REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, November 7th, 2017, 12:30 P.M., ROOM ED20308 (McCANN CENTRE)

Revised AGENDA

1. Approval of the Agenda

2. Approval of Minutes of Previous Meeting
   2.1 Minutes of Regular Meeting of September 26th, 2017 (attached)
   2.2 Minutes of Special Meeting (Executive Committee) of September 20th, 2017 (attached)
   2.3 Minutes of Special Meeting (Executive Committee) of October 5th, 2017 (attached)

3. Business Arising

4. New Business

5. Correspondence
   5.1 Memo from University Registrar (Interim) & Secretary, Senate Committee on Undergraduate Studies re: Changes to Regulations 6.5.6.2 Dropping Courses Without Academic Prejudice (attached)

6. Notice of Motion
   6.1 Proposal for Calendar Changes to Existing Programs - Bachelor of Education (Intermediate/Secondary) (attached)
   6.2 Proposal for Calendar Changes to Existing Programs –Editorial Changes (attached)
   6.3 Proposal for Calendar Changes to Existing Programs (Primary/Elementary, First Degree, French Immersion Option) (attached)
   6.4 Proposal for Calendar Changes to Existing Programs (Primary/Elementary Second Degree) (attached)
   6.5 Proposal for Calendar Changes to Existing Programs (Science Admission Requirements) (attached)
   6.6 Renaming/changes to the Information Technology program (attached)
   6.7 Changes to the Graduate Diploma in Education (Educational Leadership Studies) (attached)
7. Reports of Committees

7.1 Nominating Committee
Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education - 2017-18 Academic Year – updated listing (attached)

7.2 Committee on Undergraduate Studies

7.3 Admissions Committee
7.3.1 2016/2017 Annual Report (attached)

7.4 Research & Development Committee
7.4.1 2016/2017 Annual Report (attached)

7.5 Graduate Studies Committee
7.5.1 2016/2017 Annual Report (attached)

7.6 Doctoral Studies Program Committee

8. Associate Dean’s Report – Undergraduate

9. Associate Dean’s Report – Graduate

10. Dean’s Report

11. Reports from Representatives from other Councils

12. Other Business
12.1 Request to discuss Library’s reductions - Dr. T. Doyle

Secretary
Faculty Council, Faculty of Education

Attachments (12)
Agenda Item 2.1
REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, SEPTEMBER 26, 2017 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Kirk Anderson

2025. APPROVAL OF AGENDA

It was moved by Dr. Heather McLeod, seconded by Dr. Alireza Moghaddam, that the Agenda be accepted as circulated.

CARRIED.

2026. APPROVAL OF PREVIOUS MINUTES

It was moved by Ms. Leslie Redmond, seconded by Dr. Jan Buley, that the previous Minutes be approved as distributed.

CARRIED.

2027. NEW BUSINESS

a) Proposal for a New Degree Program – B.Ed. (Primary/Elementary) as a Second Degree Conjoint with a Certificate in STEM Education

It was moved by Dr. Gerald Galway and seconded by Dr. Barrie Barrell that the Proposal for a New Degree Program – B.Ed. (Primary/Elementary) as a Second Degree Conjoint with a Certificate in STEM Education as presented be accepted.

Dr. David Philpott requested that his vote against the New Degree Program B.Ed (Primary/Elementary) as a Second Degree Conjoint with a Certificate in STEM Education be recorded.

CARRIED.

b) Proposal for Calendar Changes to Existing Programs (Post-Secondary Education)

It was moved by Dr. Gerald Galway and seconded by Dr. Cecile Badenhorst, that the Proposal for Calendar Changes to Existing Programs (Post-Secondary Education) as presented be accepted.

CARRIED.

2028. CORRESPONDENCE

i) Correspondence from Secretary, Senate Committee on Undergraduate Studies re: Submission of Calendar Changes to the Senate Committee on Undergraduate Studies, 2018-2019. The memo was circulated for information purposes.

ii) Memo from Provost & VP (Academic) re: Policy Consultations. The memo was circulated for information purposes. Comments and feedback on the polices circulated can be sent to policyoffice@mun.ca by October 11, 2017.

2029. NOTICE OF MOTION
2030. REPORTS OF COMMITTEES

i) Nominating Committee

It was moved by Dr. Barrie Barrell and seconded by Dr. Sharon Penney, that the Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils – 2017-18 Academic Year as presented be accepted.

CARRIED.

ii) Committee on Undergraduate Studies

It was moved by Dr. Gerald Galway and seconded by Dr. Gabrielle Young, that the Annual Report of the Committee on Undergraduate Studies as discussed be accepted.

CARRIED.

iii) Admissions

It was moved by Dr. Gabrielle Young and seconded by Dr. Sharon Penney, that the Annual Report of the Admissions Committee as discussed be accepted. The report will be presented at the next meeting of Faculty Council.

CARRIED.

iv) Research & Development Committee

The 2016-2017 Academic Annual Report of the Research & Development Committee will be presented at the next meeting of Faculty Council.

v) Graduate Studies Committee

The Annual Report of the Graduate Studies Committee will be circulated at the next meeting of Faculty Council.

It was moved by Dr. Scott Johnson and seconded by Dr. David Gill, that the Merging the CTLS subspecialty “computers in education” to the IT program as presented be accepted.

CARRIED.

vi) Doctoral Studies Program Committee

It was moved by Dr. Cecile Badenhorst and seconded by Dr. Mary Story, that the Report of the Doctoral Studies Program Committee as presented be accepted.

CARRIED.

2031. ASSOCIATE DEAN’S REPORT- UNDERGRADUATE

Dr. Gerald Galway indicated that his detailed report was given at the Faculty Kickoff Session on September 12.

He indicated that intermediate students are doing introductions to internship for the next two weeks. Dr. Galway thanked those who were kind and able to accommodate his request for a reduction in work while students are on internships.
2032. **ASSOCIATE DEAN'S REPORT - GRADUATE**

The Associate Dean's Report (Graduate) was presented as attached.

It was moved by Dr. Jennifer Anderson and seconded by Dr. Gabrielle Young, that the Associate Dean's Report as presented be accepted.

**CARRIED.**

2033. **DEAN'S REPORT**

The Dean's Report was presented as attached.

2034. **OTHER BUSINESS**

i) Dr. Toni Doyle's request to discuss the Library's reductions was deferred to the next meeting of Faculty Council.

**Adjournment**

Council adjourned at 2:32pm.

______________________________  __________________________
Chairperson                Date

______________________________
Secretary
Agenda Item 2.2
MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SPECIAL MEETING (VIA E-MAIL) OF THE EXECUTIVE OF
FACULTY COUNCIL, FACULTY OF EDUCATION
WEDNESDAY, SEPTEMBER 20, 2017

Members: kirk.anderson@mun.ca; amoghaddam@mun.ca; sjlewis@mun.ca; mstordy@mun.ca;

For the Degree of Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Post Secondary), Bachelor of Education (Primary/Elementary), Bachelor of Music Education, Bachelor of Special Education

MOTION #1

Ms. T. Thorne certified that the candidates named on the Convocation Applicant Report had fulfilled all the academic requirements for the above-noted degrees and moved that their names be approved for submission to Senate.

CARRIED.

For the Diploma in Adult Learning and Post-Secondary Education, Technology Education

MOTION #2:

Ms. T. Thorne certified that the candidates named on the Convocation Applicant Report had fulfilled all the academic requirements for the above-noted diplomas and moved that their names be approved for submission to Senate.

CARRIED.

MOTION #3:

Ms. T. Thorne requested that the Registrar be empowered in consultation with the Dean or Director and Chairperson of the appropriate Faculty Committee to add to the lists the names of candidates who fulfill all the requirements for the degree or diploma between this meeting and convocation.

CARRIED.

The Convocation Report with the names of all the candidates has been forwarded to the Secretary for minute purposes.

__________________________  _________________________
Chairperson                  Date

__________________________
Secretary

2016-09-20
MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SPECIAL MEETING (VIA E-MAIL) OF THE EXECUTIVE OF
FACULTY COUNCIL, FACULTY OF EDUCATION
THURSDAY, OCTOBER 5, 2017

Members: kirk.anderson@mun.ca; amoghaddam@mun.ca; sjlewis@mun.ca; mstordy@mun.ca;

For approval of student representatives for various Committee Membership for academic year 2017/2018 as follows:

Committee on Undergraduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) T. Thorne
4. Representative, Office of Student Services (ex-officio)
5. Dr. S. Penney (Co-Chair)
6. Dr. C. Arnold
7. Dr. T. Johnson
8. Dr. M. Stordy
9. Undergraduate Student Representative - Ms. J. Hatcher
10. Undergraduate Student Representative - Mr. S. Yetman

Committee on Graduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean of Graduate Programs (ex-officio)
3. Elected Members on Academic Council, School of Graduate Studies:
   Counselling Psychology Representative – Dr. M. Gardner
4. Educational Leadership Representative – Dr. S. Johnston
5. Curriculum, Teaching and Learning Representative – Dr. S. Azam
6. Post-Secondary Representative – Dr. J. Hoben
7. Informational Technology Representative – Dr. B. Mann
8. Graduate Student Representative – Ms. B. Mulcahy
9. Graduate Student Representative

Admissions Committee

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Coordinator of Undergraduate Programs (ex-officio)
4. Representative, Office of the Registrar (ex-officio) – T. Thorne
5. Dr. S. Pickett
6. Dr. J. Buley
7. Dr. N. Hurley
8. Dr. G. Young
9. Undergraduate Student Representative — Mr. M. Strickland

**Doctoral Studies Program Committee**

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Graduate Programs (ex officio)
3. Dr. C. Badenhorst
4. Dr. B. Barrell
5. Dr. H. Schulz
6. Dr. T. Seifert
7. Dr. X. Li
8. Representatives from Supervisory Committees (non-voting members)
9. Doctoral Student Representative — Mr. P. Wells
10. Doctoral Student Representative — Ms. L. Li

CARRIED.

__________________________
Chairperson

__________________________
Date

__________________________
Secretary

2016-10-05
Agenda Item 5.1
September 29, 2017

TO: Academic Unit Heads of the St. John’s Campus, Grenfell Campus, Marine Institute, and all associated Student Unions

FROM: Jennifer Porter, University Registrar (Interim) and Secretary, Senate Committee on Undergraduate Studies

SUBJECT: Changes to Regulation 6.5.6.2 Dropping Courses Without Academic Prejudice

A Sub-Committee of Senate Committee on Undergraduate Studies (SCUGS) on the Correction and Return of Student Work recently completed its analysis and submitted a final report with recommendations to SCUGS. The objective of the sub-committee was to review Memorial University’s General (Undergraduate) Regulation 6.7.6 Correction and Return of Student Work to determine the effectiveness of the regulation and if the intent of the original proposal has been achieved. In addition, the subcommittee was tasked with reviewing the current add/drop deadlines for Memorial University and recommending any changes.

The outcome of this work, is that it is recommended that the last day to drop courses without academic prejudice in a given semester be changed to reflect modifications that are being made to accommodate the week-long winter semester break (since 2015-2016); and to further accommodate the feedback period and return of 20% of evaluation prior to the drop date. Summarized details from the report of the sub-committee in the development of this recommendation are included below for context.

**Summarized report details**

I. General Regulation 6.7.6 Correction and Return of Student Work

Memorial University’s general regulation 6.7.6 Correction and Return of Student Work was first added to the University Calendar in 2012-2013. The intent was to review this regulation following five years of implementation. This regulation is commonly known as the 20% rule, as undergraduate students must receive feedback on evaluation worth at least 20% of the final grade before the last day to drop courses without academic prejudice (the end of the seventh week of the Fall, Winter and Spring Semesters and the fourth week of the Intersession).

Memorial University Community – 20% Rule Survey
During the sub-committee review, feedback was also sought from the university community. Two surveys were made available through the Centre for Institutional Analysis and Planning. One survey was designed for all faculty members and was shared by the Deans of each faculty and school by email. There were 220 responses, with responses from every faculty and school. The results showed the level of familiarity with the regulation was very high, as 93% of participants confirmed that they understand the regulation. The majority of respondents thought that this regulation meant that more course work was assigned earlier in the semester than they would prefer, but half of the respondents found the regulation easy to follow. When asked what percentage would be an appropriate percentage of work to have returned by the drop date, responses varied between 10% and 20%.

Similar questions were also asked to a sample of the student population. This was a controlled group where the invitation to participate was emailed directly to a sample of 5000 students to try and ensure university-wide representation. There were 627 respondents with representation from each faculty and school. There was a mixture of first-year, second-year, third-year and fourth-year undergraduate students. The majority of students self-identified as full-time students, but there was a small representation of part-time students (12%). Similarly to the faculty survey, 90% of the students who participated stated that they understood the regulation and 80% stated that the regulation is beneficial to students. The Sub-Committee realized while reviewing the comments from students that the feedback is used for purposes beyond the original intent. While not many students were using the feedback to make decisions about dropping courses, a number of students liked receiving the feedback to view their progress in the course. This included students in structured programs, where dropping one course would result in withdrawal from their program for that semester. Finding that students were using the regulation for another purpose, and that 76% of the respondents found the workload to accommodate the 20% rule manageable, helped guide the recommendations of the Sub-Committee.

One of the biggest concerns of the Sub-Committee, after reading the comments from the students, is the rate of compliance by instructors. Many students commented that 20% of their final grade was not always provided before the deadline.

It was recommended by the Sub-Committee and accepted by SCUGS that the General Regulation 6.7.6, Correction and Return of Student Work, should remain unchanged.

II. Add/Drop Deadlines

An environmental scan was completed on eleven comparable Canadian universities, and a similar survey was sent on the Association of Registrars of the Universities and Colleges of Canada (ARUCC) listserv. There is no consistent policy among universities regarding drop deadlines. The date to drop a course without academic prejudice ranged from a few weeks into the semester to the last day of class. Memorial's current drop without academic prejudice at the end of week 7 is on par with the many other universities.
However, as a week-long break was introduced to the winter semester in the 2015-2016 Academic Year, the Sub-Committee reviewed the placement of the date to drop a course without academic prejudice. It was acknowledged that there are some administrative challenges with the current placement of the last drop date without academic prejudice, which often falls during the week-long break. Changes have been made in the winter semester to move the deadline one week later which is an inconsistency in application for the 20% rule. Permitting an additional week in the spring and fall semesters means that students would have an additional week in which to receive feedback on 20% of their final grade. This additional time could reduce some of the instructors’ concerns from the survey, while still permitting students enough time and feedback to either drop the course or judge their progress in the course. It was recommended by the sub-committee and accepted by SCUGS that the date to drop a course without academic prejudice for undergraduate students should be moved to the end of the eighth week of the semester to ensure consistency in each semester. It was also advised that Academic Council, School of Graduate Studies be consulted for such a change to graduate regulations for consistency of application, prior to consultation on the change with the university community. At its meeting of September 18, 2017, the Academic Council of the School of Graduate Studies approved changes to Graduate Studies General Regulation 4.3.4 Changes in Course Registration, which would extend the last day to drop courses without academic prejudice from seven weeks to eight weeks.

The Sub-Committee was also asked to review the add deadline; however, there was no recommendation of this regulation.

We are now conducting consultation with the broader University community. For your information, I have attached the draft Calendar Change Proposal for Regulation 6.5.6.2. We would appreciate your feedback, and are kindly requesting that you submit any comments to scugs@mun.ca before November 17, 2017, in order to allow time for this proposal to return to the Senate Committee on Undergraduate Studies, and then if accepted by the Committee, to the December 12 meeting of Senate for final approval.
Proposal
Calendar Change(s) to Existing General Regulations(s)

Executive Summary
University Regulation 6.5.6.2 Dropping Courses without Academic Prejudice states that the last day to drop a course with academic prejudice is the end of week 7. University Regulation 6.7.6 states that instructors shall mark and return work that is worth a total of at least 20% of the final grade before the last day to drop courses without academic prejudice. We propose to move the deadline for the last date to drop courses without academic prejudice from the end of the seventh week to the end of the eighth week in the semester.

Resource Implications: N/A

Consultations
Evidence of consultation to be attached.

Library Holdings and/or Other Resources Required
N/A

Signature of Registrar or delegate: ____________________________

Date: ____________________________
SUMMARY PAGE FOR SENATE

Approval Form

Program Title: GENERAL ACADEMIC REGULATIONS (UNDERGRADUATE) - Registration

Calendar Change(s)

6.5.6.2 Dropping Courses Without Academic Prejudice

- Until the end of the second week following the first day of lectures in any semester, a student may, upon formal notification to the Registrar, drop a course without academic prejudice. A course dropped under these circumstances will not be entered on the student’s record.
- From the beginning of the third week to the end of the seventh eighth week following the first day of lectures in any semester, a student may, upon formal notification to the Registrar, drop a course without academic prejudice. A grade of DR will be assigned in these circumstances and will be entered on the student’s record.
- From the beginning of the eighth ninth week following the first day of lectures in any semester to the last day to add courses in the following semester, a student who is prevented from completing the requirements of a course by illness, bereavement, or other acceptable cause, duly authenticated in writing, may drop a course without academic prejudice. This may occur only with the approval of both the course instructor and the head of the academic unit of the student’s program or in the case of students who have not declared a program, the head of the academic unit of the course in question. A grade of DR will be assigned in these circumstances and will be entered on the student’s record.

Calendar Entry After Changes

6.5.6.2 Dropping Courses Without Academic Prejudice

- Until the end of the second week following the first day of lectures in any semester, a student may, upon formal notification to the Registrar, drop a course without academic prejudice. A course dropped under these circumstances will not be entered on the student’s record.
- From the beginning of the third week to the end of the eighth week following the first day of lectures in any semester, a student may, upon formal notification to the Registrar, drop a course without academic prejudice. A grade of DR will be assigned in these circumstances and will be entered on the student’s record.
- From the beginning of the ninth week following the first day of lectures in any semester to the last day to add courses in the following semester, a student who is prevented from completing the requirements of a course by illness, bereavement, or other acceptable cause, duly authenticated in writing, may drop a course without academic prejudice. This may occur only with the approval of both the course instructor and the head of the academic unit of the student’s program or in the case of students who have not declared a program, the head of the academic unit of the course in question. A grade of DR will be assigned in these circumstances and will be entered on the student’s record.

Rationale

A sub-committee of Senate Committee on Undergraduate Studies reviewed University Regulation 6.7.6 Correction and Return of Student Work. The regulation has been in place for five years and states that 20% of course evaluations must be graded and returned to students prior to the last day
drop a course without academic prejudice (end of week 7). There was some indication that it is challenging to meet this deadline; in addition, it was observed that the addition of a week-long midterm break in the winter semester has shifted the drop date in that term to the end of Week 8. It was recommended that consistency among all three semesters regarding the last day to drop a course without academic prejudice provides the most effective communication for students, and for faculty to fulfil the Correction and Return of Student Work regulation.

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Library Report Received          N/A

Signature: Registrar, Associate Vice-President (Academic) or Vice-President

Name

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Chair:_____________________________

Secretary:_________________________

Date:_____________________________
Agenda Item 6.1
October 25, 2017

TO: Secretary, Faculty Council, Faculty of Education

FROM: Meghan Collett, Secretary
       Committee on Undergraduate Studies, Faculty of Education

RE: 2018-2019 Calendar Changes

At a recent meeting of the Committee on Undergraduate Studies, Faculty of Education, the following 2018-2019 calendar changes were approved. We now forward to Faculty Council for consideration:

A. Intermediate/Secondary Program

B. Editorial Changes

C. Primary/Elementary as a First Degree, French Immersion option

Sincerely,

[Signature]

Meghan Collett

cc. Tracy Thorne, Office of the Registrar

/kd
Faculty of Education
Proposal for Calendar Changes to Existing Programs
Bachelor of Education (Intermediate/Secondary)
August 2017
Faculty of Education Proposal for Calendar Changes to Existing Education Programs B.Ed. I/S August 2017

Executive Summary

Due to a decrease in application and enrolment numbers in three academic disciplines in the Bachelor of Education (Intermediate/Secondary) program, the Faculty of Education is reviewing the feasibility of continuing to offer courses in these areas. For this reason, it is suggested that the Undergraduate Office offer these low enrolment disciplines every 2 years in alternating years to maximize resource allocation. These academic disciplines are Theatre Arts, Art, and Religious Studies.

Resource Implications: Instructional Costs

No additional resources are required.

Consultations

Consultation Distribution List

Library Holdings and/or Other Resources Required

No additional resources are required.

Signature of Unit Head (if appropriate): ____________________________

Date: ____________________________

Signature of Dean/Associate Vice-President (Academic)/Vice-President: ____________________________

Date: ____________________________
SUMMARY PAGE FOR SENATE
Approval Form

Program Title

Bachelor of Education (Intermediate/Secondary)

Calendar Changes (see attached)

Rationale
Due to a decrease in application and enrolment numbers in three academic disciplines in the Bachelor of Education (Intermediate/Secondary) program, the Faculty of Education is reviewing the feasibility of continuing to offer courses in these areas. For this reason, it is suggested that the Undergraduate Office offer these low enrolment disciplines every 2 years in alternating years to maximize resource allocation. These academic disciplines are Theatre Arts, Art and Religious Studies. A breakdown of previous enrolments* in these areas can be found in Table 1 below.

Table 1. Course registration in relevant methodology courses over the last five years.

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*Enrolment in these courses is directly indicative of students with this academic discipline as these courses are required methodology courses in each relevant discipline.

As is visible in the table above, enrolment in these areas has been consistently low for at least the last five years. It is no longer feasible for the Faculty to continue to offer courses each year with this low of an enrolment. It is suggested that admission for these areas be limited to every two years. This should double the enrolment in the classes when they are offered.

The Calendar currently states in section 8.1, #6 “An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.” This proposal simply aims to make this more explicit to students in cases where we know numbers are low so students will know before they apply if a particular subject area will be offered that year.
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Library Report Received                       | N/A               |

Approved by Dean, Associate Vice-President (Academic) or Vice-President | Yes/No            |

Name ________________________________

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Chair: ______________________________________

Secretary: __________________________________

Date: _____________________________________
Faculty of Education Proposal for Calendar Changes to Existing Education Programs B.Ed. I/S August 2017

Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

7.1 General Degree Programs
The Faculty of Education offers nine general degrees and one diploma program.

1. The Bachelor of Education (Intermediate/Secondary) is a second degree program designed to prepare teachers of grades 7-12. The program is offered in a three semester (12 month), full-time format, and commences in the Fall semester of each year. Note that some academic disciplines are offered in alternating years.

2. The Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting. Note that some academic disciplines are offered in alternating years.

3. The Bachelor of Education (Post-Secondary) as a First Degree is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

4. The Bachelor of Education (Post-Secondary) as a Second Degree is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

5. The Bachelor of Education (Primary/Elementary) as a First Degree is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A French Immersion Option is available in this program.

6. The Bachelor of Education (Primary/Elementary) as a Second Degree is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year. A French Immersion Option is available at the St. John's Campus only.

7. The Bachelor of Music Conjoint with Bachelor of Music Education is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.
8. The Bachelor of Music Education as a Second Degree is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education and general foundational education and a 15 credit hour teaching internship.

9. The Bachelor of Special Education is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study.

8.1 Bachelor of Education (Intermediate/Secondary)

1. For application deadlines refer to the Application Deadline Dates table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant who will have completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Winter semester grades no later than June 15.

2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree program, an applicant must have:
   1. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
   2. completed 36 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies cannot be used to satisfy the 36 credit hour requirement);
   3. completed 24 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) below but different from that in b. above; and
   4. achieved an overall average of at least 65% in the courses chosen to meet b. and c. above.

3. Academic Disciplines are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed Academic Disciplines for Bachelor of Education (Intermediate/Secondary) will be acceptable.

<table>
<thead>
<tr>
<th>Academic Disciplines for Bachelor of Education (Intermediate/Secondary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biochemistry</td>
</tr>
<tr>
<td>Canadian Studies</td>
</tr>
<tr>
<td>Economics</td>
</tr>
</tbody>
</table>
French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks (first academic discipline) or at least four weeks (second academic discipline) at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.

General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.

<table>
<thead>
<tr>
<th>Geography</th>
<th>History</th>
<th>Mathematics - may include Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newfoundland and Labrador Studies</td>
<td>Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.</td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td>Political Science</td>
<td>Religious Studies – This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Studies.</td>
</tr>
<tr>
<td>Theatre Arts – This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Studies.</td>
<td>Visual Arts – This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Studies.</td>
<td></td>
</tr>
</tbody>
</table>

4. When calculating averages in the first and second teachable areas, no more than two 1000-level courses in each of the first and second teachable areas will normally be used.

5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.

6. An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.

7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.

8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) program, consideration will be given to the following:
   1. average in each of the two academic disciplines;
   2. overall academic performance; and
   3. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.

10. A student who has been admitted to the program but chooses not to attend in the Fall semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with other applicants.

8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

1. For application deadlines refer to the Application Deadline Dates table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades no later than February 1.

2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education program an applicant must have:
   1. been awarded a Bachelor's Degree from a university recognized by Memorial University of Newfoundland;
   2. completed 36 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education in clause 3. below; and
   3. achieved an overall average of at least 65% in the courses chosen to meet b. above.

3. Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education will be acceptable.

<table>
<thead>
<tr>
<th>Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biochemistry</td>
</tr>
<tr>
<td>Chemistry</td>
</tr>
<tr>
<td>English</td>
</tr>
</tbody>
</table>

French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.

General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.
Faculty of Education Proposal for Calendar Changes to Existing Education Programs B.Ed. I/S August 2017

<table>
<thead>
<tr>
<th>Geography</th>
<th>History</th>
<th>Mathematics - may include Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.</td>
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<td>Physics</td>
<td>Political Science</td>
<td>Theatre Arts—This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Studies.</td>
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<td>Visual Arts—This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Studies.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. When calculating the average in the 36 credit hours required under clause 2. b. above, no more than two 1000-level courses will normally be used.

5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.

6. An applicant is advised that admission to the program is dependent on sufficient numbers of students to warrant the offering of applicable methodology courses in those disciplines in any given year.

7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.

8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education degree program, consideration will be given to the following:
   
   a. average in courses in clause 2. b.;
   b. overall academic performance; and
   c. personal statement and references as outlined on the application to the Faculty.

2. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.

3. A student who has been admitted to the program but chooses not to attend in the Spring semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with those of all other applicants.
Agenda Item 6.2
Faculty of Education
Proposal for Calendar Changes to Existing Programs
(Editorial Changes)
September 2017
Executive Summary

1. Clarify section 8 #8, "A student who...does not register for courses during the academic year in which admission is granted must, if he/she wishes to be subsequently considered for admission, submit a new application in competition with other applicants", to prevent confusion surrounding the withdrawal of students in the Faculty. The term "academic year" can sometimes cause confusion when students are admitted in a semester other than Fall.

2. With the implementation of a new online application for admission and OnBase system in the Admissions Office, Office of the Registrar, procedures for submission of documents for applications to the Faculty of Education have changed. This needs to now be reflected in the Calendar.

Resource Implications: Instructional Costs

No additional resources are required.

Consultations

Consultation Distribution List

Library Holdings and/or Other Resources Required

No additional resources are required.

Signature of Unit Head (if appropriate):

Date:

Signature of Dean/Associate Vice-President
(Academic)/Vice-President:

Date:
SUMMARY PAGE FOR SENATE

Program Title

All Programs

Calendar Changes (see attached)

Rationale

1. When implementing regulation #8 in section 8, there is sometimes confusion surrounding the timeline of the "academic year". This proposal aims to clarify the academic year as being 3 semesters from the term in which admission is granted to prevent confusion when a student is accepted in a term other than Fall.

2. With the implementation of a new online application for admission and OnBase system in the Admissions Office, Office of the Registrar, procedures for submission of supporting documents for applications to the Faculty of Education have changed. This needs to now be reflected in the Calendar. Previously, the calendar stated that reference letters and personal statements should be sent directly to the Faculty of Education however the personal statement is now included in the online application for admission and reference letters are sent to the Registrar's Office electronically to be included in the paperless system, OnBase. As well, there are no application forms required other than the online application form.

Consultations Sought From

<table>
<thead>
<tr>
<th>Consultations Sought From</th>
<th>Comments Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>Yes / No</td>
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<tr>
<td>Engineering</td>
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</tr>
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<td>Medicine</td>
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<td>Music</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Nursing</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Science</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Social work</td>
<td>Yes / No</td>
</tr>
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</table>

Library Report Received                   N/A

Approved by Dean, Associate Vice-President (Academic) or Vice-President
Name

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Chair: 

Secretary: 

Date: 

Yes/No
Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

8 Admission/Readmission Regulations for the Faculty of Education
The program regulations for each degree and diploma program listed below can be found at Program Regulations.
In addition to meeting UNIVERSITY REGULATIONS, an applicant must meet the Admission/Readmission Regulations for the Faculty of Education below and the Admission/Readmission Regulations for his/her program of admission/readmission.

1. Admission to degree and diploma programs within the Faculty of Education is limited, selective and highly competitive. Meeting minimum admission requirements does not guarantee acceptance to a program. The Faculty reserves the right to limit the number of spaces available in each program. When the number of eligible applicants exceeds the number of spaces available in a particular program, preference may be given to applicants who are permanent residents of Newfoundland and Labrador.

2. At least three positions per year are available in Education programs for applicants of Aboriginal ancestry who have met the admission requirements. Applicants must submit a letter of request with the Faculty application and provide documentation of Aboriginal ancestry.

3. The application for admission or readmission to programs offered by the Faculty of Education is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P_WWWLogin. Applicants who are new to Memorial University of Newfoundland should follow the application instructions at www.mun.ca/undergrad/apply. Application forms and Transcripts from institutions other than Memorial University of Newfoundland and any other supporting documents required must be sent to the Office of the Registrar in accordance with the deadlines specified for each program in the Application Deadline Dates table below. Letters of reference and personal statement as required by the application form must be forwarded directly to the Faculty of Education-Undergraduate Admissions Office. Applications received later than the stated deadline dates will be processed as time and resources permit.

Application Deadline Dates

<table>
<thead>
<tr>
<th>Program</th>
<th>Commencement Date</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Education (Intermediate/Secondary)</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education</td>
<td>Spring</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Music Education - first and second degree</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Education (Post-Secondary) - first and second degree</td>
<td>o Fall o Winter</td>
<td>o May 15</td>
</tr>
</tbody>
</table>
4. Admission to programs within the Faculty of Education is determined by a Selections Committee and is based on the criteria listed for each degree/diploma program. An applicant who is completing courses at this or another institution and for whom final and complete transcripts are not yet available may be granted provisional acceptance to the program to which he/she is applying pending the receipt of final transcripts. This provisional acceptance will remain valid until final transcripts are received. Deadline for receipt of final transcripts is June 15th. A provisionally accepted applicant may be granted a final acceptance upon review of the final transcript by the Selections Committee. The Faculty reserves the right to deny admission to an applicant who, in the opinion of the Selections Committee, is deemed unsuitable for admission to a program.

5. A student who has been admitted to a program in the Faculty of Education requiring a teaching internship is advised that he/she may be assigned to any Provincial school district and is responsible for all travel and accommodation costs associated therewith.

6. A student who has been admitted to a particular degree program offered by the Faculty of Education and who wishes to change to another degree program within the Faculty must submit a new Faculty application online within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P_WWWLogin that will be considered in competition with other applicants.

7. In special circumstances, the Committee on Undergraduate Studies, on recommendation from the Admissions Committee may, at its discretion, consider an applicant or group of applicants as an exception to the requirements.

8. A student who declines an offer of admission to the Faculty of Education, withdraws from the program, or who does not register for courses during the academic year in which admission is granted-in at least one of the three semesters following admission must, if he/she wishes to be subsequently considered for admission, submit a new application in competition with other applicants.

9. An unsuccessful applicant has the right to appeal the decision of the Admissions Committee not to offer him/her a place, if it is felt by the applicant that the decision was reached on grounds other than those specified under the Admission/Readmission Regulations for the Faculty of Education. The appeal should be made in writing within twenty-one days of the notification of the decision and should be directed to the Dean of Education. The letter should state clearly and fully the grounds for the appeal. If the Dean of Education, in consultation with the Registrar, judges the grounds to be sufficient, the formal appeals mechanism will be initiated.
appeals will only be considered in the case of procedural error and/or receipt of new information that is relevant to the application. An applicant is advised to refer to UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions section of the University Calendar.

10. The Faculty of Education does not require criminal record checks or other screening procedures as a condition of admission to programs. A student should, however, be aware that such record checks or other screening procedures are required by school districts/schools that host education students. Such agencies will not accept a student without a clear criminal record check or other screening procedure, which would prevent the student from completing a required component of the program. As a result, such a student may not be eligible for promotion or graduation.

It is the responsibility of the student to have such procedures completed as required and at his/her own expense. The Faculty of Education expects a student to provide evidence of a clear criminal record check before he/she is assigned to a school. The screening procedures of any given agency may change from time to time and are beyond the control of the University.

11. The letter of acceptance to the Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, Bachelor of Music Education as a Second Degree, Bachelor of Education (Primary/Elementary) as a Second Degree, and Bachelor of Education (Post-Secondary) as a Second Degree will give the successful applicant 14 days from the date of the letter of notification in which to confirm acceptance of the placement offer. The signed Accept/Decline Form indicating acceptance of the offer must be accompanied by a deposit of $150 which will be credited towards tuition fees. The deposit will be forfeited if the applicant subsequently declines the offer or fails to register. If no reply is received within 14 days, the offer by the Faculty will be withdrawn and the applicant will be informed of this by letter.
Agenda Item 6.3
Faculty of Education
Proposal for Calendar Changes to Existing Programs
(Primary/Elementary, first degree, French Immersion option)
September 2017
Executive Summary

In 2014, the Faculty of Education became aware of concerns regarding the French language proficiency of the Faculty of Education’s French Education graduates. In response to this, the Faculty struck a committee to review French education programs including admission requirements in relation to French language proficiency.

In consultation with committee members and subject area experts, the Faculty raised French language proficiency level requirements for pre-service core French and French immersion teachers, including a requirement to successfully complete the DELF at the B2 level. The new requirements cannot normally be met by applicants to the Bachelor of Education (Primary/Elementary) as a first degree; therefore, the French Immersion Option in this program is now redundant. The faculty now wishes to streamline its programs by removing the French immersion option from the Bachelor of Education (Primary/Elementary) as a first degree program. After this change students interested in teaching French Immersion at the Primary/Elementary level will be required to complete a French major and then apply to the Bachelor of Education (Primary/Elementary) as a second degree, French Immersion Option.

Resource Implications: Instructional Costs

No additional resources are required.

Consultations

Consultation Distribution List

Library Holdings and/or Other Resources Required

No additional resources are required.

Signature of Unit Head (if appropriate):

Date:

Signature of Dean/Associate Vice-President (Academic)/Vice-President:

Date:
Faculty of Education Proposal for Calendar Changes to Existing Education Programs (P/E French Immersion) Sept 2017

SUMMARY PAGE FOR SENATE
Approval Form

Program Title
Bachelor of Education (Primary/Elementary) as a first degree, (French Immersion Option)

Calendar Changes (see attached)

Rationale
In 2014, some concerns regarding the French proficiency of some of the Faculty of Education’s French Education graduates were brought to the attention of the Undergraduate Office by the Newfoundland and Labrador English School District. In response, a committee was struck to review the Faculty’s French Education programs including the admission requirements in relation to French language proficiency. This committee included representation from the Department of Education, the Newfoundland and Labrador English School District, the (then) Department of French and Spanish and faculty and staff from the Faculty of Education. The committee recommended increasing the French language proficiency level required for all French education programs to an overall grade of 70% with no less than 60% in any of the 4 components of the Diplôme d'études en langue française (DELF) B2. This was in-line with employment requirements of the Newfoundland and Labrador English School District. The DELF requirement for admission to French education programs in the Faculty was implemented for the 2017 intake.

Committee members and subject area experts determined that a student with a major in French should be able to meet the proficiency level required. However a student without a major is not likely to meet this proficiency level. As expected, there were no applicants for the Bachelor of Education (Primary/Elementary) as a first degree (French immersion option) in 2017. For this reason, the Faculty of Education is proposing to remove the French immersion option from the Bachelor of Education (Primary/Elementary) as a first degree and require students interested in teaching French Immersion at the Primary/Elementary level to first complete a French major and then apply to the Bachelor of Education (Primary/Elementary) as a second degree, French Immersion Option.

Consultations Sought From

<table>
<thead>
<tr>
<th>Business</th>
<th>Comments Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Grenfell Campus</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Human Kinetics and Recreation</td>
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<td>Marine Institute</td>
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<td>Yes / No</td>
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<tr>
<td>Music</td>
<td>Yes / No</td>
</tr>
</tbody>
</table>
Faculty of Education Proposal for Calendar Changes to Existing Education Programs (P/E French Immersion) Sept 2017

Nursing
Pharmacy
Science
Social work

Yes / No
Yes / No
Yes / No
Yes / No

Library Report Received

N/A

Approved by Dean, Associate Vice-President (Academic) or Vice-President

Yes/No

Name

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Chair:

Secretary:

Date:
Faculty of Education Proposal for Calendar Changes to Existing Education Programs (P/E French Immersion) Sept 2017

Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

7.1 General Degree Programs

The Faculty of Education offers nine general degrees and one diploma program.

1. The Bachelor of Education (Intermediate/Secondary) is a second degree program designed to prepare teachers of grades 7-12. The program is offered in a three semester (12 month), full-time format, and commences in the Fall semester of each year.

2. The Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting.

3. The Bachelor of Education (Post-Secondary) as a First Degree is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

4. The Bachelor of Education (Post-Secondary) as a Second Degree is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

5. The Bachelor of Education (Primary/Elementary) as a First Degree is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A French Immersion Option is available in this program.

6. The Bachelor of Education (Primary/Elementary) as a Second Degree is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year. A French Immersion Option is available at the St. John's Campus only.

7. The Bachelor of Music Conjoint with Bachelor of Music Education is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.
8. The Bachelor of Music Education as a Second Degree is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education and general foundational education and a 15 credit hour teaching internship.

9. The Bachelor of Special Education is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study.

8.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option—

In addition to meeting the Admission Requirements for the Bachelor of Education (Primary/Elementary) as a First Degree, an applicant for this option must have French as a focus area as outlined in Table 9 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree. An applicant with French as a Focus Area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. A student admitted to this option will spend the two semesters of the Professional Year in a French milieu at an institution with which Memorial University of Newfoundland has a memorandum of understanding. An applicant who is interested in the French Immersion Option should contact the Office of Undergraduate Programs, Faculty of Education, at his/her earliest opportunity—

9.5 Bachelor of Education (Primary/Elementary) as a First Degree

- The Bachelor of Education (Primary/Elementary) as a First Degree is a 150 credit hour program.
- The 150 credit hours must include: 75 credit hours in non-education courses including the courses required for admission, courses required to complete a focus area listed under Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree below, and Human Kinetics and Recreation 2001; and 75 credit hours in Education courses as set out in Table 5 Bachelor of Education (Primary/Elementary) as a First Degree.
- Following admission, a student will normally progress in attaining the 150 credit hours required for the Bachelor of Education (Primary/Elementary) as a First Degree, in the academic terms, sequence and course load as set out in Table 5 Bachelor of Education (Primary/Elementary) as a First Degree. In particular, a student must have all non-education requirements completed prior to Professional Year; must enrol full-time during the Professional Year; and may enrol in the internship only after successful completion of the Professional Year.
- A student may choose to complete Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option listed below—

9.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option—

- A student shall complete the program as set out in Table 5 Bachelor of Education (Primary/Elementary) as a First Degree and the requirements as set out in Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option—

Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option—
- A student must successfully complete prior to the beginning of the Professional Year:

- at least 27 credit hours in French, including French 3100 and 3101, and
- at least four weeks at an approved francophone institution in a French-speaking area or have acquired equivalent work experience in a francophone environment. Students who are graduates of a French Immersion high school program may be exempted from this requirement.

- A student must successfully complete the Professional Year in a French milieu, including the equivalent of ED 4155 and ED 3050.

- A student must successfully complete the field experience and ED 401X in an approved French Immersion school.

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**Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**

<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>6 credit hours in English at the 1000 level</td>
<td></td>
</tr>
<tr>
<td>English 2390 or 3395</td>
<td></td>
</tr>
<tr>
<td>3 credit hours chosen from English 2000, 2001, 2005-2007, 3200, 3201, 3205</td>
<td></td>
</tr>
<tr>
<td>3 credit hours chosen from English 2002-2004, 2010 or the former 2020, 2350, 2351</td>
<td></td>
</tr>
<tr>
<td>6 credit hours chosen from English 2146, 2150, 2151, 2155, 2156, 2160, 3145, 3147-3149, 3152, 3155-3158</td>
<td></td>
</tr>
<tr>
<td>3 additional credit hours in English at the 2000 level or above</td>
<td></td>
</tr>
<tr>
<td><strong>French (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>A maximum of 6 credit hours at the 1000 level</td>
<td></td>
</tr>
<tr>
<td>French 2100 or equivalent</td>
<td></td>
</tr>
<tr>
<td>French 2101 or equivalent</td>
<td></td>
</tr>
<tr>
<td>French 2300 or equivalent</td>
<td></td>
</tr>
<tr>
<td>6 credit hours chosen from French 2601, 2602, 2900 or equivalent</td>
<td></td>
</tr>
<tr>
<td>French 3100 or French 3101 or equivalent</td>
<td></td>
</tr>
<tr>
<td>At least four weeks at an approved Francophone institution in a French-speaking area or have acquired</td>
<td></td>
</tr>
<tr>
<td><strong>Folklore (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>Folklore 1000</td>
<td></td>
</tr>
<tr>
<td>Folklore 2100, 2300, 2401, 2500</td>
<td></td>
</tr>
<tr>
<td>9 credit hours in Folklore at the 3000 or 4000 level</td>
<td></td>
</tr>
<tr>
<td><strong>Geography (18 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>Geography 1050, 2001, 2102, 2195, 2302, and 2425</td>
<td></td>
</tr>
</tbody>
</table>
equivalent work experience in a Francophone environment.
- Additional credit hours in French, if needed, to bring the total to 24.

It is recommended that a student complete at least one of French 2900, 3650, 3651, 3653, 3654.
An applicant with French as focus area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.
Students may wish to select the French-Immersion Option listed under the Bachelor of Education (Primary/Elementary) as a First Degree - French-Immersion Option.

<table>
<thead>
<tr>
<th>History (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 credit hours in History at the 1000 level</td>
</tr>
<tr>
<td>9 credit hours in History at the 2000 level</td>
</tr>
<tr>
<td>6 credit hours in Newfoundland and Labrador History at the 3000 level</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Linguistics (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linguistics 1100</td>
</tr>
<tr>
<td>Linguistics 1103</td>
</tr>
<tr>
<td>Linguistics 1104</td>
</tr>
<tr>
<td>Linguistics 2210</td>
</tr>
<tr>
<td>6 credit hours chosen from Linguistics 3000, 3100, 3104, 3105, 3150, 3155, 3201, 3210, 3500, 3850</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mathematics (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>No more than 6 credit hours in Mathematics at the 1000 level and at least 3 credit hours in Mathematics at the 3000 level.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Music (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music 1106 or 1120</td>
</tr>
<tr>
<td>3 credit hours chosen from Music 2011, 2012, 2013, 2014</td>
</tr>
<tr>
<td>3 credit hours chosen from Music 2021, 2022, 2023, 2611, 2612, 2613, 2614, 2619 (admission to 2612, 2613 and 2619 is by audition only)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical Education (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Kinetics and Recreation 1000, 2210, 2300</td>
</tr>
<tr>
<td>9 credit hours chosen from Human Kinetics and Recreation 2002, 2310 or 2311, 2320, 2600, 2601, 3330, 3340, 3400, 3490</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Interdisciplinary Studies (18-24 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Education courses for cohorts in special offerings of the program approved by the Faculty of Education. For information on Interdisciplinary Studies Focus Areas students should contact the Undergraduate Admissions Office, Faculty of Education.</td>
</tr>
</tbody>
</table>
- 6 credit hours chosen from Music 3014, 3015, 3016, 3017, 3018, 3019, 4040
- 3 additional credit hours from the courses in 2nd and 4th clauses above

- Religious Studies (18 credit hours)
  - Religious Studies 1000
  - 3 credit hours chosen from Religious Studies 2013, 2130, 2140, 2330, 2340
  - 3 credit hours chosen from Religious Studies 2400, 2410, 2420, 2425, 2430
  - 3 credit hours chosen from Religious Studies 2350, 2610, 2810, 2811, 2812, 2820, 2830
  - 6 credit hours in Religious Studies at the 3000 level or above

- Science (18 credit hours)
  - At least 6 credit hours in each of two subject areas selected from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, or Physics.

- Theatre Arts (18 credit hours)
  - For Information on the Theatre Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.

- Visual Arts (18 credit hours)
  - Courses in Art History may be used to satisfy this requirement in whole or in part. For information on the Visual Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.
Agenda Item 6.4
October 31, 2017

TO: Secretary, Faculty Council, Faculty of Education

FROM: Meghan Collett, Secretary
Committee on Undergraduate Studies, Faculty of Education

RE: 2018-2019 Calendar Changes

At a recent meeting of the Committee on Undergraduate Studies, Faculty of Education, the following 2018-2019 calendar changes were approved. We now forward to Faculty Council for consideration:

A. Primary/Elementary as a second degree review

B. Science admission requirements

Sincerely,

Meghan Collett

cc. Tracy Thorne, Office of the Registrar

/kd
Faculty of Education
Proposal for Calendar Changes to Existing Programs
(Primary/Elementary second degree)
October 2017
Executive Summary

The Bachelor of Education (Primary/Elementary) as a second degree is currently being redeveloped and is nearing completion. There will likely be changes to the entry semester and timeline of the program and we want to advise students of this possible change in the likely event that the new program will begin in Fall 2019.

Resource Implications: Instructional Costs

No additional resources are required.

Consultations

Consultation Distribution List

Library Holdings and/or Other Resources Required

No additional resources are required.

Signature of Unit Head (if appropriate): ____________________________

Date: ____________________________

Signature of Dean/Associate Vice-President (Academic)/Vice-President: ____________________________

Date: ____________________________
SUMMARY PAGE FOR SENATE
Approval Form

Program Title
Bachelor of Education (Primary/Elementary) as a second degree

Calendar Changes (see attached)

Rationale
The Bachelor of Education (Primary/Elementary) as a second degree is currently being redeveloped and is nearing completion. There will likely be changes to the entry semester and timeline of the program and we want to advise students of this possible change in the likely event that the new program will begin in Fall 2019.

Consultations Sought From
Business
Engineering
Grenfell Campus
Human Kinetics and Recreation
Humanities and Social Sciences
Library
Marine Institute
Medicine
Music
Nursing
Pharmacy
Science
Social work

Comments Received
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No
Yes / No

Library Report Received
N/A

Approved by Dean, Associate Vice-President (Academic) or Vice-President
Yes/No

Name ________________________________
Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

7.1 General Degree Programs
The Faculty of Education offers nine general degrees and one diploma program.

1. The Bachelor of Education (Intermediate/Secondary) is a second degree program designed to prepare teachers of grades 7-12. The program is offered in a three semester (12 month), full-time format, and commences in the Fall semester of each year.

2. The Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting.

3. The Bachelor of Education (Post-Secondary) as a First Degree is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

4. The Bachelor of Education (Post-Secondary) as a Second Degree is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

5. The Bachelor of Education (Primary/Elementary) as a First Degree is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A French Immersion Option is available in this program.

6. The Bachelor of Education (Primary/Elementary) as a Second Degree is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year. A French Immersion Option is available at the St. John's Campus only. This program is currently under review and the program’s timeline is subject to change including a possible Fall commencement in the 2019-20 academic year. For further information please contact the Undergraduate Programs Office.

7. The Bachelor of Music Conjoint with Bachelor of Music Education is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This
program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.

8. The **Bachelor of Music Education as a Second Degree** is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education and general foundational education and a 15 credit hour teaching internship.

9. The **Bachelor of Special Education** is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study.

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8 Admission/Readmission Regulations for the Faculty of Education

The program regulations for each degree and diploma program listed below can be found at [Program Regulations](#).

In addition to meeting **UNIVERSITY REGULATIONS**, an applicant must meet the **Admission/Readmission Regulations for the Faculty of Education** below and the **Admission/Readmission Regulations** for his/her program of admission/readmission.

1. Admission to degree and diploma programs within the Faculty of Education is limited, selective and highly competitive. Meeting minimum admission requirements does not guarantee acceptance to a program. The Faculty reserves the right to limit the number of spaces available in each program. When the number of eligible applicants exceeds the number of spaces available in a particular program, preference may be given to applicants who are permanent residents of Newfoundland and Labrador.

2. At least three positions per year are available in Education programs for applicants of Aboriginal ancestry who have met the admission requirements. Applicants must submit a letter of request with the Faculty application and provide documentation of Aboriginal ancestry.

3. The application for admission or readmission to programs offered by the Faculty of Education is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Applicants who are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply). Application forms and transcripts from institutions other than Memorial University of Newfoundland must be sent to the Office of the Registrar in accordance with the deadlines specified for each program in the **Application Deadline Dates** table below. Letters of reference and personal statement as required by the application form must be forwarded directly to the Faculty of Education Undergraduate Admissions Office. Applications received later than the stated deadline dates will be processed as time and resources permit.

**Application Deadline Dates**

<table>
<thead>
<tr>
<th>Program</th>
<th>Commencement Date</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Education (Intermediate/Secondary)</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Program</td>
<td>Semester</td>
<td>Date</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education</td>
<td>Spring</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Music Education - first and second degree</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Education (Post-Secondary) - first and second degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall</td>
<td>May 15</td>
</tr>
<tr>
<td></td>
<td>Winter</td>
<td>September 15</td>
</tr>
<tr>
<td>Bachelor of Education (Primary/Elementary) as a First Degree</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Bachelor of Education (Primary/Elementary) as a Second Degree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This program is currently under review and the program's timeline is subject to change including a possible Fall commencement in the 2019-20 academic year. For further information please contact the Undergraduate Programs Office.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Special Education</td>
<td>Fall</td>
<td>January 15</td>
</tr>
<tr>
<td>Diploma in Adult Learning and Post-Secondary Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall</td>
<td>May 15</td>
</tr>
<tr>
<td></td>
<td>Winter</td>
<td>September 15</td>
</tr>
</tbody>
</table>

4. Admission to programs within the Faculty of Education is determined by a Selections Committee and is based on the criteria listed for each degree/diploma program. An applicant who is completing courses at this or another institution and for whom final and complete transcripts are not yet available may be granted provisional acceptance to the program to which he/she is applying pending the receipt of final transcripts. This provisional acceptance will remain valid until final transcripts are received. Deadline for receipt of final transcripts is June 15th. A provisionally accepted applicant may be granted a final acceptance upon review of the final transcript by the Selections Committee. The Faculty reserves the right to deny admission to an applicant who, in the opinion of the Selections Committee, is deemed unsuitable for admission to a program.

5. A student who has been admitted to a program in the Faculty of Education requiring a teaching internship is advised that he/she may be assigned to any Provincial school district and is responsible for all travel and accommodation costs associated therewith.

6. A student who has been admitted to a particular degree program offered by the Faculty of Education and who wishes to change to another degree program within the Faculty must submit a new Faculty application online within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P_WWWLogin that will be considered in competition with other applicants.

7. In special circumstances, the Committee on Undergraduate Studies, on recommendation from the Admissions Committee may, at its discretion, consider an applicant or group of applicants as an exception to the requirements.

8. A student who declines an offer of admission to the Faculty of Education, withdraws from the program, or who does not register for courses during the academic year in which admission is granted, if he/she wishes to be subsequently considered for admission, submit a new application in competition with other applicants.
9. An unsuccessful applicant has the right to appeal the decision of the Admissions Committee not to offer him/her a place, if it is felt by the applicant that the decision was reached on grounds other than those specified under the Admission/Readmission Regulations for the Faculty of Education. The appeal should be made in writing within twenty-one days of the notification of the decision and should be directed to the Dean of Education. The letter should state clearly and fully the grounds for the appeal. If the Dean of Education, in consultation with the Registrar, judges the grounds to be sufficient, the formal appeals mechanism will be initiated. Normally, appeals will only be considered in the case of procedural error and/or receipt of new information that is relevant to the application. An applicant is advised to refer to UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions section of the University Calendar.

10. The Faculty of Education does not require criminal record checks or other screening procedures as a condition of admission to programs. A student should, however, be aware that such record checks or other screening procedures are required by school districts/schools that host education students. Such agencies will not accept a student without a clear criminal record check or other screening procedure, which would prevent the student from completing a required component of the program. As a result, such a student may not be eligible for promotion or graduation.

It is the responsibility of the student to have such procedures completed as required and at his/her own expense. The Faculty of Education expects a student to provide evidence of a clear criminal record check before he/she is assigned to a school.

The screening procedures of any given agency may change from time to time and are beyond the control of the University.

11. The letter of acceptance to the Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, Bachelor of Music Education as a Second Degree, Bachelor of Education (Primary/Elementary) as a Second Degree, and Bachelor of Education (Post-Secondary) as a Second Degree will give the successful applicant 14 days from the date of the letter of notification in which to confirm acceptance of the placement offer. The signed Accept/Decline Form indicating acceptance of the offer must be accompanied by a deposit of $150 which will be credited towards tuition fees. The deposit will be forfeited if the applicant subsequently declines the offer or fails to register. If no reply is received within 14 days, the offer by the Faculty will be withdrawn and the applicant will be informed of this by letter.

8.6 Bachelor of Education (Primary/Elementary) as a Second Degree

This program is currently under review and the program’s timeline is subject to change including a possible Fall commencement in the 2019-20 academic year. For further information please contact the Undergraduate Programs Office.

1. For application deadlines refer to the Application Deadline Dates table.
2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has attended institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades by February 1.
3. To be considered for admission to the Bachelor of Education (Primary/Elementary) as a Second Degree program, an applicant must have:
   1. been awarded a Bachelor’s Degree, or approved (prior to program startup) for the award of a Bachelor’s Degree from a university recognized by Memorial University of Newfoundland;
   2. achieved a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours;
   3. completed a minimum of:
      - 6 credit hours in English - ESL courses cannot be used to satisfy this requirement;
      - 6 credit hours in Mathematics or 3 credit hours in Calculus;
      - 6 credit hours in Psychology;
      - Science 1150 and 1151 or 6 credit hours in science in any combination to be chosen from: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics. It is recommended that applicants have 9 credit hours in Science.
      - 6 credit hours in any combination to be chosen from: Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
      - 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language; and
      - the equivalent of a completed focus area as per Table 9 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree or the completion of a major or minor within the initial Bachelor's degree program in a subject area classified as a focus area.

An applicant with French as a Focus Area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least 4 weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.

4. In assessing applications to the Bachelor of Education (Primary/Elementary) as a Second Degree program, consideration will be given to the following:
   1. overall academic performance; and
   2. personal statement and references as outlined on the application to the Faculty.

9.6 Bachelor of Education (Primary/Elementary) as a Second Degree

This program is currently under review and the program’s timeline is subject to change including a possible Fall commencement in the 2019-20 academic year. For further information please contact the Undergraduate Programs Office.

- The Bachelor of Education (Primary/Elementary) as a Second Degree is a 72 credit hour program intended for students who have completed an appropriate Bachelor’s degree. This
program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year.

- In addition to meeting these regulations, students must also meet UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Second Degree.
- The Bachelor of Education (Primary/Elementary) as a Second Degree requires 72 credit hours normally completed in the academic terms, sequence, and course load as set out in Table 8 Bachelor of Education (Primary/Elementary) as a Second Degree.
Agenda Item 6.5
Faculty of Education
Proposal for Calendar Changes to Existing Programs
(Science Admission Requirements)
October 2017
Executive Summary

The Faculty of Science is planning to remove Science 1150 and 1151. These courses have traditionally been accepted to meet the Science admission requirements for the Bachelor of Education (Primary/Elementary) programs. Therefore, these requirements now require updating. The Faculty has taken this opportunity to (1) review admission requirements and update them so that the Bachelor of Education (Primary-Elementary) as a First Degree and the Bachelor of Education (Primary-Elementary) as a Second Degree requirements are the same, and (2) to include the requirement that two of the three Science courses that constitute the new admission requirements include a laboratory component.

With the introduction of the new Ocean Sciences program and additional courses in this area, the Faculty would also like to add Ocean Sciences as an acceptable Science subject area for admission and the focus area/teachable area in Science.

Resource Implications: Instructional Costs

No additional resources are required.

Consultations

Consultation Distribution List

Library Holdings and/or Other Resources Required

No additional resources are required.

Signature of Unit Head (if appropriate): __________________________

Date: __________________________

Signature of Dean/Associate Vice-President
(Academic)/Vice-President: __________________________

Date: __________________________
SUMMARY PAGE FOR SENATE

Approval Form

Program Title

Bachelor of Education (Primary/Elementary) as a first degree
Bachelor of Education (Primary/Elementary) as a second degree
Bachelor of Education (Intermediate/Secondary)
Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

Calendar Changes (see attached)

Rationale

The Faculty of Science is planning to remove Science 1150 and 1151. These courses have traditionally been accepted to meet the science admission requirements for the Bachelor of Education (Primary/Elementary) programs. Therefore, these requirements now require updating. The Faculty has taken this opportunity to review admission requirements and update them to meet current needs.

Science 1150 and 1151 will continue to be accepted to meet the Faculty’s admission requirements for the foreseeable future, given that some students will have already completed these courses.

Currently, the Bachelor of Education (Primary/Elementary) as a First Degree program requires 9 credit hours in science courses for students who do not complete Science 1150 and 1151, (both of which are designated laboratory courses). The Bachelor of Education (Primary/Elementary) as a Second Degree program requires 6 credit hours and only recommends 9 credit hours if students do not complete Science 1150 and 1151. The Faculty of Education would like to address this inconsistency and adjust these requirements so that both programs have the same admission standard, that being 9 credit hours in science courses.

The Faculty also wishes to ensure that all entrants to these programs have sufficient foundation in laboratory-based science courses. Research has shown that teachers of science are more likely to engage students in learning through inquiry if they have been immersed in science inquiry themselves. Teaching and learning through inquiry has been shown to enhance K-12 student learning in science. Furthermore, developing an understanding of and engaging in scientific inquiry is germane to the development of an understanding of the nature of science, an important broad curriculum outcome in the Newfoundland and Labrador K-12 science curriculum framework documents. As such, the Faculty is proposing that 6 of the 9 credit hours in science courses required for admission must be in designated laboratory courses. The Faculty also wishes to note that Chemistry 1900 will be accepted to meet 3 credit hours of the laboratory requirement given the nature of the weekly activities in this course. Since this course does not have a LH designation in its course description in the calendar, it should be noted that this exception will be made.

With the introduction of a new Ocean Sciences program and additional Ocean Sciences courses, the Faculty would like to include Ocean Sciences as an acceptable science subject
area for the purposes of admission and the focus area/teachable area in science/general science.

<table>
<thead>
<tr>
<th>Consultations Sought From</th>
<th>Comments Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Engineering</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Grenfell Campus</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Human Kinetics and Recreation</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Humanities and Social Sciences</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Library</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Marine Institute</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Medicine</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Music</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Nursing</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Science</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Social work</td>
<td>Yes / No</td>
</tr>
</tbody>
</table>

Library Report Received: N/A

Approved by Dean, Associate Vice-President (Academic) or Vice-President:

Yes/No

Name: ______________________________________

---------------------------------------------

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Chair: ______________________________________

Secretary: __________________________________

Date: ______________________________________
Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

8.1 Bachelor of Education (Intermediate/Secondary)

1. For application deadlines refer to the Application Deadline Dates table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant who will have completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Winter semester grades no later than June 15.

2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree program, an applicant must have:
   a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
   b. completed 36 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies cannot be used to satisfy the 36 credit hour requirement);
   c. completed 24 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) below but different from that in b. above; and
   d. achieved an overall average of at least 65% in the courses chosen to meet b. and c. above.

3. Academic Disciplines are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed Academic Disciplines for Bachelor of Education (Intermediate/Secondary) will be acceptable.

Academic Disciplines for Bachelor of Education (Intermediate/Secondary)

<table>
<thead>
<tr>
<th>Biochemistry</th>
<th>Biology</th>
<th>Business Studies - An applicant who uses Business Studies as an Academic Discipline must have at least a minor in Business Administration.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canadian Studies</td>
<td>Chemistry</td>
<td>Earth Sciences</td>
</tr>
<tr>
<td>Economics</td>
<td>English</td>
<td>Environmental Science</td>
</tr>
</tbody>
</table>

French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks (first academic discipline) or at least four weeks (second academic discipline) at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.

General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry,
| Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, Physics but must complete a minimum of 12 credit hours in each separate science discipline used. |
|---|---|---|
| Geography | History | Mathematics - may include Statistics |
| Newfoundland and Labrador Studies | Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities. | |
| Physics | Political Science | Religious Studies |
| Theatre Arts | Visual Arts |

4. When calculating averages in the first and second teachable areas, no more than two 1000-level courses in each of the first and second teachable areas will normally be used.

5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.

6. An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.

7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.

8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) program, consideration will be given to the following:
   a. average in each of the two academic disciplines;
   b. overall academic performance; and
   c. personal statement and references as outlined on the application to the Faculty.

9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.

10. A student who has been admitted to the program but chooses not to attend in the Fall semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with other applicants.

8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

1. For application deadlines refer to the Application Deadline Dates table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades no later than February 1.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education program an applicant must have:
   a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
   b. completed 36 credit hours in a subject listed under Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education in clause 3. below; and
   c. achieved an overall average of at least 65% in the courses chosen to meet b. above.

3. Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education will be acceptable.

Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

<table>
<thead>
<tr>
<th>Biochemistry</th>
<th>Biology</th>
<th>Canadian Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry</td>
<td>Earth Sciences</td>
<td>Economics</td>
</tr>
<tr>
<td>English</td>
<td>Environmental Science</td>
<td></td>
</tr>
</tbody>
</table>

French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.

General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.

<table>
<thead>
<tr>
<th>Geography</th>
<th>History</th>
<th>Mathematics - may include Statistics</th>
</tr>
</thead>
</table>

Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.

<table>
<thead>
<tr>
<th>Physics</th>
<th>Political Science</th>
<th>Theatre Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual Arts</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. When calculating the average in the 36 credit hours required under clause 2. b. above, no more than two 1000-level courses will normally be used.

5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different
Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.

6. An applicant is advised that admission to the program is dependent on sufficient numbers of students to warrant the offering of applicable methodology courses in those disciplines in any given year.

7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.

8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education degree program, consideration will be given to the following:
   1. average in courses in clause 2. b.;
   2. overall academic performance; and
   3. personal statement and references as outlined on the application to the Faculty.

9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.

10. A student who has been admitted to the program but chooses not to attend in the Spring semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with those of all other applicants.

8.5 Bachelor of Education (Primary/Elementary) as a First Degree

1. For application deadlines refer to the Application Deadline Dates table.

2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit.

3. To be considered for admission, an applicant must have successfully completed 60 credit hours as outlined in Clauses a. - h. below with a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours. The 60 credit hours are:
   a. 12 credit hours in English including at least 6 credit hours at the 2000 level or above - ESL courses cannot be used to satisfy this requirement;
   b. 6 credit hours in Mathematics or 3 credit hours in Calculus;
   c. 6 credit hours in Psychology;
   d. Science 1150 and 1151; or 9 credit hours from 3 separate Science areas; 6 credit hours of which must have a laboratory component. Chemistry 1900 may be used to satisfy 3 credit hours of the laboratory requirement. The science areas are: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, Physics; or a Focus Area in Science;
   e. 6 credit hours chosen in any combination from Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
   f. 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language;
15 credit hours as part of a focus area as set out in Table 9 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree; and

additional credit hours from areas other than Education.

4. An applicant with French as a Focus Area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.

5. In assessing applications to the Bachelor of Education (Primary/Elementary) as a First Degree program, consideration will be given to applicant's:
   a. overall academic performance; and
   b. personal statement and references as outlined on the application to the Faculty.

8.6 Bachelor of Education (Primary/Elementary) as a Second Degree

1. For application deadlines refer to the Application Deadline Dates table.

2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has attended institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades by February 1.

3. To be considered for admission to the Bachelor of Education (Primary/Elementary) as a Second Degree program, an applicant must have:
   a. been awarded a Bachelor's Degree, or approved (prior to program startup) for the award of a Bachelor's Degree from a university recognized by Memorial University of Newfoundland;
   b. achieved a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours;
   c. completed a minimum of:
      ▪ 6 credit hours in English - ESL courses cannot be used to satisfy this requirement;
      ▪ 6 credit hours in Mathematics or 3 credit hours in Calculus;
      ▪ 6 credit hours in Psychology;
      ▪ Science 1150 and 1151; or 9 credit hours from 3 separate Science areas. 6 credit hours of which must have a laboratory component. Chemistry 1900 may be used to satisfy 3 credit hours of the laboratory requirement. The science areas are: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, Physics; or a Focus Area in Science; or 6 credit hours in science in any combination to be chosen from: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics. It is recommended that applicants have 9 credit hours in Science.
      ▪ 6 credit hours in any combination to be chosen from: Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
      ▪ 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language; and
      ▪ the equivalent of a completed focus area as per Table 9 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree or the completion of a major or minor within the initial Bachelor's degree program in a subject area classified as a focus area.
An applicant with French as a Focus Area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least 4 weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.

4. In assessing applications to the Bachelor of Education (Primary/Elementary) as a Second Degree program, consideration will be given to the following:
   a. overall academic performance; and
   b. personal statement and references as outlined on the application to the Faculty.

Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree

<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>- 6 credit hours in English at the 1000 level</td>
<td></td>
</tr>
<tr>
<td>- English 2390 or 3395</td>
<td></td>
</tr>
<tr>
<td>- 3 credit hours chosen from English 2000, 2001, 2005-2007, 3200, 3201, 3205</td>
<td></td>
</tr>
<tr>
<td>- 3 credit hours chosen from English 2002-2004, 2010 or the former 2020, 2350, 2351</td>
<td></td>
</tr>
<tr>
<td>- 6 credit hours chosen from English 2146, 2150, 2151, 2155, 2156, 2160, 3145, 3147-3149, 3152, 3155-3158</td>
<td></td>
</tr>
<tr>
<td>- 3 additional credit hours in English at the 2000 level or above</td>
<td></td>
</tr>
<tr>
<td><strong>French (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>- A maximum of 6 credit hours at the 1000 level</td>
<td></td>
</tr>
<tr>
<td>- French 2100 or equivalent</td>
<td></td>
</tr>
<tr>
<td>- French 2101 or equivalent</td>
<td></td>
</tr>
<tr>
<td>- French 2300 or equivalent</td>
<td></td>
</tr>
<tr>
<td>- 6 credit hours chosen from French 2601, 2602, 2900 or equivalent</td>
<td></td>
</tr>
<tr>
<td>- French 3100 or French 3101 or equivalent</td>
<td></td>
</tr>
<tr>
<td>- At least four weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.</td>
<td></td>
</tr>
<tr>
<td><strong>Folklore (24 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>- Folklore 1000</td>
<td></td>
</tr>
<tr>
<td>- Folklore 2100, 2300, 2401, 2500</td>
<td></td>
</tr>
<tr>
<td>- 9 credit hours in Folklore at the 3000 or 4000 level</td>
<td></td>
</tr>
<tr>
<td><strong>Geography (18 credit hours)</strong></td>
<td></td>
</tr>
<tr>
<td>- Geography 1050, 2001, 2102, 2195, 2302, and 2425</td>
<td></td>
</tr>
</tbody>
</table>
- Additional credit hours in French, if needed, to bring the total to 24.

It is recommended that a student complete at least one of French 2900, 3650, 3651, 3653, 3654.

An applicant with French as focus area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.

Students may wish to select the **French Immersion Option** listed under the **Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option.**

<table>
<thead>
<tr>
<th>History (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 credit hours in History at the 1000 level</td>
</tr>
<tr>
<td>9 credit hours in History at the 2000 level</td>
</tr>
<tr>
<td>6 credit hours in Newfoundland and Labrador History at the 3000 level</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Linguistics (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linguistics 1100</td>
</tr>
<tr>
<td>Linguistics 1103</td>
</tr>
<tr>
<td>Linguistics 1104</td>
</tr>
<tr>
<td>Linguistics 2210</td>
</tr>
<tr>
<td>6 credit hours chosen from Linguistics 3000, 3100, 3104, 3105, 3150, 3155, 3201, 3210, 3500, 3850</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mathematics (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>No more than 6 credit hours in Mathematics at the 1000 level and at least 3 credit hours in Mathematics at the 3000 level.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Music (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music 1106 or 1120</td>
</tr>
<tr>
<td>3 credit hours chosen from Music 2011, 2012, 2013, 2014</td>
</tr>
<tr>
<td>3 credit hours chosen from Music 2021, 2022, 2023, 2611, 2612, 2613, 2614, 2619 (admission to 2612, 2613 and 2619 is by audition only)</td>
</tr>
<tr>
<td>6 credit hours chosen from Music 3014, 3015, 3016, 3017, 3018, 3019, 4040</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Interdisciplinary Studies (18-24 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Education courses for cohorts in special offerings of the program approved by the Faculty of Education. For information on Interdisciplinary Studies Focus Areas students should contact the Undergraduate Admissions Office, Faculty of Education.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical Education (18 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Kinetics and Recreation 1000, 2210, 2300</td>
</tr>
<tr>
<td>9 credit hours chosen from Human Kinetics and Recreation 2002, 2310 or 2311, 2320, 2600, 2601, 3330, 3340, 3400, 3490</td>
</tr>
<tr>
<td><strong>Faculty of Education Proposal for Calendar Changes to Existing Education Programs (Science) Oct 2017</strong></td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td><strong>Religious Studies (18 credit hours)</strong></td>
</tr>
<tr>
<td>- Religious Studies 1000</td>
</tr>
<tr>
<td>- 3 credit hours chosen from Religious Studies 2013, 2130, 2140, 2330, 2340</td>
</tr>
<tr>
<td>- 3 credit hours chosen from Religious Studies 2400, 2410, 2420, 2425, 2430</td>
</tr>
<tr>
<td>- 3 credit hours chosen from Religious Studies 2350, 2610, 2810, 2811, 2812, 2820, 2830</td>
</tr>
<tr>
<td>- 6 credit hours in Religious Studies at the 3000 level or above</td>
</tr>
<tr>
<td><strong>Theatre Arts (18 credit hours)</strong></td>
</tr>
<tr>
<td>- For information on the Theatre Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</td>
</tr>
</tbody>
</table>
Agenda Item 6.6
October 24, 2017

TO: Secretary, Faculty Council, Faculty of Education

FROM: Committee on Graduate Studies

SUBJECT: Documents for Consideration

The Committee on Graduate Studies has approved the following items and is now forwarded to Faculty Council for consideration:

1. Renaming/changes to the Information Technology program
2. Changes to the Graduate Diploma in Education (Educational Leadership Studies)

Thank you.

John Hoben, Ph.D.
Chair
Committee on Graduate Studies
IT Program Group submission to: Committee on Graduate Studies (Education)

October 2, 2017

Chair: David Gill

Submission context: Program title change from Information Technology to Educational Technology

Over the course of the last year, in consultation with the M.Ed. (IT) program group at Memorial and our counterparts at Cape Breton University we are now in a position to move forward with our proposed program title change. The new title for the named degree will now be M. Ed. in Educational Technology (conjoint between Memorial and Cape Breton University) which more closely reflects the revisions to the curriculum that have taken place since the inception of the program and our current aims and goals. As such, this new title will allow us to better align our programing to meet the broad needs of a wide array of our current and potentially new students.

Further to the points mentioned above, three other arguments support this move. First, the name change should minimize the amount of unrelated or misaligned applications to the program. Currently we see a significant number of students applying to this program with the belief that it is a technically oriented degree, similar to a computer science degree. This has never been the case as the degree has always focused on the use of technology to enhance teaching and learning. Second, the name change would also allow us to begin a new focused marketing and advertising campaign to promote the program and begin to revitalize our enrollment. As stated in the first point, there has been confusion surrounding our degree for our potential students, but this new name and focused promotion campaign will hopefully allow us to reach our primary student market more effectively and efficiently. Third, this renaming will bring us in line with the general naming conventions of our discipline across the country (including Cape Breton University’s graduate diploma program) and internationally—again helping us to hopefully establish our position as the program of choice for educational technologists within the Atlantic region and beyond.

Related Calendar Changes

Attached you will find a copy of the current calendar regulations with the appropriate amendments. Below are some items to note regarding the changes:

1. All references to “Information Technology” have been changed to “Educational Technology”.
2. Admission requirements – references to E2751 and E3751 have been removed as E2751 does not exist anymore and E3751 is a technology education diploma course exclusively offered to those students.
3. CBU EDU 5104 has been deleted as it is no long offered. CBU EDU 5131 has been added as 5104’s replacement.
4. E6590 Research and Development Seminar in Information Technology has been changed to “Educational Technology”. This corresponds to the program name change. The official name change of this course has been addressed in a separate application to the Committee on Graduate Studies.
5. Program requirements 2e has been revised. This is at the request of CBU due to the length of time that has passed in relation to their CBU EDU 534 and CBU EDU 543 courses. The reference
to "prior to 2000" has also been removed and the list of eligible courses has been updated to reflect their current offering.

Note: The name change was ratified by the Memorial University M.Ed. (IT) program group during our March 2017 meeting. The name change was also ratified by Cape Breton University in the Spring of 2017 and reconfirmed during a face-to-face meeting at CBU in September of 2017.

Submission context: E6590 Research and Development Seminar in Information Technology name change.

In relation to the IT program group's name change submission E6590 will also require a name change. We propose the new name "Research and development seminar in Educational Technology" to match the newly proposed name "Educational Technology" for our current M.Ed. (IT) program. The name change is necessary to implement a full program name change in the current calendar regulations and to minimize any confusion on the part of students moving forward.
11.8.5 Educational Information-Technology

The graduate program in Educational Information Technology is offered in partnership with Cape Breton University (CBU). It is designed to facilitate the educational use of educational information technology in a wide variety of settings. The program will be of interest to educators at all levels including K-12 teachers, school administrators, those in the post-secondary system, business and industry, as well as those in most other adult learning situations.

Educational Information Technology in this Master of Education program encompasses, but is not limited to: computer, communications, networking, and multi-media applications. The overall intent of the program is to:

- provide educators with skill sets and pedagogical expertise that will enable them to address computer and related educational information technology in a teaching/learning situation;
- develop potential educational information technology leaders for the educational system;
- develop instructional designers, for a variety of educational settings, who are able to combine educational information technology with learning theory to enhance curriculum development and delivery;
- provide a basis for the continued professional development of educators in the area of educational information technology;
- develop an awareness of the applications of educational information technology in a wide variety of educational contexts; and
- develop research expertise and potential in the use and application of educational information technology for teaching and learning purposes.

Candidates for the program will have attained, prior to acceptance, some fundamental knowledge and skills with respect to educational information technology through prerequisite experiences, and have attained a recognized undergraduate degree in an appropriate discipline with at least a second class standing (see specific regulations for details). The program components are designed to enable candidates to build on their prior experience through the development of pedagogical links and educational information technology applications. It is intended that the program be offered primarily as a part-time program through distance delivered courses, with other delivery formats to be considered/utilised where feasible. Access to specific computer hardware, software, and the Internet is required and will be the responsibility of each candidate.

A steering committee comprised of three members from each of the Faculty of Education at Memorial University of Newfoundland and the Institute for Education at CBU is responsible to the Associate Dean of Graduate Programs and Research, Faculty of Education, for selected aspects of the program. The latter include assessing student applications, recommending approval of instructors who are not regular faculty members at either CBU or Memorial University of Newfoundland, and recommending course or program changes. This committee is to be co-chaired by the Associate Dean of Graduate Programs and Research, Faculty of Education, Memorial University of Newfoundland and the Director of the Institute for Education at CBU, or their designate(s).

CBU courses offered as part of this program are indicated by the prefix "CBU EDU" followed by the specific course number.
1. **Admission Requirements**

Admission to the program is competitive and selective. In addition to meeting the requirements in the School of Graduate Studies General Regulations, Faculty of Education, Memorial University of Newfoundland, candidates must have successfully completed:

   a. one of a diploma or certificate in information technology from an accredited institution; CBU EDU 530, Memorial University of Newfoundland 2751 and 3751; or equivalent as determined by the program steering committee.

Selection into the program is determined by an applicant's profile which would normally include such criteria as previous academic performance, related work experience, and relevant educational information technology experience. More detailed information may be found on the Faculty of Education website.

   at www.mun.ca/edu/grad/infotech.php.

2. **Program Requirements**

   a. all candidates for the Master of Education (Educational Information Technology) must complete 6100 Research Designs and Methods in Education.

   b. candidates on the thesis route must complete:

      ▪ three credit hours from:

      ▪ 6610 Research on Computers in the Curriculum

      ▪ 6615 Educational Software Prototyping and Evaluation

      ▪ 6620 Issues and Trends in Educational Technology

      ▪ nine credit hours selected from the core elective CBU courses approved for this program:

      ▪ CBU EDU 5101 Assessment of Software and Information Technology Applications for Education

      ▪ CBU EDU 5103 Integration of Instructional Design and Information Technology

      ▪ CBU EDU 5104 Applications of Learning Theory in Educational Multimedia Design

      ▪ CBU EDU 5105 Designing Web-based Learning

      ▪ CBU EDU 5106 Technology Planning for Educational Environments

      ▪ CBU EDU 5107 Information Management for Educational Environments

      ▪ CBU EDU 5131 Digital Citizenship

      ▪ three credit hours from: 6822, 6823, 6802, 6426, 6927 or from other Memorial University of Newfoundland, Faculty of Education graduate course offerings as deemed appropriate for each candidate's program and approved by the program steering committee.

   c. candidates on the comprehensive-course route must complete:

      i. six credit hours selected from 6610, 6615, 6620

      ii. twelve credit hours selected from CBU EDU 5101, EDU 5103, EDU 5104, EDU 5105, EDU 5106, EDU 5107, EDU 5131

      iii. E6590 Research and Development Seminar in Educational Information Technology in Education

      iv. three credit hours from 6822, 6823, 6802, 6426, 6927 or from other Memorial University of Newfoundland, Faculty of Education graduate course offerings as deemed appropriate for each candidate's program and approved by the program steering committee
v. additional credit hours appropriate to a candidate's program, and approved by the program steering committee, to be chosen from graduate course offerings at Memorial University of Newfoundland, CBU, or any other university to complete the required 30 credit hours for the comprehensive-course route

d. normally, candidates will be permitted to register for 6590 only after all other course requirements have been met.

e. candidates who have successfully completed the CBU graduate-level Certificate in Education (Technology) will be given advanced-standing credit for the 9 CBU-EDU course credit requirements for the thesis route or 12 CBU-EDU course credit requirements for the comprehensive course route on this program.

f. candidates who have successfully completed the CBU graduate diploma in Educational Technology can former CBU EDU 534 and/or EDU 543 with at least a CBU grade of B (70%) toward the CBU graduate-level Certificate in Education (Technology) prior to September 2000, will receive up to 12 advanced standing credit hours appropriate to their Degree option (nine CBU EDU course credit requirements for the thesis route or twelve CBU EDU course credit requirements for the comprehensive course route). Courses which qualify for transfer include CBU EDU 5101, EDU 5103, EDU 5105, EDU 5106, EDU 5107, EDU 5131. EDU 534 will be considered equivalent to EDU 5101 and EDU 5103, and EDU 543 equivalent to EDU 5104 and EDU 5105.

g. thesis-route candidates will be subject to Theses and Reports of the School of Graduate Studies, Memorial University of Newfoundland, supervised by a faculty member at Memorial University of Newfoundland, and where feasible co-supervised by a CBU faculty member.
Agenda Item 6.7
Graduate Diploma in Education (Educational Leadership Studies)

Rationale for a title change:

The new title will align with other diplomas being developed in the faculty.

Rationale to change the requirements from six courses to four.

Align with other graduate program format across the university and within the Faculty of Education.
Graduate Diploma in Education (Educational Leadership Studies)

The Graduate Diploma in Education (Educational Leadership Studies) provides students with an opportunity to explore a broad range of issues in Educational Leadership, Administration, Foundations and Policy. The Diploma is suitable for candidates interested in pursuing leadership roles in a variety of settings, including schools, school districts, and post-secondary institutions. The program is also designed to enhance leadership competencies in relevant areas such as policy analysis, critical analysis, and community relations.

a) Admission Requirements

Students wishing to be admitted to the Graduate Diploma in Education (Educational Leadership Studies) must meet the criteria for admission specified under the Master of Education (Educational Leadership Studies) degree, Qualifications for Admission.

b) Program Requirements

Candidates for the Graduate Diploma must complete a total of 12 credit hours, including 3 credit hours from each of the following areas:

i) Educational Leadership
   6203 Leadership: Theory and Practice
   6321 Supervisory Processes in Education
   6427 School Community Partnerships
   6664 Seminar in School Improvement

ii) Educational Administration
   6204 Educational Administration: Theory and Practice
   6330 Educational Finance
   6335 Legal Foundations of Educational Administration
   6426 Computer Applications in Educational Administration

iii) Educational Foundations
   6202 Social Context of Educational Leadership
   6410 Seminar on Philosophical Issues in Educational Policy and Leadership
   6420 Ethical Issues and Perspectives in Educational Practice and Policy
   6425 Comparative Perspectives in Public Education, Reform and Leadership

iv) Educational Policy
   6205 Educational Policy: Theory and Practice
   6440 Family-School Relations: Leadership and Policy Implications
   6465 School Violence: Leadership and Policy Implications
   6710 Issues in Development and Implementation of Special Education Policy and Practices

c) Students enrolled in the Graduate Diploma program may request transfer to the Master of Education (Educational Leadership Studies) prior to graduation.
d) Students holding the Graduate Diploma in Education (Educational Leadership Studies) and accepted to M.Ed. (Educational Leadership Studies) program will complete up to 12 fewer credits hours dependent upon the chosen program route and the completion date of the Diploma.

e) All courses completed must satisfy the requirements for the Graduate Diploma (Educational Leadership Studies) and the Master of Education (Educational Leadership Studies) Degree.
11.8 Specific Programs

11.8.1 Educational Leadership Studies
The Educational Leadership Studies program provides students with an opportunity to explore a broad range of issues in educational leadership, policy, and administration. It prepares candidates to assume leadership roles in a variety of settings, including school and district leadership, post-secondary institutions and policy analysis. The Faculty offers a Master of Education degree and a Graduate Diploma in Educational Leadership Studies.

1. Admission Requirements
   In addition to meeting the requirements in the School of Graduate Studies General Regulations,
   a. students must have completed a range and number of courses in Education deemed appropriate by the Faculty and Dean of Education.
   b. a minimum of two years of teaching/leadership experience is recommended.

2. Program Requirements for the Master of Education Degree Program
   a. all students in the Master of Education Program (Educational Leadership Studies) program must complete:
      • 6100 Research Designs and Methods in Education
      • 6204 Educational Administration: Theory and Practice
      • 6205 Educational Policy: Theory and Practice and one of the following:
      • 6 credit hours (thesis route) within closed electives as listed in e. below
      • 9 credit hours (internship, paper folio, project, comprehensive course route) within closed electives as listed in Closed electives below
   b. students on the thesis route must complete at least one of the research courses listed below (6100 is prerequisite):
      • 6466 Qualitative Research Methods
      • 6467 Quantitative Research Methods
      • 6468 Critical Approaches to Educational Research
      • 6469 Theoretical and Methodological Foundations of Action Research
   c. students on the comprehensive-course route must complete 6290 Research and Development Seminar in Educational Leadership Studies. Normally students would be permitted to register for this course only after all other course requirements have been met, or during the student's last semester of studies.
   d. to meet total credit hour requirements students may choose electives from any university graduate offering provided that those chosen are appropriate to the student's program:
      • students on the thesis route must complete a total of at least 18 credit hours
      • students on the internship, paper folio, or project route must complete a total of at least 24 credit hours and the appropriate course option including 6291 Internship in Educational Leadership Studies (6 credit hours), 6292 Project in Educational Leadership Studies (6 credit hours), or 6293 Paper Folio in Educational Leadership Studies (6 credit hours)
      • students on the comprehensive-course route must complete a total of at least 30 credit hours
e. Closed electives are those listed below:
   - 6202 Social Context of Educational Leadership
   - 6203 Leadership: Theory and Practice
   - 6321 Supervisory Processes in Education
   - 6330 Educational Finance
   - 6335 Legal Foundations of Educational Administration
   - 6410 Seminar on Philosophical Issues in Educational Policy and Leadership
   - 6420 Ethical Issues and Perspectives in Educational Practice and Policy
   - 6425 Comparative Perspectives in Public Education, Reform, and Leadership
   - 6426 Computer Applications in Educational Administration
   - 6427 School Community Partnerships
   - 6440 Family-School Relations: Leadership and Policy Implications
   - 6465 School Violence: Leadership and Policy Implications
   - 6664 Seminar in School Improvement
   - 6710 Issues in Development and Implementation of Special Education Policy and Practices

Courses must be appropriate to the program and chosen in consultation with the advisor.

3. **Graduate Diploma in Education (Educational Leadership Studies)**

The Graduate Diploma in Education (Educational Leadership Studies) provides students with an opportunity to explore a broad range of issues in educational leadership, administration, foundations and policy, and administration. The Diploma is suitable for preparing candidates interested in pursuing leadership roles in a variety of settings, including schools, school and districts and leadership, post-secondary institutions, and policy analysis. The program is also designed to enhance leadership competencies in relevant areas such as policy analysis, critical analysis, and community relations.

a. **Admission Requirements**

Students wishing to be admitted to the Graduate Diploma in Education (Educational Leadership Studies) must meet the criteria for admission specified under Master of Education (Educational Leadership Studies) degree, Qualifications for Admission.

Candidates for the Graduate Diploma must complete a total of 18 credit hours, including:

- 6203 Leadership: Theory and Practice
- 6204 Educational administration: Theory-and-Practice
- 12 credit hours that come from the list of closed electives for the Master of Education (Educational Leadership Studies) degree, or are other graduate courses approved by the Faculty of Education.

b. **Program Requirements**

Candidates for the Graduate Diploma must complete a total of 12 credit hours, including 3 credit hours from each of the following areas:

1) **Educational Leadership**
   - 6203 Leadership: Theory and Practice
   - 6321 Supervisory Processes in Education
   - 6427 School Community Partnerships
   - 6664 Seminar in School Improvement
6427 School Community Partnerships
6664 Seminar in School Improvement

ii) Educational Administration
6204 Educational Administration: Theory and Practice
6330 Educational Finance
6335 Legal Foundations of Educational Administration
6426 Computer Applications in Educational Administration

iii) Educational Foundations
6203 Social Context of Educational Leadership
6411 Seminar on Philosophical Issues in Educational Policy and Leadership
6421 Ethical Issues and Perspectives in Educational Practice and Policy
6665 Comparative Perspectives in Public Education, Reform and Leadership

iv) Educational Policy
6205 Educational Policy: Theory and Practice
6440 Family-School Relations: Leadership and Policy Implications
6465 School Violence: Leadership and Policy Implications
6710 Issues in Development and Implementation of Special Education Policy and Practices

c. Students enrolled in the Graduate Diploma program may request transfer to the Master of Education (Educational Leadership Studies) prior to graduation.

d. Students holding the Graduate Diploma in Education (Educational Leadership Studies) and accepted to the M.Ed. (Educational Leadership Studies) program will complete up to 12 fewer credit hours dependent upon the chosen program route and the completion date of the Diploma. must complete an additional 12-credit hours appropriate to the Master of Education (Educational Leadership Studies) degree.

e. All courses completed must satisfy the requirements for the Graduate Diploma (Educational Leadership Studies) and the Master of Education (Educational Leadership Studies) Degree.
Agenda Item 7.1
2017 10 27

TO: All Members, Faculty Council of the Faculty of Education

FROM: Chairperson, Nominating Committee

SUBJECT: Recommendation for (i) Membership of Standing Committees of the Faculty Council of Education, and (ii) Representation to other Faculty Councils 2017-18 Academic Year

The Nominating Committee makes the following recommendations for membership of the Standing Committees of the Faculty Council of Education, and representatives to other Faculty Councils for the 2017-2018 Academic Year:

STANDING COMMITTEES

A. The Executive Committee of the Council

1. Chairperson – Dean, Faculty of Education
2. Ms. S. Lewis (Secretary)
3. Dr. A. Moghaddam
4. Dr. M. Stordy
5. Undergraduate Student Representative
6. Graduate Student Representative

B. Nominating Committee

1. Chairperson (to be selected from Committee membership)
2. Dr. B. Barrell
3. Dr. T. Doyle
4. Dr. S. Penney
C. Committee on Undergraduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Representative, Office of the Registrar (ex-officio) — T. Thorne
4. Representative, Office of Student Services (ex-officio)
5. Dr. S. Penney (Co-Chair)
6. Dr. C. Arnold
7. Dr. T. Johnson
8. Dr. M. Stordy
9. Undergraduate Student Representative — Ms. J. Hatcher
10. Undergraduate Student Representative — Mr. S. Yetman

D. Committee on Graduate Studies

1. Chairperson (to be selected from Committee membership)
2. Associate Dean of Graduate Programs (ex-officio)
3. Elected Members on Academic Council, School of Graduate Studies: Counselling Psychology
   Representative — Dr. M. Gardner
4. Educational Leadership Representative — Dr. S. Johnston
5. Curriculum, Teaching and Learning Representative — Dr. S. Azam
6. Post-Secondary Representative — Dr. J. Hoben
7. Informational Technology Representative — Dr. B. Mann
8. Graduate Student Representative — Ms. B. Mulcahy
9. Graduate Student Representative

E. Admissions Committee

1. Chairperson (to be selected from Committee membership)
2. Associate Dean, Undergraduate Programs (ex-officio)
3. Coordinator of Undergraduate Programs (ex-officio)
4. Representative, Office of the Registrar (ex-officio) — T. Thorne
5. Dr. S. Pickett
6. Dr. J. Buley
7. Dr. N. Hurley
8. Dr. G. Young
9. Undergraduate Student Representative — Mr. M. Strickland
F.  **Research and Development Committee**

1.  Chairperson (to selected from Committee membership)
2.  Dr. E. Yeoman
3.  Dr. D. Kelly
4.  Dr. J. Delaney
5.  Dr. B. Barrell

G.  **Social Committee**

1.  Chairperson (to be selected from Committee membership)
2.  Dr. B. Barrell
3.  Dr. G. Young
4.  Dr. S. Penney
5.  Ms. L. Tucker
6.  Ms. C. Madol/E. St. Croix

H.  **Doctoral Studies Program Committee**

1.  Chairperson (to be selected from Committee membership)
2.  Associate Dean, Graduate Programs (ex officio)
3.  Dr. C. Badenhorst
4.  Dr. B. Barrell
5.  Dr. H. Schulz
6.  Dr. T. Seifert
7.  Dr. X. Li
8.  Representatives from Supervisory Committees (non-voting members)
9.  Doctoral Student Representative – Mr. P. Wells
10.  Doctoral Student Representative – Ms. L. Li

I.  **Ethics in Human Research**

1.  Chairperson (to be selected from Committee membership)
2.  Dr. E. Furey
1.  Dr. H. Schulz
2.  Dr. A. Burke
3.  Graduate Student Representative
J. **Scholarships and Awards Committee**

1. Ms. L. Redmond
2. Dr. M. Kondratieva
3. Dr. G. Harris
4. Staff Member – Office of the Dean
5. Staff Member – One member from the Undergraduate Office (if undergraduate) (non-voting) or one member from the Graduate Office (if graduate) (non-voting)

**REPRESENTATIVES TO OTHER FACULTY COUNCILS**

1. Faculty of Humanities and Social Sciences – Dr. W. Okshevsky
2. Faculty of Science – Dr. M. Stordy
3. Faculty of Engineering and Applied Science – Mr. D. Gill
4. Faculty of Business Administration – Dr. Jan Buley *replacement for U. Kelly*
5. Faculty of Medicine – Dr. K. Maich
6. School of Human Kinetics and Recreation – Dr. X. Li
7. School of Nursing – Dr. D. Mulcahy
8. School of Social Work – Dr. S. Pickett
9. School of Music – Dr. D. Buley
10. Fisheries and Marine Institute – Dr. K. Anderson
11. Q.E. II Library – Ms. B. Maddigan

Nominating Committee

2017-10-27

*Updated Oct.27, 2017/estc*
Agenda Item 7.3.1
ADMISSIONS COMMITTEE

Faculty of Education
Memorial University of Newfoundland

Undergraduate Admissions Report
2016 – 2017

Gabrielle Young, Chair
Admissions/Appeals Committee
September 2016 to August 2017
ADMISSIONS COMMITTEE

This report highlights the work of the Undergraduate Admissions Committee of the Faculty of Education for the academic year, September 1, 2016 to August 31, 2017, and reports on admissions to undergraduate programs commencing in 2017.

The Admissions Committee, by its Terms of Reference, is given the responsibility to set policy for the selection of students in undergraduate programs, establish criteria for appeals and late applications, and appoint Selection Committees to review applications. During the past academic year, the Admissions Committee met regularly to discuss admissions policy, consider appeals, respond to special requests from applicants, and review applications for the Faculty’s Undergraduate Programs. Committee members reviewed all personal statements of eligible applicants in the Primary/Elementary and Intermediate/Secondary programs while Selection Committee members approved applicants in the remaining areas. As in the past, we relied on the assistance of staff of the Undergraduate Admissions Office, the advice of the Dean and Associate Dean, and the Office of the Registrar.

The staff of the Admissions Office processed the applications and reviewed references for admission. We continue to maintain a high level of communication between the Faculty and the Academic Advising Centre and the Office of the Registrar to ensure that students who are interested in applying to the Faculty’s programs are given accurate information in advance of deadlines. In addition, the Admissions Office maintains regular contact with International Student Advising and Recruitment, which has assisted in our review of student transcripts.

Points of discussion:

In addition to the regular work of the Committee, Committee members continue to discuss several important issues related to admissions throughout the year. As a committee, we continue to discuss the place of ‘personal statements’ in the admissions process, particularly, whether we should continue requesting these statements and whether they should be weighted in the admissions process. Currently, personal statements of the applicants are reviewed for any indications of unsuitability.

We continue to discuss the need for changes in academic standards for admissions, particularly, whether we should consider raising the academic average from 65% to 70%, and whether we should examine other indicators of suitability, such as students’ academic standings in their first degrees, and students’ demonstrated ability to handle a full course load. As a committee, we are appreciative of the faculty discussion on academic standards and admission requirements, and look forward to future discussions, which will lead to action on these issues. Any university changes that may be deemed necessary can then be submitted through the various committee levels for approval.
The Committee met with representatives of the STEM project to discuss the admission process and regulations for this program. S. Ryan stated the STEM project is a 3-year pilot project funded by Hibernia. It is a Primary/Elementary Second Degree program primarily focused on the areas of Math and Science. It has a projected yearly admission of 20 students, with the possibility of admitting 22-25 students on account of attrition.

Dialog ensued and the following points were noted:

- Admission requirements would be the same as the regular (Primary/Elementary) as a Second Degree program.
- Application date to be determined (possibly January 15th to coincide with application date of other undergraduate programs).
- A STEM Selections Committee will be established according to the Guidelines and Regulations, as set out under the Admissions Committee Terms of Reference.
- In addition to meeting admission requirements, applicants will also go through an interview process, which will be conducted by the STEM Selections Committee (A rubric for the interview process will be developed by the STEM Selections Committee). Arrangements for these interviews will be made through the Faculty of Education Admissions Office in consultation with the STEM Selections Committee. Out of town/province interviews will take place using a communication network such as Blue Jeans.
- The program will have 3 phases versus semesters.
- Following the pilot program (3 years), research will be conducted following the last graduating class.

It was unanimously agreed by Committee to approve in principle the admission portion of this program.

**Future points of discussion:**

During the 2016-2017 academic year, it was unanimously agreed to consider late applications given the low applicant number received to date. All late applications were vetted through the Faculty of Education, Admission Office. Application numbers will continue to be an item of discussion at future meetings.

On behalf of the Admissions Committee, I wish to extend my sincere appreciation to those faculty members, staff, and students who participated in the admission and selection process during the past year. They are to be commended for their diligent efforts during lengthy and frequent committee meetings. We are especially grateful to the professional approach of Roxanne McHugh, and Fay Whelan. Students speak positively about their admissions process and the assistance given to them by our Admissions personnel.
Membership of the Admissions Committee, 2016 - 2017

Gabrielle Young (Chair)
Noel Hurley (Faculty Member)
Trudi Johnson (Faculty Member)
Sarah Pickett (Faculty Member)
Linda Walsh (Registrar's Delegate)
Gerald Galway (Associate Dean, Undergraduate Programs)
Judith Mellor (Co-ordinator of Undergraduate Programs)
Roxanne McHugh (Admissions Secretary)
M. Ellsworth (Student Representative)

Respectfully submitted,

[Signature]

Gabrielle Young
**Program Statistics**

**Bachelor of Education (Primary/Elementary) as a First Degree**

<table>
<thead>
<tr>
<th>Applications received</th>
<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
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**Focus Area Breakdown**

| English | 11 | Linguistics | 1 |
| Folklore | 1 | Mathematics | 0 |
| French (core) | 1 | Music | 1 |
| French (immersion) | 4 | Physical Education | 4 |
| Geography | 4 | Science | 6 |
| History | 0 | TOTAL: 28 |

**Bachelor of Education (Primary/Elementary) as a Second Degree**

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<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
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**Focus Area Breakdown**

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<th>SJ</th>
<th>CB</th>
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<td>Music</td>
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### Bachelor of Education (Intermediate/Secondary)

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### Teachable Area Breakdown

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<td>Physical Education</td>
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### Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

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<th>Applications received</th>
<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
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</tbody>
</table>

### Teachable Area Breakdown (in addition to Technology)

<table>
<thead>
<tr>
<th></th>
<th>Science</th>
<th>Theatre/Visual Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>French</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Physical Education</td>
<td>7</td>
<td>TOTAL: 19</td>
</tr>
</tbody>
</table>
Bachelor of Special Education

<table>
<thead>
<tr>
<th>Applications received</th>
<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>83</td>
<td></td>
<td></td>
<td>75</td>
<td>3</td>
<td>72</td>
</tr>
</tbody>
</table>

Bachelor of Music Education

<table>
<thead>
<tr>
<th>Program</th>
<th>Applications received</th>
<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conjoint 2nd degree</td>
<td>15</td>
<td>15</td>
<td>0</td>
<td>15</td>
<td>2</td>
<td>13</td>
</tr>
</tbody>
</table>

Bachelor of Education (Post Secondary) as a First Degree, a Second Degree and Diploma in Adult Learning and Post Secondary Education*

<table>
<thead>
<tr>
<th>Applications received</th>
<th>Eligible applicants</th>
<th>Ineligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>38</td>
<td></td>
<td></td>
<td>35</td>
<td>0</td>
<td>35</td>
</tr>
</tbody>
</table>

*Many students registered for post secondary courses are completing the suite of courses that comprise the Post Secondary Instructor Certificate awarded by the Department of Advanced Education, Skills, and Labour. Recent restructuring of post secondary programs within the Faculty should result in students building on this certificate with further studies in one of our current programs.

Bachelor of Education (Native and Northern)
Inactive Program
### Undergraduate Admission Summary

<table>
<thead>
<tr>
<th>Year*</th>
<th>Applications received</th>
<th>Eligible applicants</th>
<th>Offers extended</th>
<th>Declines/withdrawals</th>
<th>Offers accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>973</td>
<td>766</td>
<td>668</td>
<td>131</td>
<td>537</td>
</tr>
<tr>
<td>2012</td>
<td>762</td>
<td>621</td>
<td>535</td>
<td>103</td>
<td>432</td>
</tr>
<tr>
<td>2013</td>
<td>702</td>
<td>524</td>
<td>415</td>
<td>65</td>
<td>350</td>
</tr>
<tr>
<td>2014</td>
<td>621</td>
<td>504</td>
<td>488</td>
<td>60</td>
<td>428</td>
</tr>
<tr>
<td>2015</td>
<td>483</td>
<td>409</td>
<td>399</td>
<td>72</td>
<td>327</td>
</tr>
<tr>
<td>2016</td>
<td>452</td>
<td>365</td>
<td>346</td>
<td>50</td>
<td>296</td>
</tr>
<tr>
<td>2017</td>
<td>434</td>
<td>348</td>
<td>348</td>
<td>58</td>
<td>290</td>
</tr>
</tbody>
</table>

* Year indicates the academic year when the students began their programs.
Agenda Item 7.4.1
R and D Committee Report 2016-2017

Our budget has been reduced to $10,000 from $15,000 per session.

In the Fall 2016 round of applications, we funded the following:

Christine Arnold (new scholar), "College Baccalaureates: Deliberations and Distinctions in Awarding and Recognition Across Canadian Post-Secondary Education Systems" ($3500).

Alireza Moghaddam (new scholar), "Memorial University Students' Use of Cell Phones in the Classroom" ($3500).

Sarah Pickett (new scholar), "Exploring the Impact of the Body Project in Newfoundland and Labrador" ($3000).

In the Spring 2017 round of applications, we funded:

Jennifer Anderson (new scholar), “Ethnoevaluation: Culture and Assessment for Learning Feedback While Learning Traditional Skills in Authentic Settings” ($2700)

Saiqa Azam (new scholar), “Investigating Primary/Elementary Pre-service Teachers’ Development of Science Teaching Identity” ($2700)

Anne Burke, “Documenting and Understanding Playbased Learning in the Lives of Young Children”. ($2500)

Margo Kondratieva, “Students’ Response to Interactive Texts Specifically Designed for Studies in Undergraduate Mathematics” ($2100)

Submitted by Dr. Elizabeth Yeoman
Agenda Item 7.5.1
To: Secretary, Faculty Council, Faculty of Education

From: Committee on Graduate Studies

Subject: Annual Report

The Committee on Graduate Studies hereby submits its Annual Report for the Academic Year 2016-2017 (September to September). The following items have been discussed and/or submitted to Faculty Council for consideration.

1. January 2017

a) Changes to the English Proficiency Requirement
b) E6923-change from special topics to regular course
c) E6936-change from special topics to regular course and title change

2. March 2017

a. Proposed new CTLS sub speciality: Indigenous and Place-based Education
b. E6462-Cultural, Landscapes, Knowledge and Pedagogy (new course)
c. E6924-Decolonizing Pedagogies (special topics to regular course)
d. E6927-Digital Game-based Learning (special topics to regular course)

3. May 2017

a. Proposed name and description change for E6620
b. Removal of Post-secondary pre-requisites E2270 and E2900

Thank you,

Scott Johnston, Ph.D.
Chair
Committee on Graduate Studies