Terms of Usage - ARC Services

1. Only users that have received appropriate training, on a specific instrument or procedure, by ARC staff, will be allowed to use the facility. Users must demonstrate their ability to use the equipment to the ARC staff approval before unsupervised access (nights and/or weekend) is permitted.
2. All lab users must provide proof that WHMIS and Lab safety training (MUN Science 1807 & 1808) have been completed before any work may be completed in the facility.
3. Students must complete, with ARC staff, the orientation checklist before any work can begin in the facility.
4. Proper PPE is supplied by the facilities and must be worn at all times while working in the labs.
5. Users should familiarize themselves with all protocols and safety data sheets for chemicals used in the facilities. A SOP binder is located in each lab.
6. Users must read the Laboratory Safety Plan posted in each lab and abide by all the regulations contained within.
7. All instrument and laboratory usage must be scheduled using the on-line scheduler. It is recommended that an individual instrument or lab not be signed out for more than two days in a given week, to allow all users an equal opportunity to use the facilities. If on a given morning, an instrument is free, then it may be signed out for more than the two days per week.
8. At least 24 hours’ notice must be given if a scheduled instrument cannot be used. Without this 24 hour notice, you will be charged for the usage.
9. A sample submission form, with a grant number and supervisor signature, must be provided before any work can begin.
10. You agree to acknowledge ARC and CREAIT when publishing data collected within the ARC facilities.

By signing this, you acknowledge that you have read, understood, and agree to abide by the Terms of Usage.

Signature: Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_