REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, JANUARY 9, 2018, 12:30 P.M., ROOM ED2030B (McCANN CENTRE)

AGENDA

1. Approval of the Agenda

2. Approval of Minutes of Previous Meeting
   2.1 Minutes of Regular Meeting of November 7th, 2017 (attached)

3. Business Arising

4. New Business

5. Correspondence

6. Notice of Motion

7. Reports of Committees
   7.1 Nominating Committee
   7.2 Committee on Undergraduate Studies
      7.2.1 Proposal for Calendar Changes to Existing Programs – Special Education Waiver (attached)

7.3 Admissions Committee

7.4 Research & Development Committee

7.5 Graduate Studies Committee

7.6 Doctoral Studies Program Committee

8. Associate Dean’s Report – Undergraduate
9. Associate Dean's Report – Graduate

10. Dean's Report

11. Reports from Representatives from other Councils

12. Other Business
   12.1 Roots of Empathy in Schools (Dr. A. Burke)

Secretary
Faculty Council, Faculty of Education

Attachments (1)
REGULAR MEETING OF THE FACULTY COUNCIL, FACULTY OF EDUCATION
TUESDAY, NOVEMBER 7 AT 12:30PM ED2030B MCCANN CENTRE

Chairperson: Dr. Kirk Anderson

Apologies for Absence: Drs. David Buley, Gerald Galway, Ursula Kelly and Joy Maddigan

1. APPROVAL OF AGENDA

It was moved by Dr. Walter Okshesvky, and seconded by Dr. Mary Stordy, that the Agenda be accepted as circulated.

CARRIED.

2. APPROVAL OF PREVIOUS MINUTES

It was moved by Dr. Leslie Redmond, and seconded by Dr. Jan Buley, that the previous regular and special meeting Minutes be approved as distributed.

CARRIED.

3. BUSINESS ARISING

Dr. Gabrielle Young indicated that the Admissions Committee had been discussing the current practise of admitting all students that are eligible for admission and that we should consider interviewing in ongoing discussions. Dr. Kirk Anderson suggested a separate meeting on this topic set over into January 2018.

4. NEW BUSINESS

There was no new business presented.

5. CORRESPONDENCE

5.1 Memo from University Registrar (Interim) & Secretary, Senate Committee on Undergraduate Studies re: Changes to Regulations 6.5.6.2 Dropping Courses without Academic Prejudice was accepted as circulated.

6. NOTICE OF MOTION

6.1 Proposal for Calendar Changes to Existing Programs - Bachelor of Education (Intermediate/Secondary)

It was moved by Dr. Sharon Penney, and seconded by Dr. Gabrielle Young, that the Proposal for Calendar Changes to Existing Programs - Bachelor of Education (Intermediate/Secondary) as presented be accepted.
6.2 Proposal for Calendar Changes to Existing Programs – Editorial Changes

It was moved by Dr. Sharon Penney, and seconded by Dr. Barrie Barrell, that the Proposal for Calendar Changes to Existing Programs – Editorial Changes as presented be accepted.

CARRIED.

6.3 Proposal for Calendar Changes to Existing Programs (Primary/Elementary, First Degree, French Immersion Option)

It was moved by Dr. Sharon Penney, and seconded by Dr. Leslie Redmond, that the Proposal for Calendar Changes to Existing Programs (Primary/Elementary, First Degree, French Immersion Option) as presented be accepted.

CARRIED.

6.4 Proposal for Calendar Changes to Existing Programs (Primary/Elementary Second Degree)

It was moved by Dr. Sharon Penney, and seconded by Dr. Jennifer Anderson, that the Proposal for Calendar Changes to Existing Programs (Primary/Elementary Second Degree) as presented be accepted.

CARRIED.

6.5 Proposal for Calendar Changes to Existing Programs (Science Admission Requirements)

It was moved by Dr. Sharon Penney, and seconded by Dr. Saiqa Azam, that the Proposal for Calendar Changes to Existing Programs (Science Admission Requirements) as presented be accepted.

CARRIED.

6.6 Renaming/changes to the Information Technology program

It was moved by Dr. John Hoben, and seconded by Dr. David Gill, that the Renaming/changes to the Information Technology program as presented be accepted.

CARRIED.
6.7 Changes to the Graduate Diploma in Education (Educational Leadership Studies)

It was **moved** by Dr. John Hoben, and **seconded** by Dr. Darron Kelly, that the Changes to the Graduate Diploma in Education (Educational Leadership Studies) as presented be accepted.

**CARRIED.**

7. **REPORTS OF COMMITTEES**

7.1 **Nominating Committee**

The Recommendation for Membership of Standing Committees of the Faculty Council of Education 2017-18 Academic Year updated listing was accepted as circulated.

7.2 **Committee on Undergraduate Studies**

There was nothing further to present as calendar changes were presented and approved.

7.3 **Admissions Committee**

The 2016-17 Annual Report was accepted as circulated.

7.4 **Research & Development Committee**

The 2016-17 Annual Report was accepted as circulated.

7.5 **Graduate Studies Committee**

The 2016-17 Annual Report was accepted as circulated.

7.6 **Doctoral Studies Program Committee**

There was no report presented, Dr. Cecile Badenhorst sends her regrets.

8. **ASSOCIATE DEAN’S REPORT- UNDERGRADUATE**

There was no report presented, Dr. Gerald Galway sends his regrets.

9. **ASSOCIATE DEAN’S REPORT- GRADUATE**

The Associate Dean’s Report (Graduate) was presented as attached.
10. **DEAN’S REPORT**

The Dean's Report was presented as attached.

11. **REPORTS FROM REPRESENTATIVES FROM OTHER COUNCILS**

There were no other reports presented.

12. **OTHER BUSINESS**

12.1 Request to discuss Education Library's reductions – Dr. Toni Doyle

Dr. Toni Doyle brought forward her concerns regarding cuts made within the Faculty including the recent decision to discontinue printing, binding and articling curriculum documents. Faculty are encouraged to submit any concerns they have, in writing, to Ms. Beth Maddigan as she is tracking these issues for review at the end of the term.

**Adjournment**

Council adjourned at 2:21pm.

________________________________________  ______________________
Chairperson                                                        Date

________________________________________
Secretary
Associate Dean's Report
November 2017

1. Welcome – Ms. Caitlin Power to the Graduate Programs and Research Office. Caitlin replaces Nancy Bishop.

2. Admissions – Thank you to everyone who reviewed applications.
   Process: Some decisions are not finalized as there are some discrepancies.
   Plan: To streamline process even more.
   Concern: Enrolment low in some programs, will be monitoring
   Onbase: SGS will present on December 5, 2017 before Faculty Council – paperless system that allows for review of all information and evaluation online. Meeting with program groups to streamline process; a) Office will ensure minimum requirements (guided by program); b) group consensus of standards for acceptance (rubric).

3. SSHRC Fellowship Award – Committee has met and submitted its recommendation, thank you Darron, Greg and Xuemei.

4. Scholarships – upcoming Terra Nova Young Innovator Award, due December 4th.

5. Research

   a. Profile session with Lisa today (15 faculty) was well received with an extra session requested by faculty.

   b. MUN Seed, Bridge & Multidisciplinary Fund (10,000$) with a Nov 30th deadline. Updated application and guidelines are now available online or they can contact me and I will send it. https://research-tools.mun.ca/funding/opportunities/seed-bridge-multidisciplinary-fund/
   “The Seed, Bridge and Multidisciplinary Fund will seed new, “early days” innovative research projects, provide valuable bridge funding for researchers between grants, and encourage the development of multidisciplinary research activities which align with the priority research themes of the Research Strategy Framework, including oceans-related research. Normally, the fund will stimulate research intensity through (graduate) student engagement, thereby enhancing the student research learning and training experience.”

   c. FYI - Research Participation Agreements (RPA), are assessed by RGCS once faculty complete the new research project questionnaire (Initiation Questions for Researchers) that will accompany every funding application.

6. Fort Vermillion/NL – we have about 20 students for each cohort. Winter/Spring start is the goal. Trying to finalize a budget.

7. Program/course redevelopment (EDLS and PSS) – ongoing, please ensure forms are completed for any redevelopment.
8. Reminders:
a) Course outlines – if you have not done so, could you please submit your course outline to Tina ASAP?
b) Special topics courses: if a special topics course has been offered more than once it must be moved to a “regular” course – calendar changes.
c) SGS supervisory report updates should be completed every Spring.

PhD student Ling Li passed oral exam with distinction.
Deans Report: November Faculty Council Meeting: As we met in September and November, this report is brief and largely a repeat of those meetings.

1. Research Services and related issues
   a. Feedback on CRC application:
      i. Need for faculty to show clusters of research interest
      ii. Possibility of private funding for a STEM type research chair
      iii. May need to look at ways to incentivize this type of activity, rather than individual research efforts.
   b. Research Audit by tri-council audit of MUN's research accounting processes:
      i. We can expect a 'stiffening' of research accounting processes.
      ii. A special presentation held on this for faculty was not well attended.
      iii. Of note: we will be held to timelines outlines in research grants of all kinds, even at a faculty level (R and D, Startup, etc.).

2. Reno's and carryover – short term carry over to be applied to renovations and related innovations (cannot be used to soften base budgeter reeducation as it is short term)
   a. Creating a Board-meeting room in Aboriginal Advisor's office ED2014 which is being returned to faculty use as 4-year loan to President's office.
   b. Creating a Model classroom for play based learning, working towards and early learning centre (related to 1.a)
   c. Renovating the Arts room: As an Arts-Theater Arts space on the 4th floor.
   d. Creating a Counseling Centre: First as a creative work and reaching space, ultimately as a more 'entrepreneurial' center (3rd floor)
   e. Graduate Research Common: seeking funding this if C&C moves from its 5th floor space, adjacent the TLC.

3. Reno's Building
   a. Savoie Mural is restored.
      i. Considering a mural and building 50th anniversary celebration in May 2018.
   b. Roofing and windows are in line for repair-refurbishment, likely the summer of 2018.

4. Library Services
   a. Remover 1 positons, through attribution, as part of budget cuts
   b. Redesigned some services and reduced others; some things may not be done anymore
   c. Priorities need to be established as to future needs
   d. Will watch this for the fall 2017 and reassess in January
   e. Larger discussion at the end of this meeting

5. New Programs and forward momentum: seeing new programs move forward and coming to faculty council
   a. Congrats to Mary and STEM folks for moving the STEM B'Ed through Senate.
   b. I am very encouraged to see these and other program improvements such as Special Education and others moving forward.

6. Searches:
   a. AD Undergraduate: The search for AD Undergraduate is ongoing. Faculty members are encouraged to apply. The ad is posted on our website.
b. Ed Leadership: The EDLS search has been successful and Dr. J. Rodway will be joining us in 2018. Thanks to the search committees work on this.

7. The next two years: As reminder that, this is my 7th year as Dean. I am delighted to see the programs and processes that are moving forward in the faculty, and in particular this year.
Agenda Item:

7.2.1 Proposal for Calendar Changes to Existing Programs – Special Education Waiver (attached)
Faculty of Education
Proposal for Calendar Changes to Existing Programs
Special Education Waiver
November 2017
Proposal
Calendar Change(s) to Existing Program(s)

Executive Summary
The Faculty of Education recently completed a review of the Bachelor of Special Education program. A number of recommendations were made and this proposal includes the first change to be made to the program. The Faculty wishes to remove the ED 3650 waiver option so that all Special Education students will be required to complete this practicum course.

Resource Implications: N/A

Consultations
Consultation sought from Distribution List

Library Holdings and/or Other Resources Required N/A

Signature of Unit Head (if appropriate): ______________________________

Date: ______________________________

Signature of Dean/Associate Vice-President (Academic)/Vice-President:

________________________________________________________

Date: __________________________________________
SUMMARY PAGE FOR SENATE

Approval Form

Program Title
Bachelor of Special Education

Calendar Change(s)  -  See attached

Secondary Calendar Changes
N/A

Calendar Entry After Changes
See attached

Rationale
The Faculty of Education recently completed a review of the Bachelor of Special Education program. This review consisted of a series of consultations with education stakeholders including the Newfoundland and Labrador English School District and the Conseil Scolaire Francophone, the Department of Education and Early Childhood Development, the Newfoundland and Labrador Teachers Association and other special interest groups. In addition, current and former students of the program were surveyed, and interviews and focus groups were held with instructors and other relevant stakeholders. This proposal represents the first change to be made to the program based on the committee's final report.

We propose that Special Education students no longer be permitted to request a waiver of the practicum course, ED 3650. Currently, there is provision in the program regulations to allow for ED 3650 to be waived. A student who has at least two years experience as a Special Education teacher, and who provides a written report from his/her principal or other appropriate authority, certifying the quality of his/her experience may be granted a waiver of ED 3650 upon approval by the Faculty of Education. A student approved for the waiver must substitute in its place 3 credit hours in Special Education. However, the practicum is a critical capstone experience and it is essential that graduates display professional competence prior to graduation. The Faculty of Education has, therefore, revised its position on this waiver and proposes that the option be removed for all new entrants to the program beginning Fall 2018. Both the Newfoundland and Labrador English School District and the Department of Education and Early Childhood Development support this change.

Consultations Sought From  Comments Received
Business  Yes / No
Engineering  Yes / No
Grenfell Campus  Yes / No
Human Kinetics and Recreation  Yes / No
Humanities and Social Sciences  Yes / No
Library  Yes / No
<table>
<thead>
<tr>
<th>Marine Institute</th>
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<tbody>
<tr>
<td>Medicine</td>
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<td>Nursing</td>
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<td>Pharmacy</td>
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<td>Science</td>
<td>Yes / No</td>
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<tr>
<td>Social work</td>
<td>Yes / No</td>
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Library Report Received  N/A

Signature: Dean, Associate Vice-President (Academic) or Vice-President

Name

FOR OFFICE USE ONLY

APPROVAL GRANTED BY SENATE COMMITTEE ON UNDERGRADUATE STUDIES

Secretary:  

Date:  

Changes to Calendar Regulations

Revisions to the 2017-2018 Calendar are as indicated. Deletions are marked by strikethrough, and additions marked by underlining. Only sections of the Calendar that have changes are presented here.

9.8 Bachelor of Special Education

- The full or part-time Bachelor of Special Education requires the completion of the Memorial University of Newfoundland Bachelor of Education Degree Primary and/or Elementary, Music Education, or Intermediate/Secondary, or another Education degree deemed appropriate by the Faculty of Education.

- In addition a student must complete a further 36 credit hours as outlined below in Table 12 Bachelor of Special Education.

- A limited number of courses are available through distance education. A student must comply with the University’s Regulations for a Second Degree as outlined in the University Regulations section of the Calendar.

- A student may request waiver of ED 3650 as outlined under Waiver Guidelines—Education 3650.

Table 12 Bachelor of Special Education

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<thead>
<tr>
<th>Required Education Courses</th>
<th>Elective Education Courses</th>
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<td>• 18 credit hours chosen from: ED 3640, 3660, 3680, 3690, 3941, 4505, 4510, 4515, 4520, 4530, 4540, 4541, 4543</td>
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9.8.1 Waiver Guidelines—Education 3650—

Following completion of ED 3600, a student who has at least two years experience as a Special Education teacher, and who provides a written report from his/her principal or other appropriate authority, certifying the quality of his/her experience, to the Office of Undergraduate Programs, may be granted waiver of ED 3650 upon approval by the Faculty of Education. A student approved for the waiver must substitute in its place 3 credit hours in Special Education. A student requesting waiver of Education 3650 must complete the appropriate form at www.mun.ca/educ/undergrad/forms.php.
Calendar entry after changes

9.8 Bachelor of Special Education

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CONSULTATIONS
Special Education Waiver
Faculty of Education Proposal for Calendar Change to Existing Program November 2017 – Special Education Waiver

REQUEST:

From: Collett, Meghan
Sent: Friday, December 08, 2017 9:59 AM
To: Faculty of Humanities and Social Sciences <hss@mun.ca>; Coady, Peggy <pacoady@mun.ca>; 'Engineering Consult' <engrconsult@mun.ca>; 'lrobinson@grenfell.mun.ca' <lrobinson@grenfell.mun.ca>; 'ssedean@grenfell.mun.ca' <ssedean@grenfell.mun.ca>; 'thennessey@grenfell.mun.ca' <thennessey@grenfell.mun.ca>; Rehr, Linda <lerohr@mun.ca>; 'miugconsultations@mi.mun.ca' <miugconsultations@mi.mun.ca>; 'deanofmedicine@med.mun.ca' <deanofmedicine@med.mun.ca>; Sutherland, lan D <sutherland@mun.ca>; DeanNurse <DeanNurse@mun.ca>; 'pharminfo@mun.ca' <pharminfo@mun.ca>; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>; Library Correspondence <univlib@mun.ca>
Subject: Faculty of Education Calendar Changes - Special Education Waiver

Hello,

Please find attached a proposal for Calendar changes in the Faculty of Education – Special Education Waiver

Executive Summary

The Faculty of Education recently completed a review of the Bachelor of Special Education program. A number of recommendations were made and this proposal includes the first change to be made to the program. The Faculty wishes to remove the ED 3650 waiver option so that all Special Education students will be required to complete this practicum course.

We appreciate any feedback you wish to provide.

Thank you,

Meghan

Meghan Collett, B.Sc., M.Sc. | Coordinator of Undergraduate Programs

Faculty of Education
Memorial University of Newfoundland
St. John’s, Newfoundland, Canada A1B 3X8
G.A.Hickman Building | Room ED 2020
Tel: 709 864-7554 | Fax: 709 864-2523

www.mun.ca/educ

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RESPONSES:

Education Librarian

From: Maddigan, Beth
Sent: Friday, December 15, 2017 3:25 PM
To: Collett, Meghan <mcollett@mun.ca>
Subject: Proposal for Calendar Changes to Existing Programs - Special Education Waiver

Hi Meghan:

Thanks for the opportunity to provide feedback on the Proposal for Calendar Changes to Existing Programs - Special Education Waiver. I have reviewed the documentation and eliminating the practicum waiver option for students completing their Special Education program will have no implications for the Library and its holdings.
Faculty of Education Proposal for Calendar Change to Existing Program November 2017 – Special Education Waiver

Happy holidays,
Beth

Beth Maddigan
Head, Education Library & Commons
beth.maddigan@mun.ca
709.864.2188

Engineering
From: Engineering Consult [mailto:engrconsult@mun.ca]
Sent: Wednesday, December 13, 2017 11:45 AM
To: Collett, Meghan <mcollett@mun.ca>
Cc: Fisher, Andrew <adfisher@mun.ca>; Howard Heys <hheys@mun.ca>; Edmunds, Jayde <edmundsj@mun.ca>
Subject: Re: Faculty of Education Calendar Changes - Special Education Waiver

Dear Ms. Collett,

Thank you for the opportunity to comment on your proposed Calendar changes regarding the removal of the waiver for the ED 3650 practicum course.

The Committee on Undergraduate Studies of the Faculty of Engineering and Applied Science is not scheduled to meet again until January. I find that this change will not have any impact on our programs.

Yours sincerely,

---
Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

Medicine
From: cvardy@mun.ca [mailto:cvardy@mun.ca]
Sent: Friday, December 15, 2017 2:52 PM
To: Collett, Meghan <mcollett@mun.ca>
Subject: FW: Faculty of Education Calendar Changes - Special Education Waiver

The Faculty of Medicine supports the proposal for calendar changes to remove the ED 3650 waiver option.

Regards
Cathy

Cathy Vardy, MD, FRCPC
Vice Dean and Professor of Pediatrics
Faculty of Medicine
Health Sciences Centre, M2M319
Memorial University of NL
From: Rohr, Linda  
Sent: Sunday, December 17, 2017 9:21 PM  
To: Collett, Meghan <mcollett@mun.ca>  
Subject: Re: Faculty of Education Calendar Changes - Special Education Waiver  

Hi Meghan,  
I support the proposed changes.  
Linda  

Linda E. Rohr  
PhD  
Associate Professor & Associate Dean Undergraduate Studies  
Human Kinetics and Recreation, Memorial University  
t: 709.864.6202 f: 709.864.7531 e: lerohr@mun.ca  
PF 2025