Present: Samantha Bokma, Melanie Hurley, Mariana Hernandez Hernandez, Samantha Breslin, Kelley Brewer-Balch, Mike Westcott, Sharmane Allen, Shannon O’Rourke

1 Agenda
a. Motion to change the by-laws and constitution
b. HSS Graduate student meet-and-greet / kitchen party! September 22, 5:30 - 7:30 in the Bruneau Centre Atrium
c. Graduate orientation package
d. Wiki session next week

2 Announcements
• Save the date! Tuesday, August 16, 1:00 - 5:00, in QEII Smart Classroom: session for populating the Orientation Wiki, consisting of (a) training in how to add materials to the wiki, followed by (b) adding materials to the wiki.

3 Minutes of the April and May meetings

April 2016 minutes: correction - Shanley should be Sharmane.
Motion to approve Kelley Brewer-Balch/ Shannon O’Rourke; CARRIED.

May 2016 minutes
Correction: Add Steve Sutherland, Samantha Bokma and Kelley Brewer-Balch to the list of those present.
Motion to approve Shannon O’Rourke / Samantha Bokma; CARRIED

4 Business arising from the minutes

None.

5 Agenda Item (a) Motion to change the by-laws and constitution
Not enough attendance for quorum for changing the by-laws or constitution, which requires 2/3 majority. Will circulate and vote by email.

6 Agenda Item (b) Graduate Student Meet-And-Greet / Kitchen Party

September 22, 5:30 - 7:30 in the Bruneau Centre Atrium

Arrange for a cash bar. Need to ask if there is a volunteer station at every exit? This may be a regulation to check ID, and make sure there are no drunk drivers...
Melanie will double-check with her dance friends (but she will not be there!)
Will need chairs, and an area for the music; and an area for chatting.
How about a photographer?
Ask GCs to attend.
Posters at the beginning of September; should invite people to bring their instruments. Write "TRAD FOLK SESSION".
Can Sean Panting come? How about Dan Dillon? Need to ask someone to host our party.

7 Agenda Item (c) Graduate orientation wiki

Arrange for the QR code / business card. And info about the wiki to be disseminated in various venues (Fb, Grad Coordinators, MarComm screens). Story on this by Janet? send the Wiki tutorial links to text formatting with the reminder about the session. Permissions are open to anyone, at first. Pictures would be nice - pictures of Long Pond, places on campus, etc. Could we have something like a Google or interactive map? (Project for undergrad GIS people?)

Tuesday, August 16, 1:00 - 5:00, in QEII Smart Classroom: session for populating the Orientation Wiki, consisting of (a) training in how to add materials to the wiki, followed by (b) adding materials to the wiki.

8 AOB

None.

Motion to adjourn Shannon O’Rourke; seconded Samantha Breslin; CARRIED.