-cvc.ca

Purpose

The purpose of the Canadian Common CV (CCV) is to reduce the workload for Canada's research community by allowing researchers to maintain their CV data in a single repository and use it to apply to 22 different funding organizations across Canada.

To provide the research community with the best possible CV management tool, the CCV application was redeveloped to: put in place a dataset that is common to all funding organizations; provide a simpler and more portable application; allow researchers to maintain a generic CV and select the data they want for a particular grant application; use a new, reliable, and high-performance infrastructure.

Data Migration

The majority of data (approximately 90%) for existing CCV users will be migrated to the new CCV. However, applicants are advised that additional time will be required to make sure that the data was properly migrated by inspecting each section and field. Any missing or wrongly formatted data will have to be corrected. Contributions can no longer be attached as a file to the CCV and will have to be entered as structured data. Please allow some time to capture this information.

User Assistance

For additional information or assistance, please contact the help desk of the funding organization to which you are applying for funding. Contact information is available under 'Contact Us' in the CCV application. On-line training for the renewed Canadian Common CV (CCV) for CIHR applicants is now available at <http://www.cihr-irsc.gc.ca/e/45262.html> <<http://www.cihr-irsc.gc.ca/e/45262.html>>. General information about the renewed CCV for all subscribers can be found on the CCV website at <https://ccv-cvc.ca/indexresearcher-eng.frm> <<https://ccv-cvc.ca/indexresearcher-eng.frm>>.

The SSHRC CV will be required for the Insight Grants October 2012 competition. However, the Common CV will be required for the Insight Development Grants February 2013 competition.

Problems with Data Migration

Many problems, caused by data migration, have been reported on the CAURA listserv. Avoid migrating to the Common CV until it is necessary.

SSHRC applications — problems with Explorer 9

Please note that for those trying to access the SSHRC website to develop or submit their applications for upcoming competitions, there are compatibility issues with Internet Explorer 9. Those trying to access the website using Explorer 9 should review the notice on the main web-forms login site (e.g. https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en_CA) that states, “Websites that were designed for earlier versions of Windows Internet Explorer will not display or function correctly in Internet Explorer 9. Follow the compatibility View instructions to correct the display/function issues.”

SSHRC has provided a link (Compatibility View instructions) which includes steps to help fix this issue for those trying to develop or submit their applications using Explorer 9. Please follow the link provided if you are experiencing problems.

https://webapps.nserc.ca/SSHRC/Instructions-Help/IE9_text_e.htm

We have been advised that it is not anticipated that this issue will be resolved before the next upcoming SSHRC deadlines in 2012.

If the recommended instructions for users of Internet Explorer 9 do not enable development or submission of your application, it is recommended that you contact the SSHRC on-line system helpdesk:

Phone: 613-995-4273; E-mail: webgrant@sshrc-crsh.gc.ca <<mailto:webgrant@sshrc-crsh.gc.ca>>

SSHRC Talent Program

What is SSHRC's Talent Program?

The goal of the Talent program is to support students and postdoctoral fellows in order to develop the next generation of researchers and leaders across society, both within academia and across the public, private and not-for-profit sectors. The Talent program promotes the acquisition of research skills, and assists in the training of highly qualified personnel in the social sciences and humanities.

The objectives of the Talent program are to:

- support the development of the best or most promising highly qualified personnel with social sciences and humanities research and professional skills;
- support the best or most promising social sciences and humanities students and postdoctoral fellows selected through an adjudication process;
- support students and scholars in gaining exposure to international social sciences and humanities scholarship; and
- mobilize social sciences and humanities knowledge that has the potential to lead to intellectual, cultural, social and economic influence, benefit and impact. [Excerpted from http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/talent-eng.aspx.]

Update on the Renewal of SSHRC's Talent Program

We would like to inform you that following recent consultations, SSHRC will begin implementing changes to its Talent program <http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/talent-eng.aspx> as the third wave in the renewal of its overall program architecture. SSHRC's governing council <http://www.sshrc-crsh.gc.ca/about-au_sujet/governance-gouvernance/committees-comites/council-conseil-eng.aspx> has endorsed the planned changes and their implementation over a three-year period beginning in 2012.

On the SSHRC website <http://www.sshrc-crsh.gc.ca/news_room-salle_de_presse/latest_news-nouvelles_recentes/talent_program_renewal-compte_rendu_du_programme_talent-eng.aspx>, you can learn more about: the consultation process; key changes; SSHRC support for research training; and the proposed timeline for implementation.

For more information, contact: fellowships@sshrc-crsh.gc.ca.

Contracts at MUN

Information about contract issues

A good summary of contract issues in the context of academic research is NSERC's General Intellectual Property Considerations and Guidelines for Collaboration, available at http://www.nserc-crsng.gc.ca/NSERC-CRSNG/policies-politiques/ip_Guidelines-pi_Directrices_eng.asp . These principles are not just relevant to NSERC disciplines. They explain, in layperson's terms, IP and contracting considerations relevant to all participants in academic-industry research relationships, whether faculty, students, supervisors, institutions or sponsors. [Adapted from a CAURA-net July 3, 2012, posting by Tamsin Miley]

MUN policy on contracts

MUN has a policy on contracts, available here: <http://www.mun.ca/policy/site/policy.php?id=131>. Note that "All research contracts involving the use of University facilities [must be] made with the University through the Office of Research."

ERA-Can funding opportunities

What is ERA-Can?

ERA-Can is a joint initiative of the European Commission and the Government of Canada. The European Commission contributes to ERA-Can II through the seventh Framework Programme for Research and Technological Development (FP7), capacities, International Cooperation (GA No. 244426).

ERA-Can information Sessions

ERA-Can Information Session on FP7 Opportunities: September 19, 2012; time: 10 am — noon; location: Education Building, ED 5004/05.

The Seventh Framework Programme (FP7) is Europe's largest funding mechanism for advanced research and research training with an investment of €50 billion over seven years (2007-13). The number of Canadian participants in FP7 projects is now more than doubled the number in all of FP6. Canadian researchers who collaborate in EU-led international research consortia, or who participate in Marie Curie mobility and training programs, join some of the best minds in their field in well-funded projects, leverage their resources and exponentially increase the scope and have an impact on of their work. ERA-Can assists Canadians participate in FP7 by providing up-to-date information on programs and calls and assistance to individual researchers applying for grants and negotiating contracts. ERA-Can does this through its website and newsletter, advice service for researchers and information sessions on opportunities for Canadians to participate in FP7. This information session will give researchers an opportunity to learn more about FP7 programs, meet FP7 National Contact Points in key thematic areas and hear from experienced Canadian participants in FP7 projects. To register for this information session, please contact Jeremy Reynolds, International Centre, at reynoldsj@mun.ca.

FP7 Guide for Canadians

ERA-Can's FP7 Guide for Canadians is available at this website. <http://www.era-can.ca/user_files/users/46/Media/Documento%20Canada_v3_8.pdf>

ERA-Can can now be found on Facebook, Twitter and LinkedIn. These pages will be kept up-to-date with information on Events, Calls for Proposals and FP7 projects with Canadian partners. We hope that through these forums you will be able to connect better not only with ERA-Can but with other researchers in your field.

Facebook: Like our page! <<http://www.facebook.com/europeanresearchareacanada>> www.facebook.com/europeanresearchareacanada <<http://www.facebook.com/europeanresearchareacanada>>

Twitter: Follow us <http://www.twitter.com/era_can> @ERA_Can

N SERC news

Change in Eligibility Criteria for Faculty

The September 15, 2012, release of the Program Guide for Professors will include a change in the eligibility criteria for your faculty members who hold their primary position outside Canada. The new rule will read:

If your primary position is outside of Canada, you must work full-time in an eligible Canadian institution (applies to grant applications submitted after September 15, 2012).

The previous rule which stipulated that researchers who lived abroad or held a position of any kind outside of Canada had to spend a minimum of six months per year at an eligible Canadian institution, was difficult to apply both for the institution having to monitor the time spent by these researchers at the Canadian institution, and for NSERC staff requiring this information.

As of September 15, 2012, this new rule will apply and a) researchers who do not meet this requirement will be ineligible, and b) grantees who do not meet this requirement will be given one additional instalment from their current grant before it is concluded. Your institution is asked to inform NSERC of current grantees who are affected by this new rule as soon as possible, as indicated in Schedule 10 – Confirmation of Eligibility of the Memorandum of Understanding on the Roles and Responsibilities in the Management of Federal Grants and Awards.

For more information, you may contact NSERC Secretariat at sectr@nserc-crsng.gc.ca.

SSHRC Insight Proposals

What are SSHRC Insight Grants?

The Insight program aims to support and foster excellence in social sciences and humanities research intended to deepen, widen and increase our collective understanding of individuals and societies, as well as to inform the search for solutions to societal challenges. The objectives of the Insight program are to (a) build knowledge and understanding from disciplinary, interdisciplinary and/or cross-sector perspectives through support for the best researchers; (b) support new approaches to research on complex and important topics, including those that transcend the capacity of any one scholar, institution or discipline; (c) provide a high-quality research training experience for students; (d) fund research expertise that relates to societal challenges and opportunities; and (e) mobilize research knowledge, to and from academic and non-academic audiences, with the potential to lead to intellectual, cultural, social and economic influence, benefit and impact. [Excerpted from http://www.sshrc-crsh.gc.ca/funding-financement/umbrella_programs-programme_cadre/insight-savoir-eng.aspx]

A suggested outline for the Insight Grant detailed description

Dr. Rosemary Ommer makes the following recommendations. The 2012 Insight Grant web instructions state: “Your detailed description must address the Challenge and Feasibility evaluation criteria”

Formatting your application around the main headings of the evaluation criteria will assist the reviewers in finding the information they need to evaluate your proposal (see the IG External Assessment Form).

The outline could be formatted as follows:

Challenge – the aim and importance of the endeavour

- Originality (provide clear and precise objectives: why are you doing the research? why is it important?)

- Literature Review (include complete literature review that serves to situate what you will be doing and why)

- Theoretical approach/framework (outline theoretical or conceptual framework)

- Methods (ensure methodology makes sense in terms of objectives and personnel involved)

- Training (write: see attachment “Research Team, Student Training, Previous Output”)

- Impact (the potential contribution of the research in terms of the advancement of knowledge; the wider potential benefit of the research (e.g., Will this research be of interest to other areas of research/disciplines? Will it be of interest outside the academic community? How will it be used and by whom?)

Feasibility – the plan to achieve excellence

- Attainment of the research objectives

- Budget (refer to budget attachments)

- Knowledge mobilization (refer to KM attachment)

- Strategies and timelines for activities

Capability – the expertise to succeed

- Experience (refer to cv attachments)

- Contributions (refer to publications attachments)

- Future contributions (write a brief closing statement about you/your team’s potential to make future contributions)

Have you published a book recently?

How to alert the bookstore to a new publication

Email: bkstore@mun.ca and dgnewman@mun.ca (Deidra Newman is the staff member who handles trade books and book events).

Email Subject line: Faculty Publication

Email details: ISBN, Title, Author(s), publisher and publisher's representative if possible

Launches can be arranged in partnership with the bookstore as well. Funding is usually available through publisher marketing departments but on-campus space (the Landing), book sales and possibly refreshments can be provided by the bookstore.