Instructions for STAFF AND FACULTY completing WHMIS or Lab Safety/WHMIS online through MUN’s D2L system:

Go to the following webpage: [http://www.delts.mun.ca/students/Display.php?FormID=694](http://www.delts.mun.ca/students/Display.php?FormID=694)

Fill in your information on the form

If you are a laboratory worker, select **Lab Safety/WHMIS** from “COURSE” drop down menu

**OR**

If you are not a laboratory worker, select **WHMIS Only** from “COURSE” drop down menu

Choose **CAMPUS** and **SUBMIT FORM**

After 24-48 hours you can access your course online.

Go to [https://online.mun.ca](https://online.mun.ca)

Log in to Desire2Learn

Enter your **MUN login ID** and **password**

Under **MY COURSES** you will find the course you registered for (Either Lab Safety/WHMIS or WHMIS Only). You may need to select **Role: STUDENT** for your course to show in the list.

Select your course.

Follow instructions outlined in the window titled **NEWS** on the right hand side of the screen. You will need to review **COURSE CONTENT** and accompanying training videos and proceed onto the quizzes. The quizzes are comprised of multiple choice questions; 30 questions for WHMIS and 10 for Laboratory Safety. Note that these are two separate quizzes.

Once you have completed the course material, select **QUIZZES** from the top navigation bar, select **WHMIS QUIZ**, then select **START QUIZ** at the bottom of the page.

If you are a Laboratory worker you will need to complete the laboratory safety quiz as well. To do this, select **QUIZZES** from the top navigation bar, select **LABORATORY SAFETY QUIZ**, then select **START QUIZ** at the bottom of the page.

Once you have successfully completed the quiz or quizzes, go to **GRADES** (top navigation bar) and print resulting page which should list your grades for WHMIS/Laboratory Safety.