Mission of the BCECM
Established at Memorial University of Newfoundland through a generous benefaction, the Bruneau Centre for Excellence in Choral Music (BCECM) promotes research and community projects that seek to understand, encourage and enhance the powerful impact that choral singing can have on individuals and communities. The resources of the Centre assist in the realization of projects that have the potential to stimulate excellence in community music-making at local levels both across the province of Newfoundland and Labrador and on national and international levels. It is understood that, in accordance with the wishes of Drs. Angus and Jean Bruneau, funds may be disbursed in support of research and scholarship inside and outside the university community. Administrative support for this competition is provided through the School of Music.

In addition to Board initiated projects, the BCECM holds an annual competition that provides two kinds of project grants: Research Grants and Community Project Grants. The maximum award size is $15,000; there is no minimum amount. Up to $100,000 is available for eligible projects in the 2016 competition.

Application Deadline: October 17, 2016 at 5:00 p.m. (NST)

Announcement of Awards: December 1, 2016

Project start date: Projects must start after December 1, 2016 and will normally be completed within one year.

Only complete applications that are received by the deadline will be forwarded to the Committee.

Selection Criteria
The Awards Panel evaluates grant applications and makes recommendations to the BCECM Board of Directors. The Awards Panel is chaired by a Board member and will normally comprise 5 people, at least 3 of whom are faculty members at Memorial University; the remaining 2 positions may be occupied by professional peers from the artistic community. Neither the Director of the BCECM nor the Dean of the School of Music are members of the Awards Panel.

Applications for BCECM grants will be judged according to the following selection criteria:
• Relevance of the proposed research to the Centre's mission.
• Expertise and experience; and past contributions to choral music;
• Merit of the proposal, based on potential contribution to choral music;
• Clarity of presentation and appropriateness of project design and plan; feasibility of the proposed work; and appropriateness and justification of the budget.

For grants requiring in excess of $10,000.00, priority will be given to those that demonstrate support from other sources.

July 2016
INFORMATION ABOUT APPLYING FOR A COMMUNITY PROJECT GRANT

Who may apply?
Applications should normally be from established choral organizations (choirs, schools, churches, etc.). A designated Project Leader should complete and sign the application. If the application is successful, the Project Leader will be responsible for overseeing the project, keeping receipts, and reporting to the BCECM. Individuals affiliated with an institution or society that supports the creation and performance of vocal and choral music may also apply. Individual applications must be accompanied by a letter of support from the sponsoring organization.

Please note that any applicants affiliated with Memorial University of Newfoundland must apply through the Research Grant competition and adhere to the University’s protocols and policies for grant-holders even if their project meets the criteria for a Community Project Grant.

What kinds of expenses are allowed?
Grants are for project funding only: the BCECM does not fund operating costs of organizations. Community Project Grants are not intended to supplement the salaries of organizational leaders, members, or staff. Small equipment purchases (not to exceed $1500) may be allowed if deemed necessary to the completion of the project. Expenses such as commissioning and artists’ fees, travel, accommodations, meals/hosting, and technical or administrative assistance directly related to the project are also eligible.

What kinds of community projects are supported?
BCECM community project grants support activities that encourage community development through, and excellence in, choral singing across Newfoundland and Labrador through:

• The provision of resources to individuals and agencies seeking to enhance community development through choral singing.
• Facilitating the activities of international, national, and provincial choral organizations and federations in the province, Atlantic Canada, and beyond.
• Support to commission, publish and disseminate new choral compositions and arrangements that speak universally through the singing traditions of Newfoundland and Labrador.
• Community-based research on choral music in Newfoundland and Labrador.
• The BCECM will normally fund no more than one project per year that entails stipends to students to augment community or church choirs.

How do I apply?
Submit a completed BCECM Community Project Grant application form. Include any support material that you think is relevant (such as audio or visual materials, scores, bios of guest conductors and composers, confirmation from guest artists and/or local partners, etc.).

How will the funds be given out?
• Awards up to $5000 will be awarded at the beginning of the project.
• Awards over $5000 will be given in two equal portions. The first portion will be awarded at the beginning of the project, and the second portion will be awarded upon receipt and approval by the Board of a mid-term report.

Reporting Requirements:
1. It is the award holder’s responsibility to notify the BCECM Board of any deviations to the original proposal. Any deviations over $100 require prior approval. Should the scope, budget or timeline of your original proposal change, please submit a written request to the Board requesting a deviation 2–3 weeks in advance.

2. Reports for projects receiving up to $5000 are due within 60 days of the completion of the project.

3. Projects receiving over $5000 require a mid-term report and a final report which is due within 60 days of the completion of the project.

4. Receipts for all expenditures must be provided along with the report.

INFORMATION ABOUT APPLYING FOR A RESEARCH GRANT

Who may apply?
BCECM research grants are available to graduate students, postdoctoral fellows, and faculty members affiliated with Memorial University of Newfoundland. Projects that include research collaborators from other institutions are welcome, but the principle applicant must be affiliated with Memorial University of Newfoundland. Graduate student research must be conducted under the supervision of a qualified faculty member.

This application must be completed by the principle applicant who will take primary responsibility for the intellectual direction of the research and assume administrative responsibility for the funds. Grant funds are not intended to supplement the salary of the Principal Applicant or Co-Applicants; only research assistants may be paid salary from these grants. Graduate student research must be conducted under the supervision of a qualified faculty member. Research is understood to encompass “the full range of fundamental and applied research, scholarship and creative activity” (Memorial University Research Strategy Framework 1).

What kinds of expenses are allowed?
BCECM research grants are designed to defray the normal direct costs of research including personnel costs, supplies and materials, equipment (to a maximum of $1500), technical assistance, research travel, and dissemination and communications. Capital purchases are not allowed.

The BCECM supports research projects that fulfill our mandate, including:
- The encouragement and facilitation of theoretical and applied research, national and international in scope, on the dynamics of community music-making, with particular attention to choral singing.
- The support of networks and resources which can assist the researcher in furthering the discovery of new knowledge around the practice of choral singing in itself and in its societal roles.
- The dissemination of research results which provide theoretical and practical insight into choral music and the community dynamics which grow from and around it.
- Support to commission, publish and disseminate new choral compositions and arrangements that speak universally through the singing traditions of Newfoundland and Labrador.
- Support for initiatives that will enhance choral music making at the University or College level in Newfoundland and Labrador.

July 2016
How do I apply?
Submit a completed BCECM Research Grant application form. Include any support material that you think is relevant (such as audio or visual materials, scores, bios of guest conductors, composers etc.).

Reporting Requirements:
It is the award holder’s responsibility to notify the BCECM Board of any deviations to the original proposal. Any deviations over $100 require prior approval. Should the scope, budget or timeline of your original proposal change, please submit a written request to the Board requesting a deviation 2–3 weeks in advance.

A full project report, including a detailed description of how the money was spent and what outcomes were achieved, is due to the BCECM within 60 days of the completion of the project. All research grants fall under the regular protocols and policies for research grants held at Memorial University of Newfoundland.