Summary of CS Graduate Program Rules and Regulations

Students are required to familiarize themselves with all University, School of Graduate Studies and Computer Science Department regulations.

University and School of Graduate Studies regulations are accessible online from the University Calendar: http://www.mun.ca/regoff/calendar/. You should pay particular attention to the deadlines specified in the University Diary: http://www.mun.ca/regoff/calendar/sectionNo=GENINFO-0086

Regulations pertaining to our graduate program (Computer Science) are available on our website:

- Master of Science (M.Sc.) - http://www.mun.ca/computerscience/grad/masters.php
- Doctor of Philosophy (Ph.D.) - http://www.mun.ca/computerscience/grad/doctoral.php

The standard course load for Masters (thesis option) and PhD students is 3 courses per semester. For Masters students (course / work term option) the regular course load is 2 courses per semester (but you can take 3 courses if you prefer).

All newly admitted students received their Program of Study (PoS) with the admission letter. You cannot graduate unless you completed ALL courses on your Program of Study. Students in the course / work term Masters option (and in few cases thesis Masters option) initially have a number of TBD (to be determined) courses. These TBDs must be replaced with regular courses. It is your responsibility to ensure that changes to your PoS are done on time.

You can take additional courses not included on your Program of Studies, but you will be charged additional fees for such courses. We will not add such courses to your PoS retroactively.

We will not allow students to drop courses after the “last day for undergraduate students and graduate students to drop courses without academic prejudice” deadline (see University Diary). We will not allow students to add courses to their Program of Study after the “End of Regular Registration Period and last day for undergraduate and graduate students to add courses” deadline. IMPORTANT: You will be charged for courses in which you are registered after the deadline and which are not on your PoS.

For Masters (thesis option) and PhD students we include on your Program of Studies courses that will be offered within one year of your program start. You must take them in the first semester offered, as they may not be offered again. If you decide (after consultation with your supervisor) to remove one of your original courses, it is your responsibility to replace them with courses that can be completed within the one year from the start period.
Financial aid provided to students is contingent on satisfactory progress in your program. Among others, here are some of the criteria you must fulfill to be judged compliant with the satisfactory progress requirement:

- M.Sc. (thesis option)
  - You must maintain an average of 75% in your PoS courses
  - Each candidate is required to present a tentative outline of his/her proposed research to the Supervisor, with a copy to the Department Committee on Graduate Studies, by the end of his/her third semester in the program. A fifteen minute oral presentation of the proposal is to be scheduled and given within four weeks of the submission date. Students who transfer into the thesis option from the course / work term option must submit the thesis proposal within one semester from the transfer.
  - Satisfactory progress towards thesis completion

- PhD
  - You must maintain an average of 75% in your PoS courses
  - Written part of the comprehensive examination must be completed by the end of the third semester
  - Oral comprehensive examination must be completed not later than the end of the second semester following the written part.
  - Satisfactory progress towards thesis completion